



DRAFT

Minutes of a Town Business Committee held on Monday 5th July 2021 at 7.00pm (Meeting held at Park Junior School, Elm Road, Stonehouse - Main Hall)

Present: Councillors: Chris Brine, John Callinan, Mike Davis, Mick Gibbons (Chair), Carol Kambites, Kevin Parsons, Gary Powell

In Attendance: Carlos Novoth, Clerk; Cllr Neil Gibbs; Chair of the Allotment Association; Members of 'Share and Repair'

Attendees were reminded that the Proceedings of the meeting could be filmed, photographed or recorded.

Chair of the Allotment Association spoke in relation to Agenda Item B/262. He provided an overview of how the site was managed and highlighted the practicalities around the need for individual allotment holders to have the option of having their own sheds on site. A form of agreement (Shed Permission Agreement) to cover this issue has been put forward by the Recreation Working Group for consideration. Cllr Neil Gibbs also spoke in favour of the recommended change

Representatives of Share and Repair were also offered an opportunity to speak but they asked to do so when the specific item (B/258) was being discussed; this was agreed

B/252 To receive apologies

Apologies were given by Cllr Leigh Binns (Vice Chair)

B/253 To receive Declarations of Interest

There were no declarations of interest

The Chair, with the Committee's agreement, brought forward agenda items B/262 and B/258 for discussion

B/262 To consider a change to the Allotment Association's Agreement

Cllrs agreed with the Chair of the Allotment Association that the site was well managed. It was commented that in hindsight, the council's past decision not to allow individual plot-holders to have their own sheds was

perhaps the wrong decision especially as it encouraged them to move equipment to and from site by car.

Committee agreed to RECOMMEND to full council that the Allotment Association should be allowed to permit the erection of sheds with immediate effect by individual plot holder's provided the plot-holders comply with the requirements of the Shed Permission Agreement; this to be incorporated into the new Allotment Association Agreement from July 2022

B/258 To consider a grant application from 'Share and Repair'

Representatives of Share and Repair provided an overview of their project which was to bring the availability of mainly battery powered power tools and other tools at low cost to the community's residents. It was highlighted that Share and Repair had wanted to run a similar scheme pre covid following a consultation; unfortunately due to the impact of covid they had not been able to secure adequate funding.

The wider benefits to the community, especially to volunteers at the shop were recognised and appreciated. There was a concern with regards to user safety and insurance cover - it was restated that in the main, the tools would be cordless; Cllr Kevin Parsons offered advice on issues of safety - this was gratefully received.

Committee APPROVED an initial grant of £500 but suggested that once the scheme was in operation, if more funding was needed, the Committee would be agreeable to consider a further request.

B/254 To approve the minutes of the Business Committee meeting held on 1st June 2021

A question was raised in relation to approving minutes; the Clerk clarified Members were required to confirm the accuracy of the minutes only.

Committee APPROVED the minutes as a true and accurate record of the meeting

B/255 To consider the latest budget position up to and including May 2021

The latest budget was presented in a requested format - month by month expenditure. It was suggested that it would be helpful for the report to identify the budget for each heading and for the latest position in terms of percentage spend be identified. The Clerk made clear that these facets were included in previous reports submitted to committee for consideration. The Clerk agreed to ask the finance software company to consider a hybrid.

Committee NOTED the budget position (Total BC Expenditure and Income for May '21 was £26,456.93 and £1,873.82 respectively)

B/256 To approve payments in accordance with the budget to date as listed

Queries were raised in relation to a number of invoices and amounts - these were clarified by the Clerk. It was suggested that the amount under 'Confidential' should be more descriptive of the nature of expenditure without being too detailed.

Committee APPROVED the payment list totalling £19,381.24

B/257 To approve the purchase of tools for the Council's Maintenance Team

The Clerk directed Cllrs to the main report. Cllrs appreciated and accepted the benefits of using battery powered tools. It was however suggested that the operatives be given user training on the equipment.

Council APPROVED the purchase of a set of ‘Makita’ power tools at a total cost of £669.08 plus vat for the tools listed in the Clerks report.

B/258 To consider a grant application from ‘Share and Repair’

Agenda Item brough forward - see details above

B/259 To consider short-term vehicle arrangements for the grounds maintenance operation

The Clerk stated that although he had delegated authority to hire a vehicle in case of a breakdown of the councils grounds ‘Pick-up’, the matter was specifically brought to Committee to highlight the condition of the town council’s vehicle and the need to consider a short and long term replacement. Committee appreciated the heads-up on the issue. Cllrs expressed a wish to consider purchasing an electric vehicle to support the council’s commitment to Climate Change. The clerk highlighted that replacement options should be considered by, or at least with, the Climate Change Working Group. An options report is to be brought to Committee and full council in September with a view to securing a new vehicle immediately.

Committee APPROVED the short-term hire of a replacement vehicle if needed.

B/260a To consider purchasing subscription to survey software.

The Clerk’s report highlighted Officer’s wish to subscribe to an improved version of ‘Survey Monkey’ due to existing knowledge of the software and the need to undertake a number of consultation exercises during the course of the year. Whilst it was suggested that ‘Smart Survey’ should be looked into in more detail, it was agreed that time was of the essence.

Committee APPROVED the annual subscription to ‘Survey Monkey’ at a cost of £384 for the current year on the basis that other software would be considered in the future.

B/260b To approve earmarked reserves and latest reserve movements

Committee APPROVED the following recommendations:

Reserve	Proposed movement	Reserve balance
Stroud DC LRSG Business COVID Support Grant – Stonehouse Football Club	Add £1,501.00 to Reserve (Grant money held by Stonehouse Town Council on behalf of Stonehouse FC)	£1501
Stroud DC LRSG Business COVID Support Grant – Stonehouse Football Club	Deduct £1,501.00 from Reserve (Payment of grant money to Stonehouse FC)	£0

Community Infrastructure Levy (CIL)	Add £2,496.33 CIL funding received from Stroud District Council 28 April 2021	£5025.93

Recommendation 1: That the proposed earmarked reserve movements detailed above are approved.

Recommendation 2: That CIL received from Stroud District Council since April 2018 of £5025.93 is used towards the cost of the refurbishment of the Meadow Road play area.

Recommendation 3: That a new earmarked reserve is created for the Meadow Road play area refurbishment with an initial transfer in of £16,000 from the General Fund to the new earmarked reserve.

Recommendation 4: That a new earmarked reserve is created for the Gloucestershire Wildlife Trust Wild Towns Project – Strategic Partner fund to accurately reflect the payment of the final contribution of £540 by the Town Council.

B/261 To consider proposed improvement works to a piped culvert leading to Stagholt Brook

The Clerk introduced his report highlighting the fact that urgent action was needed on the whole issue of flooding around the Horsemarling Lane area. He drew Members' attention to the Highway authority's design to prevent flooding of properties within the new Stagholt development; GCC had stated that the additional water from the planned new pipe work would have a minimal impact on the Brook. It was stated however that STC had significant concerns with the condition of the Brook and this was highlighted by the several thousands of pounds spent recently on shoring up the banks; the council would therefore benefit from more detailed analysis of the effect of the additional water being directed to the Brook. Cllr Neil Gibb's had fed back to the committee the discussion that took place at a meeting with Standish Parish Council and other agencies to discuss the potential cycle path designed for the Lane. Cllr Gibbs highlighted the fact that before the final design was determined, issues around flooding should be addressed as the design could further exacerbate the flooding issue downstream. Cllr Gibbs had invited both Cllrs John Callinan and Chris Brine to look at the flooding issues on site; there were a number of concerns arising from the visit that were felt important enough to raise with agencies and local authorities that had already had some involvement in the site, the most notable one of which was the recent flooding of the newly built Stagholt Development and in particular one of its houses.

Committee agreed the following actions:

- Ward Cllr Chris Brine would discuss the prevalent issues with the District Council's Planning department with a view to asking for current

planning conditions on the Standish Hospital development concerning the use of Horsemarling Lane, be halted until a full and proper assessment of the potential for the development and surrounding area to cause further flooding to downstream properties

- For Stonehouse Town Council to consider how it might secure professional advice to determine the causes of past and future flooding downstream and offer potential solutions
- For the Clerk to write to Standish Parish Council requesting their help and support in dealing with the flooding issue with a view to seeking a long-term solution.

Committee RESOLVED to recommend to Town Council the following:

That council approves the Highways solution to the immediate threat of flooding at the Stagholt Development and allows access across town council land subject to:-

1. a full and proper assessment of the impact on Stagholt Brook of the additional water entering the waterway and that,
2. GCC commits to actively engage with local authorities, residents and external agencies in seeking a permanent solution to the cause of the flooding in the area

B/262 To consider a change to the Allotment Association's Agreement

Agenda Item brought forward - see details above

B/263 To receive the Clerk's update

The Clerk referred Members to his report; a specific mention was made in relation to the potential use of battery powered electric grounds maintenance equipment highlighting the fact that further equipment would be trialled over the coming weeks; a report is scheduled to be submitted to Business Committee in September to support the purchase of new equipment.

The report was NOTED

B/264 To consider the date of next meeting, Monday 6th September '21

The date was NOTED

NOTE! Agenda Item B/260 was inadvertently repeated. For reference purposes, they have been referred to as B/260a and B/260b

Financial Cash Position Month by Month

Start of year 01/04/21

for invoices with a ledger date on or after 01/04/21 and on or before 31/05/21

RECEIPTS	Apr Net (£)	May Net (£)	Jun Net (£)	Jul Net (£)	Aug Net (£)	Sep Net (£)	Oct Net (£)
Town Business Committee Total	168,851.44	1,873.82	799.81	0.00	0.00	0.00	0.00
Town Environment Committee Total	1,501.00	2,496.33	0.00	0.00	0.00	0.00	0.00
Total Receipts	170,352.44	4,370.15	799.81	0.00	0.00	0.00	0.00
PAYMENTS	Apr Net (£)	May Net (£)	Jun Net (£)	Jul Net (£)	Aug Net (£)	Sep Net (£)	Oct Net (£)
Town Business Committee Total	19,848.19	26,456.93	1,985.07	0.00	0.00	0.00	0.00
Town Environment Committee Total	390.00	10,051.41	233.33	0.00	0.00	0.00	0.00
Total Payments	20,238.19	36,508.34	2,218.40	0.00	0.00	0.00	0.00

Nov Net (£)	Dec Net (£)	Jan Net (£)	Feb Net (£)	Mar Net (£)	Total Net (£)
0.00	0.00	0.00	0.00	0.00	171,525.07
0.00	0.00	0.00	0.00	0.00	3,997.33
0.00	0.00	0.00	0.00	0.00	175,522.40

Nov Net (£)	Dec Net (£)	Jan Net (£)	Feb Net (£)	Mar Net (£)	Total Net (£)
0.00	0.00	0.00	0.00	0.00	48,290.19
0.00	0.00	0.00	0.00	0.00	10,674.74
0.00	0.00	0.00	0.00	0.00	58,964.93

Financial Cash Position Month by Month

Start of year 01/04/21

for invoices with a ledger date on or after 01/04/21 and on or before 31/05/21

RECEIPTS	Apr Net (£)	May Net (£)	Jun Net (£)	Jul Net (£)	Aug Net (£)	Sep Net (£)	Oct Net (£)
Town Business Committee							
100 Precept	168,497.50	800.00	0.00	0.00	0.00	0.00	0.00
105 Newsletter Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110 Revenue from Lettings	0.00	0.00	0.00	0.00	0.00	0.00	0.00
115 Meeting Room Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00
120 Feed-in Tariff from Town Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00
125 Stonehouse Town FC lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00
130 Athletics Field Lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00
135 Phone Mast on Land	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140 Building Lease at OEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145 Magpies Social Club	262.50	262.50	0.00	0.00	0.00	0.00	0.00
150 Community Centre Lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00
155 OEL Pitch Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00
160 Misc Building Hire	36.00	0.00	0.00	0.00	0.00	0.00	0.00
165 VAT Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
170 Investments Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
171 Bank Interest - Lloyds Bank	0.64	0.00	0.00	0.00	0.00	0.00	0.00
172 Bank Interest - Charity A/C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
173 Bank Interest - Natwest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
174 Bank interest - Cambridge BS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
175 Town Hall/Library Recharges	0.00	811.32	799.81	0.00	0.00	0.00	0.00
176 Bank Interest - Nationwide	0.00	0.00	0.00	0.00	0.00	0.00	0.00
177 Bank Interest - Melton Building Society	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300 Petty Cash - Income	54.80	0.00	0.00	0.00	0.00	0.00	0.00
Town Business Committee Total	168,851.44	1,873.82	799.81	0.00	0.00	0.00	0.00
Town Environment Committee							
200 Stonehouse in Bloom	0.00	0.00	0.00	0.00	0.00	0.00	0.00
205 Event Income/Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
210 Planting Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Nov Net (£)	Dec Net (£)	Jan Net (£)	Feb Net (£)	Mar Net (£)	Total Net (£)
0.00	0.00	0.00	0.00	0.00	169,297.50
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	525.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	36.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.64
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	1,611.13
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	54.80
0.00	0.00	0.00	0.00	0.00	171,525.07
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00

Financial Cash Position Month by Month

Start of year 01/04/21

for invoices with a ledger date on or after 01/04/21 and on or before 31/05/21

215 Grants	1,501.00	2,496.33	0.00	0.00	0.00	0.00	0.00
Town Environment Committee Total	1,501.00	2,496.33	0.00	0.00	0.00	0.00	0.00
Total Receipts	170,352.44	4,370.15	799.81	0.00	0.00	0.00	0.00
PAYMENTS	Apr Net (£)	May Net (£)	Jun Net (£)	Jul Net (£)	Aug Net (£)	Sep Net (£)	Oct Net (£)
Town Business Committee							
1000 Salaries	11,294.17	9,388.49	0.00	0.00	0.00	0.00	0.00
1010 Training & Recruitment	340.00	200.00	0.00	0.00	0.00	0.00	0.00
1020 Health & Safety	0.00	533.34	0.00	0.00	0.00	0.00	0.00
1030 Professional Fees	2,409.97	50.00	420.00	0.00	0.00	0.00	0.00
1040 IT support	106.49	741.24	255.89	0.00	0.00	0.00	0.00
1050 Office Equipment Renewals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1060 Grants	125.83	0.00	0.00	0.00	0.00	0.00	0.00
1070 Town Hall/Library Shared Costs	4,452.11	206.06	0.00	0.00	0.00	0.00	0.00
1080 Town Hall/Library STC costs	0.00	92.95	92.95	0.00	0.00	0.00	0.00
1090 Admin Expenses	7.00	1,284.11	11.99	0.00	0.00	0.00	0.00
1100 Mayor's Charity & Expenses	41.67	0.00	30.00	0.00	0.00	0.00	0.00
1110 Travel Costs/Staff & Councillors	0.00	48.60	0.00	0.00	0.00	0.00	0.00
1120 Election Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1130 Civic/Remembrance Parades	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1140 Pavilion Overheads	0.00	1,142.45	179.69	0.00	0.00	0.00	0.00
1150 Workshop Overheads	10.82	560.05	24.47	0.00	0.00	0.00	0.00
1160 Equipment & Vehicle Costs	6.66	73.73	512.72	0.00	0.00	0.00	0.00
1170 Youth Centre Workers	0.00	9,340.00	0.00	0.00	0.00	0.00	0.00
1180 Youth Centre Overheads	1,010.48	511.48	157.36	0.00	0.00	0.00	0.00
1200 Subscriptions	42.99	2,284.43	300.00	0.00	0.00	0.00	0.00
1210 Insurances	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1220 Project Planning & Delivery	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1230 Climate Change	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1240 Petty Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Financial Cash Position Month by Month

Start of year 01/04/21

for invoices with a ledger date on or after 01/04/21 and on or before 31/05/21

Town Business Committee Total	19,848.19	26,456.93	1,985.07	0.00	0.00	0.00	0.00
Town Environment Committee							
1190 Amenity Areas	390.00	8,740.00	0.00	0.00	0.00	0.00	0.00
2000 Christmas Lights	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2005 Climate Change	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2010 In Bloom	0.00	1,311.41	233.33	0.00	0.00	0.00	0.00
2020 Street Furniture/Bus Shelters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2030 Traffic Calming/Transport Studies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2040 Town Greens Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2050 Cultural Events & Studies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2060 Signage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2070 Town Centre Partnership	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2080 Neighbourhood Plan Review	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2090 Planning Specialist Advice	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Town Environment Committee Total	390.00	10,051.41	233.33	0.00	0.00	0.00	0.00
Total Payments	20,238.19	36,508.34	2,218.40	0.00	0.00	0.00	0.00

0.00	0.00	0.00	0.00	0.00	48,290.19
0.00	0.00	0.00	0.00	0.00	9,130.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	1,544.74
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	10,674.74
0.00	0.00	0.00	0.00	0.00	58,964.93

Stonehouse Town Council

Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1775		£4,133.59	1190/1	05/06/21	Cotswold Turf Care Ltd - Grass cutting April and May 2021	
1795		£230.00	2020	08/06/21	Ken Greenway - Phone box on Downton Road 1. Rub down all paintwork inside and outside of box. 2. Undercoat and gloss in Telephone box paint. 3. Repair door. LABOUR AND MATERIALS - £230.00	
1764		£134.82	1180/9	10/06/21	BT - Internet and phone services	
1765		£14.40	1090/2	10/06/21	Amazon - 2 x document holders	
1767		£49.05	1090/2	10/06/21	Stroud Office Supplies - office stationery	
1766		£540.00	2070	11/06/21	Gloucestershire Wildlife Trust - FAO: Mark Harrison/Will Masefield Payment due under Strategic Partner Agreement, Wild Towns Project ERDF/ESIF Axis 6d (Strategic Partner Contract, dated 2nd June 2018). Total Stonehouse TC contribution (agreed Finance and Strategy Committee 14 May 2018, K1/491/4) :£8,623 (Paid 31st January 2020 BACS £8,083) Claimed 10th June 2021 £540	
1778		£136.80	2060	14/06/21	The Street Nameplate Company - Two signs for Old Chapel Garden, Stonehouse as shown in proof QU-1061423-v2 dated 7 June 2020 Size: 325x1050mm Colours: As shown in proof Material: 3mm Dibond Cost: £49.50 each, delivery at £15.00	
1776		£150.00	1090/2	15/06/21	Park Junior School - Hire of school hall for committee meetings	
1774		£59.64	1090/2	17/06/21	Dsicount Displays Ltd - Whiteboard for the office	
1781		£168.60	1160/2	17/06/21	Volkswagon & Audi Centre - Fit trailer board to bowser	
1777		£130.44	2010/4	18/06/21	The Helping Hand Company Ltd - 10 x Litter pickers	
1779		£468.00	1190/6	18/06/21	Ubico Limited - dog/litter bins waste collection	
1784		£23.30	1090/2	22/06/21	Amazon - Document holder for Carlos	
1782		£156.00	1010/1	24/06/21	ERFA Ltd - Emergency First Aid at Work training for Carlos and Rich	

Signature _____

Date _____

Signature _____

Stonehouse Town Council

Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1783		£69.60	2010/4	24/06/21	MDL Kelex - Stickers for planters	
1785		£32.83	1180/7	28/06/21	Simple Hygiene Solutions - Feminine hygiene waste collection	
1786		£88.43	2010/4	28/06/21	Quality Garden Supplies - 50 litre bag of compost for High Street planters	
1787		£80.40	2010/4	28/06/21	Plantscape - Hortimix plant feed for hanging baskets	
1788		£36.50	1040/4	30/06/21	O2 - mobile phone charges for June	
1790		£163.20	1180/4	30/06/21	All Done and Dusted - cleaning services for June	
1791		£200.03	1150/1	30/06/21	WaterPlus - charges for OEL	
1789		£295.20	1040/1	01/07/21	Jireh Solutions Ltd - IT support for July	
1792	5059397	£73.43	1180/2	01/07/21	WaterPlus - charges for The Pod	£73.43
1793		£137.68	1070/2	01/07/21	WaterPlus - charges for Town Hall/Library	
1796		£417.50		01/07/21	Jo Mew Creative -	
1		£45.00	2010/4		Planter stickers	
2		£22.50	1090/2		Letterhead and cops slips for new Chair and TH postal ar address	
3		£350.00	1040/3		Summer Stonehouse News	
1797		£90.00	1040/1	01/07/21	Jireh Solutions Ltd - Issues with new councillor email accounts	
1798		£21.60	1180/4	01/07/21	Intocleaning Ltd - Paper hand towels	
1799		£111.54	1080/2	01/07/21	Gloucestershire County Council - Cleaning of Town Hall	
Sub Total		£8,212.58				
		£11,168.66			Confidential	
Total		£19,381.24				

Signature _____

Signature _____

Date _____