

Minutes of the Neighbourhood Plan Working group held on Friday 25 April 2014

1. Present: Clare Sheridan (Chair) (CS), Carol Kambites (CK), Agnieszka Paszkiewicz (AP), John Jeynes (JJ), Alastair Shankland (minutes) (AS), Elin Tattersall (GRCC) (ET)
2. Apologies for Absence: Vicky Redding, Rob Waite, Chris Cowcher
3. Declarations of Interest: none
4. Approval of 14th March Minutes: Minutes were agreed as correct.

JJ raised that any changes to promotional material should have been agreed by the wider group.

This was noted by chair and AS with apologies given. It was agreed all future emails would be fully circulated with decisions made by members of working group.

5. Consider request from the STC recreation working group to have a space at our event to display plans

The working group agreed that the consultation event would be a good opportunity for the RWG to gain public views on community facilities in Stonehouse.

6. Budget breakdown & expenditure to date

AS reported that around £65 had been spent on 600 double-sided flyers with a small amount of photocopying.

7. Planning for 10 May consultation event

- a) AS gave an update on specific boards production progress that was well on course with a request for content to be sent over to him.

It was agreed to move heritage onto two table-top maps which will be in the centre of the room. Heritage maps to contain: Listed buildings, War Memorial, Horse Trough at the roundabout, Millennium Stone and Pill box at Bonds Mill. These would be marked with handwritten cards. Asking the question 'What else should be protected in Stonehouse'?

- b) AS would speak to Neighbourhood Warden, Phil Drew to source pavement 'A' board.
- c) CS agreed to speak to Anna Wilkins to in the children and family centre to see if toys could be sourced.
- d) CS and CK divided up the public services (e.g. Library, doctors surgeries, schools), shops and takeaways.
- e) JJ enquired about banner for event, AS would produce banner in time for event. JJ would distribute flyers at event.

f) JJ reported a Rotary Club event on the same day. It was agreed that this would be a good location for one of the pavement 'A' boards.

8. Project health check

AS reported that with continued effort in the next fortnight project was well on course. If problems of communicating images to Steve Palmer persist access to Google drive would be given.

9. Any Other Business

Following ET comments on organisation it was agreed to have street greeter, welcome, tea/coffee, 2 spotters/movers and 4 taking care of table top maps.

It was agreed that AS would produce questions from the theme board with the addition of questions about the person completing to ascertain whether they are a resident or visitor. Residents will be asked to anonymously mark on map where they are from.

10. Next Meeting Friday 25th April

9th May 4.30 pm, to setup room prior to event the next day.

On the day promotional activities

It was agreed that A boards would be a good promotional tool for the day with A1 posters inside. **Acton AS** to contact STC/SDC Councillors to see if NPWG could borrow two from SDC.

11. Update from Cllr Waite on recent SDC neighbourhood planning event