



To Members of the Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on Monday 30th May 2022 at 7.00pm at the Town Hall, 1 Queens Street, Stonehouse

Council Members:

Councillors: Rachel Armstrong, Chris Brine, John Callinan, Keith Creighton, Michael Davis, Carol Kambites (Vice-Chair), Neil Gibbs, Kevin Parsons, Gary Powell (Chair), Val Randell, Pam Swain, Keith Terry, David Thorpe, Theresa Watt

All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
24th May 2022

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

- TC2831 To elect a Chair/Town Mayor for 2022/23 and to receive/sign the declaration of acceptance of office.
- TC2832 To elect a Deputy Chair/Deputy Mayor for 2022/23 and to receive the declaration of acceptance of office.
- TC2833 To receive apologies
- TC2834 To receive declarations of interest
- TC2835 To approve the minutes of the Town Council meeting of 16th May 2022
- TC2836 To review and adopt Standing Orders and Financial Regulations
- TC2837 To review Scheme of Delegation to Officers
- TC2838 To review Terms of Reference for Committees and Council
- TC2839 To review membership of committee and appoint members to:
- Town Business Committee
 - Town Environment Committee
 - HR Sub Committee
 - Internal Audit panel

- TC2840 To review membership of working groups and appoint members to:**
- | | | |
|------------------------------------|----------------------|--------------------------|
| Policy | Events | Support Stonehouse |
| Business Networking | Recreation | Canal Rejuvenation |
| Climate Change | Youth | Oldends Lane Development |
| Communications | Traffic and Highways | Public Rights of Way |
| Stroudwater (Bristol road) station | | |
- TC2841 To appoint members to external groups as representatives**
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| Stonehouse Allotment Tenants Association | Parish Cluster Group |
| Cotswold Canals Western Executive Committee | Stonehouse Community Partnership |
| Stonehouse School Trustees | Doverow Hill Trust |
| Chartered Parishes | Market Towns Forum |
| Stroud Tourism Forum | |
- TC2842 To resolve that the Council meets the eligibility conditions required for it to use the General Power of Competence**
- TC2843 To review the bank mandate for the Council’s main operating account (with Lloyds) and agree signatories**
- TC2844 To agree to addition of a member of Council staff as a Service Administrator for electronic banking**

Ordinary business section

- TC2845 To receive reports from Chair of Town Council and town councillors**
- TC2846 To receive and request reports from County and District Councillors**
- TC2847 To approve the latest Payment List as presented and approve emergency payments through June 2022**
- TC2848 To approve year end accounts, balance sheet and bank reconciliation for 2021/22**
- TC2849 To receive the Internal audit report for the 2021/22 financial year**
- TC2850 To approve the Annual Governance Statement for 2021/22**
- TC2851 To approve the 2021/22 Accounting Statements by resolution and to ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.**
- TC2852 Approve dates for the ‘Exercise of Public Rights’**
- TC2853 To approve the use of CCLA (Churches, Charities and Local Authorities Management Ltd) to invest the town council’s finances.**
- TC2854 To approve the continuation of the payroll service through PATA Payroll**
- TC2855 To agree a way forward in relation to the Lease agreement with SCA (Stonehouse Community Association)**
- TC2856 Date of next meeting - 4th July 2022:**