



## STONEHOUSE TOWN COUNCIL

Minutes (subject to agreement at the next Committee meeting) of a meeting of the Town Environment Committee on Monday 10<sup>th</sup> July, 7pm at Stonehouse Library, High Street, Stonehouse, GL10 2NG.

### Present:

Councillors: Rachel Armstrong, Marcus Dixon, Neil Gibbs (Committee Chair), Theresa Watt

Also present: , Jacqui Sanders (Deputy Town Clerk), Gary Wetson (Project Officer) and 7 Members of the Public

---

*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed, or recorded.*

---

The meeting started promptly at 7pm.

7 members of the public attended the meeting. An opportunity was given to them to speak.

- 2 members of the public shared their concerns with the proposed Stagholt consultation. They said the field was used by dog walkers and children and it should be left as it was. Also, why there was only a limited leaflet drop.  
It was explained that it was just a consultation process at present, and nothing had been determined. 750 consultation papers had been printed and distributed and only 33 papers had been completed and returned. There will be an online consultation shortly in which the wider community can participate, if they choose.
- One person had concerns regarding overgrown footpaths and were signposted to GCC website and asked to report it online.
- A concern was shared regarding the potentially damaged roots to the Oak tree in Verney Fields. They were assured that an SDC Tree Officer had been to the site and observed no damage to the tree so far.
- A concern was raised about the damage to the banks of the stream at the bottom of Horsemarling Lane. They were assured this will be repaired by GCC Highways or their contractors.

Members of the public were thanked for attending the meeting and sharing their concerns.  
7.15pm the meeting began.

### E/650 To receive apologies.

Committee received apologies from Cllrs Curtis, Randell, Terry and Kambites.

*[Handwritten signature]*  
11/9/23





## **STONEHOUSE** **TOWN COUNCIL**

**E/651 To appoint the Environment Committee Convener/Chair.**

Cllr Theresa Watt proposed Cllr Neil Gibbs as Chair; this was seconded by Cllr Marcus Dixon. All voted in favour.  
Cllr Neil Gibbs was re-elected as Chair.

**E/652 To appoint the Environment Committee Vice Chair.**

Cllr Neil Gibbs proposed Cllr Keith Terry as Vice Chair; this was seconded by Cllr Theresa Watt. All voted in favour.  
Cllr Keith Terry was re-elected as Vice Chair.

**E/653 Declarations of Interest**

There were no declarations of interest.

**E/654 To approve the minutes of the Town Environment Committee meeting held on Monday 5<sup>th</sup> June 2023.**

Committee **APPROVED** the Minutes as a true and accurate record of the meeting.

**E/655 To receive the latest updated Environment Budget.**

Committee **RECEIVED** and **NOTED** the latest Budget position.

Total Actual Net Income £525.00

Total Actual Net Expenditure £15,325.54

Total Reserve £3,536.98

**E/656 To recommend for Town Council approval a quote for the installation of the Meadow Park play area gates.**

Committee **APPROVED** the installation of the Meadow Park play area gates. Town Council approval is not necessary as work falls within the budget.

**E/657 To consider a response to Stroud District Council's consultation regarding Public Spaces Protection Orders in respect of dog control.**

Committee **CONSIDERED** a response and delegated the Deputy Clerk to respond to the consultation stating the committee agreed with PSP01, PSP02 and PSP03, but disagreed with PSP04.

**E/658 To recommend for Town Council approval a contractor to undertake the Ecological survey at Stagholt.**

Committee **APPROVED** a contractor to undertake the Ecological survey at **Stagholt**. Town Council approval is not necessary as work falls within the budget.

ARC





## STONEHOUSE TOWN COUNCIL

Erection of single storey plant room for ground source heat pump equipment.

Comment: No objections.

- **S.23/1142/TPO** Grendar Ltd, Storrington Road, Stonehouse  
Yew Tree - trimmed by 3-4 metres.  
Comment: No objections as long as tree works are carried out by a qualified tree surgeon.
- **S.23/1177/HHOLD** Chetwynd, Grosvenor Road, Stonehouse.  
Erection of a single storey rear extension.  
Comment: No objections as long as none from neighbours.
- **S.23/1274/TPO** TPO 352, Church Lane, Stonehouse  
Works to group TPO 352 - clear undergrowth at the base of the trees.  
Comment: No objections.
- **S.23/1103/LBC** 12 Gloucester Road, Stonehouse  
Replacement windows and re-glaze windows.  
Comment: No objections.

### E/663 To receive any reports from Working Groups.

Comms - Not met.

Stroudwater (Bristol Road Station): Discussed during the meeting.

Canals - Onion Collective recommend 'meanwhile use' to allow STC to use the Ship Inn site on a temporary basis.

Transport & Highways - Not met.

Recreation - Not met.

Public Rights of Way - Update is forthcoming.

### E/664 To receive a report on planning decisions received from Stroud District Council.

- **S.23/0868/LBC** 78 High Street  
Internal reconfiguration of bathroom layout.  
**CONSENT GIVEN.**
- **S.23/0480/FUL** Land at 24 Oldends Lane, Stonehouse.  
Demolition of existing outbuilding/canopy and erection of single bungalow.  
**APPLICATION REFUSED.**
- **S.23/1161/DISCON** Berryfields House, Bristol Road, Stonehouse.  
Discharge of condition 3 (window details) from S.22/2201/LBC  
**CONFIRMS COMPLIANCE WITH EXISTING CONDITIONS**

MB





## **STONEHOUSE**

### **TOWN COUNCIL**

**E/659** To approve sending the briefing on the proposed re-opening of the Bristol Road Station to all District and County Councillors and prospective parliamentary candidates and other key individuals as agreed by the Bristol Road Station working group.

Committee **APPROVED** sending the briefing.

**E/660** To receive an update on the Onion Collective, Stonehouse Understory Project.

The Onion Collective (OC) had offered the town council the first year's use of "understory", a data mining software that allows the identification of key players and common ground for organisations in the community.

For the community to get best use of this software, the town council would need to commit to 5 years use. After the first year a cost of £8k-£10k will be required for OC to maintain the map.

A map is scalable, so the council are investigating partners to see if this can be achieved at a lower cost.

Stonehouse has until early December to make a decision.

Committee **RECEIVED** the update from Cllr Dixon.

Cllr Gibbs proposed moving item E/662 to next on the agenda.

Committee **APPROVED** the decision.

**E/662** To receive an update and agree any actions regarding Verney Fields.

All DMMO's received so far have been submitted. Any that are received in the future can be sent in also. It has worked out approximately 63 applications per path and GCC will rank the paths in order of priority; this could take 2-3 years.

Public left the meeting at 7.40pm. One remained.

**E/661** To comment on planning applications:

- **S.23/1044/FUL** Maidenhill House, Horsemarling Lane, Standish  
Change of use from a domestic dwelling to sui generis holiday let - resubmission of S.23/0138/FUL.  
Comment: No objections as long as none from neighbours.
- **S.23/1160/HHOLD** 10 Quietways, Stonehouse  
Erection of single storey rear extension.  
Comment: No objections as long as none from neighbours.
- **S.23/1153/FUL** Schlumberger (Building A), Brunel Way, Stonehouse





## **STONEHOUSE**

### **TOWN COUNCIL**

- **S.23/0801/HHOLD** 3 Meadway Road, Bridgend, Stonehouse  
Erection of 2.5 storey side extension and single storey rear extension.  
Resubmission of S.22/1361/HHOLD.  
**PERMITTED**
- **S.23/0942/FUL** Stonehouse Court Hotel, Bristol Road, Stonehouse.  
Installation of PV panels to Caroline Suite Building.  
**APPLICATION WITHDRAWN**
- **S.23/0700/VAR** Dairy Partners Ltd, Brunel Way, Stonehouse  
Variation of condition numbers 2 (approved plans) and 5 (noise management) to S.22/0903/FUL.  
**APPLICATION WITHDRAWN**
- **S.23/0991/ADV** Robert Hitchings Ltd, Unit 2 Parcel E4, Land West of Stonehouse.  
Erection of 2 no illuminated fascia signs on the south and east elevations.  
**CONSENT GIVEN**

**E/648 Date of next Environment Committee meeting: Monday 11<sup>th</sup> September 2023**

---







# Financial Budget Comparison

## for Town Environment Committee

Comparison between 01/06/23 and 30/06/23 inclusive. Includes due and unpaid transactions. Includes commitments.  
Excludes transactions with an invoice date prior to 01/06/23

INCOME		2023/2024	Reserve	Actual Net	Balance	Bal %age
<b>Town Environment Committee</b>						
200	Stonehouse in Bloom	£1,500.00	£0.00	£0.00	-£1,500.00	-100.00%
205	Event Income/Donations					
205/1	Events	£1,200.00	£0.00	£0.00	-£1,200.00	-100.00%
205/2	Donations	£0.00	£0.00	£0.00	£0.00	0.00%
205	Total	£1,200.00	£0.00	£0.00	-£1,200.00	-100.00%
210	Planting Sponsorship	£1,500.00	£0.00	£50.00	-£1,450.00	-96.67%
215	Grants	£0.00	£0.00	£0.00	£0.00	0.00%
<b>Total Town Environment Committee</b>		<b>£4,200.00</b>	<b>£0.00</b>	<b>£50.00</b>	<b>-£4,150.00</b>	<b>-98.81%</b>
<b>EXPENDITURE</b>						
<b>Town Environment Committee</b>						
1190	Amenity Areas					
1190/1	Grounds Maintenance (contract)	£24,000.00	£0.00	£0.00	£24,000.00	100.00%
1190/2	Grounds Maintenance (in-house)	£2,000.00	£0.00	£0.00	£2,000.00	100.00%
1190/3	Play Equipment maint/repairs/insp	£2,500.00	£0.00	£15.68	£2,484.32	99.37%
1190/4	Public Space Improvements	£5,000.00	£0.00	£0.00	£5,000.00	100.00%
1190/5	Tree & Hedge/boundary maintenance	£6,500.00	£0.00	£0.00	£6,500.00	100.00%
1190/6	Waste Collection	£5,000.00	£0.00	£390.00	£4,610.00	92.20%
1190	Total	£45,000.00	£0.00	£405.68	£44,594.32	99.10%
2000	Christmas Lights	£5,000.00	£0.00	£0.00	£5,000.00	100.00%
2005	Climate Change	£2,000.00	£0.00	£0.00	£2,000.00	100.00%



# Financial Budget Comparison

## for Town Environment Committee

Comparison between 01/06/23 and 30/06/23 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/06/23

	2023/2024	Reserve	Actual Net	Balance	Bal %age
2010 In Bloom					
2010/1 Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/2 Non-Contract Planting	£3,000.00	£0.00	£0.00	£3,000.00	100.00%
2010/3 Watering Services	£3,000.00	£0.00	£0.00	£3,000.00	100.00%
2010/4 Other	£1,000.00	£0.00	£16.50	£983.50	98.35%
2010 Total	£7,000.00	£0.00	£16.50	£6,983.50	99.76%
2030 Traffic Calming/Transport Studies	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
2040 Town Greens Maintenance	£0.00	£0.00	£0.00	£0.00	0.00%
2050 Cultural Events & Studies					
2050/1 Goodwill	£5,000.00	£0.00	£0.00	£5,000.00	100.00%
2050/2 Civic Awards	£300.00	£0.00	£0.00	£300.00	100.00%
2050/3 Other	£3,000.00	£0.00	£0.00	£3,000.00	100.00%
2050/4 Communications	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
2050 Total	£9,300.00	£0.00	£0.00	£9,300.00	100.00%
2060	£300.00	£0.00	£0.00	£300.00	100.00%
2070 Town Centre Partnership	£0.00	£0.00	£0.00	£0.00	0.00%
2080 Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Planning Specialist Advice					
2090/1	£0.00	£0.00	£0.00	£0.00	0.00%
2090/2	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Total	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee	£69,600.00	£0.00	£422.18	£69,177.82	99.39%

20/