

Stonehouse Neighbourhood Development Plan Working Group held on Thursday 22nd January 2015

1. Present: Carol Kambites (CK), Clare Sheridan (CS) (*Chair*), Agnieska, Terry Webb (TW), Alastair Shankland (AS), Nick Chase (NC), John Jeynes (JJ), Chris Cowcher (CC), Vicky Redding (VR)
2. Apologies: Gary Powell, Rob Waite
3. Declarations of Interest: None received
4. Approval of the minutes of the NDP Working Group held on 8th January 2015:
 - a. CK has raised NDP as a point of discussion at the next Town Council meeting. **ACTION:** CK to report back to group
 - b. School engagement went really well. CK/CS went to Maidenhill and received positive feedback from the student council – Boards have been left on display in the reception area, further stage of engagement required to ascertain full feedback from pupils.
 - c. Engagement with Wycliffe to be made via AS. **ACTION:** AS to draft a letter and approach Wycliffe.
 - d. NDP survey – very low return rate. Deadline extended until Friday 13th February. All requested to promote the survey and distribute amongst friends, family, neighbours.
 - e. JJ and AS have made good progress developing the list of land ownership in the town as part of the housing group.
 - f. CC and TW, were due to meet for retail/amenities walk around but it was postponed until Sunday 1st Feb. Document attached with these minutes. **ACTION:** CC/TW to consider and record open space opportunities on the High St, also record top use of upper floors of buildings
 - g. NC reported that the issues raised about referendum/local plan timescales had been raised with the national NDP group. Any answers to be reported back to the group at a later date.
 - h. VR raised the point about CIL being worth 25% in areas with an adopted NDP, rather than 15% in places without. Potential point of promotion.
 - i. Agnieska suggested that we develop a QR to use as part of the marketing for the NDP. Making it easier for people to be directed to the correct points of information. **ACTION:** CC to approach Rob Waite and see if this is something he can help with.
5. Budget review:
 - a. Spent a small amount on the photocopying of surveys etc
 - b. VR and AS to meet and discuss the budget and funding reports. Outcomes to be reported back at the next NDP meeting.
6. Project Health Check:
 - a. Identification of sites now a priority activity. All groups to progress activity and report back.
 - b. Membership of the group to be reviewed once more. Work progressing to an important phase of activity, and it is important that people can commit to taking responsibility for progressing action.

7. Any other business:
 - a. NC to circulate the definition of 'Affordable Housing' from DCLG to be used as part of housing need consideration.

8. Dates of next meeting: To be held fortnightly
 - Thursday 5th February – Workshop session: Transport
 - Thursday 19th February
 - Thursday 5th March

9. Workshop session: Housing