

## Minutes of the Neighbourhood Plan Working group held on Friday 14 November 2014

1. Present: John Jeynes (JJ), Alastair Shankland (minutes) (AS), Carol Kambites (CK) (Chair). Vicky Redding (VR), Terry Webb (TW), Gary Powell, Clare Sheridan (chair) (CS)
2. Apologies for Absence: Chris Cowcher, Agnieszka Paszkiewicz, Rob Waite, Anna Creed, Ben Creed, Hugh Garai.

AS asked for clarification from the working group of the Anna and Ben Creed as they had not made official contact for some time. It was reported generally that Anna's work commitments may be the reason for their absence.

Action CS to contact and understand their future commitment to the NP plan making.

3. Declarations of Interest:

JJ declared his involvement with a nascent campaign to defend the Ship Inn site from petrol station development.

4. Approval of the minutes of the Neighbourhood Plan Working Group held on 25 September 2014:

Item 7 VR sought clarification over the direction and pitch for the questionnaire. After discussion it was agreed to develop two types of question:

- a. Schools questions for upcoming school consultation. Particularly for park juniors and Maidenhill.

It should be themed around 'what do you want to see in Stonehouse by 2031'. This should have display boards and during presentation should use Powerpoint for interactivity.

- b. Online questions with a limited number 'in print'. This should include a £100 prize draw to be made in January to encourage people to take part. This would give simplistic options around 'agree-disagree' based on Vision and objectives.

ACTION VR to continue developing questions prior to Goodwill event on 29<sup>th</sup> November.

Recurring items covered below.

5. Budget breakdown & expenditure to date

AS reported that negotiation letter was ready to go with a full budget developed showing spend and importantly how we would allocate the remainder of the grant into 2015.

6. Meeting with Stroud District Council Neighbourhood Planning Officer

VR and AS attended a meeting at Ebley Mill with Ricardo Rios, a member of the existing SDC planning team who has assumed the role of sole NP link officer for the 11 designated areas.

VR reported although it was a positive meeting, based on subsequent technical planning training, the direction SDC wished us to take was contrary to DCLG planning guidance relating to neighbourhood plan making. AS drew out a number of technical points where he believed SDC officer was attempting to obfuscate around a number of technical matters including the status of a Neighbourhood Plan with the local plan, sustainability assessment and habitat regulations.

It was agreed by working group members that taking the long view it was important to maintain a positive working relationship with the SDC. This should be undertaken at a low procedural level through AS actions relating to NP plan making.

A full note of training undertaken by VR will be appended to these minutes when available. ACTION VR to pass note of training to AS.

#### 7. Project health check

AS raised his belief that he believed the project was 6-8 weeks behind where it needed it should be.

He also elaborated on the difficulty in arranging the dates and opening sought assistance from Chair.

It was requested of the Administrator that he circulate minutes and agenda in good time. Something that he would get this was acknowledged as an issue and he would attempt to rectify situation.

After discussion around policy development and the methodology for site selection, it was agreed to run a policy development workshop at the next meeting on the 27<sup>th</sup> November. It was felt by all this would be easily achievable in the time available on the night.

#### 8. User group consultation planning

##### Schools

AS would follow up his initial email to Park Junior and Maidenhill which were sent at the start of term.

ACTION AS to contact schools again to re-introduce NP process as a follow up to JJ schools group meeting.

##### Goodwill evening

Plans for the goodwill were well advanced with marquee and tables reserved sufficient for use on the day. AS reported he had made some board stands to assist with displaying materials.

#### 9. Any Other Business

#### 10. Next Meeting Date

Meeting date Thursday, 27 November 2014