

Minutes of the Neighbourhood Plan Working group held on Friday 13 June 2014

1. Present: Clare Sheridan (Chair) (CS), Agnieszka Paszkiewicz (AP), John Jeynes (JJ), (RW), (CC), Vicky Redding (VR), Alastair Shankland (minutes) (AS), Elin Tattersall (GRCC) (ET), Terry Webb (TW), Chris Farthing (CF), Anna Creed (AC), Ben Creed (BC)

All members gave a short roundtable introduction, for brevity only new ones are listed:

TW - local, but not resident of Stonehouse with a professional background in consultation and business engagement.

CF - local resident has a background in policy development keen to lend professional understanding to process.

AC - local school governor, involved in other local community organisations looking to find common ground.

BC - local resident, interested in how the NP can develop community facilities for youth.

2. Apologies for Absence: Carol Kambites, Rob Waite, Chris Cowcher, Jo Bryne, Garry Powell
3. Declarations of Interest: none
4. Approval of the minutes of the Neighbourhood Plan Working Group held on 9 May 2014:

Minutes were agreed as correct.

5. Budget breakdown & expenditure to date

AS presented report (attached) outlining income and costs to date, other than that staff wages largest cost had been information boards for consultation event. Other than a minor costs around consumables there were not anticipated to be many costs associated to further consultation events. All professional assistance was accounted for an planned .

Prior to ET arrival, It was raised by AS and agreed that exploration with GRCC was required to ascertain progress with their allocated budget as pro-bono must be exhausted. it was agreed by the group that this limited resource was best saved until policy development in the coming months. **ACTION AS** to speak to ET/GRCC and look at best deployment of remaining 5 days from original 10 days purchased.

6. Consideration of evidence from 10 May event

Key points from consultation to date prepared by GRCC document was discussed. Document attached. ET discussed each point in turn. It was agreed that each section provided foundations from which to develop further questions for next round of consultations commencing on 5 July along with the beginning of text/policy.

It was agreed that previous consultation in March/Feb would be added to provide further evidence. In relation to Housing – other some form of table top analysis would be require to extract data from the sticky dots.

ET was asked in taking this information forward what documents should emerging structure be in accordance with. ET responded that inspectors would be looking for NP to be in conformity with Saved Policies from the Stroud Local Plan 2005 and have general conformity with emerging plan and particular demographic, (employment and housing trends) and the 5 ha of recreation space is also paid regard to.

It was further discussed how effective neighbourhood plans are likely to become crucial in directing the allocation of S106 or CIL money in communities where one is present. If for no other reason a community should develop a plan to demonstrate to developers what they would be looking to gain from development – ‘CIL wish list’.

In relation to policy development it was agreed that each individual who worked on a board should begin to think about this subject initially. It was agreed in order to reduce research time AS would provide a list of relevant documents were searching/research could begin. **ACTION AS** to develop ‘core document and topic list’ and circulate.

7. Project health check

With the success of the first consultation and new members the working group was in a good position.

There was still some assessment required of the table to maps. It was raised that it was likely that there was some confusion with people not sure what they were putting where. It was agreed that data that came from these exercises would have be indicative and future rounds would have to be better structured with more made of colour coded post-it notes.

8. User group consultation planning

Although initial planning had begun concerning business engagement, it was agreed to concentrate on Schools first. With there being around a month until the close of term time (22 July) would be tight to engage but effort should be made. AC would pass AS contact details and do some trailing of NP. **ACTION AS** to contact schools.

Business engagement would come shortly afterward with it being agreed that a breakfast engagement with estate managers would be optimum. The suggested location being Schlumberger canteen.

9. 5 July event planning

Group discussion it was agreed that questions would be framed “these are the things people have told us so far, what do you think”.

In order to show progression of questions would be ranked 1-4 strongly agree – disagree.

To allow easier identification of topics colour-coded post-it notes would be used for easier analysis.

It was also identified that several of the group would be away on 5 July. **ACITON AS** to send request for help to absent members and potentially other councillors.

Event will run 1.30 – 6pm

Name badges will be required for all assisting to identify them as involved with NP. **ACTION AS** to source badges – likely to be some in Town Hall CS asked of AS to enquire with Liz/Gill.

10. Any Other Business

11. Next Meeting Date –

23 June – Town Hall. 4.30 – 6.30