



To Members of the Town Council

You are hereby summoned to attend a VIRTUAL meeting of the Town Council to be held on **Tuesday 27<sup>th</sup> April 2021 at 7.00pm** using 'Microsoft Teams'.

**Council Members:**

Councillors: Rachel Armstrong, Leigh Binns, Michael Davis, Carol Kambites (Vice-Chair), Deborah Curtis, Neil Gibbs (Chair), Tim Jackson, John Parker, Kevin Parsons, Sally Pickering, Jennie Smith, Pam Swain, David Thorpe, Theresa Watt

*All residents of the Parish are welcome to attend the virtual meeting; if you wish to attend, please either email the Town Clerk at [townclerk@stonehousetowncouncil.com](mailto:townclerk@stonehousetowncouncil.com) or phone the Town Council on 01453 822070, no later than 6pm 27<sup>th</sup> April.*

*Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.*

*Carlos Novoth*  
Town Clerk  
22<sup>nd</sup> April 2021

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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**A G E N D A**

- TC2589 To receive apologies
- TC2590 To receive declarations of interest
- TC2591 To approve the minutes of the Town Council held on 15<sup>th</sup> March 2021
- TC2592 To receive reports from Chair of Town Council and Town Councillors
- TC2593 To receive reports from County and District Councillors
- TC2594 To receive RFO's budget report including the bank reconciliation for March '21
- TC2595 To approve payments in accordance with the budget to date as listed
- TC2596 To receive the minutes of the Council's Business Committee meetings on 29<sup>th</sup> March and 19<sup>th</sup> April 2021 and consider the following recommendations:-
  - B/228 - To consider latest guidance on holding council meetings post 6<sup>th</sup> May
  - B/230 - To note Business Committee's decision for the Youth Working Group to review and recommend a design for the future youth service under its current Terms of Reference

- B/231 - To approve a new Working Group and Terms of Reference to review and oversee plans for the proposed Oldends Lane development
- B/232 - For Council to approve amendments to the Council's Data Protection Policy
- B/235 - To approve BC's recommendation to cancel the scheduled Business Committee meeting on 10<sup>th</sup> May

and to NOTE the additional expenditure on repairs to Stagholt Brook (B/227)

- TC2597 To receive the minutes of the Council's Environment Committee on 22<sup>nd</sup> March and 26<sup>th</sup> April 2021 and consider any recommendations.
- TC2598 To consider the closure and transfer of parts of St Cyr's churchyard to the Town Council for future maintenance
- TC2599 To note the date of the Annual Town Meeting of Tuesday 4<sup>th</sup> May at 7pm (Virtual Meeting)
- TC2600 To receive a short presentation from 'The Door' on its work during the past year
- TC2601 To receive the Clerk's latest update
- TC2602 To note the date and venue of the Annual Meeting of the Council and next Town Council meeting: 17<sup>th</sup> May 2021

*Public Bodies (Admission to Meetings) Act 1960*

*The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.*

- TC2603 To consider for approval Business Committee Recommendations relating to staffing issues