



To Members of the Town Council

You are hereby summoned to attend the Annual General Meeting of the Town Council to be held on Monday 15<sup>th</sup> May '23 at 7.00pm at the Town Hall, 1 Queens Street, Stonehouse

**Council Members:**

Councillors: Rachel Armstrong, John Callinan, Keith Creighton, Debbie Curtis, Michael Davis, Marcus Dixon, Mark Edwards, Carol Kambites (Vice-Chair), Neil Gibbs, Gary Powell (Chair), Val Randell, Keith Terry, Wendy Thomson and Theresa Watt

*All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.*

Carlos Novoth  
Town Clerk  
9<sup>th</sup> May '23

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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**A G E N D A**

- TC3041 To appoint the Chair of Council/Town Mayor
- TC3042 To appoint the Vice Chair of Council/Deputy Town Mayor
- TC3043 To receive apologies
- TC3044 To receive declarations of interest
- TC3045 To approve the minutes of the Town Council meeting of 17<sup>th</sup> April 2023
- TC3046 To approve Standing Orders and Financial Regulations
- TC3047 To approve the appointment of Councillors to Committees, Working Groups and as representatives to external Organisations
- TC3048 To receive and note confirmation that Stonehouse Town Council retains the General Power of Competence
- TC3049 To receive a report on the 4<sup>th</sup> quarter Internal Control Check for 2022/23

- TC3050 To approve Year End Accounts, Balance Sheet and Bank Reconciliation for 2022/23
- TC3051 To approve the 2022/23 Accounting Statements by Resolution and for the meeting's Presiding Officer to sign the Accounting Statements
- TC3052 To receive the internal audit report for the 2022/23 financial year
- TC3053 To approve the Annual Governance Statement for April '22 - March '23
- TC3054 To approve dates for the 'Exercise of Public Rights'
- TC3055 To receive the Minutes of the Business Committee meeting of 24<sup>th</sup> April '23 and to approve the following recommendations:  
1. B/521 - Committee RECOMMENDS adoption of the Risk Review subject to the addition of the Deputy Clerk as a limited signatory on the council's Lloyds bank account
- TC3056 To receive the Minutes of the Environment Committee meeting of 9<sup>th</sup> May '23 and to approve its recommendations.
- TC3057 To receive RFO's budget report and bank reconciliations for April '23
- TC3058 To approve the latest payment list
- TC3059 To receive reports from Chair of Town Council and town councillors
- TC3060 To receive and request reports from County and District Councillors
- TC3061 To approve the Council's Insurance renewal
- TC3062 To approve an annual contract for website support
- TC3063 To receive an update on discussions with the Town Market CIC and approve the 'In Principle' agreement reached with an independent stallholder and the Market CIC
- TC3064 Date of next meeting - Monday 12<sup>th</sup> June 2023

*Public Bodies (Admission to Meetings) Act 1960*

*The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.*

- TC3065 To consider and recommend key actions to resolve Councillor relations