



# Stonehouse Town Council

**MINUTES (subject to agreement at the next Committee Meeting)  
of a meeting of the Amenities, Recreation and Tourism Committee held on Monday 13<sup>th</sup>  
January 2014 at 7pm in the Town Hall, High Street, Stonehouse**

**Present:**

<b>Councillors</b>	<b>John Aldis</b>	<b>(Convenor of Committee)</b>
	<b>Chris Brine</b>	<b>(Chair of Town Council)</b>
	<b>Simon Lewis</b>	<b>(Vice Chair of Town Council)</b>
	<b>Roger Govier</b>	
	<b>Gary Powell</b>	<b>(Deputy Convenor of Committee)</b>

**Also Present:**

**Town Clerk Gill Jennings**

---

**K3/85 TO RECEIVE APOLOGIES**

Apologies were accepted from Councillor Howarth.

**K3/86 DECLARATIONS OF INTEREST**

Members are reminded of their obligation within the requirements of the adopted Model Code of Conduct to declare any personal or disclosable pecuniary interests where applicable.

**Councillor Aldis declared an interest in K3/92.5**

**K3/87 TO APPROVE THE MINUTES OF THE COMMITTEE MEETING HELD ON 2<sup>ND</sup>  
DECEMBER 2013**

The Minutes were agreed as a true record.

**K3/88 PUBLIC ADJOURNMENT (15 minutes)**

Members of the public may speak only once for a maximum of 5 minutes on any specific agenda item.

1. Committee is asked to consider a Young Person Award (Mrs M Ross)

**The Committee agreed that the contribution to youth work made by the late Vicky Wakefield Heath would be recognised with an Award at the Annual Town Meeting and that this might take the form of a cup awarded for an outstanding contribution to youth work by a young person.**

2. The Committee heard from Cllr. Sheridan on behalf of the Allotments Tenants Association. She requested help communicating with tenants, which was granted. The Association requested repairs to the access road. With regard to the access road she stated that the account presented under item K3/95 had not been raised officially by the Association.

**The Clerk is to meet with the newly appointed Chairman to discuss any ongoing issues on the allotments. The Clerk will obtain quotations for repairs to the road and also Oldends carpark.**

**K3/89 OPEN SPACE MAINTENANCE (For information only)**

Laburnum Field Boundary – Works to trees under a Tree Preservation Order currently with Stroud District Council for a decision.

### **K3/90 RECREATIONAL BUILDINGS**

To receive a report from the Clerk and to discuss a strategy for overall development and assign research to the working groups. The Clerk explained there was a possibility for housing development to fund the re-development of Oldends Lane. However, the Council should prepare for the possibility of having to find external funding.

**The Committee agreed that the Recreation Working Group should devise a business plan to support any funding applications and that the Building Facilities Working Group would subsequently devise a management plan.**

### **K3/91 OLDENDS LANE PAVILION**

1. To discuss methods of securing the building – The quotations requested under this item were not to hand.
2. To progress phase 1 works – **The Recreation Working Group were working on plans to reconfigure the changing rooms but in the meantime the Committee agreed that phase 1 works would proceed to the original quotation and an order would be placed with Kenneth Bleaken Limited.**

### **K3/92 YOUTH BUILDING**

1. To receive a report from the Youth Working Group of a meeting held on the 12th December 2013 and to discuss any issues arising from the minutes.

**The Committee were appraised of a meeting which had took place with South of Stroud Youth Partnership which explained the joint working between parishes. The Youth Working Group had subsequent meetings with 2 parishes who expressed an interest in joint working with Stonehouse.**

2. To receive a report from the Clerk on Valuation No. 4 and agree the retention required from the final account.

**Finishing off the exterior of the building was weather dependent. The Committee agreed that a further retention of £4500 would safeguard the Council whilst this work was outstanding but authorised payment of Valuation No. 4.**

3. Progress with equipping the building for use

**SA4Y had sufficient funds to purchase items of furniture and equipment. In addition some items had been donated by a local business. ART Committee would purchase fire fighting equipment.**

4. To receive a report from Young Gloucestershire Nov 2013.

**The report was noted.**

5. To review the renewal of the Young Gloucestershire Contract

**Young Gloucestershire had been involved in the discussions regarding joint working and at this stage the Committee were lacking sufficient information to consider renewal of the Contract. This would be brought forward to the next meeting.**

### **K3/93 CHRISTMAS LIGHTS**

1. Quotations have been obtained for installation/dismantling (without storage) and are circulated for consideration. The Committee may wish to review budget requirements.

**The Committee were pleased to note the 2014-15 costs might be reduced considerably by in-house storage. Street column lighting installation only would be in the region of under £1500. The budget was left intact whilst the current contract was in place to October 2014 and further prices awaited regarding the tree installation.**

### **K3/94 FINANCE**

- To review Committee expenditure/receipts to date. **Expenditure (Dec) £45166.55 was agreed. Income (Dec) £51775 was agreed.**

### **K3/94 Finance** (continued)

- To consider cost of recovering debt £110.40 from Matchplay FC - **The FA had offered to assist in recovering the debt but an admin charge of £25 and the fact that the debt was to be collected from several individuals was considered. The Committee agreed to write-off the debt rather than possibly add to the loss.**

### **K3/95 ALLOTMENTS COMMITTEE**

The Allotment Tenants Association have presented a bill for tarmac scrapings to the Town Council.

**The Committee agreed that the bill should be substantiated with an account from Gloucestershire Highways contractors.**

### **K3/96 LAND AT PERTH**

To discuss the draft S106 agreement.

**There were queries with 3 clauses of the agreement which were referred back to Stroud District Council for consideration.**

### **K3/97 SKATEPARK**

Update on progress

**The Clerk had inspected the site and reported that the work was 2 weeks behind schedule largely due to the extreme wet weather. This meant that the payment schedule had been altered to take account of the reduction in progress.**

### **K3/98 LAND ACQUISITION**

The Committee to consider future community green space and to receive a briefing on acquiring land through community asset transfers.

**The Committee were briefed on the method of asset transfers and agreed that it would be beneficial to receive information on the County Council's land holdings in and surrounding Stonehouse.**

### **K3/99 TOURISM**

To consider a training/advisory workshop run by Hidden Britain

**The Committee considered the training offer made through GRCC but considered this more appropriate for Stonehouse History Group.**

### **K3/100 PHONE MAST**

Everything Everywhere have failed to renew their lease for the phone mast in Oldends Lane car park. The Committee to discuss.

**The lease on the phone mast had been re-evaluated some 2 years ago but Orange had failed to agree the cost of the lease and had not completed renewal of the lease. The Committee agreed that the Council's solicitor should give Notice to the tenant.**

### **K3/101 DATE OF NEXT MEETING**

17<sup>th</sup> FEBRUARY 2014

---