



To Members of the Town Council

You are hereby summoned to attend the Town Council Meeting to be held on Monday 11th December '23 at 7.00pm at the Town Hall, 1 Queens Street, Stonehouse

Council Members:

Councillors: Rachel Armstrong, John Callinan, Keith Creighton, Debbie Curtis, Michael Davis, Marcus Dixon, Carol Kambites (Chair), Neil Gibbs, Gary Powell, Val Randell, Keith Terry, Wendy Thomson and Theresa Watt (Vice Chair)

All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
5th December '23

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

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| TC3147 | To receive apologies |
| TC3148 | To receive declarations of interest |
| TC3149 | To approve the minutes of the Town Council meeting of 13 th November '23 |
| TC3150 | To note Cllr Mark Edward's resignation from Stonehouse Town Council |
| TC3151 | To receive reports from Chair of Town Council and town councillors |
| TC3152 | To receive reports from County and District Councillors |
| TC3153 | To receive RFO's budget report and bank reconciliation for November '23 |
| TC3154 | To approve the latest payment list |
| TC3155 | To receive an update on the budget setting process for the 2024/25 financial year |
| TC3156 | To receive the minutes of the Business Committee meeting on 27 th Nov '23 and approve its recommendations: |

- To award a three year IT support contract to the council's incumbent IT provider 'Jireh Solutions' at an annual cost of £3,367.88 plus vat totalling £10,103.64

- TC3157 To receive the minutes of the Environment Committee meeting on 4th December '23 and approve the following recommendation:
- To award the provision and installation of a 10 feet high swing and new surfacing at Laburnum playing field at a total cost of £15,581 plus vat to 'GB Leisure' (funding to be provided through the council's 'Reserves')
- TC3158 To receive updates on:
- High street Car Park consultation
 - Tender process for the council's Grounds Maintenance Service contract
 - Sewer design for the town council facilities at Oldends lane
- TC3159 To approve communications in support of the meeting's decisions
- TC3160 Date of next meeting - Monday 22nd January '23

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.

- TC3161 To receive an update from the Council's HR Sub Committee and to approve its recommendations:
- To approve the recruitment of a short-term replacement to the current Business Support Officer during their time on leave
 - To approve the ad-hoc use of a 'Locum' as and when required