



STONEHOUSE
TOWN COUNCIL

To Members of the Town Business Committee

You are hereby summoned to attend a meeting of the Committee to be held on Monday 13th January 2025 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

Committee Members:

Councillors: Keren Capeling, Keith Creighton, Neil Gibbs, Carol Kambites (Committee Vice Chair), Madelaine Maraboli-Roman, Val Randell, Keith Terry and Theresa Watt (Committee Chair)

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth

Town Clerk

7th January 2024

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

B/793 To receive apologies

B/794 To receive Declarations of Interest

B/795 To approve the minutes of the Business Committee meeting held on 25th Nov '24

B/796 To receive the latest budget position

B/797 To approve the latest BACS payment list (to include refunds for Goodwill stalls) and provide retrospective approval for Debit Card Payments

B/798 To note CCLAs recent update with regards compliance with the Financial Conduct Authority's (FCAs) Sustainability Disclosure Requirements (SDR)

B/799 To consider the recommendation of HR Sub Committee for Council approval to enter into a service contract to provide future HR and H&S advice and support

B/800 To recommend for full town council approval Business Committee's proposed budget for the 2025/26 Financial Year

B/801 Approval to seek initial legal advice on the issue of Town Green ownership

B/802 To provide an update on Stroud District Council's planned resurfacing works on the High street car park

B/803 To approve a formal response to the 'Western Gateway Strategic Plan' (Rail network) consultation

B/804 To receive a letter of thanks and the latest annual report from 'Stonehouse Gardening Club'

B/805 To receive updates from the following working groups:

1. Climate Change Action Forum
2. Communications
3. Oldends Lane Development
3. Support Stonehouse
4. Youth
5. Policy
6. Internal Audit Panel
7. Court View

B/806 To note the date of the next meeting - Monday 3rd February 2025

Notes on Agenda items, Business Committee Monday 13th January 2025

B/795 BC Minutes	In supporting papers
B/796 Budget report	In supporting papers
B/797 Payment list	<p>In supporting papers</p> <p>Members to note that papers will include the following:</p> <ul style="list-style-type: none"> • Payment list for all BACS payments requiring approval • Payment list for debit card payments already made but requiring retrospective approval <p>In light of Goodwill being cancelled in 2024 at the 11th hour, the payment list includes a number of refunds to stall holders</p>
B/798 CCLA	<p>The Financial Conduct Authority (FCA) now require investment companies to comply with new 'Sustainability Disclosure Requirements' in an attempt to prevent companies 'Greenwashing' their investment opportunities.</p> <p>CCLA have confirmed that they already comply with the requirements. They are required however to notify all their clients of this requirement, even though they do not apply to the town council investments.</p>
B/799 HR and H&S	<p>The Council's current contract for 5 year HR (£2,185 plus vat per year) and, 1 year H&S advisory support services (£2,039 plus vat per year) is due to naturally terminate on 17th April and 31st January 2025 respectively. The council is now seeking quotations for ongoing support.</p> <p>Three providers have been invited to discuss proposals to provide the town council with HR and H&S advice and support services for periods of 3 and 5 years; it is recommended that a contract for a period of three years should be a minimum length of time for a contract of this nature.</p> <p>HR Sub Committee are to meet on Thursday to discuss the details with a view to making its recommendation to Business Committee next Monday. Full details are to be provided at the meeting.</p>
B/800 Budget setting	<p>Regular meetings have taken place between the Clerk and Chair and Vice Chair of Business Committee to discuss the committee's budgets in detail; the outcome of each discussion has been presented to committee. The latest update represents the outcome of the most up to date discussion – the only change has been an increase to the youth service budget by £1,000.</p>
B/801 Town Green	<p>There is a question mark over the ownership of the grassed area outside 'The Globe' Public House. Owners of The Globe believe the area to be owned by the pub.</p> <p>There is evidence that the matter was resolved by the courts both in the 1800s and more recently in the 1970s in favour of the town council on the basis that it was able to prove that it had maintained the area for a significant number of years. Unfortunately, Land Registry shows that the land is in the ownership of the public house. This matter has once again come to the fore through the new tenant.</p> <p>The matter needs resolution – it is recommended that the town council seeks initial legal advice from a solicitor with property litigation experience.</p>
B/802 High St car park	<p>Stroud District Council have scheduled to resurface, re-line and make other improvements to the High street car park in March/April this year. Should the car park be closed entirely to the public, it is envisaged that the works will be completed within 10 days (for only one weekend).</p> <p>Phasing the resurfacing works is being considered but is being shown to provide limited benefit to users and serves only to lengthen the time taken to complete the work.</p> <p>SDC Officers are currently talking to the Doctor's surgery located within the car park and have found an alternative short term solution to accessing the surgery from the main High street without going through the main car park entrance.</p> <p>It was suggested that SDC Officers make themselves available to the community through an open day (between 3pm and 7pm on a given day yet to be determined) where views</p>

	can be raised by both the public and High street businesses – SDC Officers are happy to make themselves available to answer queries and seek opinion prior to finalising work arrangements. To this end, it is envisaged that the open day will be held at the town hall/library sometime during late January or early February.
B/803 Consultation	The link to the Western Gateway Strategic Plan consultation will be sent by separate email
B/804 Gardening club	Update provided in support papers



STONEHOUSE TOWN COUNCIL

Minutes of a Town Business Committee Meeting held on Monday 25th November 2024 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

Present: Councillors: Keren Capeling, Neil Gibbs, Carol Kambites, Val Randall, Keith Terry and Theresa Watt (Committee Chair).

In Attendance: Representatives from Night Angels, Stonehouse Community Association, Homestart and Stonehouse Town Football Club

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

There were no public questions or comments

B/782 To receive apologies

There were no apologies - Cllrs Gary Powell and Madelaine Maraboli - Roman were not in attendance

B/783 To receive Declarations of Interest

Cllrs Theresa Watt and Carol Kambites (Chair and Vice Chair of Business Committee) declared an interest in Agenda Item B/786; Cllrs Keren Capeling and Keith Terry declared an interest in Agenda item B/787

B/784 To approve the minutes of the Business Committee meeting held on 4th Nov '24

Committee APPROVED the minutes as a true and accurate record of the meeting

B/785 To receive the latest budget position

The Clerk highlighted the following:

- 160 - Payment made by STFC towards new sewer pipe
- 178 - Healthier income than anticipated
- 1030 - Leases to come to fruition
- 1170 - Budget on target to be used in full
- 1180 - Major repairs needed

A query was raised in relation to payment of the election costs.

Committee received the budget report showing a total 'Actual Net' expenditure of £296,759.71; total 'Actual Net' Income of £410,890.91 and a reserve movement of £36,084.84.

In light of the declared interest in Agenda B/786 by both the Chair and Vice Chair of Business Committee, Cllr Neil Gibbs was voted in as Chair for this agenda item - Councillors Theresa Watt and Carol Kambites left the room.

B/786 To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments

Committee APPROVED both the BACS payment totalling £8,902.75 and retrospectively APPROVED the Debit Card payment totalling £335.

The Chair and Vice Chair of Business Committee returned to the meeting to assume their respective roles

B/787 To consider the following grant applications:

- **Night Angels £1,000**

A budget forecast had been provided to Members ahead of the meeting. Questions were raised in relation to the significant costs of running the Stroud shop - it was realised this would be a challenge. Reference was made to the anticipated income from grants - to date, the only grant received was through the Rotary club. It was understood that the scheme was not intended at the present time to be extended to Stonehouse but it was made clear that in fact, the scheme whilst based in Stroud, has and continues to serve a number of Stonehouse residents. Night Angels were made aware of potential funding from the Police and Crime Commissioners office - reference was made in relation to the close working relationship with the Police increasing the chances of securing this funding.

Committee **APPROVED** a one off grant for £1,000.

- **Citizen's Advice £1,807**

The Clerk confirmed that CA had had a worthwhile presence in Stonehouse both at APT and the council offices.

Committee **APPROVED** a one off grant for £1,807

- **Stonehouse Community Association (SCA)**

The Clerk presented Business Committee with the minutes of the meeting with the SCA in relation to its grant application. Details of the minutes served to confirm the association's assertion that unless it took direct action to improve its income from lettings and avoid major repair costs or was at least supported financially with them over the next two years, the community centre would be placed at significant risk.

It was acknowledged that the grant application was based on the 2025/26 financial year. Councillors found it difficult to assess the application as the projected costs were not based on detailed factual information.

Committee **APPROVED** a grant of £2,000 towards the marketing campaign on the understanding that Council would consider a further contribution on the basis of a detailed breakdown of costs.

Further to this, Committee acknowledged the remaining concerns shared by the association in respect of potential costs for tree maintenance and major repairs. In light of the unknown nature of these potential costs:

Committee **RECOMMENDS** council to set aside the equivalent amounts requested in the grant application of £7,500 for repairs and £5,000 for tree maintenance in Reserves, in the event they may be required. Payment of these amounts will be subject to the provision of detailed costings and relevant invoices.

- **Homestart**

A representative from Homestart provided an overview of the work undertaken by the organisation to date and the growing concern of the continued increase in the number of individuals being referred to them for help, especially from the Stonehouse area.

The representative acknowledged the organisation had received grant funding for the last three years from the town council, the last of which is due imminently. However, there appears to be an increasing reliance on the organisation to meet a continually increasing demand that will require maintaining current staffing levels. Coupled with this is the difficulty in securing external funding for a number of reasons. Committee acknowledged the importance of the service provided by Homestart to some of the most vulnerable individuals with the community and therefore **RESOLVED to RECOMMEND**, for council approval, the award of a revenue grant totalling £15,000 for three years (2025/26, 2026/27 and 2027/28). The grant to be funded from the council's reserves with consideration given to the amounts being precepted

Following Committee agreement, the Chair brought forward agenda item B/790

B/790 To recommend for council approval the revised lease with Stonehouse Town Football Club

Committee **RECOMMENDS** Council approval subject to the Clerk ensuring that a relevant review clause is included

B/788 To approve an additional year's warranty to the town council's vehicle

Committee **APPROVED** the extended warrantee at an approximate cost of £550 for the council's working vehicle, to run from mid December 2024

B/789 To provide an update on the budget setting process for the 2025/26 Financial Year

The latest update was discussed. The clerk identified the estimated outturn figures for the current financial years but explained that the information had to be viewed in relation to payments made through Reserves. It was hoped this additional information would be provided in time for the full town council meeting in December '24

B/790 To recommend for council approval the revised lease with Stonehouse Town Football Club

See above for details

B/791 To receive updates from the following working groups:

1. Climate Change Action Forum

Following completion of the council's home energy project, SWEA are planning to publish the information in information leaflets - it was agreed that the council would benefit from having up to 500 copies.

2. Communications

A recent focus group meeting took place to provide feedback on both the design of the council's newsletter and the means by which it should be delivered. Responses to be discussed at the next Comms group

3. Oldends Lane Development

Installation of a new sewer pipe is nearing completion. A meeting has been arranged with the installer who has identified additional costs - outcome of the meeting to be reported to full town council

3. Support Stonehouse

New warm spaces leaflet to be finalised and distributed. It may be possible to add information re Gov funding for those people able and willing to improve insulation

4. Youth

No updates

5. Policy

The Council's Health and safety Policy and handbook to be brought to BC and full council within the next month or so. Officers have been working through recommendations by Worknest

6. Internal Audit Panel

ICC check to be undertaken in the new year

7. Court View

No update other than to reaffirm that GCC have confirmed that the sewer and roads have been adopted

B/792 To note the date of the next meeting - Monday 13th January 2025

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/24

		2024/2025	Reserve	Actual Net	Balance	Bal %age
INCOME						
Town Business Committee						
100	Precept	£383,870.25	£0.00	£383,870.00	-£0.25	0.00%
105	Newsletter Advertising	£100.00	£0.00	£0.00	-£100.00	-100.00%
120	Feed-in Tariff from Town Hall	£800.00	£0.00	£787.74	-£12.26	-1.53%
125	Stonehouse Town FC lease	£600.00	£0.00	£0.00	-£600.00	-100.00%
126	STFC Water Recharge	£200.00	£0.00	£200.00	£0.00	0.00%
127	STFC Electric Recharge	£1,500.00	£0.00	£1,573.38	£73.38	4.89%
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135	Phone Mast on Land	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
140	Building Lease at OEL	£637.00	£0.00	£637.00	£0.00	0.00%
145	Magpies Social Club	£3,150.00	£0.00	£2,362.50	-£787.50	-25.00%
150	Community Centre Lease	£500.00	£0.00	£500.00	£0.00	0.00%
155	OEL Pitch Hire	£2,000.00	£0.00	£2,815.00	£815.00	40.75%
160	Misc Income	£500.00	£0.00	£7,968.99	£7,468.99	1493.80%
170	Investments Interest	£0.00	£0.00	£0.00	£0.00	0.00%
171	Bank Interest - Lloyds Bank	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
172	Bank Interest - Charity A/C	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
173	Bank Interest - Natwest	£1,000.00	£0.00	£5.79	-£994.21	-99.42%
174	Bank interest - Cambridge BS	£1,000.00	£0.00	£2,547.91	£1,547.91	154.79%
175	Town Hall/Library Recharges	£3,400.00	£0.00	£1,569.57	-£1,830.43	-53.84%
176	Bank Interest - Nationwide	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
177	Bank Interest - Melton Building Society	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
178 CCLA Interest	£10,000.00	£0.00	£16,357.00	£6,357.00	63.57%
Total Town Business Committee	£414,257.25	£0.00	£421,194.88	£6,937.63	1.67%

EXPENDITURE

Town Business Committee

1000 Salaries					
1000/1 Contracted staff	£205,000.00	£0.00	£159,275.14	£45,724.86	-22.30%
1000/2 Locum	£0.00	£0.00	£135.00	£-135.00	100.00%
1000/3 Short term contracted staff	£0.00	£0.00	£0.00	£0.00	0.00%
1000 Total	£205,000.00	£0.00	£159,410.14	£45,589.86	-22.24%
1010 Training & Recruitment					
1010/1 Contracted Staff	£3,000.00	£0.00	£819.63	£2,180.37	-72.68%
1010/2 Councillors	£1,000.00	£0.00	£485.00	£515.00	-51.50%
1010 Total	£4,000.00	£0.00	£1,304.63	£2,695.37	-67.38%
1020 Health & Safety	£2,500.00	£0.00	£230.69	£2,269.31	-90.77%
1030 Professional Fees	£8,000.00	£375.00	£3,690.50	£4,684.50	-58.56%
1040 IT support					
1040/1 General	£6,750.00	£0.00	£2,737.76	£4,012.24	-59.44%
1040/2 Website	£1,300.00	£0.00	£1,379.80	£-79.80	6.14%
1040/3 Newsletter	£0.00	£0.00	£1,896.00	£-1,896.00	100.00%
1040/4 Phones	£1,500.00	£0.00	£134.10	£1,365.90	-91.06%
1040/5 Printing	£0.00	£0.00	£905.90	£-905.90	100.00%
1040 Total	£9,550.00	£0.00	£7,053.56	£2,496.44	-26.14%
1050 Office Equipment Renewals	£500.00	£2,838.87	£3,307.86	£31.01	-6.20%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1060 Grants					
1060/1 One-Offs	£10,000.00	£10,000.00	£17,547.00	£2,453.00	-24.53%
1060/2 Long-Term	£7,400.00	£0.00	£3,000.00	£4,400.00	-59.46%
1060 Total	£17,400.00	£10,000.00	£20,547.00	£6,853.00	-39.39%
1070 Town Hall/Library Shared Costs					
1070/1 Rates	£4,500.00	£0.00	£4,898.94	-£398.94	8.87%
1070/2 Water	£700.00	£0.00	£623.54	£76.46	-10.92%
1070/3 Electric	£3,000.00	£0.00	£2,281.82	£718.18	-23.94%
1070/4 Gas	£3,000.00	£0.00	£1,253.84	£1,746.16	-58.21%
1070/5 Interior Maintenance (reactive)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1070/6 Interior Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1070/7 Waste Collection	£300.00	£0.00	£0.00	£300.00	-100.00%
1070/8 Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1070 Total	£13,700.00	£0.00	£9,058.14	£4,641.86	-33.88%
1080 Town Hall/Library STC costs					
1080/1 Exterior Maintenance/Cleaning	£1,000.00	£0.00	£180.00	£820.00	-82.00%
1080/2 Interior Cleaning	£1,700.00	£0.00	£1,313.95	£386.05	-22.71%
1080 Total	£2,700.00	£0.00	£1,493.95	£1,206.05	-44.67%
1090 Admin Expenses					
1090/1 Paper	£250.00	£0.00	£119.57	£130.43	-52.17%
1090/2 Other	£1,000.00	£0.00	£1,555.42	-£555.42	55.54%
1090/3 Printing and Delivery of Newsletters	£4,000.00	£0.00	£1,370.00	£2,630.00	-65.75%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1090/4	£0.00	£0.00	£43.65	-£43.65	100.00%
1090	£5,250.00	£0.00	£3,088.64	£2,161.36	-41.17%
1100	£300.00	£0.00	£55.25	£244.75	-81.58%
1110	£400.00	£0.00	£0.00	£400.00	-100.00%
1120	£0.00	£0.00	£0.00	£0.00	0.00%
1130	£180.00	£0.00	£0.00	£180.00	-100.00%
1140					
1140/1	£0.00	£0.00	£0.00	£0.00	0.00%
1140/2	£1,200.00	£0.00	£664.68	£535.32	-44.61%
1140/3	£6,300.00	£0.00	£4,498.75	£1,801.25	-28.59%
1140/4	£1,000.00	£0.00	£512.24	£487.76	-48.78%
1140/5	£2,000.00	£0.00	£642.45	£1,357.55	-67.88%
1140/6	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1140/7	£500.00	£0.00	£46.14	£453.86	-90.77%
1140/8	£200.00	£0.00	£90.00	£110.00	-55.00%
1140/9	£700.00	£0.00	£185.00	£515.00	-73.57%
1140	£12,900.00	£0.00	£6,639.26	£6,260.74	-48.53%
1150					
1150/1	£0.00	£0.00	£0.00	£0.00	0.00%
1150/2	£300.00	£0.00	£0.00	£300.00	-100.00%
1150/3	£300.00	£0.00	£1,242.30	-£942.30	314.10%
1150/4	£1,000.00	£0.00	£192.88	£807.12	-80.71%
1150/5	£2,000.00	£0.00	£1,229.91	£770.09	-38.50%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1150/6 Security	£200.00	£0.00	£20.00	£180.00	-90.00%
1150 Total	£3,800.00	£0.00	£2,685.09	£1,114.91	-29.34%
1160 Equipment & Vehicle Costs					
1160/1 Equipment and Vehicle costs	£1,000.00	£0.00	£124.74	£875.26	-87.53%
1160/2 Maintenance	£1,000.00	£0.00	£795.83	£204.17	-20.42%
1160/3 Fuel	£1,000.00	£0.00	£499.80	£500.20	-50.02%
1160/4 Tax	£200.00	£0.00	£335.00	-£135.00	67.50%
1160/5 MOT/Service	£600.00	£0.00	£473.60	£126.40	-21.07%
1160 Total	£3,800.00	£0.00	£2,228.97	£1,571.03	-41.34%
1170 Youth Centre Workers	£61,000.00	£0.00	£41,596.00	£19,404.00	-31.81%
1180 Youth Centre Overheads					
1180/1 Rates	£1,400.00	£0.00	£1,167.10	£232.90	-16.64%
1180/2 Water	£300.00	£0.00	£178.39	£121.61	-40.54%
1180/3 Electric	£2,500.00	£0.00	£1,156.44	£1,343.56	-53.74%
1180/4 Cleaning	£1,000.00	£0.00	£788.85	£211.15	-21.12%
1180/5 Maintenance (reactive)	£2,000.00	£0.00	£295.00	£1,705.00	-85.25%
1180/6 Maintenance (programmed)	£1,500.00	£0.00	£0.00	£1,500.00	-100.00%
1180/7 Waste collection	£700.00	£0.00	£22.55	£677.45	-96.78%
1180/8 Security	£500.00	£0.00	£641.55	-£141.55	28.31%
1180/9 IT costs	£500.00	£0.00	£763.94	-£263.94	52.79%
1180 Total	£10,400.00	£0.00	£5,013.82	£5,386.18	-51.79%
1200 Subscriptions	£3,500.00	£0.00	£2,815.84	£684.16	-19.55%
1210 Insurances					

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

		2024/2025	Reserve	Actual Net	Balance	Bal %age
1210/1	Public/Employee Liability	£7,000.00	£0.00	£7,124.37	-£124.37	1.78%
1210/2	Buildings	£0.00	£0.00	£0.00	£0.00	0.00%
1210/3	Vehicle	£0.00	£0.00	£0.00	£0.00	0.00%
1210	Total	£7,000.00	£0.00	£7,124.37	-£124.37	1.78%
1220	Project Planning & Delivery					
1220/1	OEL Car Park	£0.00	£54,406.11	£65,162.97	-£10,756.86	100.00%
1220/2	Stagholt	£0.00	£0.00	£2,357.20	-£2,357.20	100.00%
1220/3	Ship Inn site	£0.00	£12,941.02	£12,961.02	-£20.00	100.00%
1220/4	Court View	£0.00	£0.00	£0.00	£0.00	0.00%
1220/5	Great Oldbury	£0.00	£10,000.00	£10,000.00	£0.00	0.00%
1220	Total	£0.00	£77,347.13	£90,481.19	-£13,134.06	100.00%
1230	Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	-100.00%
Total Town Business Committee		£376,880.00	£90,561.00	£367,824.90	£99,616.10	-26.43%

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

Debit Card Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4148		£10.32	1090/2	02/01/25	Fast Keys - Rectangular Faced Wooden Pedestal Lock - Desk Town Hall	333880
		£10.32			Fast Keys - Total	
4115		£576.00	1160/2	09/12/24	Peugeot Ext Warranty - Peugeot Van Warranty Extension - Dec 24 - Dec 25	
		£576.00			Peugeot Ext Warranty - Total	
4155		£218.05	1220/1	07/01/25	Rexel - Various electrical components - OEL	453586352
		£218.05			Rexel - Total	
4135		£39.99	1090/2	17/12/24	Screwfix - Tool Kit for Town Hall	20129659930
		£39.99			Screwfix - Total	
4133		£73.21	1090/2	17/12/24	Viking - Stationery - pads, desk calculator, scissors, Tippex (Transaction is 0.01p more than the invoice. Edge amended to match actual transaction.)	5204115
		£73.21			Viking - Total	
Total		£917.57				

Signature

Date

Signature

Stonehouse Town Council

Income transactions - approval list

Start of year 01/04/24

Refunds of Goodwill Stall Fees

Tn no	Ref.	Gross	Vat	Net	Cttee Invoice date	Details	Ref. Total
584	FPI160824 AGIBBS	-£36.00	-£6.00	-£30.00	ENV 18/12/24	Amy Gibbs - Contra 482, Stonehouse Goodwill 2024 - Stall x 1	-£36.00
		-£36.00	-£6.00	-£30.00	Amy Gibbs - Total		
589	FPI021024 BAKEIT	-£36.00	-£6.00	-£30.00	ENV 18/12/24	Bake It Eat It - Contra 524, Stonehouse Goodwill 2024 - 1 x Stall	-£36.00
		-£36.00	-£6.00	-£30.00	Bake It Eat It - Total		
588	FPI231024I THURBIDE	-£36.00	-£6.00	-£30.00	ENV 18/12/24	Cecile Ithurbide - Contra 523, Stonehouse Goodwill 2024 - 1 x Stall	-£36.00
		-£36.00	-£6.00	-£30.00	Cecile Ithurbide - Total		
581	FPI190824 GJACKSON	-£36.00	-£6.00	-£30.00	ENV 18/12/24	Cheryl Jackson - Contra 485, Stonehouse Goodwill 2024 - 1 x stall	-£36.00
		-£36.00	-£6.00	-£30.00	Cheryl Jackson - Total		
582	FPI140824 KENNABY	-£108.00	-£18.00	-£90.00	ENV 18/12/24	Claire Kennaby - Contra 481, Stonehouse Goodwill 2024 - Stall x 3	-£108.00
		-£108.00	-£18.00	-£90.00	Claire Kennaby - Total		
591	FPI190924 TWINNING	-£24.00	-£4.00	-£20.00	ENV 18/12/24	Donna Twinning - Contra 505, Stonehouse Goodwill 2024 - 1 x Pitch	-£24.00
		-£24.00	-£4.00	-£20.00	Donna Twinning - Total		
590	FPI090924 HALE	-£36.00	-£6.00	-£30.00	ENV 18/12/24	G W Hale - Contra 502, Stonehouse Goodwill 2024 - 1 x Stall	-£36.00
		-£36.00	-£6.00	-£30.00	G W Hale - Total		
585	FPI160824 HGOULDING	-£36.00	-£6.00	-£30.00	ENV 18/12/24	Hazel Goulding - Contra 483, Stonehouse Goodwill 2024 - Stall x 1	-£36.00
		-£36.00	-£6.00	-£30.00	Hazel Goulding - Total		
599	FPI081024 PAGANHILL	-£24.00	-£4.00	-£20.00	ENV 07/01/25	James Forsyth - Paganhill Plants - Contra 529, Stonehouse Goodwill 2024 - 1 x Pitch	-£24.00
		-£24.00	-£4.00	-£20.00	James Forsyth - Paganhill Plants - Total		
586	FPI300824J EVANS	-£24.00	-£4.00	-£20.00	ENV 18/12/24	Janet Evans - Contra 492, Stonehouse Goodwill 2024 - 1 x pitch	-£24.00
		-£24.00	-£4.00	-£20.00	Janet Evans - Total		

Signature

Signature

Date

Stonehouse Town Council

Income transactions - approval list

Start of year 01/04/24

Refunds of Goodwill Stall Fees

Tn no	Ref.	Gross	Vat	Net	Cttee Invoice date	Details	Ref. Total
595	FPI240924 BAGOUIN	-£12.00	-£2.00	-£10.00	ENV 02/01/25	Janine Bagouin - Stroud Cats Protection - Contra 509, Stonehouse Goodwill 2024 - Changing Pitch fee to Stall fee	-£12.00
596	FPI190824J BAGOUIN	-£24.00	-£4.00	-£20.00	ENV 02/01/25	Janine Bagouin - Stroud Cats Protection - Contra 484, Stonehouse Goodwill 2024 - Pitch	-£24.00
		-£36.00	-£6.00	-£30.00	Janine Bagouin - Stroud Cats Protection - Total		
592	FPI300924 CRICK	-£36.00	-£6.00	-£30.00	ENV 18/12/24	Ken Crick - Contra 513, Stonehouse Goodwill 2024 1 x Stall	-£36.00
		-£36.00	-£6.00	-£30.00	Ken Crick - Total		
587	FPI011024 CAPELING	-£24.00	-£4.00	-£20.00	ENV 18/12/24	Keren Capeling - Contra 517, Stonehouse Goodwill 2024 - 1 x Pitch	-£24.00
		-£24.00	-£4.00	-£20.00	Keren Capeling - Total		
600	FPI161024 MORETON HILL	-£36.00	-£6.00	-£30.00	ENV 07/01/25	Moreton Hill Care Home - Contra 533, Stonehouse Goodwill 2024 - 1 x Stall	-£36.00
		-£36.00	-£6.00	-£30.00	Moreton Hill Care Home - Total		
583	FPI220824 PRETTY THIN	-£72.00	-£12.00	-£60.00	ENV 18/12/24	Pretty Things - Contra 490, Stonehouse Goodwill 2024 - 2 x Stall	-£72.00
		-£72.00	-£12.00	-£60.00	Pretty Things - Total		
593	FPI071124 SHRUBBE RIES	-£36.00	-£6.00	-£30.00	ENV 18/12/24	Shrubberies PTA - Contra 565, Stonehouse Goodwill 2024 - 1 x stall	-£36.00
		-£36.00	-£6.00	-£30.00	Shrubberies PTA - Total		
Total		-£636.00	-£106.00	-£530.00			

Signature

Date

Signature

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

BACS Payments

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4109		£108.00	1180/4	05/12/24	All Done and Dusted - November 2024 - Pod cleaning	154
4144		£108.00	1180/4	02/01/25	All Done and Dusted - December 2024 - Pod cleaning	207
		£216.00			All Done and Dusted - Total	
4117		£12,631.54	1220/1	10/12/24	Cambrian Civil Engineering - Drainage & Pumping Station STFC - Variations 1 & 2	32
		£12,631.54			Cambrian Civil Engineering - Total	
4116		£43.65	1090/4	09/12/24	Carlos Novoth - Travel Expenses - ROSPA course, Swindon	
		£43.65			Carlos Novoth - Total	
4130		£1,807.00	1060/1	12/12/24	Citizens Advice - Grant - Approved BC 4th November 2024 B/787	
		£1,807.00			Citizens Advice - Total	
4111		£21.60	1080/1	06/12/24	Easy Window Cleaning - December 2024 -TH	24564
4112		£48.00	1140/4	06/12/24	Easy Window Cleaning - Pavilion Velux cleaning - ad hoc	24563
4139		£21.60	1080/1	23/12/24	Easy Window Cleaning - January 2025 - TH	24906
		£91.20			Easy Window Cleaning - Total	
4110		£25.62	1150/4	05/12/24	G R Fasteners - Multi use maintenance aerosol & PTFE spray	869448
		£25.62			G R Fasteners - Total	
4138		£179.89	1080/2	23/12/24	Gloucestershire County Council - December 2024 - TH Cleaning	1800793091
		£179.89			Gloucestershire County Council - Total	
4108		£64.79	1150/5	05/12/24	Grundon Waste Management Ltd - November 2024 - Waste - Workshop	PSI-1181163
4152		£35.68	1150/5	07/01/25	Grundon Waste Management Ltd - Dec '24 - Waste - Workshop	PSI-1205385
		£100.47			Grundon Waste Management Ltd - Total	
4126		£78.00	1140/5	12/12/24	Hogg and Smith - Repair leak in Pavilion changing rooms	2824
		£78.00			Hogg and Smith - Total	
4142		£353.35	1040/1	02/01/25	Jireh Solutions Ltd - January 2025 - Contract	31585
		£353.35			Jireh Solutions Ltd - Total	

Signature

Signature

Date

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

BACS Payments

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4119		£275.00	1040/2	11/12/24	Jo Mew Creative - Oct & Nov 2024 - Website management & Goodwill deisgns	1095
4127		£150.00	1040/2	12/12/24	Jo Mew Creative - September 2024 - Website management & SIB banner design	1093
		£425.00			Jo Mew Creative - Total	
4151		£48.87	1220/1	03/01/25	John Callinan - Expenses - OEL Pump Supply	
		£48.87			John Callinan - Total	
4125		£17.15	1150/3	12/12/24	Kellaway Building Supplies Ltd - Pan and brush set, roof and gutter sealant	2937696
		£17.15			Kellaway Building Supplies Ltd - Total	
4156		£900.00	1190/4	07/01/25	London Hearts - Mindray C1A Fully Automatic Defibrillator & External Heated Cabinet - Partially Funded	9435
		£900.00			London Hearts - Total	
4129		£1,000.00	1060/1	12/12/24	Night Angels - Grant - Approved BC 4th November 2024 B/787	
		£1,000.00			Night Angels - Total	
4153		£82.01	1040/5	07/01/25	Prolific Solutions (South West) Ltd - Dec '24 - Printer TH	11295
		£82.01			Prolific Solutions (South West) Ltd - Total	
4128		£2,000.00	1060/1	12/12/24	Stonehouse Community Association - Grant - Approved BC 4th November 2024 B/787	
		£2,000.00			Stonehouse Community Association - Total	
4118		£78.00	1090/2	11/12/24	Stroud Alarms - Attended Site - connected Pod & TH to PSS software	60799
4149		£612.00		03/01/25	Stroud Alarms - Annual Contract - 01/02/25 - 31/01/26	60953
1		£108.00	1140/8		Pavilion Annual Contract - 01/02/25 - 31/01/26	
2		£24.00	1150/6		Workshop Annual Contract - 01/02/25 - 31/01/26	
3		£480.00	1180/8		Pod Annual Contract - 01/02/25 - 31/01/26	
		£690.00			Stroud Alarms - Total	
4114		£2,850.00	1190/1	09/12/24	T W Hawkins & Sons - Dec 2024 - Contract mowing & provisional area	13736
		£2,850.00			T W Hawkins & Sons - Total	
4134		£2,288.64	1220/2	17/12/24	Wildwood Ecology - Stagholt - Habitat condition assessment, Ecological Appraisal and Consultancy, BNG watercourse moduile, Project Management,	3253

Signature

Date

Signature

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

BACS Payments

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		£2,288.64			Wildwood Ecology - Total	
		£2,955.85			Confidential	
Total		£28,784.24				

Signature	_____	Signature	_____
Date	_____		

Dear investor,

The Public Sector Deposit Fund (the fund) and the implementation of the FCA's Sustainability Disclosure Requirements

This letter is for your information. There is no need to take any action as a result.

CCLA manages investments in line with its Good Investment philosophy. As an asset manager, our aim is to meet our clients' financial objectives in a way that we believe aligns with their values. We believe we have a duty to go beyond the boundaries of traditional investor engagement and work with the industry to address systemic risks that threaten communities, the environment and, ultimately, investment markets.

The Financial Conduct Authority (FCA) has recently introduced a package of measures to improve the trust and transparency of sustainable investment products and reduce greenwashing, called the Sustainability Disclosure Requirements (SDR). These new measures apply to asset managers, like CCLA, who offer sustainability-related investment products and services.

As part of the implementation of these new requirements we have made a number of amendments to the fund's prospectus. These amendments aim to more clearly set out our approach to sustainability. We also explain why the fund does not use a sustainable investment label (these are labels introduced by the FCA to help investors find products that have a specific sustainability goal). An extract of the updated section is attached to this letter for your information.

It is important to note that there are no changes to the way in which the fund is managed or our approach to sustainability. The additional detail is for information only, which, we hope, will help investors to better understand CCLA's approach to sustainability.

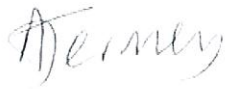
Do I need to take any action?

No. You do not need to do anything in connection with these changes. The revised prospectus and Key Investor Information Documents will take effect from 2 December 2024 and will be available on our website at www.ccla.co.uk.

We are also publishing a document on our approach to sustainability (consumer-facing disclosure), which will be available on our website. This is a short document required under SDR which contains helpful summary information for investors on the fund's sustainable investments and approach to sustainable investing.

Should you have any queries, require further information, or would like the information in an alternative format, please contact our Client Services team at clientservices@ccla.co.uk or by calling 0800 022 3505 between the hours of 8:30am-5:30pm Monday to Friday.

Yours sincerely



Alison Jerney

Head of Client Services

www.ccla.co.uk

CCLA, One Angel Lane, London EC4R 3AB

CCLA Investment Management Limited (Registered in England No. 2183088) and CCLA Fund Managers Limited (Registered in England No. 8735639), whose registered address is: One Angel Lane, London EC4R 3AB, are authorised and regulated by the Financial Conduct Authority.

Extract of Sustainability Approach found in the fund prospectus

This product does not have a UK sustainable investment label. Sustainable investment labels help investors find products that have a specific sustainability goal. The PSDF does not use a sustainable investment label because it does not have a sustainability goal.

However, the PSDF is managed in line with CCLA's sustainability approach for cash funds which is available at www.ccla.co.uk/about-us/policies-and-reports/policies/our-sustainability-approach-cash-funds. This approach follows an engagement prioritisation framework which includes targeted engagement with counterparties on issues including – but not limited to – climate change and human rights. We assess counterparties against a number of sustainability factors including their coal and oil expansion policies (analysis by Reclaim Finance) and their governance (using CCLA's own governance rating). This is complemented by CCLA's controversy process which excludes any counterparty which does not comply with the UN Global Compact or have the most severe level of controversy (as advised by our third-party provider). When significant concerns about their governance, or wider social and/or environmental impact are identified, counterparties' eligibility for use by the PSDF is suspended.

Recognising the importance of engagement to the sustainability approach, the ACD has adopted an engagement metric. The ACD, no less than annually, will disclose the proportion of active counterparties that have been engaged directly and report on the effectiveness of these engagements.

Please note. If you would like to receive a hard copy of our sustainability approach to cash funds, please contact our Customer Services team.

Precept Calculator

Start of year 01/04/24

Heading	Last year's net	Out turn	2024/2025	2025/2026
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Town Business Committee Income

100	Precept	£373,973.00	£373,972.21	£383,870.25	£410,134.00	
105	Newsletter Advertising	£0.00	£0.00	£100.00	£100.00	
120	Feed-in Tariff from Town Hall	£829.87	£800.00	£800.00	£800.00	
125	Stonehouse Town FC lease	£600.00	£600.00	£600.00	£600.00	
126	STFC Water Recharge	£0.00	£200.00	£200.00	£200.00	Discuss with STFC
127	STFC Electric Recharge	£1,999.53	£2,000.00	£1,500.00	£2,000.00	Electricity usage metered separately
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	Take to Council for a decision not to adopt this land
135	Phone Mast on Land	£5,998.12	£6,000.00	£1,000.00	£6,000.00	Payment made without question
140	Building Lease at OEL	£1,273.04	£637.00	£637.00	£637.00	
145	Magpies Social Club	£3,150.00	£3,150.00	£3,150.00	£2,000.00	Owing to disparity of approach on leases, Magpies lease reduced to £2,000
150	Community Centre Lease	£500.00	£500.00	£500.00	£500.00	Follow up
155	OEL Pitch Hire	£870.00	£2,800.00	£2,000.00	£3,000.00	Increase due to Atlas Games - recharge £1700 to STFC
160	Misc Income	£1,803.28	£8,000.00	£500.00	£500.00	One off income for sewer line in 2024/25
170	Investments Interest	£127.85	£0.00	£0.00	£0.00	Remove budget line if possible
171	Bank Interest - Lloyds Bank	£0.00	£0.00	£1,000.00	£0.00	No interest due - remove budget line if possible
172	Bank Interest - Charity A/C	£2,153.08	£2,000.00	£1,000.00	£2,000.00	Improved interest rates
173	Bank Interest - Natwest	£2,124.53	£0.00	£1,000.00	£0.00	Bank account closed
174	Bank interest - Cambridge BS	£2,073.88	£2,000.00	£1,000.00	£2,000.00	Improved interest rates
175	Town Hall/Library Recharges	£2,863.55	£2,900.00	£3,400.00	£3,000.00	Reposition budget line to new code 161
176	Bank Interest - Nationwide	£3,074.03	£2,000.00	£1,000.00	£2,000.00	Improved interest rates
177	Bank Interest - Melton Building Society	£0.00	£2,000.00	£1,000.00	£2,000.00	Improved interest rates

Precept Calculator

Start of year 01/04/24

		Last year's		2024/2025		2025/2026	
Heading		net	Out turn				
178	CCLA Interest	£22,783.90	£22,000.00	£10,000.00	£20,000.00	Improved interest rates	
Town Business Committee Income Total		£426,197.66	£431,559.21	£414,257.25	£457,471.00		
Town Environment Committee Income							
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	SIB now managing own payments and income	
205	Event Income/Donations	£1,399.64	£1,345.00	£1,200.00	£1,200.00		
205/1	Events	£1,140.00	£1,110.00	£1,200.00	£1,200.00		
205/2	Donations	£259.64	£235.00	£0.00	£0.00		
205/3	Markets	£0.00		£0.00	£0.00		
210	Planting Sponsorship	£650.00	£550.00	£0.00	£0.00		
215	Grants	£0.00	£0.00	£0.00	£0.00		
Town Environment Committee Income Total		£2,049.64	£1,895.00	£1,200.00	£1,200.00		
Total Income		£428,247.30	£433,454.21	£415,457.25	£458,671.00		
Town Business Committee Expenditure							
1000	Salaries	£179,353.09	£205,000.00	£205,000.00	£223,800.00		
1000/1	Contracted staff	£179,353.09	£205,000.00	£205,000.00	£223,800.00	Includes increases in NIC, Inc rise and national pay increase	
1000/2	Locum	£0.00		£0.00	£0.00		
1000/3	Short term contracted staff	£0.00		£0.00	£0.00		
1010	Training & Recruitment	£2,960.68	£2,000.00	£4,000.00	£3,000.00		
1010/1	Contracted Staff	£2,833.00	£1,500.00	£3,000.00	£2,500.00	Major training requirements met	
1010/2	Councillors	£127.68	£500.00	£1,000.00	£500.00	Limited use of Cllr training budget	
1020	Health & Safety	£583.41	£2,000.00	£2,500.00	£2,500.00		
1030	Professional Fees	£6,412.40	£8,000.00	£8,000.00	£8,000.00	Having to renew more leases	
1040	IT support	£8,883.61	£8,850.00	£9,550.00	£9,550.00		
1040/1	General	£6,299.23	£4,500.00	£6,750.00	£6,750.00		

Precept Calculator

Start of year 01/04/24

Heading		Last year's net		2024/2025		2025/2026	
			Out turn				
1040/2	Website	£1,478.47	£1,800.00	£1,300.00	£1,300.00	£1,300.00	
1040/3	Newsletter	£0.00	£1,000.00	£0.00	£0.00	£0.00	
1040/4	Phones	£464.96	£250.00	£1,500.00	£1,500.00	£1,500.00	
1040/5	Printing	£640.95	£1,300.00	£0.00	£0.00	£0.00	
1050	Office Equipment Renewals	£0.00	£3,310.00	£500.00	£500.00	£500.00	£2838 paid for from reserves
1060	Grants	£22,136.00	£30,000.00	£17,400.00	£17,400.00	£17,400.00	Homestart, CAB and SIB amongst potential grants paid for from reserves
1060/1	One-Offs	£22,136.00	£30,000.00	£10,000.00	£10,000.00	£10,000.00	
1060/2	Long-Term	£0.00	£0.00	£7,400.00	£7,400.00	£7,400.00	Change to SIB funding - from 24/25, funding to come from grants budget
1070	Town Hall/Library Shared Costs	£6,749.66	£12,200.00	£13,700.00	£12,000.00	£12,000.00	Data driven
1070/1	Rates	£0.00	£5,000.00	£4,500.00	£4,500.00	£4,500.00	
1070/2	Water	£800.38	£900.00	£700.00	£1,200.00	£1,200.00	
1070/3	Electric	£2,689.97	£3,000.00	£3,000.00	£3,000.00	£3,000.00	
1070/4	Gas	£1,939.19	£2,700.00	£3,000.00	£1,800.00	£1,800.00	
1070/5	Interior Maintenance (reactive)	£0.00	£200.00	£1,000.00	£500.00	£500.00	
1070/6	Interior Maintenance (programmed)	£584.28	£200.00	£1,000.00	£500.00	£500.00	
1070/7	Waste Collection	£85.84	£100.00	£300.00	£300.00	£300.00	
1070/8	Security	£650.00	£100.00	£200.00	£200.00	£200.00	
1080	Town Hall/Library STC costs	£2,104.31	£2,100.00	£2,700.00	£2,200.00	£2,200.00	
1080/1	Exterior Maintenance/Cleaning	£150.00	£300.00	£1,000.00	£500.00	£500.00	
1080/2	Interior Cleaning	£1,954.31	£1,800.00	£1,700.00	£1,700.00	£1,700.00	
1090	Admin Expenses	£5,804.61	£6,700.00	£5,250.00	£9,250.00	£9,250.00	Possibly combine with cost code 1110 - travel costs staff and cllrs
1090/1	Paper	£127.25	£200.00	£250.00	£250.00	£250.00	
1090/2	Other	£2,557.36	£2,000.00	£1,000.00	£500.00	£500.00	

Precept Calculator

Start of year 01/04/24

Heading		Last year's net		Out turn	2024/2025	2025/2026	
1090/3	Printing and Delivery of Newsletters	£3,120.00		£4,500.00	£4,000.00	£8,000.00	Considering producing and distributing newsletters to each H/Hold 4 times per year
1090/4	Travel expenses	£0.00			£0.00	£500.00	
1100	Mayor's Charity & Expenses	£66.48		£300.00	£300.00	£300.00	
1110	Travel Costs/Staff & Councillors	£0.00		£100.00	£400.00	£400.00	Possibly combine with cost code 1090
1120	Election Costs	£8,924.35		£8,924.00	£0.00	£0.00	Remove as future elections to come from reserves
1130	Civic/Remembrance Parades	£0.00		£180.00	£180.00	£180.00	
1140	Pavilion Overheads	£21,930.85		£10,800.00	£12,900.00	£12,900.00	Fully review costs
1140/1	Rates	£0.00		£0.00	£0.00	£0.00	Remove budget line - as no rates payable
1140/2	Water	£1,167.33		£1,200.00	£1,200.00	£1,200.00	
1140/3	Electric	£5,905.56		£6,500.00	£6,300.00	£6,300.00	
1140/4	Cleaning	£327.87		£1,000.00	£1,000.00	£1,000.00	OK for the moment - in transition with STFC
1140/5	Maintenance (reactive)	£1,466.02		£1,000.00	£2,000.00	£2,000.00	
1140/6	Maintenance (programmed)	£11,745.41		£0.00	£1,000.00	£1,000.00	
1140/7	Waste Collection	£312.16		£300.00	£500.00	£500.00	
1140/8	Security	£526.50		£200.00	£200.00	£200.00	
1140/9	Septic Tank	£480.00		£600.00	£700.00	£700.00	
1150	Workshop Overheads	£2,169.49		£3,800.00	£3,800.00	£3,300.00	Fully review costs
1150/1	Water	£0.00		£0.00	£0.00	£0.00	
1150/2	Electric	£0.00		£0.00	£300.00	£300.00	
1150/3	Maintenance (Reactive)	£780.27		£1,000.00	£300.00	£300.00	Purchase of grounds equipment
1150/4	Maintenance (programmed)	£233.24		£700.00	£1,000.00	£700.00	
1150/5	Waste Collection	£945.12		£2,000.00	£2,000.00	£1,800.00	

Precept Calculator

Start of year 01/04/24

Heading		Last year's net		Out turn		2024/2025	2025/2026
1150/6	Security	£210.86		£100.00		£200.00	£200.00
1160	Equipment & Vehicle Costs	£3,424.50		£3,100.00		£3,800.00	£3,000.00
1160/1	Equipment and Vehicle costs	£1,768.39		£1,000.00		£1,000.00	£700.00
1160/2	Maintenance	£715.07		£600.00		£1,000.00	£600.00
1160/3	Fuel	£561.50		£700.00		£1,000.00	£900.00
1160/4	Tax	£320.00		£200.00		£200.00	£200.00
1160/5	MOT/Service	£59.54		£600.00		£600.00	£600.00
1170	Youth Centre Workers	£55,625.11		£65,000.00		£61,000.00	£66,000.00
							Increase of £5000 on budget to keep up with inflation
1180	Youth Centre Overheads	£4,804.27		£8,500.00		£10,400.00	£8,800.00
							Major work to be undertaken on the building - funding to come from reserves
1180/1	Rates	£0.00		£1,200.00		£1,400.00	£1,400.00
							Non doestic rates are payable for the building
1180/2	Water	£2.61		£300.00		£300.00	£300.00
1180/3	Electric	£1,700.41		£1,900.00		£2,500.00	£1,500.00
1180/4	Cleaning	£983.00		£1,100.00		£1,000.00	£1,300.00
1180/5	Maintenance (reactive)	£0.00		£2,000.00		£2,000.00	£1,000.00
1180/6	Maintenance (programmed)	£0.00		£500.00		£1,500.00	£1,500.00
1180/7	Waste collection	£109.44		£100.00		£700.00	£300.00
1180/8	Security	£1,211.55		£500.00		£500.00	£500.00
1180/9	IT costs	£797.26		£900.00		£500.00	£1,000.00
1200	Subscriptions	£2,665.96		£3,500.00		£3,500.00	£3,500.00
1210	Insurances	£6,239.18		£7,200.00		£7,000.00	£8,000.00
1210/1	Public/Employee Liability	£6,239.18		£7,200.00		£7,000.00	£8,000.00
							This code covers all non vehicle insurance - in line with inflation rise
1210/2	Buildings	£0.00		£0.00		£0.00	£0.00
1210/3	Vehicle	£0.00		£0.00		£0.00	£0.00

Precept Calculator

Start of year 01/04/24

Heading		Last year's		2024/2025		2025/2026	
		net	Out turn				
1220	Project Planning & Delivery	£299.00	£299.00	£0.00	£0.00	£0.00	
1220/1	OEL Car Park	£299.00	£299.00	£0.00	£0.00	£0.00	New sub heading - Budget located in Earmarked reserve
1220/2	Stagholt	£0.00		£0.00	£0.00	£0.00	New Sub Heading - Budget located in Earmarked Reserve
1220/3	Ship Inn site	£0.00		£0.00	£0.00	£0.00	New Sub Heading - Budget located in Earmarked reserve
1220/4	Court View	£0.00		£0.00	£0.00	£0.00	
1220/5	Great Oldbury	£0.00		£0.00	£0.00	£0.00	
1230	Climate Change	£4,690.00	£5,000.00	£5,000.00	£5,000.00	£5,000.00	
Town Business Committee Expenditure Total		£345,826.96	£396,863.00	£376,880.00	£399,580.00		
Town Environment Committee Expenditure							
1190	Amenity Areas	£59,911.80	£39,500.00	£46,800.00	£48,800.00	Potential increase in tree work costs	
1190/1	Grounds Maintenance (contract)	£26,242.98	£28,500.00	£27,500.00	£29,500.00	New contract rate	
1190/2	Grounds Maintenance (in-house)	£978.09	£500.00	£2,000.00	£1,000.00		
1190/3	Play Equipment maint/repairs/insp	£17,993.54	£3,000.00	£3,000.00	£3,800.00		
1190/4	Public Space Improvements	£5,377.49	£1,500.00	£5,300.00	£6,000.00		
1190/5	Tree & Hedge/boundary maintenance	£3,755.70	£5,000.00	£3,500.00	£4,500.00		
1190/6	Waste Collection	£5,564.00	£1,000.00	£5,500.00	£4,000.00		
2000	Christmas Lights	£2,597.25	£2,000.00	£2,000.00	£2,000.00	Council considering major improvement in christmas lighting - Reserves	
2005	Climate Change	£2,000.00	£2,000.00	£0.00	£0.00	£0.00	
2010	In Bloom	£6,415.39	£6,180.00	£0.00	£0.00	£0.00	
2010/1	Contract Planting	£0.00	£0.00	£0.00	£0.00	£0.00	
2010/2	Non-Contract Planting	£2,209.06	£2,209.00	£0.00	£0.00	£0.00	
2010/3	Watering Services	£0.00	£0.00	£0.00	£0.00	£0.00	
2010/4	Other	£4,206.33	£3,971.00	£0.00	£0.00	£0.00	

Precept Calculator

Start of year 01/04/24

Heading	Last year's net	Out turn	2024/2025	2025/2026
2050 Cultural Events & Studies	£6,436.98	£8,300.00	£9,300.00	£9,300.00
2050/1 Goodwill	£4,801.10	£6,000.00	£6,000.00	£6,000.00
2050/2 Civic Awards	£111.34	£0.00	£300.00	£300.00
2050/3 Other	£1,224.54	£2,000.00	£3,000.00	£3,000.00
2050/4 Communications	£300.00	£300.00	£0.00	£0.00
2080 Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00
2090 Planning Specialist Advice	£884.00	£234.00	£0.00	£0.00
2090/1	£884.00	£234.00	£0.00	£0.00
2090/2	£0.00	£0.00	£0.00	£0.00
Town Environment Committee Expenditure		£58,214.00	£58,100.00	£60,100.00
Total				
Total Expenditure	£424,072.38	£455,077.00	£434,980.00	£459,680.00

Delete Budget code

Precept Calculator

Start of year 01/04/24

Heading	Last year's net	2024/2025	2025/2026
Net Expenditure		Out turn	
Funding			
Reserves	-£4,174.92	£21,622.79	£1,009.00
S106 / CIL			£0.00
Loans			£0.00
Proposed Precept			£410,133.82
Other Income			£48,537.00
Total Funding			£458,670.82
Balance			-£1,009.18
01/04/24			
Tax Base	Band D	01/04/25	
		New Tax Base	
2305.75	166.48	2319.52	
		%age increase	
		6.21	
		extra cost per band D	
		10.34	
		New band D	
		176.82	
		New Precept	
		410133.8200	
		Current precept	
		£383,861.26	
		+ New additional	
		£383,861.26	
		+ £26,272.56	
		=	
			£410,133.82

Stonehouse Gardening Club Final Annual Report 2024

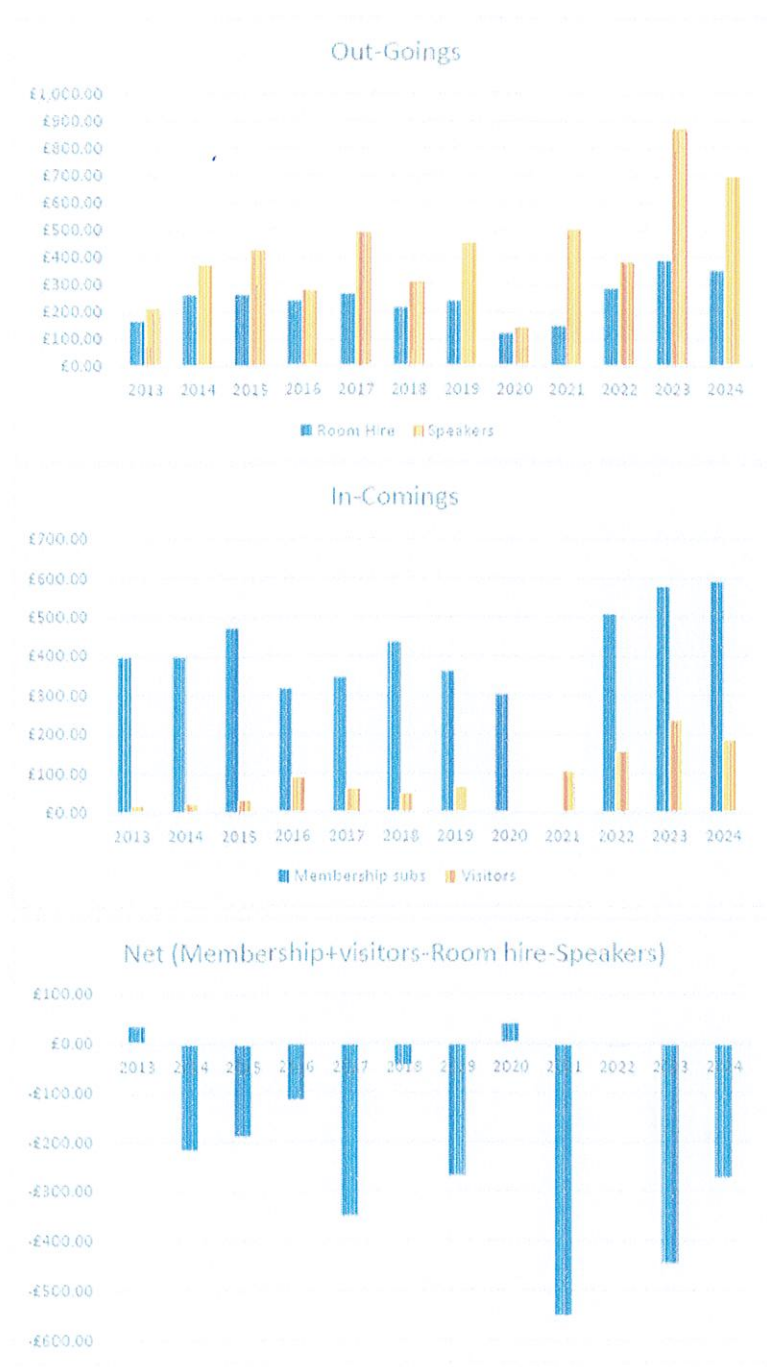
Thanks and final report to Stonehouse Town Council for revenue funding of £500 in 2024

In 2024, the revenue funding that Stonehouse Gardening Club (SGC) received from Stonehouse Town Council continued to bolster confidence that the club will not only survive, but may thrive. SGC would like to express our gratitude to the Stonehouse Council Business Team for this three year grant of money.

When Stonehouse Town Council granted the sum of £500 to SGC to be provided annually for three years, starting in 2022, the objective was to help us to revive our numbers, which, already reduced due to old age, illness and infirmity, had fallen to worryingly low levels during the pandemic.

In the past three years, the grant has enabled SGC to increase awareness of its existence in Stonehouse and surrounding areas, through well managed publicity. The moneys have helped us to bear increased expenses, especially with rising costs such as that of room hire at the Community Centre, Stonehouse, and the burgeoning rates of speakers. This continues to be a challenge (see Fig.1 The chart reflects our accounts in 2024). The graphs in Fig.1 show what the club has spent on speakers and room hire since 2013 (graph 1), along with the income received from membership subscriptions and visitor fees (graph 2). The final graph show the difference between these two (the net). Although this graph, and our club accounts for 2024 (attached), demonstrate that additional funding is required to cover our major costs, we are hopeful that we can address this need.

Figure 1. The financial situation of Stonehouse Gardening Club in 2024



Going forward:

✓Thanks to the advertising we are now doing, (funded by the grant), and as stated in the report we submitted for 2023, we continue to build on our growing sphere of influence. For instance, people have begun writing to us offering plants, etc. (thanks to our website presence). We are running an event together with the Stonehouse Allotments Association in March 2025. Gardening clubs such as Hilltop Gardening Club have begun to contact us asking for closer association. We will continue to run a coach trip to an RHS garden every year, which usually raises some money. All of this helps to raise our income in modest ways, and to lower costs.

Membership: We have as many members as we can fit into the room that we hire at the community centre.

Visitors: We have a very satisfying number of visitors, who pay a day membership fee.

We hope to cash in on this with slightly increased fees going forward. The gardening club is addressing the anticipated shortfall in funding by slightly increasing the membership subscription to £20 (an increase of 14%) and raising visitor fees to £4 (a 33% increase).

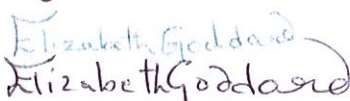
✓Increased plant sales: we are receiving gifts of plants, and as well as continuing with our annual plant sale on The Green, Stonehouse, we have also accepted the invitation to set up a plant stall at the at the Stroud country Show in July 2025.

In summary, as well as from helping to raise funds that enable SGC to function well, we feel the grant has assisted us to promote awareness and general goodwill towards the aspirations of the Stonehouse Gardening Club, thanks to the advertising, networking, talks and events.

SGC thank the Stonehouse Town Council's Business Committee for their support of our work and potentials. Thank you for understanding how important our work is: thanks to the confidence the grant has given to us, we will continue to play a role in our community through knowledge sharing, social connections, and to varying degrees, the pooling of different kinds of resources; gardening clubs like us provide individuals with opportunities to develop skills, network with like-minded individuals, and access gardening resources.

Many thanks

Signed

A handwritten signature in blue ink that reads "Elizabeth Goddard". The signature is written in a cursive style and is positioned above the printed name.

Dr Elizabeth Goddard, General Secretary, Stonehouse Gardening Club

Stonehouse Gardening Club Accounts

Accounts from 01/01/2024 to 31/12/2024

BALANCE 31/12/23

CURRENT ACCOUNT	£1,554.42
CASH IN HAND	£143.25
Total holdings (31/12/2023)	£1,697.67

2024 Transactions	Incoming	Outgoing
RHS AFFILIATION		£ 45.00
GFGS INSURANCE		£ 45.50
MEMBERSHIP SUBS	£ 589.50	
VISITORS	£ 183.00	
OTHER SALES	£ 6.10	
PLANT SALES	£ 53.31	
PUBLICITY		£ 143.00
RAFFLE	£ 189.40	£ 8.00
ROOM HIRE		£ 351.00
SPEAKERS		£ 693.00
STALL ON THE GREEN	£ 262.00	
WEBSITE		£ 138.93
GRANT	£ 500.00	
EXPENSES		£ 38.55
TEA&BISCUITS	£ 9.00	£ 45.42
STATION PLOT		£ 5.97
OUTINGS-ROSEMOOR	£ 671.00	£ 750.00
OUTINGS-WESTONBIRT	£ 160.40	£ 160.40
BANK CHARGES		£ 79.49
SUMUP FEES		£ 16.92
Grand Total	£ 2,623.71	£ 2,521.18

Total Holdings (Cash+Accounts) 31/12/2024	£1,800.20
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Stonehouse Gardening Club Accounts
Accounts from 01/01/2024 to 31/12/2024

BALANCE 31/12/23	
CURRENT ACCOUNT	£1,554.42
CASH IN HAND	£143.35
Total Holdings (31/12/2023)	£1,697.77

2024 Transactions	incoming	Outgoing
RHS AFFILIATION		£ 42.00
GFGS INSURANCE		£ 42.50
MEMBERSHIP SUBS	£ 280.20	
VISITORS	£ 183.00	
OTHER SALES	£ 6.10	
PLANT SALES	£ 23.31	
PUBLICITY		£ 143.00
RAFFLE	£ 180.40	£ 8.00
ROOM HIRE		£ 321.00
SPEAKERS		£ 693.00
STALL ON THE GREEN	£ 262.00	
WEBSITE		£ 138.93
GRANT	£ 200.00	
EXPENSES		£ 38.22
TEA&BISCUITS	£ 9.00	£ 42.42
STATION PLOT		£ 2.97
OUTINGS-ROSEMOOR	£ 631.00	£ 350.00
OUTINGS-WESTONBIRT	£ 160.40	£ 160.40
BANK CHARGES		£ 39.49
SUMUP FEES		£ 16.92
Grand Total	£ 2,623.71	£ 2,521.38

Total Holdings (Cash+Accounts) 31/12/2024	£1,800.20
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