



**Minutes of a meeting of the Town Council
held Monday 19th May 2025 at the Town Hall**

Present:

Councillors: Councillors: John Callinan, Keren Capeling, Keith Creighton, Debbie Curtis, Neil Gibbs (Chair of Council), Stephen Hunter, Carol Kambites, Simon MacGregor, John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt (vice Chair of Council)

In Attendance: Carlos Novoth - Town Clerk; Glos County Councillor - Dean Botterill and four members of the public

Attendees were reminded that the Proceedings of the meeting could be filmed photographed or recorded.

A member of Stonehouse In Bloom asked if the planters and baskets at the town hall could be removed from the watering schedule in future. The clerk agreed to this

A representative of the RBL confirmed that the recent event on the town green went extremely well. He asked if it were possible for the RBL to apply for grant funding to support 'Armed Forces Day'. The Chair suggested they contact the Clerk for an application form.

A member of the public thanked the clerk for resolving an issue re tactile paving at Woodcock lane. She went onto comment that the pelican crossing on Gloucester road by Green lane does not have a sounding alarm and asked whether this could be looked at. The attending new county councillor Dean Bottrill said that he would look into this

A further member of the public commented that the shared space needed improvement to better highlight its function to drivers and pedestrians. Cllrs Simon MacGregor confirmed that he will be discussing this matter with Highways. The member of the public also confirmed that she wishes to be considered for the Communications working group and the new Community Arboretum and Open Space working group.

TC3420 To appoint the Chair of Council/Town Mayor
Cllr Theresa Watt proposed and Cllr Carol Kambites seconded the proposal for Cllr Neil Gibbs to re-elected at Chair of Council - all voted in favour

TC3421 To appoint the Vice Chair of Council/Deputy Town Mayor

Cllr Carol Kambites Proposed and Cllr John Callinan seconded the proposal to elect Cllr Keren Capeling to the post of Vice Chair of Council - all voted in favour

- TC3422 To receive apologies**
Apologies were received from Cllr Marcus Dixon and, Cllr John Parker (for a part of the meeting.)
- TC3423 To receive declarations of interest**
There were no declarations of interest
- TC3424 To approve the minutes of the Town Council meeting of 14th April 25**
Council **APPROVED** the minutes as a true and accurate account of the meeting subject to the following changes:
To make reference to Cllr John Parker's suggestion that the Clerk write to the new tenants of The Globe Public House on a 'without prejudice' basis to use a small section of the town green. In addition, to correct the attendance record of town councillors to include Cllrs Marcus Dixon and Keith Creighton
- Cllr John Parker made his apologies and left the meeting
- TC3425 To receive an update on the Annual Town Meeting held 17th April 25**
The Chair thanked those Councillors who attended the meeting. A comment was made to make use of a microphone in future. Change reference to Ship Inn to SPICE within the minutes of the Annual town meeting. Print banner to highlight next meeting
- TC3426 To resolve to approve or review Standing Orders and Financial Regulations**
In light of recent changes to the Model Standing Orders and potentially the Financial Regulations, it was felt that both documents required reviewing within the next cycle of meetings.
Council **DEFERRED** the approval of the two documents
- TC3427 To approve the appointment of Councillors to Committees, Working Groups and as representatives to external Organisations**
Council **APPROVED** the revised Committee and working group members and council representation on external organisations
- TC3428 To receive and note confirmation that Stonehouse Town Council retains the General Power of Competence**
Council **NOTED** that it continues to meet the legal requirements to maintain its General Power of Competence.
- TC3429 To approve account signatories for the following bank and building society accounts:**
- Lloyds Bank (Council's Operating Account)
 - CCLA (Churches, Charities and Local Authorities)

- **Charity Bank**
- **Nationwide Building Society**
- **Melton Building Society**
- **Cambridge Building Society**

Council **RESOLVED** to maintain the current list of signatories including Cllrs John Callinan, Debbie Curtis, Neil Gibbs, Carol Kambites and Theresa Watt.

It was agreed that Cllrs John Callinan and Neil Gibbs receive training for signing off payments by Cllrs already involved in the process.

- TC3430 To receive the 2024/25 internal audit from GAPTC (now GALC) and note its recommendations**
Council **NOTED** the minor comments made by the internal auditor. The Council thanked Officers for the efforts they have made in administering the council's business throughout the year
- TC3431 To approve the 2024/25 Year End Accounts, Balance Sheet and Bank Reconciliation**
Council **APPROVED** the year end accounts for the 2024/25 financial year
- TC3432 To approve the Annual Governance Statement for the 2024/25 financial year**
Councillors were asked to read through the Annual Governance Statement to familiarise the requirements noting that the Clerk confirmed that all requirements had been met.
Council **APPROVED** the Annual Governance Statement for the 2024/25 financial year
- TC3433 To approve the 2024/25 Accounting Statements by Resolution and for the meeting's Presiding Officer to sign the Accounting Statements**
The Clerk highlighted that last years asset figure needed to be restated due to an error made last year in the transference of information from excel to a new database. This forms one of the recommendations of the external auditor
Council **APPROVED** the Accounting Statements for the 2024/25 Financial Year
- TC3434 To approve dates for the 'Exercise of Public Rights'**
Council **APPROVED** the dates for the Exercise of Public Rights commencing Tuesday 3rd June 2025
- TC3435 To receive the draft Minutes of Business Committee meeting 6th May 2025 and approve the following recommendations:**
Council received and **NOTED** the draft minutes
- **B/853 - to approve the award of a contract to install a new toilet in the workshop building to SSDB at a total cost of £5,912.41 plus vat**

Council **RESOLVED** to award the installation of the new toilet at the council's workshop for the price of £5,912.41 plus vat

- **B/855 - to approve the payment of provisional sums to The Door in four equal instalments during the 2025/26 financial year prior to each quarter**

Council **RESOLVED** to make contractual payments for all provisional sums to the Door through 4 equal instalments during the course of the year with payments being made prior to each quarter.

- **B/587 - to approve the council's latest annual Financial Risk Assessment**

Council **APPROVED** the Financial Risk Assessment for the 2025/26 financial year

- **B/858 - to approve the council's updated insurance cover premium**

Council **APPROVED** the insurance cover premium commencing 1st June 2025 totalling £8,776.28

TC3436

To receive the Minutes of Environment Committee meeting of 29th April 2024 and approve the following recommendations:

Council received and NOTED the draft minutes. There was disappointment shared by one town cllr that at the message sent by the town council to Standish Parish Council regarding a suggested multi user path from the top of Horsemarling lane to the top of Woodcock lane was not as positive as it could be and only served to confirm what the parish council already knew.

- **E/907 To approve the design and purchase of 5 new Stonehouse Town Entry signs and accompanying Stonehouse in Bloom signs at an approximate cost of £1,000 plus vat.**

Council **APPROVED** the purchase of new Stonehouse in Bloom signs and Town entry signs at an approximate total cost of £1,000.

- **E/911 To approve securing the services of Fields in Trust to secure the future protection of Doverow Hill Wood.**

Council **RESOLVED** to secure the services of Fields In Trust for approximately £150 to secure the future long term protection of Doverow Hill Wood.

TC3437

To receive reports from Chair of Town Council and town councillors
The Chair thanked Cllrs for their vote of confidence for supporting him to continue as Chair of Council.

Cllr Debbie Curtis attended a canal engagement meeting to support SDC's Heritage Lottery funding bid

Cllr Carol Kambites attended the SPICE get together on the 4th May
Cotswold Canals Connection to run local events on the Ship Inn site over
coming months

Cllr Keith Crieghton Cotswold Mobility provided with funding of approx.
£24,000 to purchase six Kata-canoes amongst other items

- TC3438 To receive and request reports from County and District Councillors**
The Chair welcomed Dean Botterill, the new county councillor to the
post.
Ward Cllr Carol Kambites distributed an update from the District
Council. She mentioned the fact that the current District Council leader
will be stepping down from her post.
Cllr John Callinan highlighted from Cllr Kambites report the ethical
investment review.
- TC3439 To receive RFO's budget report and bank reconciliation for April '25**
Council NOTED The bank reconciliation for April 2025 that showed a
closing balance of £229,162.53. Council also acknowledged the
following:
- The reconciliation required writing off £0.32 against the
company arranging the authority's Nest pensions.
 - The amount held within the account has since been reduced to
within the normal account threshold of £85,000 with £150,000
being transferred to CCLA
- Council **NOTED** the budget update report for April 2025 with 'Actual
Net' income of £207,005.62; 'Actual Net' Expenditure of £49,805.67 and
Reserve expenditure of £927.57.
- TC3440 To approve the latest payment list**
Council **APPROVED** a total of £7,519.18 in BACS payments;
RETROSPECTIVELY APPROVED Debit card payments of £40.40; Council
also **NOTED** the total Standing Order and Direct Debit payments totalling
£9,106.35 £4,348.67 respectively.
- TC3441 To approve the latest Council Reserves**
Council received recommended changes to its financial Reserves - the
main purpose of the changes was to increase the council General
Reserves to a suitable level fill a deficit in the General Fund.
Whilst there was discussion about the removal of funding from the In
Bloom earmarked reserve, it was agreed that this would not affect the
town council's ongoing financial support for In Bloom.
- Council **APPROVED** the recommended changes
- TC3442 Date of next meeting - Monday 23rd June 2025**
Council **NOTED** the date of the next meeting



Financial Budget Comparison

Comparison between 01/04/25 and 16/06/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
INCOME						
Town Business Committee						
100	Precept	£410,143.00	£0.00	£205,066.50	£205,076.50	-50.00%
105	Newsletter Advertising	£100.00	£0.00	£0.00	£100.00	-100.00%
120	Feed-in Tariff from Town Hall	£800.00	£0.00	£0.00	£800.00	-100.00%
125	Stonehouse Town FC lease	£600.00	£0.00	£0.00	£600.00	-100.00%
126	STFC Water Recharge	£200.00	£0.00	£0.00	£200.00	-100.00%
127	STFC Electric Recharge	£2,000.00	£0.00	£204.66	£1,795.34	-89.77%
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135	Phone Mast on Land	£6,000.00	£0.00	£0.00	£6,000.00	-100.00%
140	Building Lease at OEL	£637.00	£0.00	£0.00	£637.00	-100.00%
145	Magpies Social Club	£2,000.00	£0.00	£262.50	£1,737.50	-86.88%
150	Community Centre Lease	£500.00	£0.00	£0.00	£500.00	-100.00%
155	OEL Pitch Hire	£3,000.00	£0.00	£115.00	£2,885.00	-96.17%
160	Misc Income	£500.00	£0.00	£2,300.00	£1,800.00	360.00%
170	Investments Interest	£0.00	£0.00	£0.00	£0.00	0.00%
171	Bank Interest - Lloyds Bank	£0.00	£0.00	£0.00	£0.00	0.00%
172	Bank Interest - Charity A/C	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%
173	Bank Interest - Natwest	£0.00	£0.00	£0.00	£0.00	0.00%
174	Bank interest - Cambridge BS	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%
175	Town Hall/Library Recharges	£3,000.00	£0.00	£1,286.96	£1,713.04	-57.10%
176	Bank Interest - Nationwide	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%
177	Bank Interest - Melton Building Society	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%

Financial Budget Comparison

Comparison between 01/04/25 and 16/06/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
178 CCLA Interest	£21,000.00	£0.00	£0.00	-£21,000.00	-100.00%
Total Town Business Committee	£458,480.00	£0.00	£209,235.62	-£249,244.38	-54.36%
Town Environment Committee					
200 Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
205 Event Income/Donations					
205/1 Events	£1,200.00	£0.00	£20.00	-£1,180.00	-98.33%
205/2 Donations	£0.00	£0.00	£0.00	£0.00	0.00%
205/3 Markets	£0.00	£0.00	£290.00	£290.00	100.00%
205 Total	£1,200.00	£0.00	£310.00	-£890.00	-74.17%
210 Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215 Grants	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee	£1,200.00	£0.00	£310.00	-£890.00	-74.17%
Total Income	£459,680.00	£0.00	£209,545.62	-£250,134.38	-54.41%
EXPENDITURE					
Town Business Committee					
1000 Salaries					
1000/1 Contracted staff	£223,800.00	£0.00	£34,237.18	£189,562.82	-84.70%
1000/2 Locum	£0.00	£0.00	£0.00	£0.00	0.00%
1000/3 Short term contracted staff	£0.00	£0.00	£0.00	£0.00	0.00%
1000 Total	£223,800.00	£0.00	£34,237.18	£189,562.82	-84.70%
1010 Training & Recruitment					
1010/1 Contracted Staff	£2,500.00	£0.00	£1,332.98	£1,167.02	-46.68%
1010/2 Councillors	£500.00	£0.00	£0.00	£500.00	-100.00%

Financial Budget Comparison

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Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
1010	Total	£3,000.00	£1,332.98	£1,667.02	-55.57%
1020	Health & Safety	£2,500.00	£809.17	£1,690.83	-67.63%
1030	Professional Fees	£8,000.00	£17,739.51	-£9,739.51	121.74%
1040	IT support				
1040/1	General	£6,750.00	£1,114.65	£5,635.35	-83.49%
1040/2	Website	£1,300.00	£200.00	£1,100.00	-84.62%
1040/3	Newsletter	£0.00	£400.00	-£400.00	100.00%
1040/4	Phones	£1,500.00	£122.00	£1,378.00	-91.87%
1040/5	Printing	£0.00	£66.45	-£66.45	100.00%
1040	Total	£9,550.00	£1,903.10	£7,646.90	-80.07%
1050	Office Equipment Renewals	£500.00	£0.00	£500.00	-100.00%
1060	Grants				
1060/1	One-Offs	£10,000.00	£3,400.00	£8,800.00	-88.00%
1060/2	Long-Term	£7,400.00	£0.00	£7,400.00	-100.00%
1060	Total	£17,400.00	£3,400.00	£16,200.00	-93.10%
1070	Town Hall/Library Shared Costs				
1070/1	Rates	£4,500.00	£5,613.75	-£1,113.75	24.75%
1070/2	Water	£1,200.00	£120.40	£1,079.60	-89.97%
1070/3	Electric	£3,000.00	£439.69	£2,560.31	-85.34%
1070/4	Gas	£1,800.00	£223.30	£1,576.70	-87.59%
1070/5	Interior Maintenance (reactive)	£500.00	£0.00	£500.00	-100.00%
1070/6	Interior Maintenance (programmed)	£500.00	£0.00	£500.00	-100.00%
1070/7	Waste Collection	£300.00	£36.96	£263.04	-87.68%

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	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
1070/8 Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1070 Total	£12,000.00	£0.00	£6,434.10	£5,565.90	-46.38%
1080 Town Hall/Library STC costs					
1080/1 Exterior Maintenance/Cleaning	£500.00	£0.00	£114.45	£385.55	-77.11%
1080/2 Interior Cleaning	£1,700.00	£0.00	£335.80	£1,364.20	-80.25%
1080 Total	£2,200.00	£0.00	£450.25	£1,749.75	-79.53%
1090 Admin Expenses					
1090/1 Paper	£250.00	£0.00	£26.67	£223.33	-89.33%
1090/2 Other	£500.00	£0.00	£103.08	£396.92	-79.38%
1090/3 Printing and Delivery of Newsletters	£8,000.00	£0.00	£1,060.00	£6,940.00	-86.75%
1090/4 Travel expenses	£500.00	£0.00	£25.20	£474.80	-94.96%
1090 Total	£9,250.00	£0.00	£1,214.95	£8,035.05	-86.87%
1100 Mayor's Charity & Expenses	£300.00	£0.00	£0.00	£300.00	-100.00%
1110 Travel Costs/Staff & Councillors	£400.00	£0.00	£0.00	£400.00	-100.00%
1120 Election Costs	£0.00	£0.00	£0.00	£0.00	0.00%
1130 Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	-100.00%
1140 Pavilion Overheads					
1140/1 Rates	£0.00	£0.00	£0.00	£0.00	0.00%
1140/2 Water	£1,200.00	£0.00	£282.06	£917.94	-76.50%
1140/3 Electric	£6,300.00	£0.00	£736.81	£5,563.19	-88.30%
1140/4 Cleaning	£1,000.00	£0.00	£91.78	£908.22	-90.82%
1140/5 Maintenance (reactive)	£2,000.00	£0.00	£775.00	£1,225.00	-61.25%
1140/6 Maintenance (programmed)	£1,000.00	£0.00	£3.10	£996.90	-99.69%

Financial Budget Comparison

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		2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
1140/7	Waste Collection	£500.00	£0.00	£47.04	£452.96	-90.59%
1140/8	Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1140/9	Septic Tank	£700.00	£0.00	£0.00	£700.00	-100.00%
1140	Total	£12,900.00	£0.00	£1,935.79	£10,964.21	-84.99%
1150	Workshop Overheads					
1150/1	Water	£0.00	£0.00	£0.00	£0.00	0.00%
1150/2	Electric	£300.00	£0.00	£65.65	£234.35	-78.12%
1150/3	Maintenance (Reactive)	£300.00	£0.00	£372.28	-£72.28	24.09%
1150/4	Maintenance (programmed)	£700.00	£0.00	£69.14	£630.86	-90.12%
1150/5	Waste Collection	£1,800.00	£0.00	£334.96	£1,465.04	-81.39%
1150/6	Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1150	Total	£3,300.00	£0.00	£842.03	£2,457.97	-74.48%
1160	Equipment & Vehicle Costs					
1160/1	Equipment and Vehicle costs	£700.00	£0.00	£550.00	£150.00	-21.43%
1160/2	Maintenance	£600.00	£0.00	£0.00	£600.00	-100.00%
1160/3	Fuel	£900.00	£0.00	£85.83	£814.17	-90.46%
1160/4	Tax	£200.00	£0.00	£0.00	£200.00	-100.00%
1160/5	MOT/Service	£600.00	£0.00	£0.00	£600.00	-100.00%
1160	Total	£3,000.00	£0.00	£635.83	£2,364.17	-78.81%
1170	Youth Centre Workers	£66,000.00	£0.00	£16,250.50	£49,749.50	-75.38%
1180	Youth Centre Overheads					
1180/1	Rates	£1,400.00	£0.00	£1,458.88	-£58.88	4.21%
1180/2	Water	£300.00	£0.00	£31.34	£268.66	-89.55%

Financial Budget Comparison

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	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
1180/3	£1,500.00	£0.00	£197.96	£1,302.04	-86.80%
1180/4	£1,300.00	£0.00	£434.00	£866.00	-66.62%
1180/5	£1,000.00	£0.00	£307.16	£692.84	-69.28%
1180/6	£1,500.00	£0.00	£46.50	£1,453.50	-96.90%
1180/7	£300.00	£0.00	£36.96	£263.04	-87.68%
1180/8	£500.00	£0.00	£0.00	£500.00	-100.00%
1180/9	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1180	£8,800.00	£0.00	£2,512.80	£6,287.20	-71.45%
1200	£3,500.00	£0.00	£300.00	£3,200.00	-91.43%
1210					
1210/1	£8,000.00	£0.00	£0.00	£8,000.00	-100.00%
1210/2	£0.00	£0.00	£0.00	£0.00	0.00%
1210/3	£0.00	£0.00	£137.42	£-137.42	100.00%
1210	£8,000.00	£0.00	£137.42	£7,862.58	-98.28%
1220					
1220/1	£0.00	£0.00	£2,555.00	£-2,555.00	100.00%
1220/2	£0.00	£0.00	£0.00	£0.00	0.00%
1220/3	£0.00	£1,356.80	£1,366.80	£-10.00	100.00%
1220/4	£0.00	£10.00	£10.00	£0.00	0.00%
1220/5	£0.00	£0.00	£0.00	£0.00	0.00%
1220	£0.00	£1,366.80	£3,931.80	£-2,565.00	100.00%
1230	£5,000.00	£0.00	£0.00	£5,000.00	-100.00%
Total Town Business Committee	£399,580.00	£3,566.80	£94,067.41	£309,079.39	-77.35%

Financial Budget Comparison

Comparison between 01/04/25 and 16/06/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
Town Environment Committee						
1190	Amenity Areas					
1190/1	Grounds Maintenance (contract)	£29,500.00	£0.00	£4,921.00	£24,579.00	-83.32%
1190/2	Grounds Maintenance (in-house)	£1,000.00	£0.00	£900.00	£100.00	-10.00%
1190/3	Play Equipment maint/repairs/insp	£3,800.00	£0.00	£0.00	£3,800.00	-100.00%
1190/4	Public Space Improvements	£6,000.00	£0.00	£160.00	£5,840.00	-97.33%
1190/5	Tree & Hedge/boundary maintenance	£4,500.00	£0.00	£59.90	£4,440.10	-98.67%
1190/6	Waste Collection	£4,000.00	£0.00	£0.00	£4,000.00	-100.00%
1190	Total	£48,800.00	£0.00	£6,040.90	£42,759.10	-87.62%
2000	Christmas Lights	£2,000.00	£0.00	£2,110.00	£-110.00	5.50%
2005	Climate Change	£0.00	£0.00	£0.00	£0.00	0.00%
2010	In Bloom					
2010/1	Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/2	Non-Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/3	Watering Services	£0.00	£0.00	£0.00	£0.00	0.00%
2010/4	Other	£0.00	£0.00	£0.00	£0.00	0.00%
2010	Total	£0.00	£0.00	£0.00	£0.00	0.00%
2050	Cultural Events & Studies					
2050/1	Goodwill	£6,000.00	£0.00	£368.16	£5,631.84	-93.86%
2050/2	Civic Awards	£300.00	£0.00	£24.91	£275.09	-91.70%
2050/3	Other	£3,000.00	£0.00	£174.00	£2,826.00	-94.20%
2050/4	Communications	£0.00	£0.00	£0.00	£0.00	0.00%
2050	Total	£9,300.00	£0.00	£567.07	£8,732.93	-93.90%

Financial Budget Comparison

Comparison between 01/04/25 and 16/06/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
2080 Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Planning Specialist Advice	£0.00	£0.00	£0.00	£0.00	0.00%
2090/1	£0.00	£0.00	£0.00	£0.00	0.00%
2090/2	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Total	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee	£60,100.00	£0.00	£8,717.97	£51,382.03	-85.49%
Total Expenditure	£459,680.00	£3,566.80	£102,785.38	£360,461.42	-78.42%
Total Income	£459,680.00	£0.00	£209,545.62	-£250,134.38	-54.41%
Total Expenditure	£459,680.00	£3,566.80	£102,785.38	£360,461.42	-78.42%
Total Net Balance	£0.00		£106,760.24		

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Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4425		£219.60	1180/4	03/06/25	All Done and Dusted - May '25 - Pod Cleaning	453
		£219.60			All Done and Dusted - Total	
4433		£930.00	1140/5	31/05/25	Cristom Construction Ltd - Tracing cable @ OEL + mini digger hire and pipe fittings	5960
		£930.00			Cristom Construction Ltd - Total	
4439		£1,080.00	1190/2	11/06/25	Five Valleys Signs - Refurbished signage + SIB signage	53668
		£1,080.00			Five Valleys Signs - Total	
4431		£906.00	1010/1	04/06/25	GB Sport & Leisure - Playground inspection training & operational exam/reg fee - TG	
		£906.00			GB Sport & Leisure - Total	
4435		£660.00	1160/1	12/06/25	Gloucester Vehicle Solutions - 3000 watt Converter for van	
		£660.00			Gloucester Vehicle Solutions - Total	
4441		£201.48	1080/2	14/05/25	Gloucestershire County Council - May '25 TH Cleaning	1800821712
		£201.48			Gloucestershire County Council - Total	
4427		£94.27	1150/5	31/05/25	Grundon Waste Management Ltd - May '25 - Waste - Workshop	1286290
		£94.27			Grundon Waste Management Ltd - Total	
4419		£102.00	1040/1	31/05/25	Jireh Solutions Ltd - Billable Hours - new distro lists for DC, review of sharepoint/one drive permissions for BSO, resolve email for cllr ct	33094
		£102.00			Jireh Solutions Ltd - Total	
4432		£100.00	1040/2	09/06/25	Jo Mew Creative - May '25 - Website management	1111
		£100.00			Jo Mew Creative - Total	
4438		£200.00	1060/1	16/06/25	Read With Me CIC - Grant - approved TBC 9th June 2025	
		£200.00			Read With Me CIC - Total	
4437		£500.00	1060/1	16/06/25	Royal British Legion - Grant - approved TBC 9th June 2025	
		£500.00			Royal British Legion - Total	
4416		£27.24	1020	09/06/25	Sevenside Safety Supplies Ltd - Trousers - Tony Gaylard	479996
		£27.24			Sevenside Safety Supplies Ltd - Total	

Signature

Signature

Date

17/06/25 10:07 AM Vs: 9.07.01

Page 1

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4418		£4,813.00	1170	05/06/25	The Door - Quarter 1 - Youthwork - remainder of combined first quarter core & provisional works	1439
		£4,813.00			The Door - Total	
Total		£9,833.59				

Signature

Signature

Date



Bank Account Reconciled Statement

Stonehouse Town Council

01651837

30-98-29

Statement Number

62

Bank Statement No.

62

Statement Opening Balance

£229,162.53

Opening Date

01/05/25

Statement Closing Balance

£42,801.78

Closing Date

31/05/25

True/ Cashbook Closing
Balance

£42,801.78

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
06/05/25	FPI060525KEEN	S J Cakes - Sarah Keen	0.00	10.00	229,172.53
07/05/25	FPI070525FORSYTH	James Forsyth - Paganhill Plants	0.00	20.00	229,192.53
07/05/25	STCPAYNO1		90,000.00	0.00	139,192.53
08/05/25	DD080525YUENERGY	YU Energy	811.83	0.00	138,380.70
08/05/25	STCPAY02		60,000.00	0.00	78,380.70
12/05/25	DD120525YUENERGY	YU Energy	150.41	0.00	78,230.29
12/05/25	DEB120525B&Q	B&Q	74.95	0.00	78,155.34
12/05/25	FPO120525EDGE	Edge IT Systems Ltd	270.00	0.00	77,885.34
12/05/25	FPO120525GCC	Gloucestershire County Council	1,501.96	0.00	76,383.38
12/05/25	FPO120525GREAT WEST	Great Western Air Ambulance Charity	2,200.00	0.00	74,183.38
12/05/25	FPO120525GREENWAY	Greenway Training	300.00	0.00	73,883.38
12/05/25	FPO120525KELLAWAY	Kellaway Building Supplies Ltd	90.00	0.00	73,793.38
12/05/25	FPO120525PARKE R	John Parker	59.90	0.00	73,733.48
12/05/25	FPO120525THEDOOR	The Door	11,437.50	0.00	62,295.98
12/05/25	FPO120525TWHAWKINS	T W Hawkins & Sons	2,952.60	0.00	59,343.38
13/05/25	DD130525WATERPLUS	WaterPlus	102.11	0.00	59,241.27
14/05/25	FPI140525DURSLEY	Dursley Town Council	0.00	600.00	59,841.27
15/05/25	DEB150525DEFENDER	Defender Security Products	44.95	0.00	59,796.32
15/05/25	DEB150525EBAY	Ebay	39.80	0.00	59,756.52
15/05/25	DEB150525ISOPA	ISOPA	12.98	0.00	59,743.54
15/05/25	DEB150525VIKING	Viking	32.01	0.00	59,711.53
15/05/25	DEB150525VOIPPHONE	Voipfone	8.40	0.00	59,703.13
16/05/25	DEB160525VIKING	Viking	29.28	0.00	59,673.85
16/05/25	FPI160525ROGERS	Alan Rogers Fruit & Veg	0.00	15.00	59,688.85
19/05/25	PAY190525LLOYDS	Lloyds Bank	8.50	0.00	59,680.35
20/05/25	DD200525SKY	Sky Mobile	10.00	0.00	59,670.35

Bank Account Reconciled Statement

20/05/25	DD200525STAYTE	John Stayte Services Ltd	13.99	0.00	59,656.36
21/05/25	DEB210525VIKING	Viking	13.19	0.00	59,643.17
21/05/25	FPI210525ATLAS	Atlas Games	0.00	115.00	59,758.17
22/05/25	DD220525WATERP LUS	WaterPlus	59.72	0.00	59,698.45
22/05/25	DEB220525VIKING	Viking	74.14	0.00	59,624.31
27/05/25	FPO270525A&E	A&E Fire and Security	192.00	0.00	59,432.31
27/05/25	FPO270525ALLDO NE	All Done and Dusted	301.20	0.00	59,131.11
27/05/25	FPO270525ALLSTO NE	Allstone Speedy Skips	242.52	0.00	58,888.59
27/05/25	FPO270525BROWN	Dennis Brown & Son	262.88	0.00	58,625.71
27/05/25	FPO270525CRISTO M	Cristom Construction Ltd	144.00	0.00	58,481.71
27/05/25	FPO270525DIXON	Marcus Dixon	135.54	0.00	58,346.17
27/05/25	FPO270525GAPTC	GAPTC	45.00	0.00	58,301.17
27/05/25	FPO270525GCC	Gloucestershire County Council	201.48	0.00	58,099.69
27/05/25	FPO270525GRUND ON	Grundon Waste Management Ltd	65.16	0.00	58,034.53
27/05/25	FPO270525HMRC	HMRC	3,855.97	0.00	54,178.56
27/05/25	FPO270525JIREH	Jireh Solutions Ltd	356.56	0.00	53,822.00
27/05/25	FPO270525KELLA WAY	Kellaway Building Supplies Ltd	293.36	0.00	53,528.64
27/05/25	FPO270525PLAYS AFETY	Playsafety Limited	600.00	0.00	52,928.64
27/05/25	FPO270525PROLIFI C	Prolific Solutions (South West) Ltd	79.74	0.00	52,848.90
27/05/25	FPO270525SERMO N	Gill Sermon	400.00	0.00	52,448.90
27/05/25	FPO270525SEVER NSIDE	Sevenside Safety Supplies Ltd	343.77	0.00	52,105.13
27/05/25	SO270525STAFF	Staff Salaries	11,221.62	0.00	40,883.51
28/05/25	SO280525PATA	PATA Payroll	90.48	0.00	40,793.03
29/05/25	DD290525WATERP LUS	WaterPlus	13.71	0.00	40,779.32
29/05/25	FPI290525CRISTO M	Cristom Construction	0.00	2,300.00	43,079.32
30/05/25	DD300525PENINSU LA	Peninsula	451.36	0.00	42,627.96
30/05/25	FPI300525STFC	Stonehouse Town Football Club	0.00	173.82	42,801.78

Uncleared and unrepresented effects

Total uncleared and unrepresented 0.00 0.00

Bank Account Reconciled Statement

Total debits / credits 189594.57 3233.82

Reconciled by David Marsden

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____



Purchase Day Book

Showing only Account type All										Ledger Date before		Ledger Date after	
Supplier										Paid date before		Paid date after	
Type All										Payment type		Reference	
										Direct Debit			
No.	Date	Invoice no.	Supplier	Details	Heading	Net	Vat type	Vat	Gross Due	Payment		Reference	
4376	09/05/25	9002613	John Stayte Services Ltd	May '25 Fuel - Diesel	1160/3	£74.17	20% Standard	£14.83	£89.00	08/06/25			
4381	14/05/25	9245735	WaterPlus	Apr '25 - Water - Pod	1180/2	£13.71	Zero Rated	£0.00	£13.71	13/06/25			
4390	20/05/25		Sky Mobile	May '25 CCTV Sim Card Ship Inn Site	1220/3	£10.00	Outside the S	£0.00	£10.00	19/06/25			
4391	20/05/25		Lloyds Bank	May '25 Bank Charges	1090/2	£8.50	Zero Rated	£0.00	£8.50	19/06/25			
4399	20/05/25		NEST	May 25	1000/1	£2,929.93	Outside the S	£0.00	£2,929.93	19/06/25			
4411	29/05/25	09344988	WaterPlus	May '25 - Water - Pavilion	1140/2	£179.95	Zero Rated	£0.00	£179.95	28/06/25			
4426	30/05/25	004978696	Peninsula	June '25 - Monthly Contract	1030	£376.13	20% Standard	£75.23	£451.36	29/06/25			
4421	01/06/25	02686483	YU Energy	May '25 - Electric - Pavilion	1140/3	£341.33	20% Standard	£68.35	£409.68	01/07/25			
4422	01/06/25	02686482	YU Energy	May '25 - Electric - Library	1070/3	£45.65	5%	£2.28	£47.93	01/07/25			
4423	01/06/25	02686481	YU Energy	May '25 - Electric - TH	1070/3	£176.70	5%	£8.84	£185.54	01/07/25			
4424	01/06/25	02686484	YU Energy	May '25 - Electric - Pod	1180/3	£94.11	5%	£4.71	£98.82	01/07/25			
4420	03/06/25	02747221	YU Energy	May '25 - Gas - TH	1070/4	£80.05	5%	£4.00	£84.05	03/07/25			
4417	08/06/25	09447233	WaterPlus	May '25 - Water - TH	1070/2	£60.68	Zero Rated	£0.00	£60.68	08/07/25			
Total										£178.24	£4,569.15		
Transactions													
13													

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Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

Debit Card Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4434		£78.78	1150/2	12/06/25	Net World Sports - 80 x Net Hooks for Football Goals	
		£78.78			Net World Sports - Total	
4440		£21.59	1150/4	12/06/25	Viking - Hand towel dispenser - Workshop	5941399
		£21.59			Viking - Total	
4436		£20.00	1040/4	12/06/25	Voipfone - Auto Top Up	1014744320
		£20.00			Voipfone - Total	
Total		£120.37				

Signature _____
Date _____

Signature _____

