

To Members of the Town Business Committee

You are hereby summoned to attend a meeting of the Committee to be held on Monday 7<sup>th</sup> July 2025 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

## **Committee Members:**

Councillors: John Callinan, Keren Capeling, Neil Gibbs, Carol Kambites (Committee Vice Chair), Val Randell, Keith Terry, Carol Trim and Theresa Watt (Committee Chair)

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth Town Clerk 1st July 2025

Attendees are reminded that the <u>Proceedings</u> of this meeting may be filmed, photographed or recorded.

## AGENDA

B/875 To receive apologies

B/876 To receive Declarations of Interest

B/877 To approve the minutes of the Business Committee meeting held on 9th June '25

B/878 To receive the latest budget position

<u>B/879</u> To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments

<u>B/880</u> To approve payments for legal services to establish the ownership and register various sections of the Town Green

B/881 To approve the following grant applications:

- 'Allsorts'
- 'Longfield Hospice'

B/882 To recommend for council approval the purchase/lease of new festive lighting

B/883 To receive an update on the latest position on Stonehouse Community Centre

B/884 To receive updates from the following working groups:

- 1. Climate Change Action Forum
- 2. Communications
- 3. Oldends Lane Development
- 4. Support Stonehouse

- 5. Youth
- 6. Policy
- 7. Internal Audit Panel
- 8. Local Government Review

 $\underline{\text{B/885}}\,$  To note the date of the next meeting - Monday  $8^{\text{th}}$  September 2025

## Notes on Agenda items, BC Monday 7<sup>th</sup> July '25

B/875 Minutes	In supporting papers
B/878 Budget	Budget report in supporting papers
B/879 Payment lists	Members to note that papers will include the following:
	<ul> <li>Payment list for all BACS payments requiring approval</li> </ul>
	<ul> <li>Payment list for debit card payments already made but requiring retrospective approval</li> </ul>
B/880 Legal services	Council recently agreed to secure legal services to pursue registration of the Town Greens, in addition to resolving ownership of the town green outside the Globe Public House.
	Officers have secured the services of 'Taynton's Solicitors' to undertake this work; please note that Officers have approached several solicitors including 'RedKite' and 'Leeper Prosser' all of which refused to consider the work owing to the potential complexities this work presents.
	A meeting has been held with Taytons Solicitors and they have recommended the following advice and terms:
	'The recommendation is to undertake the work in two phases. The first phase would include a review of all the documents and information supplied and undertaking relevant investigations. From this, a view will be formed as to the town council's likely prospects of success in applying for first registration of the various parcels of town green. Tayntons will charge a fixed fee of £950 plus VAT and disbursements for this initial tranche of work, based on around 3 hours' work.
	Should the view taken at that time be that the council has a high chance of success, then the second phase will take place with an application to Land Registry. This second phase will cost in the region of £1,000 plus VAT and disbursements to see the matter through to completion of the first registration — although the exact fee will depend on the amount of work involved (e.g. statements of truth), as identified by the initial investigation.
	Disbursements will include costs related to things like searches, registry fees etc.
	NOTE! A detailed file of supporting documentation has been pulled together and presented to 'Tayntons' for their consideration. Officers believe there is sufficient information to support the council's efforts to register the land as town green with the town council as owner.
	<ol> <li>To approve the first tranche of work at a fixed fee of £950 plus vat with disbursements and award the work to 'Tayntons' Solicitors</li> <li>Provided the legal advice from 'Tayntons' is such that the company believes the town council has a high chance of success, to award the second tranche of legal work to 'Tayntons' Solicitors at an approximate cost of £1,000 plus vat with disbursements. The final decision to be made in consultation between the Clerk and the Chair and Vice Chair of Council.</li> </ol>
B/881 Grant Apps	See attached applications and supporting information
B/882 Festive lighting	The town council's current festive lighting is nearing the end of its useful life. They have been proven to be rather temperamental in recent years.

	Officers are currently working with Events Committee to finalise a design for the town that will gradually see the old lights being phased out and replaced by new ones.
	It is expected that Cllrs will receive information on the night of the meeting.
B/883 SCA	Following their AGM, Town Cllrs Keith Terry was voted in as the new Chair of Stonehouse
	Community Association. Cllr Terry will be providing a written update on recent
	developments. Please see attached the most up to date budgetary information.



Minutes of a Town Business Committee Meeting held on Monday 9<sup>th</sup> June 2025 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

**Present:** Councillors John Callinan, Keren Capeling, Carol Kambites (Committee Vice Chair), Val Randall, Keith Terry, Carol Trim and Theresa Watt (Committee Chair).

In Attendance: Town Clerk; Glos County Cllr Dean Bottershill and representatives of 'Read with Me CIC' and the 'RBL'.

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Attendees are reminded that the <u>Proceedings</u> of this meeting may be filmed, photographed or recorded.

Non Councillors in attendance were offered the opportunity to raise questions or make comments. Representatives of the RBL and CIC were advised that they could speak to their grant applications as per the agenda. There were no questions or comments

## B/862 To elect the Chair of Business Committee

Proposal made by Cllr Carol Kambites and Seconded by Cllr John Callinan for Cllr Theresa Watt to remain as Chair. All voted in favour. Cllr Theresa Watt voted as Chair of Business Committee.

The Chair continued with the meeting

## B/863 To elect the Vice Chair of Business Committee

Proposal made by Cllr John Callinan and Seconded by Cllr Carol Trim for Cllr Carol Kambites to remain as Vice Chair. All voted in favour. Cllr Carol Kambites voted as Vice Chair of Business Committee.

## B/864 To receive apologies

Apologies were received from Cllr Neil Gibbs

## B/865 To receive Declarations of Interest

There were no declarations of Interest

 $\underline{B/866}$  To approve the minutes of the Business Committee meeting held on  $6^{th}$  May '25

Committee APPROVED the minutes as a true and accurate record of the meeting.

With Committee agreement, agenda item B/870 was brought forward. Representatives of both organisations applying for grants were offered the opportunity to speak to their applications and answer questions

## B/870 To approve the following grant applications:

'Read With Me' CIC

A representative of the organisation provided an overview of the reason for the application citing problems of school children experiencing reading problems not being given enough one on one time to learn to read. Cllrs thanked the representative for the work the CIC were doing.

Committee APPROVED the grant application of £200.

'RBL'

Two representatives provided the reason for the event they were looking to hold. The RBL were being well supported by the Landlord of the Woolpack and others. There would be a collection on the day for charities.

Committee APPROVED the grant application of £500

## B/867 To receive the latest budget position

A number of questions were raised and answered - one related to 'Misc Income' and the reason why there had already been a substantial amount of income generated. Although unable to answer the query at the time, it can be confirmed that the income was due to the sale of the ride on mower - a sale that had previously been authorised by council.

Committee NOTED the latest budget position showing a total 'Actual Net' Expenditure of £84,441.33; 'Actual Net' Income of £209,235.62 and Reserves movements of £3,566.80

## <u>B/868</u> To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments

There was a suggestion that the amount on the payment list headed 'Confidential' may not be transparent enough for the public. It was agreed that the Clerk would revisit this to see if the heading could be revised. Committee APPROVED the BACS payment list totalling £20,688.37 and RETROSPECTIVELY APPROVED Debit Card payments totalling £329.70.

B/869 To recommend the revised Standing Orders for council approval Committee RECOMMENDED for Council approval the revised Standing Orders

## B/870 To approve the following grant applications:

- 'Read With Me' CIC
- 'RBL'

Agenda item brought forward - see above for details

<u>B/871</u> To discuss and propose recommendations to full council on future amendments to the High street car park restrictions

Committee were reminded of the process followed to date, principally by SDC in terms of the allocation of parking spaces to short and long term parking. Consultation has been undertaken with both residents and High street businesses on the long stay section and how its use can be improved along with the potential impact on local residential streets.

It was acknowledged by Committee that irrespective of the changes made, parking in the town was always going to be difficult in light of the lack of available spaces. Paying for parking was discussed but thought to be a future option if it were needed.

With the information provided to date, Committee RECOMMENDED that the town council recommends the adoption of a limited 9 hour stay in the long stay car park with car park users being able to secure tickets that will prove to the car park enforcement team the time their cars arrived on site; it was considered that this would aid the enforcement process.

## <u>B/872</u> To receive an update on the financial pressures on Stonehouse Community Centre

The Clerk drew Members' attention to both the latest account information provided by the community association along with a separate email from one of the Trustees explaining that more support for the association was needed. The Clerk reminded Members of the financial commitment made by the council in the previous financial year to support the community centre. Members were confused and concerned that the town council's commitment towards marketing had still not been progressed. A number of town councillors will be attending the association's AGM and would raise their concerns at this meeting.

## B/873To receive updates from the following working groups:

## 1. Climate Change Action Forum

Not met recently. Carol Trim and Carol Kambites to convene the group jointly. Expecting a further grant app to expand the electric bike scheme.

## 2. Communications

Latest Stonehouse news now being delivered.

## 3. Oldends Lane Development

Not met recently. Investigative work undertaken to determine power supply and general utility routes across the site.

## 4. Support Stonehouse

Not met recently.

## 5. Youth

Meeting due in July to assess first quarter's activities. Event to signify the new Youth Contract was well attended.

## 6. Policy

Terms of reference review needed for HR Sub Committee

### 7. Internal Audit Panel

Meeting to take place within the next fortnight

### 8. LGR

To meet within the next two to three weeks.

 $\underline{\text{B/874}}$  To note the date of the next meeting - Monday 7th July 2025 Committee NOTED the date of the next meeting



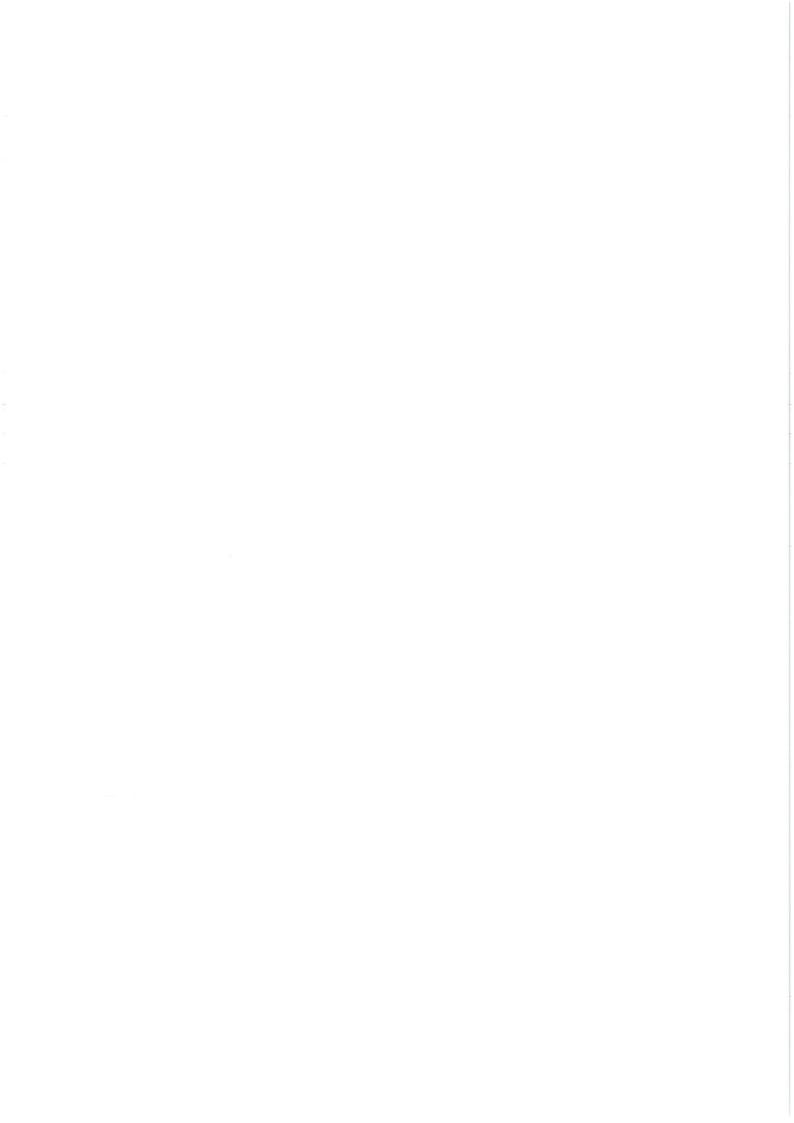
## for Town Business Committee

Compariso	Comparison between 01/04/25 and 03/07/25 inclusive. Includes due and unpaid transactions. Includes commitments.	lusive. Includes d	ue and unpaid t	ransactions. In	cludes commitments.	
Excludes tr	Excludes transactions with an invoice date prior to 01/04/25	to 01/04/25				
		2025/2026	Reserve	Actual Net	Balance	Bal %age
INCOME						
Town Bus	Town Business Committee					
100	Precept	£410,143.00	£0.00	£205,066.50	-£205,076.50	-20.00%
105	Newsletter Advertising	£100.00	00.03	£0.00	-£100.00	-100.00%
120	Feed-in Tariff from Town Hall	£800.00	£0.00	£350.21	-£449.79	-56.22%
125	Stonehouse Town FC lease	£600.00	00.03	£0.00	-£600.00	-100.00%
126	STFC Water Recharge	£200.00	£0.00	£0.00	-£200.00	-100.00%
127	STFC Electric Recharge	£2,000.00	£0.00	£550.06	-£1,449.94	-72.50%
130	Athletics Field Lease	£0.00	£0.00	£0.00	€0.00	0.00%
135	Phone Mast on Land	£6,000.00	£0.00	£0.00	-£6,000.00	-100.00%
140	Building Lease at OEL	£637.00	£0.00	£0.00	-£637.00	-100.00%
145	Magpies Social Club	£2,000.00	£0.00	£525.00	-£1,475.00	-73.75%
150	Community Centre Lease	£500.00	£0.00	€0.00	-£500.00	-100.00%
155	OEL Pitch Hire	€3,000.00	£0.00	£115.00	-£2,885.00	-96.17%
160	Misc Income	£500.00	£0.00	£2,350.00	£1,850.00	370.00%
170	Investments Interest	€0.00	£0.00	£0.00	€0.00	0.00%
171	Bank Interest - Lloyds Bank	£0.00	£0.00	£0.00	€0.00	%00.0
172	Bank Interest - Charity A/C	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
173	Bank Interest - Natwest	£0.00	£0.00	£0.00	€0.00	0.00%
174	Bank interest - Cambridge BS	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
175	Town Hall/Library Recharges	£3,000.00	£0.00	£1,286.96	-£1,713.04	-57.10%
176	Bank Interest - Nationwide	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
177	Bank Interest - Melton Building Society	£2,000.00	00.03	£0.00	-£2,000.00	-100.00%

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Stonehouse Town Council

03/07/25 11:33 AM Vs: 9.07



## for Town Business Committee

Comparison between 01/04/25 and 03/07/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes tra	Excludes transactions with an invoice date prior to 01/04/25	to 01/04/25				
178	CCLA Interest	<b>2025/2026</b> £21,000.00	Reserve £0.00	Actual Net £0.00	<b>Balance</b> -£21,000.00	<b>Bal %age</b> -100.00%
Total Town	Total Town Business Committee	£458,480.00	£0.00	£210,243.73	-£248,236.27	-54.14%
EXPENDITURE	URE					
Town Busi 1000	Town Business Committee 1000 Salaries					
1000/1	Contracted staff	£223,800.00	£0.00	£51,428.15	£172,371.85	-77.02%
1000/2	Locum	€0.00	£0.00	£0.00	£0.00	%00.0
1000/3	Short term contracted staff	€0.00	£0.00	£0.00	£0.00	%00.0
1000	Total	£223,800.00	£0.00	£51,428.15	£172,371.85	-77.02%
1010	Training & Recruitment					
1010/1	Contracted Staff	£2,500.00	£0.00	£1,332.98	£1,167.02	-46.68%
1010/2	Councillors	£500.00	£0.00	£0.00	£500.00	-100.00%
1010	Total	£3,000.00	£0.00	£1,332.98	£1,667.02	-55.57%
1020	Health & Safety	£2,500.00	£0.00	£809.17	£1,690.83	-67.63%
1030	Professional Fees	£8,000.00	£0.00	£1,353.39	£6,646.61	-83.08%
1040	IT support					
1040/1	General	£6,750.00	£0.00	£1,794.92	£4,955.08	-73.41%
1040/2	Website	£1,300.00	£0.00	£200.00	£1,100.00	-84.62%
1040/3	Newsletter	£0.00	£0.00	£0.00	£0.00	%00.0
1040/4	Phones	£1,500.00	£0.00	£129.00	£1,371.00	-91.40%
1040/5	Printing	£0.00	£0.00	£0.00	£0.00	%00.0
1040	Total	59,550.00	£0.00	£2,123.92	£7,426.08	%97.76~
1050	Office Equipment Renewals	£500.00	£0.00	£0.00	£500.00	-100.00%

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Excludes tra	Excludes transactions with an invoice date prior t	prior to 01/04/25				
		2025/2026	Reserve	Actual Net	Balance	Bal %age
1060	Grants					
1060/1	One-Offs	£10,000.00	£2,200.00	£3,900.00	£8,300.00	-83.00%
1060/2	Long-Term	£7,400.00	£0.00	£0.00	£7,400.00	-100.00%
1060	Total	£17,400.00	£2,200.00	£3,900.00	£15,700.00	-90.23%
1070	Town Hall/Library Shared Costs					
1070/1	Rates	£4,500.00	£0.00	£5,613.75	-£1,113.75	24.75%
1070/2	Water	£1,200.00	£0.00	£120.40	£1,079.60	%26.68-
1070/3	Electric	£3,000.00	£0.00	£649.52	£2,350.48	-78.35%
1070/4	Gas	£1,800.00	£0.00	£223.30	£1,576.70	-87.59%
1070/5	Interior Maintenance (reactive)	£500.00	£0.00	£0.00	£500.00	-100.00%
1070/6	Interior Maintenance (programmed)	£500.00	£0.00	£0.00	£500.00	-100.00%
1070/7	Waste Collection	£300.00	£0.00	£36.96	£263.04	-87.68%
1070/8	Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1070	Total	£12,000.00	£0.00	£6,643.93	£5,356.07	-44.63%
1080	Town Hall/Library STC costs					
1080/1	Exterior Maintenance/Cleaning	£500.00	£0.00	£134.45	£365.55	-73.11%
1080/2	Interior Cleaning	£1,700.00	£0.00	£335.80	£1,364.20	-80.25%
1080	Total	£2,200.00	£0.00	£470.25	£1,729.75	-78.63%
1090	Admin Expenses					
1090/1	Paper	£250.00	£0.00	£53.34	£196.66	-78.66%
1090/2	Other	£500.00	£0.00	£479.31	£20.69	-4.14%
1090/3	Printing and Delivery of Newsletters	£8,000.00	£0.00	£1,460.00	£6,540.00	-81.75%

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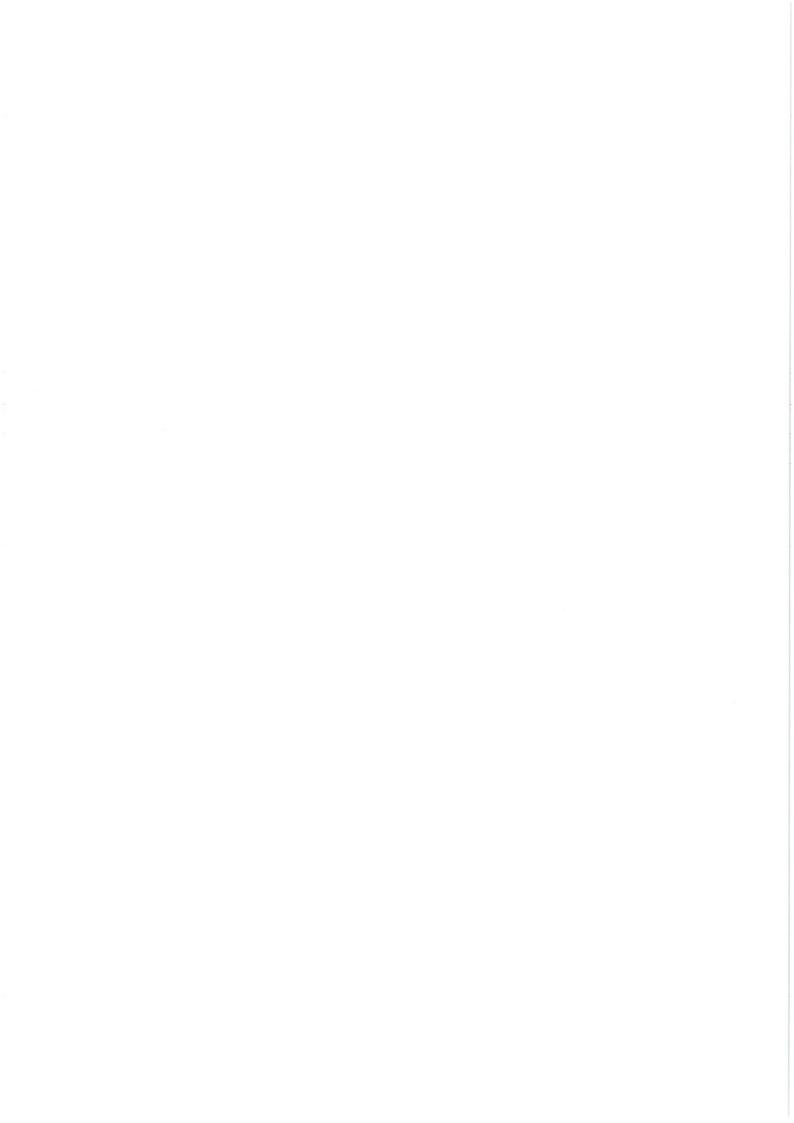
Stonehouse Town Council

## for Town Business Committee

Comparison between 01/04/25 and 03/07/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Comparisor	Comparison between 01/04/25 and 03/07/25 inclusive. Includes due and unpaid transactions. Includes commitments	lusive. Includes o	lue and unpaid tr	ansactions. Inc	ciddes commitments.	
Excludes tr	Excludes transactions with an invoice date prior	e prior to 01/04/25				
1090/4	Travel expenses	<b>2025/2026</b> £500.00	Reserve £0.00	Actual Net £45.00	<b>Balance</b> £455.00	<b>Bal %age</b> -91.00%
1090	Total	£9,250.00	£0.00	£2,037.65	£7,212.35	%26.77-
1100	Mayor's Charity & Expenses	£300.00	€0.00	£0.00	£300.00	-100.00%
1110	Travel Costs/Staff & Councillors	£400.00	€0.00	£0.00	£400.00	-100.00%
1120	Election Costs	£0.00	€0.00	£0.00	€0.00	%00.0
1130	Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	-100.00%
1140	Pavilion Overheads					
1140/1	Rates	£0.00	€0.00	£0.00	€0.00	%00.0
1140/2	Water	£1,200.00	€0.00	£282.06	£917.94	-76.50%
1140/3	Electric	£6,300.00	£0.00	£1,033.85	£5,266.15	-83.59%
1140/4	Cleaning	£1,000.00	£0.00	£377.72	£622.28	-62.23%
1140/5	Maintenance (reactive)	£2,000.00	€0.00	£925.00	£1,075.00	-53.75%
1140/6	Maintenance (programmed)	£1,000.00	£0.00	£3.10	£896.90	%69.66-
1140/7	Waste Collection	£500.00	£0.00	£47.04	£452.96	~69`06-
1140/8	Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1140/9	Septic Tank	£700.00	£0.00	£0.00	£700.00	-100.00%
1140	Total	£12,900.00	\$0.00	£2,668.77	£10,231.23	-79.31%
1150	Workshop Overheads					
1150/1	Water	£0.00	£0.00	£0.00	£0.00	%00.0
1150/2	Electric	£300.00	£0.00	£0.00	£300.00	-100.00%
1150/3	Maintenance (Reactive)	£300.00	£0.00	£437.93	-£137.93	45.98%
1150/4	Maintenance (programmed)	£700.00	£0.00	£69.14	£630.86	-90.12%
1150/5	Waste Collection	£1,800.00	£0.00	£334.96	£1,465.04	-81.39%

Stonehouse Town Council



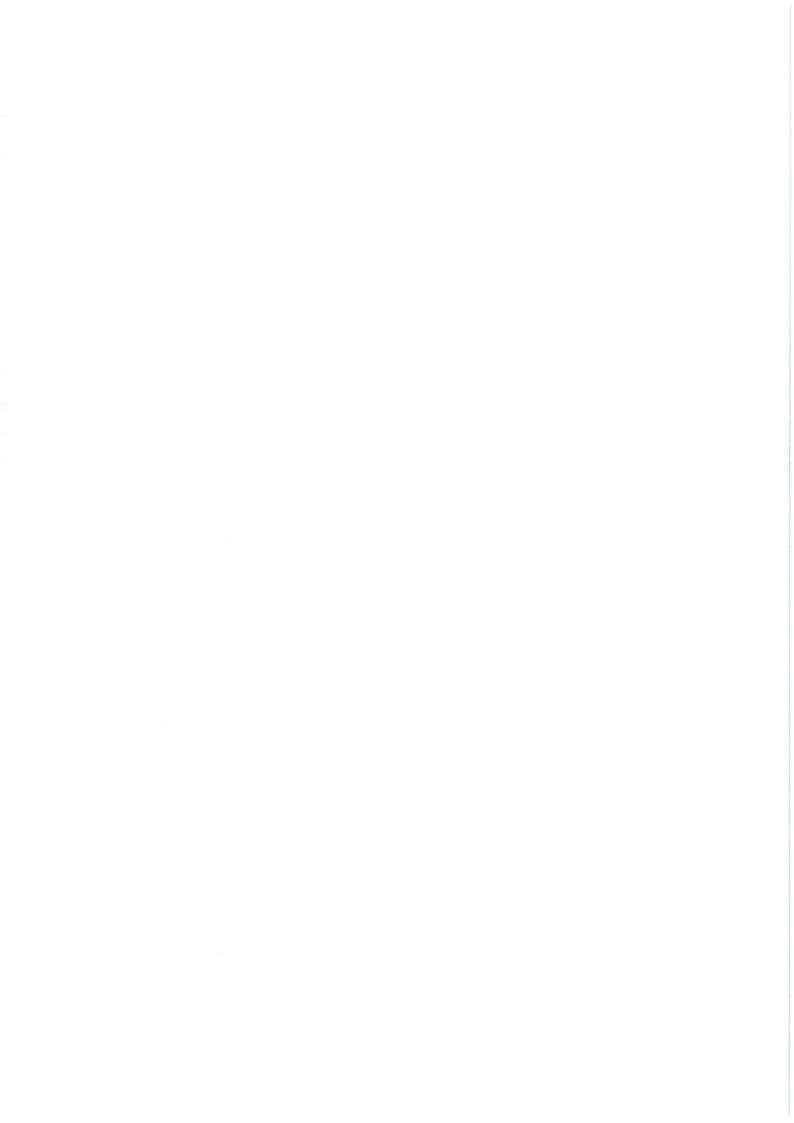
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Comparison between 01/04/25 and 03/07/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

Excludes u	Excludes transactions with all invoice date prior to a notice	011000				
1150/6	Security	<b>2025/2026</b> £200.00	Reserve £0.00	Actual Net £0.00	<b>Balance</b> £200.00	<b>Bal %age</b> -100.00%
1150	Total	€3,300.00	£0.00	£842.03	£2,457.97	-74.48%
1160	Equipment & Vehicle Costs					
1160/1	Equipment and Vehicle costs	£700.00	£550.00	£550.00	£700.00	-100.00%
1160/2	Maintenance	£600.00	£0.00	£75.00	£525.00	-87.50%
1160/3	Fuel	£300.00	£0.00	£85.83	£814.17	-90.46%
1160/4	Tax	£200.00	€0.00	£0.00	£200.00	-100.00%
1160/5	MOT/Service	£600.00	€0.00	£0.00	£600.00	-100.00%
1160	Total	£3,000.00	£550.00	£710.83	£2,839.17	-94.64%
1170	Youth Centre Workers	£66,000.00	£0.00	£16,250.50	£49,749.50	-75.38%
1180	Youth Centre Overheads					
1180/1	Rates	£1,400.00	£0.00	£1,458.88	-£58.88	4.21%
1180/2	Water	£300.00	€0.00	£45.22	£254.78	-84.93%
1180/3	Electric	£1,500.00	€0.00	£276.37	£1,223.63	-81.58%
1180/4	Cleaning	£1,300.00	€0.00	£413.50	£886.50	-68.19%
1180/5	Maintenance (reactive)	£1,000.00	€0.00	£307.16	£692.84	-69.28%
1180/6	Maintenance (programmed)	£1,500.00	€0.00	£46.50	£1,453.50	%06'96-
1180/7	Waste collection	£300.00	€0.00	£36.96	£263.04	-87.68%
1180/8	Security	£500.00	€0.00	£0.00	£500.00	-100.00%
1180/9	IT costs	£1,000.00	€0.00	£161.37	£838.63	-83.86%
1180	Total	£8,800.00	£0.00	£2,745.96	£6,054.04	-68.80%
1200	Subscriptions	£3,500.00	£0.00	£2,621.45	£878.55	-25.10%
1210	Insurances					

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## for Town Business Committee

Comparison between 01/04/25 and 03/07/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes tr	Excludes transactions with an invoice date prior	prior to 01/04/25				
		2025/2026	Reserve	Actual Net	Balance	Bal %age
1210/1	Public/Employee Liability	£8,000.00	£0.00	£8,851.28	-£851.28	10.64%
1210/2	Buildings	£0.00	€0.00	£0.00	£0.00	%00.0
1210/3	Vehicle	£0.00	£0.00	£137.42	-£137.42	100.00%
1210	Total	£8,000.00	£0.00	£8,988.70	-£988.70	12.36%
1220	Project Planning & Delivery					
1220/1	OEL Car Park	£0.00	£0.00	£2,555.00	-£2,555.00	100.00%
1220/2	Stagholt	£0.00	£100.00	£100.00	£0.00	%00.0
1220/3	Ship Inn site	£0.00	£1,542.43	£1,552.43	-£10.00	100.00%
1220/4	Court View	£0.00	£10.00	€0.00	£10.00	100.00%
1220/5	Great Oldbury	£0.00	£0.00	€0.00	£0.00	%00.0
1220	Total	£0.00	£1,652.43	£4,207.43	-£2,555.00	100.00%
1230	Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	-100.00%
Total Tow	Total Town Business Committee	£399,580.00	£4,402.43	£109,135.11	£294,847.32	-73.79%
Total Towr	Total Town Business Committee In	£458,480.00	£0.00	£210,243.73	-£248,236.27	
Total Towr	Total Town Business Committee Ex	£399,580.00	£4,402.43	£109,135.11	£294,847.32	
Total Net Balance	Balance	£58,900.00	I	£101,108.62		

03/07/25 11:35 AM Vs: 9.07

## Stonehouse Town Council Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BACS	Approval List					
No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4479		£107.40	1220/3	02/07/25	Abbey Loos - Portaloo hire - Ship Inn Site - 1/6 - 27/6/25 minus a refund of £291 for overpayment of Canal Festival toilets. These were paid for by Cotswold Canal Trust	80855
	3	£107.40		Abbey Loos -	Total	
4469		£282.00		02/07/25	All Done and Dusted - Jun '25 - Pod Cleaning	500
	1	£141.00	1180/4		Communal Cleaning Pod various dates - see attachment	
	2	£141.00	1140/4		Cleaning of football Pavilion various dates - see attachm	
		£282.00		All Done and I	Dusted - Total	
4452		£9.90	1090/4	20/06/25	Carla Swindells - Take laptop for repair to Jireh, Tetbury	
	-	£9.90		Carla Swindel	ls - Total	
4451		£18.20		19/06/25	David Marsden -	
	1	£9.90	1090/4		Expenses - Travel to Jireh Solutions, Tetbury.	
	2	£8.30	1090/2		Toilet paper & hand soap	
		£18.20		David Marsde	n - Total	
4457			1080/1	21/06/25	Easy Window Cleaning - July '25 - TH	28015
	_	£24.00		Easy Window	Cleaning - Total	
4478		£2,321.45	1200	02/07/25	GAPTC - Subscription 25/26	2025/26
	=	£2,321.45	16	GAPTC - Tot	al	
4463		£180.00	1140/5	23/06/25	Hogg and Smith - Toilet cistern repair - Pavilion	3042
	_	£180.00	er.	Hogg and Sm	ith - Total	
4459		£100.00	1220/2	24/06/25	J W Architectural - Site Plans & OS Plans - Stagholt	2568
	-	£100.00		J W Architect	ural - Total	
4466		£322.15	1040/1	02/07/25	Jireh Solutions Ltd - July '25 - Contract	33223
4470		£306.00	1040/1	02/07/25	Jireh Solutions Ltd - Billable Hours - issues with BSO laptop	33161
	_	£628.15		Jireh Solution	s Ltd - Total	
4456		£90.00	1160/2	19/06/25	Olympic Cars Peugeot - Van - aircon regas and leak test	144180
	_	£90.00	-3	Olympic Cars	Peugeot - Total	
4471		£108.43		02/07/25	Prolific Solutions (South West) Ltd - Jun '25 - Printer TH	11866
Signa	nture				Signature	
Date						



## Stonehouse Town Council Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BA	CS	Ap.	prova	List
100000000000000000000000000000000000000				

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		£108.43		Prolific Solut	ions (South West) Ltd - Total	
4461		£167.20	1190/3	25/06/25	Proludic - Spare parts - play equipment	011061
		£167.20		Proludic - To	otal	
4477		£500.00	1060/1	02/07/25	Stonehouse Royal British Legion - See transaction 4437. Grant - approved TBC 9th June 2025 B/870. This grant was paid in error to the RBL Poppy Appeal. See attachments	
		£500.00		Stonehouse	Royal British Legion - Total	
4458		£2,952.60	1190/1	24/06/25	T W Hawkins & Sons - June '25 - Contract mowing	
		£2,952.60		T W Hawkins	s & Sons - Total	
		£4,067.71			Confidential - Staff Costs	
Total		£11,557.04				

Signature	Signature	
Date		



## Stonehouse Town Council Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

## Debit Card Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4445		£15.45	1090/2	17/06/25	Argos - Workshop - toilet brush and roll holder	
	e	£15.45		Argos - Total		
4460		£32.00	1090/1	25/06/25	Delta Nine Ltd - Printer Paper for TH	
		£32.00		Delta Nine Ltd	- Total	
4462		£14.56	1190/3	24/06/25	Toolstation - Laburnum - basket repair - self amalgamating tape	090240043
		£14.56		Toolstation -	Total	
4468		£174.50	1090/2	02/07/25	TV Licence - TV Licence - TH	4271891528
		£174.50		TV Licence -	Total	
4446		£36.53	1140/4	18/06/25	UK Office Direct - Pavilion toilets - Jumbo toilet roll x 6	8000841886
		£36.53		UK Office Dire	ect - Total	
4467		£110.74	1090/2	02/07/25	Viking - Key Cabinet & Filing Cabinet for TH	6009121
		£110.74		Viking - Total		
4455		£8.40	1040/4	20/06/25	Voipfone - June '25 - Renewal of number & PBX	1014747536
		£8.40		Voipfone - To	tal	
Total		£392.18				

Signature	 Signature
Date	



### TOWN HALL, 1 QUEENS ROAD, STONEHOUSE, GLOUCESTERSHIRE GL10 2QA

Telephone: 01453 822070 email: townclerk@stonehousetowncouncil.gov.uk

## **Stonehouse Community Grant Application Form**

Name of Club, Group or Organisation Longfield Hospice Care

Name of person submitting application (inc. position in the organisation) Annie Gould

### Address

Longfield, Burleigh Lane, Minchinhampton, Glos, GL5 2PQ

Telephone Number: 01453886868

email: annie.gould@longfield.org.uk

**Details of Club, Group or Organisation** (please delete as appropriate)

Is your organisation:

1) Stonehouse based for Stonehouse residents

YES / NO

2) a Gloucestershire Organisation serving Stonehouse

YES / NO

3) Stonehouse branch of a National Organisation

YES / NO

4) Other

How much of the funds you raise is used locally?

ALL / MOST / SOME // NONE

What is your total local membership?

86 patients received support in 2024/25

What is your VAT status?

REGISTERED / NOT REGISTERED

What are the aims and objectives of your Organisation?

To enable adults with a life-limiting diagnosis to live well and die comfortably and their families and carers to feel supported throughout and in bereavement. Longfield is an independent community hospice. We offer support across all three stages of the palliative care pathway enabling the whole family to live as well as possible following diagnosis at our Wellbeing Centre and at home. We provide specialist end of life care for patients in their final weeks in the comfort of their own home whilst also supporting their often exhausted and overwhelmed loved-ones In 2024/25 we cared for 86 adults from Stonehouse. We care for Stonehouse residents each and every year.

## Details about the grant you are applying for:

To which Funding	Scheme are	vou appl	ving (	please	tick)	۱
------------------	------------	----------	--------	--------	-------	---

- Small grants (under £1000)
- Large Grants (over £1000)
- Carbon Reduction Grants
- Revenue Grants

What will the grant be used for? Longfield's Hospice at Home - gentle and professional end-of-life care for patients in the final days or weeks of life at home. Our specialist nurses and health care assistants provide three visits a day and overnight care if it becomes necessary. Care is available 365 days a year. Specifically to help cover Direct Care Delivery costs for patients in Stonehouse based on previous annual data.

## What is the total cost going to be?

£51,631. The total direct care delivery budget for Hospice at Home in 2025 (staff costs, transport and equipment) is £984,000. NHS will contribute c.338,680. c.8% of our hospice at home patients live in GL10. 8% Direct costs (£984K) = £78,700 - 8% NHS contribution(£338,680) =£27,069. Total: £51,631 How much would you like Stonehouse Town Council to contribute? We would like a contribution of £2,000 (around 4% of total direct delivery costs in Stonehouse)

but we would welcome any amount the council could award - every pound helps us make a difference.

What funds have already been raised by your organisation towards this project?

To date we have pledged funding of £140,000 towards our Hospice at Home Delivery in 2025 for the whole of the Stroud District, Cotswold District and Gloucester.

What other fund raising efforts does your organisation intend to make apart from this application? We continue to apply to Trusts and other grant funders. We raise money from our own and community events, raffles, lottery, challenges, appeals, gifts in memory, legacies and through our charity shops. We must raise c.£5M annually to cover care(Hospice at home, Wellbeing, Counselling) including all core/running costs What amount does your organisation currently hold in the bank, as cash or in other balances? £2,403,147 at year end (31 March 2025).

This is working free reserves and equivalent to c 5 months running costs. We are currently preparing our accounts for year end March 2025.

## What impact will the project have on the environment?

Our Hospice at Home team must use cars to reach our patients in their own homes across the broad swathe of Gloucestershire we cover. Travel costs alone are over £61,000. Our nurses/HCAs car share wherever possible

Please state here any further information, which you think, will help the Council when considering your application: Please see additional sheet - Further Information for Stonehouse Town Council.

I wish to		nouse Town Council and certify that the information I o the best of my knowledge and belief:
Signed _	Annie Gould	Date4th June 2025

## This application must be returned to the Town Council Office together with your accounts





### Further information for Stonehouse Town Council

Hospice at Home – Longfield's care for patients in the last days or weeks of life.

During 2024/25 Longfield's Hospice at Home Specialist Nurses and HCAs cared for 290 adult patients aged from 18 to over 90 whilst also providing meaningful support for their partners, children, siblings, parents. They provided nearly 9000 care visits right across the district we serve.

Marie Curie's research back in July 2024 estimated that at least one in four people in England needing end of life care do not receive it. Here at Longfield we continue striving to meet the palliative and end of life care needs of more people in our community. In 2024/25 we increased our care by 20%. That meant 48 additional patients received our compassionate, gentle and professional end of life care. And 48 more families who received our ongoing support during such a challenging time, when they were often overwhelmed and exhausted, and in bereavement too. In 2024/25 we also supported 820 adults across the district with 7,255 Wellbeing Centre and Counselling and Bereavement Service appointments.

The difference we have made: "From the very first day they arrived I appreciated what a fine job that your carers were doing in looking after my dear wife in the final months of her life.

Absolutely nothing was too much trouble for them at all, and they all went about their tasks with willingness and a cheerful smile. Will you please pass on my sincere and grateful thanks to all those who helped care for my wife in her final weeks, be their nurses, administrators or carers. They all played a prominent part in making her final months as comfortable as possible. And thank you all for the kindness shown to me at such a difficult time in my life."

On 'I Want Great Care' (the sector's online anonymous feedback tool) our Hospice at Home has received the maximum 5 Stars every month of the year across all areas: Experience; Dignity/Respect; Involvement; Information; Trust; Staff.

Below are some comments left on the site.

"The care that was given to my mum, before she sadly passed away, was fantastic, I can't fault anyone of the people that helped with her care."

"When they arrived, they were so nice and friendly. They took a weight from my shoulders."

"Excellent care- all staff gave care and attention above and beyond what could be expected".

"Every aspect of care was delivered to make him comfortable, respected. His dignity was maintained at all times. He had his wish to stay with me home, thanks to your excellent service and care."

As you know from the statement you recently received from our Interim CEO, William Robinson, 2025 is going to be a tough year for our hospice so we welcome any support you might be able to offer.

Thank you for your time and consideration

Annie Gould, Trusts Relationship Manager, 4<sup>th</sup> June 2025 Email: annie.gould@longfield.org.uk





#### Longfield Hospice Care for adults living in Stonehouse during the year 2024/25

This may be a patient with a life-limiting Illness or the family carer of a patient with a life-limiting illness. Many of the people we care for access **85 Total Number of Adults** more than one of our care services. See below:

Number	Care Service	Description
		Specialist Hospice care at home for patients in the last days or weeks of
23	Hospice at Home	life, with family members supported.
	Wellbeing Centre	
22	Clinical Support	Personalised support from Longfield Clinicians, includes Physiotherapy
		Programmes of 8 x Counselling or Bereavement Counselling
34	Counselling	appointments with a Longfield professional Counsellor
12	Family/Carer Support	Personalised support here at our Wellbeing Centre and over the phone
		Programmes of massage, reflexology, aromatherapyand more here at the
11	Complementary Therapy	Wellbeing Centre
		For 6 - 10 people for a period of 6 or 8 weeks and may include lunch.
		Examples include: Symptom Control; Music, Creative and Nature
		Therapies; individually tailored Exercise Groups; Relaxation Mornings;
35	Wellbeing Group Support	Patient and Carer Support Groups; Advance Planning for End of Life
		Regular monthly Carers and Bereavement cafes providing less formal
		opportunities to meet and socialise with people in a similar position, with
12	Monthly Support Cafes	professional support to hand



#### **Longfield Hospice Care**

**Management Accounts** 

**Draft Summary** 

April 24 To March 25

	Actual	Budget	Variance
INCOME			
Fundraising (excl Legacies)	867,614	903,504	-35,890
Legacies	516,728	740,000	-223,272
Retail	3,253,255	3,485,604	-232,350
Care Services (NHS)	484,368	446,255	38,113
Sundry & Facilities Income	142,447	166,575	-24,128
Total Income	5,264,412	5,741,938	-477,526
COST			
Care Staff costs	1,391,221	1,364,018	-27,202
Non-Care Staff costs	1,059,489	1,158,646	99,157
Retail Staff costs	1,848,241	1,835,435	-12,806
Property & Equipment costs	682,839	754,467	71,628
Other Costs	768,809	814,556	45,747
Depreciation	214,657	210,897	-3,760
Total Cost	5,965,256	6,138,020	172,764
Surplus/(Deficit)	-700,843	-396,082	-304,762



#### TOWN HALL, 1 QUEENS ROAD, STONEHOUSE, GLOUCESTERSHIRE GL10 2QA

Telephone: 01453 822070 email: townclerk@stonehousetowncouncil.gov.uk

#### Stonehouse Community Grant Application Form

Name of Club, Group or Organisation

ALLSORTS GLOUCESTERSHIRE

Name of person submitting application (inc. position in the organisation)

NAOMI BOAST, HEAD OF OPERATIONS

#### Address

THIRD FLOOR BRUNEL MALL **LONDON ROAD STROUD** GL3 2BP

Telephone Number: 01453 750474

email: naomi.boast@allsortsglos.org.uk

Details of Club, Group or Organisation (please delete as appropriate)

Is your organisation:

1) Stonehouse based for Stonehouse residents

NO

2) a Gloucestershire Organisation serving Stonehouse

YES

3) Stonehouse branch of a National Organisation

NO

4) Other

How much of the funds you raise is used locally?

MOST

What is your total local membership?

403 FAMILIES

What is your VAT status?

**NOT REGISTERED** 

What are the aims and objectives of your Organisation? Allsorts is an award winning Gloucestershire-based charity that supports disabled children and their families. Over 400 families from across our county come to have fun, access opportunities and find support. We provide support for the whole family - parents, siblings and grandparents as well as the disabled children and run a wide range of activities for children including sports sessions, a Toy Library, various youth clubs and family day trips. We welcome children and young people from 0-25 years old with any disability or additional need. Our long-term goal is that Gloucestershire is an inclusive community in which families with children with additional needs feel supported, included and able to contribute.

#### Details about the grant you are applying for:

To which Funding Scheme are you applying (please tick)

- Small grants (under £1000)
- Large Grants (over £1000)
- Carbon Reduction Grants
- X Revenue Grants

What will the grant be used for?

The grant will be used to help contribute to the cost of our Specialist Toy Library sessions in our Activity Hub based in Stroud. These sessions offer children a vital space to socialise and ignite development through play. It also offer parents the chance to connect, share experiences and offer mutual suppport. What is the total cost going to be?

The cost for 38 sessions for a year is £15,408 which includes the cost of an experienced Activity Leader, Support Worker, costs towards the rent of our Activity Hub, refreshments, volunteer expenses and play resources.

How much would you like Stonehouse Town Council to contribute?

If you could provide a grant of £2,000 per year to help us with our costs we would be delighted. However, if this isn't possible, we would be very grateful for any contribution you could provide.

What funds have already been raised by your organisation towards this project? £10,000 including £6,000 from Stroud District Council and £4,000 from a charitable trust which contributes towards our rent.

What other fund raising efforts does your organisation intend to make apart from this application?

We are always sourcing funders through the community, corporate support, and trusts and grants.

What amount does your organisation currently hold in the bank, as cash or in other balances?

Our reserves are currently £128,000.

What impact will the project have on the environment?

We have an Environmental Policy which ensures we are aware of environmental factors associated with our work.

Please state here any further information, which you think, will help the Council when considering your application:

We currently have 41 families who live in Stonehouse (78% increase since last application), or 154 individuals. All of these families have at least one disabled child who takes part in Allsorts' activities.

l wish	to apply for a Grant from St given above is corre	onehouse Town Council and certify that the information I ect to the best of my knowledge and belief:
Signed	Naomi Boast	Date 9th June 2025

## This application must be returned to the Town Council Office together with your accounts



# Allsorts Gloucestershire Unaudited Financial Statements 31 March 2024

#### HARPER SHELDON LIMITED

Chartered Accountants
Midway House
Staverton Technology Park
Herrick Way, Staverton
Cheltenham, Glos.
GL51 6TQ

#### **Financial Statements**

#### Year ended 31 March 2024

	Page
Trustees' annual report	1
Independent examiner's report to the trustees	5
Statement of financial activities	6
Statement of financial position	7
Notes to the financial statements	8

#### **Trustees' Annual Report**

#### Year ended 31 March 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

#### Reference and administrative details

Registered charity name

Allsorts Gloucestershire

Charity registration number

1153484

Principal office

Unit 9 Brunel Mall London Road Stroud GL5 2BP

The trustees

E Baker

C Margetson A Barker

A Hitchings D Bullingham

J Waterman

N Sherwood S Marson

Independent examiner

Harper Sheldon Limited

Midway House

Staverton Technology Park Herrick Way, Staverton Cheltenham, Glos.

**GL51 6TQ** 

(Appointed 12 May 2023)

(Appointed 12 May 2023) (Appointed 9 June 2023) (Appointed 1 June 2023) (Chair of Trustees)

(Appointed 19 November 2023)

#### Structure, governance and management

Allsorts Gloucestershire is a registered charity number 1153484, governed by the Charities Act 2006. The charity is a Charitable Incorporated Organisation. The present constitutional document was adopted in February 2013.

The Board of Trustees conduct an annual skills audit and keep the skills requirements of the Board under review. The Board proactively recruits trustees who have skills and experience that are likely to be of value to the charity. If there is likely to be support for an applicant, initial contact will be made with the individual to ascertain both their suitability and their interest in a vacancy. Any new trustee is formally appointed by the Trustees and given an induction into Allsorts.

Allsorts Trustees meet a minimum of 4 times each year. Allsorts also has a separate Finance Committee which reviews the financial accounts on a monthly basis and meets to monitor finances and risks to the organisation a minimum of 4 times each year.

#### Trustees' Annual Report (continued)

#### Year ended 31 March 2024

#### Structure, governance and management (continued)

#### Advisors

Allsorts works with the following advisers who provide expertise and advice in particular areas:

- Davies Accountants Provides monthly accounts
- Harper Sheldon Independent Examiners
- Allsorts is a member of the Federation of Small Businesses who can advise on HR matters,

#### **Risk Management**

Allsorts maintains a detailed Risk Register which sets out current risks and the controls in place to manage them. The Trustee board reviews this register in detail bi-annually. The register is also reviewed by the CEO prior to the Board of Trustees meeting bi-annually or earlier than this if a new risk is identified.

#### **Public Benefit**

The Trustees confirm that they referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives for the year. Public benefit has been achieved as per the activities outlined in the Achievements and Performance section of this report.

#### **Reserves Policy**

Allsorts holds a reserve fund to ensure the continuation of the services that Allsorts provides if its income from grants and support in kind were to fail.

Our reserves policy is based on having sufficient reserves to fulfil our closure liabilities and continue delivering our services for three months. These liabilities include staff redundancy costs and the obligations under our lease for our premises. Therefore, the charity's reserving target was £126,754 for 2023/2024. Throughout the year, our reserves were met.

Reserves of the charity are held in separate bank accounts, in order to gain full Financial Services Compensation Scheme protection.

When sufficient reserves levels are not met, our policy dictates that the Finance Committee, which usually meets quarterly, begin more frequent meetings to closely monitor our finances and to provide guidance to the CEO and the Board. This process has not needed to be triggered during 2023/24.

#### Objectives and activities

Allsorts supports families who havea child with additional needs in Gloucestershire. Support is given with activities such as youth clubs, parent and carer groups, family trips, inclusive sports, early years groups, music workshops and sibling groups.

#### Trustees' Annual Report (continued)

#### Year ended 31 March 2024

#### Achievements and performance

#### Membership

Allsorts employs a membership model, so that we have a body of people to consult with, in order to define our priorities and the kind of activities we provide. Membership has increased dramatically again this year and for the first time topped 500 members before renewals. We have actively worked with 419 families, 1058 individuals and have had 7833 attendances at our activities.

#### **Activities**

#### Family work

Families activities during 2023/2024 included the usual mix of fun activities for younger children and emotional support and signposting to all family members. We retained our important emphasis on the support of all key members of the family; parent carers, grandparents and siblings, in the belief that this creates healthy, stronger families.

We delivered 89 toy library Stay and Play sessions and overall had 3898 attendances at family activities.

We continue to provide outreach Stay and Play sessions and were able to work in Cirencester, Slimbridge and Cheltenham. The play sessions include the fun of our interactive magic carpet, sensory den and toys, the input of a sports coach and a family worker available to chat to parent carers and give support and information. We hope to continue to widen our reach into Gloucestershire using this model of play sessions.

#### Sports programme

During 2023/24, we ran a wide range of sports clubs and had 2726 attendances. We increased the number of swimming lessons we delivered due to high demand and our determination to get as many disabled children swimming as possible. We had 625 attendances at family swim sessions and swimming lessons.

Our football clubs have become increasingly popular and for a while we had to increase the number of indoor clubs over the winter to meet the capacity of young people wishing to join. Our SEND football teams continue to win in the leagues!

Our trampolining sessions remain fully booked at all times, and our Sensory Dance group has also become a popular club.

#### Health and fitness programme

Our trading arm, YuGo, has had a successful year, making Allsorts a donation of £20,000. YuGo's income has been achieved by offering:- Personal training to disabled people of all ages. Continuous professional development training to schools, colleges and universities on inclusive sport. County school competition events

Schools commission our coaches to provide inclusive sports to children and young people.

#### Trustees' Annual Report (continued)

#### Year ended 31 March 2024

#### Short Break work - Young Adult Clubs/Holiday clubs

Allsorts continued to run holiday clubs for children ages 6-15 so that parents could have some rest from their caring role or find work easier through the holidays. Unfortunately, we lost the school venue we usually operated in and so these ceased after the Summer holidays. We continue to offer short breaks to Young adults and our teen activities have continued also. We have a direct award from Gloucestershire County Council to provide these short breaks, alongside our family trips.

Our trainee programme finished in October 2023 and our 3 trainees were invited up to the Houses of Parliament for a tour from our Stroud M.P. who also presented certificates of achievement. One of the trainees now has an apprenticeship with Stratford Leisure Park in Stroud and his story can be seen in this film. <a href="http://e.pc.cd/slmy6alK">http://e.pc.cd/slmy6alK</a>

#### **Partnerships**

Allsorts has continued to work in partnership with a range of other organisations, including Gloucestershire County Council, Barnwood Trust, Empire Fighting Chance, The Music Works, Inclusion Gloucestershire, School of Larks, Active Gloucestershire, Westonbirt Arboretum and with a range of local organisations as well as special and mainstream schools.

#### Financial review

Overall, there was a small financial deficit of £3,179. Like many other charities, our finances suffered a little because of the cost of living crisis which has affected the generosity of our donors and supporters. Some grant funders have not been able to award Allsorts the amount they usually do because they have been overwhelmed with requests.

Our trading arm, YuGo, had a £143,000 turnover in the second year of operating and was able to provide Allsorts with a £20,000 donation.

The trustees' annual report was approved on 8-11-24 and signed on behalf of the board of trustees by:

J Waterman Chair of Trustees

#### Independent Examiner's Report to the Trustees of Allsorts Gloucestershire

#### Year ended 31 March 2024

I report to the trustees on my examination of the financial statements of Allsorts Gloucestershire ('the charity') for the year ended 31 March 2024.

#### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2. the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the
  form and content of accounts set out in the Charities (Accounts and Reports) Regulations
  2008 other than any requirement that the accounts give a 'true and fair' view which is not a
  matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Harper Sheldon Limited Independent Examiner

Midway House Staverton Technology Park Herrick Way, Staverton Cheltenham, Glos. GL51 6TQ

#### **Statement of Financial Activities**

#### Year ended 31 March 2024

	Note	Unrestricted funds	2024 Restricted funds £	Total funds	2023 Total funds £
Income and endowments Donations and legacies	4	280,495	61,704	342,200	369,740
Charitable activities	5	121,162		121,162	79,861
Other trading activities	6	(149)	-	(149)	(149)
Investment income	7	1,658	-	1,658	569
Total income		403,166	61,704	464,871	450,021
Expenditure Expenditure on raising funds:     Costs of raising donations and legacies Expenditure on charitable activities	8 9,10	6,634 408,883	_ 52,533	6,634 461,416	8,160 426,690
Total expenditure		415,517	52,533	468,050	434,850
Net (expenditure)/income and net					
movement in funds		(12,351)	9,171	(3,179)	15,171
Reconciliation of funds					
Total funds brought forward		162,523	41,114	203,637	188,466
Total funds carried forward		150,172	50,285	200,457	203,637

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

#### Statement of Financial Position

#### 31 March 2024

Fixed assets	Note	2024 £	2023 £
Tangible fixed assets	16	55,602	67,693
Current assets Debtors Cash at bank and in hand	17	31,080 197,196	13,810 209,987
		228,276	223,797
Creditors: amounts falling due within one year	18	83,420	87,853
Net current assets		144,856	135,944
Total assets less current liabilities		200,458	203,637
Net assets		200,458	203,637
Funds of the charity Restricted funds Unrestricted funds		50,285 150,172	41,114 162,523
Total charity funds	21	200,457	203,637

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:

8-11.24

J Waterman Chair of Trustees

#### **Town Clerk**

From:

Councillor Terry

Sent:

22 June 2025 10:20

To:

0 Full Council

Cc:

Town Clerk

Subject:

Stonehouse Community Association - Overview for AGM 23.06

**Attachments:** 

SCAMission.docx; SCA\_Financials.xlsx; Screenshot\_20250619\_141504\_Gallery.jpg

#### All

To help those attending SCA AGM tomorrow, I've prepared an overview of Financials since 2019 based on returns to Charity Commission and those presented recently by Ken Fryer (when he sounded the alarm).

It's clear there was a big hit from Covid.

Also, the building is expensive to maintain with more than £40k being spent over the last three years. Hopefully there will be no substantial new expense in the near future.

(The Property Consultant's Report in 2023 might provide clarification).

As well as the financials (which come with the warning of possible typos though I've been careful) I'm also attaching the Association's purpose as described in their submission to the Charity Commission along with some pictures showing what is possible at a Community Hub exemplified by GL11.

Regards

Keith

PS You will see there was a substantial increase in cost of Light and Heat.

PPS Re "Grants Expended" (Other Income 2021-23), I've asked Ken for clarification ie has the source dried up.

# Stonehouse Community Association

Inc Community Café Inc Grants Expended

Year end 31 March	2019	2020	2021	2022	2023	2024	2025
Lettings Income	44510	45329	6337	26441	34511	42215	40654
Other Income	7157	4392	24476	12514	15527	6957	5795
Expenses	56257	48773	39086	39275	49442	61232	65538
Net Profit/Loss	-4590	948	-8237	-320	296	-12150	-19089
Bank and Cash Balances	54813	51520	45258	42128	43690	29337	10616
Expenses Highlights							
Light & Heat	5379	5924					
Repairs, Renewals & Maintenance	7049	8652	4266	5114	5167	4247	5776
Free Lettings	3772	4881					
Doors	3988						
Tables & Chairs	1560						
Resurfacing	1100						
Tree Work			4200		2288		
Lights			1477	1466	3825		
Property Consultant & Report					2700		
Floor Repair						4993	
Water Heater						1220	
Water Main - Initial/Completion						1469	8008
Sinage							1100
Carpets		2194					
Lighting & Heating	5379	5924	4352	6215	5833	8172	11298



#### SCA's mission

#### "Activities - how the charity spends its money

Community Centre for the benefit of the community which covers the whole of the Gloucestershire surrounding areas. Our vision at Stonehouse Community Centre at the heart of the community providing a sustainable, secure culturally diverse and accessible space that is valued and supported by the people of Stonehouse and the surrounding areas."

#### Lettings Income for organisations in the area operating similarly to SCA:

Kings Stanley Village Hall (circa £36k lettings).

Frampton Village Hall £15k\*

Slymbridge (sic) Village Hall £21k\*

Dursley & District Community Association Lettings income: £33633

Woodchester Village Hall Trust £5902

Whitminster Village Hall Playing Field Charity £21092 lettings income

Bussage Village Hall £15322\*

Arlingham Village Hall £17391\*

Chantry Centre (Dursley) £28045

Berkeley Community Sports & Leisure £32,370 total. Letting income not specified.

#### GL11 £868,110 (Not strictly relevant since it functions as a Community Hub but does show potential for a change in scope)

Chalford Village Hall £5642\*

Coaley Village Hall £58156. Lettings Income note specified. (Reserves £880k)

Randwick Village Hall and Playing Fields £12504\*

Eastington Village Hall £7700\*

Uley Village Hall £10174\*

Leonard Stanley Village Hall £13500.

\*Accounts not available. Income assumed to be from Room Lets.



Importance:

High

Dear All:

I attach for the month of May 2025 the following:

1. Profit & Loss Account for the month of May 2025, and

2. Balance sheet at 31st May 2025

As you will see the results are not as bad a April! Yes, there is a deficit, however a more modest £614.

As mentioned at the AGM, then next couple of months are looking "better", more bookings and no anticipated abnormal costs.

I am aware that all costs will be reviewed with a view to containing and hopefully reducing, If volunteers can be obtained and encouraged to take active roles at The Centre.

As discussed at the AGM, the current running costs are about £1,000 per week, so this is the level of income from renting out the rooms that the Centre needs to aspire to.

#### Admin

Once the new trustees have been registered with the Charity Commission, we need to get the new Chair & Secretary registered as signatories on the two bank accounts.

As suggested we all need to confirm we understand our roles within the Charity, and if their are any additional skills we have or contacts to assist in specific areas.

#### AGM takeaways

From my perspective the suggestion made that we need to ask the community of Stonehouse, what they want from the Centre, given what is currently offered is a wonderful marketing opportunity.

The idea of a Friends/Volunteers of The Centre also sounds the way forward. I still feel we need to "push" user groups to have representatives at meetings. However, I believe both of the above require a dedicated "coordinator" to assist Sarah.

See you all on the 14th July at 10am

Ken Fryer Treasurer/Trustee



#### Stonehouse Community Association Balance Sheet As at 31/5/25 and 30/4/25

			31/5/25		30/4/25
		0.5	£	25	£
Debtors	Stock	25	25	25	25
B. I. B III- I I	Auria Mallaus Obisanadist Faat	45	25	100.00	25
Rents Receivable Led	Annie Walters Chiropodist Foot	45 170		-	
	Bingo Parsons K + S	40		20	
	Curious Kids	58		58	
	Family Group Services	39		39	
	Fostering Support Group	39		96	
	Friday Sewing Group	132		83	
	Friendly Circle	1,640		1,300	
	Green Scout - Dan Robinson	1,640		170	
	NHSB&T Blood Donors	170		195	
	Pam Swindell	88		195	
	Pensioners Club			(40)	
	Psychic Event - Nanny Cindery	(40) 285		209	
	QI Chris Handbury			200	
	Severn Valley Ring Craft	160		(10)	
	Simon Ophier - Stroud Constitu	(10)		(10)	
	Trish Simms Tuition	(29)		-	
	Users	25	2 772	_	2,320
	0 ( 1 1 0 1 A 1	00	2,773		2,320
Bank accounts	Cafe Lunches Cash Account	82		- 7,017	
	Current account	5,878		3,916	
	Deposit account	3,916		3,910	
	Petty Cash	1	0.077	11	10,944
6 111 1	PDI PD0	407	9,877	167	10,944
Creditors ledger	PPL PRS	167	407	167	167
	5.4	(0.200)	167	(2.200)	167
Other creditors	Deferred income	(2,300)	(0.000)	(2,300)	(2.200)
			(2,300)		(2,300)
			40.540	-	11 156
Net assets			10,542		11,156
			0		£
_	1	10.005	£	13,095	L
Beneficiaries	Income account brought forwar	13,095			
	Net loss	(2,553)	10.510	(1,939)	11 156
			10,542		11,156
			10.540		11,156
Total funds			10,542		11,100



### Stonehouse Community Association Profit And Loss Account From 1/5/25 to 31/5/25 and from 1/4/25 to 31/5/25

			Month		YTD
			£		£
Income	Community Lunches & Cafe	262		726	
	Other	75		78	
	Rents	2,479		4,926	
	_		2,816		5,729
Expenses	Accountants fees	-		480	
	Cleaner	(366)		(1,164)	
	Cleaning and cleaning materials	(49)		(284)	
	Community Cafe Costs	(180)		(553)	
	Gardening	-		(265)	
	Insurance	2		(690)	
	Light and heat	(553)		(553)	
	PPL	:=		(437)	
	Printing, postage and stationery	:H		(8)	
	Rent	-		(500)	
	Repairs and renewals	(596)		(1,108)	
	Telephone	(41)		(82)	
	Wages and wardens expenses	(1,440)		(2,592)	
	Water rates	(132)		(455)	
	Website costs	(72)		(72)	
	-		(3,430)		(8,282)
		-	(614)	_	(2,553)
Net loss		Emma	(614)		(2,553)