



**Minutes of a Town Business Committee
held on Tuesday 14th December 2021 at 7.00pm
at the Town Hall**

Present: Councillors John Callinan, Mick Gibbons (Chair), Carol Kambites, Gary Powell and Kevin Parsons

In Attendance: Carlos Novoth, Clerk

Attendees were reminded that the Proceedings of the meeting could be filmed, photographed or recorded.

- B/334** **To receive apologies**
Apologies were received from Town Cllrs Mike Davis, Leigh Binns and Chris Brine
- B/335** **To receive Declarations of Interest**
There were no declarations of interest
- B/336** **To approve the minutes of the Business Committee meeting held on 29thNov '21**
Committee APPROVED the minutes as a true and accurate record of the meeting.
- B/337** **To approve the latest payments list**
Questions were raised in relation to payments to Glos Street Forge and Gala Lights
Committee APPROVED the payments list totalling £22,336.48
- B/338** **To consider the offer from a Stonehouse based company of a free installation of an electronic information board at the town hall**
The Clerk stated that the use of the outdoor digital screen may need planning permission and that he would seek advice from the planning authority on this issue. He stated that the offer from the local company was completely free to the council. The only ongoing costs included annual servicing costing less than £100.
Committee RESOLVED to accept the local offer of an outside digital screen and software including its installation subject to meeting planning rules.

B/339

To consider the Town Council's Business Committee budget for 2022/23

The Town Council were advised by SDC recently that the property numbers for Stonehouse have increased by 1.72%.

The budget detail was discussed line by line. The principle changes include:

- Increasing Utility budgets in line with the recently negotiated contracts for Gas and Electricity - ensuring that the budget line for GCC recharges were also amended to reflect the additional costs
- Budget for the new youth contract be increased to £50,000 to reflect potential increased contract costs
- Budget for programmed repairs for the youth pod be increased to £5,000 to cater for the replacement of the electrically operated main front door - this had been causing problems in recent months. The Clerk did however highlight the fact that the door was in the process of being repaired.
- The budget sheet currently indicates a business as usual (Pre covid) scenario for the town council's income streams for 2022/23; this will show an increase of approximately £15,000 on the current year's budget.
- Via email, Cllr Mike Davis suggested, for Environment Committee's consideration, increasing the budget for Goodwill by a further £1,000
- Suggestions were made in relation to the Town Council's 'Reserves' fund

To date, budget changes suggested by both environment and business committees total an increase spend of 10.7% on the current year's budget

Business Committee to review its suggested changes at its meeting on 10th January.

B/340

To note the date of the next Business Committee meeting: Monday 10th January '22

Committee NOTED the date of the next scheduled meeting acknowledging that it may need to be moved to an alternative date

Stonehouse Town Council

Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
2083		£900.00	2000	19/10/21	Gala Lights - 80m of pea lights = £600 Transformer and connections = £150 Delivery included	
2091		£7.99	1200	02/11/21	Amazon - Membership fee	
2056		£36.50	1040/4	30/11/21	O2 - Mobile phone bill for November	
2075		£20.00	1040/4	02/12/21	Voipfone - Auto top up for office phones	
2076		£7.20	1040/4	02/12/21	Voipfone - office phones	
2068		£176.88	1040/1	03/12/21	PEAC Finance - lease rental of photocopier/printer	
2069		£1,611.85	2020	03/12/21	Gloucester Street Forge Ltd - Repair of damaged bus stop outside of Nippy Chippy	
2073		£162.00	2050/1	09/12/21	Kiblec Electrical & Security - Emergency cover for 1 hour at Goodwill 2021	
2074		£65.86	1150/4	09/12/21	Hurns Hardware - various supplies for workshop	
2077		£180.00	2050/1	09/12/21	Jo Mew Creative - Stonehouse Carol Float publicity material	
2082		£204.00		09/12/21	All Done and Dusted - Cleaning of Pavilion and Pod	
1		£122.40	1140/4		Cleaning of Pavilion	
2		£81.60	1180/4		Cleaning of The Pod	
2084		£61.04	1160/3	09/12/21	John Stayte Services Ltd - Fuel purchased in November	
2085		£2,484.90	1060/1	09/12/21	Home-Start Stroud and Gloucester - Grant to run a new volunteer training course	
2086		£4,101.36	2000	09/12/21	Blachere Illuminations - Supply and installation of lights on the High Street	
2087		£52.16	1150/5	09/12/21	Grundon Waste Management Ltd - waste collection from OEL	
2088		£357.50	2050/1	09/12/21	School of Larks - Entertainers for Goodwill 2021	
2089		£27.20	1070/4	09/12/21	CNG - Gas supply charges for November	
2090		£500.00	1060/1	09/12/21	Stonehouse Gardening Club - Grant for increasing publicity for the club and subsidising meeting room hire (Business Committee B/323)	
Sub Total		£10,956.44				
		£11,380.04			Confidential	
Total		£22,336.48				

Signature _____

Signature _____

Date _____