



To Members of the Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on Monday 14<sup>th</sup> February 2022 at 7.00pm at Park Junior School, Elm Road, Stonehouse

**Council Members:**

Councillors: Rachel Armstrong, Chris Brine, John Callinan, Michael Davis, Carol Kambites (Vice-Chair), Mick Gibbons, Neil Gibbs, Kevin Parsons, Gary Powell (Chair), Val Randell, Pam Swain, Keith Terry, David Thorpe

*All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.*

*Carlos Novoth*  
Town Clerk  
9<sup>th</sup> February 2022

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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**A G E N D A**

- TC2741 To receive apologies
- TC2742 To receive declarations of Interest
- TC2743 To approve the minutes of the Extraordinary Meeting of the Town Council held on 31<sup>st</sup> January '22
- TC2744 To receive the latest update on arrangements for the Stonehouse Ward By-Election
- TC2745 To receive reports from Chair of Town Council and Town Councillors
- TC2746 To receive reports from County and District Councillors
- TC2747 To receive RFO's budget report including the bank reconciliation for Dec '22
- TC2748 To approve payments in accordance with the budget to date as listed
- TC2749 To approve the disposal of surplus and defective items currently held by the town council
- TC2750 To approve Subscriptions for the 2022/23 financial year

- TC2751 To approve payment arrangements for 2022/23
- TC2752 To receive the minutes from Business Committee's meeting on the 7<sup>th</sup> February '22 and to consider the following recommendations for approval:
- A. The council's updated Co-option policy
  - B. Purchase of Planters:
    - i. To purchase the water reservoir-based planting containers from 'geView' at the total cost of £6,109.25 plus vat as detailed in the company's quotation dated 27<sup>th</sup> January 2022, funded through a virement for the total amount in the current financial year (from 'Salaries/Short term contracted staff' - cost code 1000/3 to 'In Bloom/Other' - cost code 2010/4)
    - ii. To award the planting and erection service from 'geView' at the total costs of £1,868.75 and £1,713.75 plus vat as detailed in the company's quotation dated 27<sup>th</sup> January 2022
    - iii. To retain 'In Bloom's net budget for financial year 2022/23
  - C. Repairs to Stagholt Brook
    - i. To award the bank stabilisation works covering to distinct areas to JPR Environmental at a total cost of £8,800 plus vat and
    - ii. For the work to be funded from the council's earmarked reserves
  - D. Repainting of the town green sign
    - i. To repaint one side of the sign with the town council logo and the other side with SIB's logo and, that the frame and supporting post also be refurbished if possible.
  - E. Review the continuance and Membership of the Queens Platinum Jubilee working group
- TC2753 To award the town council's grounds maintenance contract for financial year 2022/23
- TC2754 To receive the minutes of the Environment Committee meeting of 17<sup>th</sup> January '22
- TC2755 To consider the following Motion put forward by Cllrs Chris Brine and John Callinan and Gary Powell:
- "To work with Pentadel Contractors working on behalf of the new build Factory Dairy Partners to help relieve the current parking problems around the Build Site".
- TC2756 To note the date of the next Town Council Meeting: Monday 14<sup>th</sup> February '22.

*Public Bodies (Admission to Meetings) Act 1960*

*The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.*

- TC2757 To agree a way forward in relation to the potential purchase of Verney Fields