



STONEHOUSE
TOWN COUNCIL

**Minutes of a Town Business Committee
held on Monday 17th July 2023 at 7.00pm
at the Town Hall**

Present: Councillors Mike Davis (Committee Chair), John Callinan (Committee Vice Chair), Keith Creighton, Mark Edwards, Carol Kambites, Gary Powell and Wendy Thomson

In Attendance: Carlos Novoth (Clerk), a representative of Stonehouse Gardening club and Ward Cllr Mattie Ross

Attendees were reminded that the Proceedings of the meeting could be filmed, photographed or recorded.

B/560 To receive apologies

Council received apologies from Cllr Theresa Watt

B/561 To receive Declarations of Interest

There were no declarations of interest

B/562 To approve the minutes of the Business Committee meeting held on 26th June '23

Committee **APPROVED** the minutes as a true and accurate record of the meeting

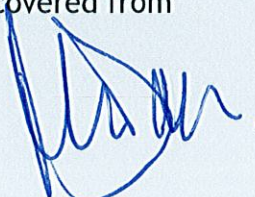
By agreement with Committee Members, the Chair brought forward Agenda Item B/571 (7.05)

B/571 To approve a grant application from Stonehouse Gardening club

A representative from the Gardening Club was asked to speak in support of the grant application. The representative thanked the council for its previous grant award and provided an overview of the past year and how the council's previous contribution benefited the club. Cllrs thanked the club for provided an update. During the 2022/23 financial year, council resolved to award a revenue grant for a period of three years of £500 per year in light of the difficulties experienced by the club in regaining its pre-covid membership. Committee **APPROVED** the award of grant of £500

B/563 To receive the latest budget position

Question was raised over a recent revenue grant of £5,000 awarded to the Canals Trust; Officers had arranged for this amount to be covered from

 4/9/23

reserves as determined when the grant was first approved - this to be shown on the next budget report.

Committee **NOTED** the latest budget position of Actual Net Expenditure of £71,595.20 and Actual Net Income of £188,217.60

B/564 To approve the latest payments list

Officers highlighted the payment due to him following the use of registered post for several documents. Queries were raised about the grant payment made to 'Child Led Tutors' and payment for cleaning the council offices (a long standing arrangement with GCC).

Committee **APPROVED** the total payment of £14,987.76

B/565 To consider the following from the Oldends Lane Development working group for recommendation to Full Town Council:

1. Working group **recommend** to Business Committee, the three units (Workshop, Pavilion and Hospitality Suite) are joined to the main sewage unit in Midland Road.

Whilst on site investigations are to continue, it was established that in order for the football club to make use of its new toilet facilities and allow a connection of the council's pavilion and workshop, the sewer line would ideally go through the council's car park - a local housing developer has offered to provide assistance with the technical aspects and will within the next couple of months provide details of what will hopefully constitute a workable solution.

A motion was put forward to amend the recommendation to read 'Subject to an acceptable business case, the three units (Workshop, Pavilion and Hospitality Suite) are joined to the main sewage unit in Midland road'. Committee **APPROVED** the amended recommendation.

2. Working group **recommend** to Business Committee that the Heading for the earmarked reserve of £70,000 for the car park in Oldends Lane to be changed to Oldends Lane Sewage Development and this reserve is used to fund the drainage works.

Committee **APPROVED** the recommendation

B/566 To retrospectively approve payment of the annual subscription of £100 to Gloucestershire Playing Fields Association (GPFA)

Committee **APPROVED** the payment of £100 to the GPFA retrospectively

B/567 To report the ad-hoc payment of £100 for the use of Oldends Lane Playing field for an organised event.

Committee **NOTED** the report

B/568 To approve a proposal from 'The Door' - funding for a Beach trip for up to 50 Stonehouse youths

Concern was raised in relation to whether some of the children that would be considered for the trip may not have been able to pay the £5 contribution to the trip. It was suggested that The Door will deal sensitively with this issue if it arose. Committee **APPROVED** the grant award of £1,995 to The Door for the planned beach trip

B/569 To approve the installation of CCTV in the Town Hall car park following



recent incidents

It was felt in light of recent events, the use of a deterrent was necessary to ensure the safety of staff. A question was raised as to whether the recommended positions for the two cameras would cover the whole of the car park area - Officers stated that the only exception would be the rear alleyway and as a result, he would consider located a gate at this point - this to be brought back to the council at a later date.

Committee **APPROVED** the award of the contract to provide CCTV and a recording device at the Town Hall to Kiblec for the total of £650

B/570 To receive Stonehouse Community Association's Annual report and Accounts for year ending 31st March 2023

The town council's representative Trustee provided an overview of the work done by the Stonehouse Community Association and the charging structure. Officers confirmed that the annual report and accounts for 2022/23 provide a similar overview of the estimated outturn provided to full council earlier in the year when the SCA applied for council support.

Committee **NOTED** Stonehouse Community Association's Annual Report and associated Accounts for the 2022/23 financial year

B/571 To approve a grant application from Stonehouse Gardening club

Agenda item brought forward - See details above

B/572 To receive an update from the HR Sub Committee and consider its latest recommendations

Officers confirmed that there were no decisions that required Committee or Council approval. As an update, confirmation was given that staff appraisals would be completed by the end of August and reported to Business Committee in September. In addition, it was envisaged that the two grounds staff posts will need to be reviewed in light of the breadth of work they are covering. In addition, the Deputy's role will also be reviewed to reflect current industry standards - this would be brought to committee for consideration in October 2023.

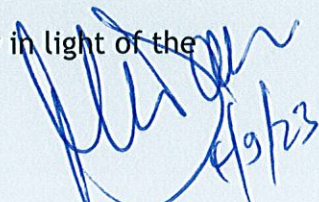
B/573 To receive an update on the Town Market CIC and to consider a proposal made by County Councillor Nicholas Housden to transfer assets from the Market CIC to Stonehouse town council

Having received the proposal from County Councillor, Nick Housden, town councillors were concerned that it had not been proposed by the Directors of the Market CIC or indeed supported by them. Town Councillors felt that without this, they could not pursue the matter further especially in light of the concerns it shared with one of the Directors during past meetings; concerns that only the Directors could satisfy.

Committee **RESOLVED** to write to County Councillor Nick Housden explaining the town council could not consider the matter further as he was not a market Director but, that a similar proposal would be favourably considered should it be submitted by the Directors; this would be on the basis that they would enter into dialogue with the town council around the CIC's financial and other details.

B/574 To approve a response to GWR's consultation on the future of 'Selling train tickets at stations

The discussion around this item provided split opinions especially in light of the



statistics provided in support of the consultation. However, Cllrs generally acknowledged that Stonehouse had a high proportion of older people that did not necessarily wish to engage with automated ticketing or other systems or, had other difficulties. To this end Committee **AGREED** on the following town council response to the consultation:

- The council valued the existence of the ticket office at the railway station
- Stonehouse had a higher than normal proportion of older people living in the community
- That some of the functions rail users use the ticket office for cannot be provided by the automated ticket machine and
- That there was room for the ticket office to remain open in conjunction with providing help to rail users on or around the platform - the question need not be one or the other.

B/575 To consider a Town Councillor's motion for:-

'Stonehouse Town Council to stop paying Amazon Prime subscription and from making purchases from Amazon'

There was widespread debate on various factors that would help reach some consensus on whether Amazon could or should continue to be used. There were reasoned arguments for and against; whilst in the main, town councillors did not support some elements of the way Amazon conducted their business, they felt that the company was being used as the preferred method of shopping by many causing it to be looked upon as commonplace, especially since Covid. It was acknowledged that use of Amazon was not currently in line with council policy, however there was a need to use them on occasions when local purchasing was not possible. An amendment to the motion was made as follows:

'Stonehouse Town Council to stop paying for the Amazon Prime subscription and to continue to purchase locally from Stonehouse where possible and to only use Amazon when considered necessary'.

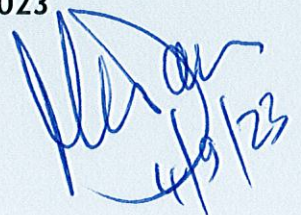
Committee **APPROVED** the amended motion.

B/576 To receive updates from the following working groups:

1. **Climate Change Action Forum**
No update
2. **Oldends Lane Development**
Details discussed above under agenda item B/565
3. **Support Stonehouse**
No update
4. **Youth**
Details discussed under Agenda item B/568
5. **Policy**
The Policy working group will be bringing a number of revised policies for BC consideration in September
6. **Internal Audit Panel**
The panel are needed to undertake a internal control check for the first quarter of 2023/24

B/577 To note the date of the next meeting - Monday 4th September 2023

Committee **NOTED** the date of the next meeting



Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions. Includes commitments.


Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve	Actual Net	Balance	Bal %age
178 CCLA Interest	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Business Committee	£393,960.21	£0.00	£188,217.60	-£205,742.61	-52.22%

EXPENDITURE

Town Business Committee

1000 Salaries					
1000/1 Contracted staff	£180,000.00	£0.00	£41,310.88	£138,689.12	77.05%
1000/2 Locum	£0.00	£0.00	£0.00	£0.00	0.00%
1000/3 Short term contracted staff	£0.00	£0.00	£0.00	£0.00	0.00%
1000 Total	£180,000.00	£0.00	£41,310.88	£138,689.12	77.05%
1010 Training & Recruitment					
1010/1 Contracted Staff	£4,000.00	£0.00	£50.00	£3,950.00	98.75%
1010/2 Councillors	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1010 Total	£5,000.00	£0.00	£50.00	£4,950.00	99.00%
1020 Health & Safety	£2,500.00	£0.00	£0.00	£2,500.00	100.00%
1030 Professional Fees	£8,000.00	£0.00	£140.00	£7,860.00	98.25%
1040 IT support					
1040/1 General	£6,750.00	£0.00	£1,206.01	£5,543.99	82.13%
1040/2 Website	£1,000.00	£0.00	£219.51	£780.49	78.05%
1040/3 Newsletter	£1,500.00	£0.00	£796.00	£704.00	46.93%
1040/4 Phones	£1,500.00	£0.00	£148.66	£1,351.34	90.09%
1040/5 Printing	£0.00	£0.00	£0.00	£0.00	0.00%
1040 Total	£10,750.00	£0.00	£2,370.18	£8,379.82	77.95%
1050 Office Equipment Renewals	£500.00	£0.00	£0.00	£500.00	100.00%


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Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve	Actual Net	Balance	Bal %age
1060 Grants					
1060/1 One-Offs	£10,000.00	£0.00	£8,751.00	£1,249.00	12.49%
1060/2 Long-Term	£5,000.00	£0.00	£0.00	£5,000.00	100.00%
1060 Total	£15,000.00	£0.00	£8,751.00	£6,249.00	41.66%
1070 Town Hall/Library Shared Costs					
1070/1 Rates	£4,500.00	£0.00	£0.00	£4,500.00	100.00%
1070/2 Water	£700.00	£0.00	£203.10	£496.90	70.99%
1070/3 Electric	£3,000.00	£0.00	£338.18	£2,661.82	88.73%
1070/4 Gas	£4,000.00	£0.00	£301.32	£3,698.68	92.47%
1070/5 Interior Maintenance (reactive)	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1070/6 Interior Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1070/7 Waste Collection	£300.00	£0.00	£40.26	£259.74	86.58%
1070/8 Security	£0.00	£0.00	£0.00	£0.00	0.00%
1070 Total	£14,500.00	£0.00	£882.86	£13,617.14	93.91%
1080 Town Hall/Library STC costs					
1080/1 Exterior Maintenance/Cleaning	£1,000.00	£0.00	£42.00	£958.00	95.80%
1080/2 Interior Cleaning	£1,500.00	£0.00	£721.46	£778.54	51.90%
1080 Total	£2,500.00	£0.00	£763.46	£1,736.54	69.46%
1090 Admin Expenses					
1090/1 Paper	£250.00	£0.00	£62.25	£187.75	75.10%
1090/2 Other	£2,000.00	£0.00	£280.75	£1,719.25	85.96%
1090/3 Printing and Delivery of Newsletters	£0.00	£0.00	£0.00	£0.00	0.00%

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16/3/23

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve	Actual Net	Balance	Bal %age
1090 Total	£2,250.00	£0.00	£343.00	£1,907.00	84.76%
1100 Mayor's Charity & Expenses	£300.00	£0.00	£0.00	£300.00	100.00%
1110 Travel Costs/Staff & Councillors	£400.00	£0.00	£0.00	£400.00	100.00%
1120 Election Costs	£0.00	£0.00	£0.00	£0.00	0.00%
1130 Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	100.00%
1140 Pavilion Overheads					
1140/1 Rates	£0.00	£0.00	£0.00	£0.00	0.00%
1140/2 Water	£600.00	£0.00	£256.89	£343.11	57.19%
1140/3 Electric	£8,300.00	£0.00	£726.44	£7,573.56	91.25%
1140/4 Cleaning	£1,000.00	£0.00	£67.85	£932.15	93.22%
1140/5 Maintenance (reactive)	£3,000.00	£0.00	£0.00	£3,000.00	100.00%
1140/6 Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1140/7 Waste Collection	£900.00	£0.00	£82.08	£817.92	90.88%
1140/8 Security	£200.00	£0.00	£120.00	£80.00	40.00%
1140/9 Septic Tank	£700.00	£0.00	£270.00	£430.00	61.43%
1140 Total	£15,700.00	£0.00	£1,523.26	£14,176.74	90.30%
1150 Workshop Overheads					
1150/1 Water	£0.00	£0.00	£0.00	£0.00	0.00%
1150/2 Electric	£300.00	£0.00	£0.00	£300.00	100.00%
1150/3 Maintenance (reactive)	£300.00	£0.00	£155.75	£144.25	48.08%
1150/4 Maintenance (programmed)	£2,000.00	£0.00	£0.00	£2,000.00	100.00%
1150/5 Waste Collection	£2,000.00	£0.00	£198.85	£1,801.15	90.06%
1150/6 Security	£0.00	£0.00	£0.00	£0.00	0.00%

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 15/6/23

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve	Actual Net	Balance	Bal %age
1150 Total	£4,600.00	£0.00	£354.60	£4,245.40	92.29%
1160 Equipment & Vehicle Costs					
1160/1 Insurance	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1160/2 Maintenance	£1,000.00	£0.00	£236.82	£763.18	76.32%
1160/3 Fuel	£1,000.00	£0.00	£73.80	£926.20	92.62%
1160/4 Tax	£200.00	£0.00	£0.00	£200.00	100.00%
1160/5 MOT/Service	£600.00	£0.00	£0.00	£600.00	100.00%
1160 Total	£3,800.00	£0.00	£310.62	£3,489.38	91.83%
1170 Youth Centre Workers	£54,000.00	£0.00	£13,143.64	£40,856.36	75.66%
1180 Youth Centre Overheads					
1180/1 Rates	£1,400.00	£0.00	£0.00	£1,400.00	100.00%
1180/2 Water	£300.00	£0.00	£0.00	£300.00	100.00%
1180/3 Electric	£3,000.00	£0.00	£266.76	£2,733.24	91.11%
1180/4 Cleaning	£1,000.00	£0.00	£246.00	£754.00	75.40%
1180/5 Maintenance (reactive)	£2,000.00	£0.00	£0.00	£2,000.00	100.00%
1180/6 Maintenance (programmed)	£1,500.00	£0.00	£0.00	£1,500.00	100.00%
1180/7 Waste Collection	£700.00	£0.00	£54.72	£645.28	92.18%
1180/8 Security	£500.00	£0.00	£430.00	£70.00	14.00%
1180/9 IT costs	£500.00	£0.00	£167.25	£332.75	66.55%
1180 Total	£10,900.00	£0.00	£1,164.73	£9,735.27	89.31%
1200 Subscriptions	£3,500.00	£0.00	£486.97	£3,013.03	86.09%
1210 Insurances					
1210/1 Public/Employee Liability	£7,000.00	£0.00	£0.00	£7,000.00	100.00%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve	Actual Net	Balance	Bal %age
1210/2 Buildings	£0.00	£0.00	£0.00	£0.00	0.00%
1210/3 Vehicle	£0.00	£0.00	£0.00	£0.00	0.00%
1210 Total	£7,000.00	£0.00	£0.00	£7,000.00	100.00%
1220 Project Planning & Delivery	£0.00	£0.00	£0.00	£0.00	0.00%
1230 Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	100.00%
Total Town Business Committee	£346,380.00	£0.00	£71,595.20	£274,784.80	79.33%

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4/9/23

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/23

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
3199		£125.02	1090/2	03/07/23	Adobe Systems Software - Adobe PDF Subscription - paid dd	
		£125.02			Adobe Systems Software - Total	
3174		£98.40	1180/4	30/06/23	All Done and Dusted - June 2023 - Pod cleaning	1366
		£98.40			All Done and Dusted - Total	
3189		£200.70	1180/9	09/06/23	BT - Internet - Pod - 1st Quarter	053
		£200.70			BT - Total	
3194		£75.30	1090/2	10/07/23	Carlos Novoth - Expenses - Postage	
		£75.30			Carlos Novoth - Total	
3198		£300.00	1060/1	26/06/23	Child Led Tutors CIC - Grant - Approved 26th June BC	
		£300.00			Child Led Tutors CIC - Total	
3183		£12.95	1090/2	30/06/23	Delta Nine Ltd - HDMI to DVID2 wire - paid by debit card	0022294
		£12.95			Delta Nine Ltd - Total	
3195		£33.19	1150/3	07/07/23	Dougfield Plumbers Supplies - Isolating valve - Planters	1253045
		£33.19			Dougfield Plumbers Supplies - Total	
3181		£16.80	1080/1	04/07/23	Easy Window Cleaning - July 2023 - TH	14215
		£16.80			Easy Window Cleaning - Total	
3196		£17.75	1040/2	09/07/23	Fasthosts - Domain Renewal - Stonehousetowncouncil.com - 1 year - paid dd	72983591
		£17.75			Fasthosts - Total	
3171		£49.18	2010/4	30/06/23	G R Fasteners - SIB Planters - drill bits, tape, washers	833230
		£49.18			G R Fasteners - Total	
3170		£400.00	1040/3	23/06/23	Gill Sermon - Design & Artwork for Stonehouse News	230629
		£400.00			Gill Sermon - Total	
3185		£151.94	1080/2	27/06/23	Gloucestershire County Council - July 2023 - TH Cleaning	1800703346
		£151.94			Gloucestershire County Council - Total	
3201		£7,487.02	1030	11/07/23	Hiscox Insurance Company Limited - 23-24 Insurance Renewal	

Signature

Date

Signature

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/23

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		£7,487.02			Hiscox Insurance Company Limited - Total	
3184		£54.23	1150/3	30/06/23	Hurns Hardware - Rat traps, padlock x 2 & chain and key cutting	3859
		£54.23			Hurns Hardware - Total	
3169		£81.42	1140/4	30/06/23	Intocleaning Ltd - Hand towels and toilet paper	25132
		£81.42			Intocleaning Ltd - Total	
3172		£297.91	1040/1	01/07/23	Jireh Solutions Ltd - June 2023 - Contract	27200
3173		£22.50	1040/1	30/06/23	Jireh Solutions Ltd - June 2023 - Additional	27117
		£320.41			Jireh Solutions Ltd - Total	
3182		£25.88	1190/2	04/07/23	Kellaway Building Supplies Ltd - Anchor, bolts and screws - Kingfisher move	002446180
		£25.88			Kellaway Building Supplies Ltd - Total	
3163		£14.30	1090/2	13/06/23	Lloyds Bank - Bank charges 10th May - 9th June	401970258
		£14.30			Lloyds Bank - Total	
3200		£25.00	2010/4	03/07/23	MDHP Consulting - Reimbursement - Overpaid £25 towards SIB Sponsorship	
		£25.00			MDHP Consulting - Total	
3186		£992.00	1090/3	05/07/23	MDL Kelex - Stonehouse News Summer Edition	16213
		£992.00			MDL Kelex - Total	
3164		£63.80	1040/2	26/06/23	Nettl (Incorporating Absolute Creative) - June 2023 - Website hosting, care plan and form + event calendar plug in	214940
		£63.80			Nettl (Incorporating Absolute Creative) - Total	
3168		£31.44	1040/4	30/06/23	O2 - June 2023 - Mobile phone	21687907
		£31.44			O2 - Total	
3191		£15.48	1070/7	30/06/23	Printwaste - Roll of 50 recycling bags	2262614
		£15.48			Printwaste - Total	
3167		£49.80	1090/1	29/06/23	Rapide Office Supplies - White paper	00727430
3180		£17.93	1090/2	04/07/23	Rapide Office Supplies - Staples, sellotape and a3 laminating pouches	00727694
3190		£1.62	1090/2	30/06/23	Rapide Office Supplies - Sellotape	00727900

Signature

Date

Signature

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/23

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		£69.35			Rapide Office Supplies - Total	
3165		£65.66		28/06/23	Simple Hygiene Solutions - June 2023	1234
	1	£21.89	1180/7		June 2023 - Pod	
	2	£10.94	1070/7		June 2023 - TH	
	3	£32.83	1140/7		June 2023 - Pavilion	
		£65.66			Simple Hygiene Solutions - Total	
3166		£19.99	1190/2	29/06/23	Stonehouse Autoparts - Traffic film cleaner - Bus shelters	5857251
		£19.99			Stonehouse Autoparts - Total	
3197		£361.89	1140/5	07/07/23	Stonehouse Town Football Club - Lighting repairs in Pavilion	002
		£361.89			Stonehouse Town Football Club - Total	
3162		£2,478.00	1190/1	20/06/23	T W Hawkins & Sons - Contract mowing - June 2023	012643
		£2,478.00			T W Hawkins & Sons - Total	
3161		£468.00	1190/6	18/06/23	Ubico Limited - June 2023 - Dog/litter bin collection	6000225
		£468.00			Ubico Limited - Total	
3187		£20.00	1040/4	22/06/23	Voipfone - Top up	1014150265
3188		£8.40	1040/4	24/06/23	Voipfone - June 2023 - Answerphone	1014151500
		£28.40			Voipfone - Total	
3192		£55.94	1070/2	30/06/23	WaterPlus - June 2023 - Water - TH	02585938
3193		£105.82	1140/2	30/06/23	WaterPlus - June 2023 - Water - Pavilion	02585784
		£161.76			WaterPlus - Total	
3175		£392.22	1140/3	03/07/23	YU Energy - June 2023 - Electricity - Pavilion	01186558
3176		£95.62	1070/4	03/07/23	YU Energy - June 2023 - Gas - TH	01181985
3177		£78.03	1180/3	03/07/23	YU Energy - June 2023 - Electricity - Pod	01186561
3178		£141.61	1070/3	03/07/23	YU Energy - June 2023 - Electricity - TH	01186556
3179		£35.02	1070/3	03/07/23	YU Energy - June 2023 - Electricity - Library	01186557
		£742.50			YU Energy - Total	

Signature

Date

Signature

Stonehouse Town Council

Expenditure transactions - approval list

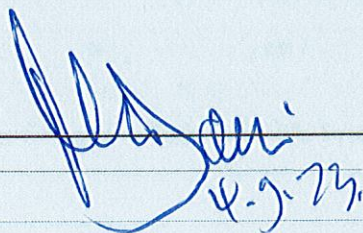
Start of year 01/04/23

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
Total		£14,987.76				

Signature

Date


4.9.23

Signature