



STONEHOUSE TOWN COUNCIL

Members of the Town Environment Committee

You are hereby summoned to attend a meeting of the Town Environment Committee to be held on Monday 1st July, 7pm at Stonehouse Library, High Street, Stonehouse, GL10 2NG.

Committee Members:

Councillors: Deborah Curtis (Committee Chair), Marcus Dixon, Neil Gibbs, Simon Macgregor, Val Randell (Committee Vice Chair), Theresa Watt

A period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
24th June 2024

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

E/802 To receive apologies.

E/803 Declarations of Interest

E/804 To approve the minutes of the Town Environment Committee meeting held on Tuesday 28th May.

E/805 To receive the latest updated Environment Budget.

E/806 To review directional signage within the Town and Canal corridor.

E/807 To review Environment Committee's Terms of Reference and make recommendations to Full Town Council for approval

E/808 To review Working Groups Terms of Reference and make recommendations to Full Town Council for approval.

E/809 To comment on planning applications.

E/810 To receive Working Groups updates. Members may wish to note any reports from the following: Comms, Stroudwater (Bristol Road) Station,

Canal Rejuvenation, Transport and Highways, Public Rights of Way and Recreation.

E/811 To receive a report on planning decisions received from Stroud District Council.

E/812 To approve communications in support of the meeting's decisions.

E/813 Date of next Environment Committee meeting: Monday 2nd September 2024.



Minutes (subject to agreement at the next Committee meeting) of a meeting of the **Town Environment Committee on Monday 28th May, 7pm at Stonehouse Library, High Street, Stonehouse, GL10 2NG.**

Present:

Councillors: Deborah Curtis, Marcus Dixon, Simon Macgregor, Val Randell, Keith Terry (Committee Vice Chair) and Theresa Watt.

Also present: Jacqui Sanders (Deputy Clerk),

Due to the absence of the Committee Chair, Neil Gibbs, the meeting was chaired by Keith Terry (Committee Vice Chair).

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed, or recorded.

E/787 To receive apologies.

Apologies were received from Cllr Neil Gibbs (Committee Chair).

E/788 Cllr Theresa Watt proposed Cllr Deborah Curtis as Chair; this was seconded by Cllr Marcus Dixon. All voted in favour.

Cllr Deborah Curtis was elected as Chair.

E/789 Cllr Theresa Watt proposed Cllr Val Randell as Vice Chair; this was seconded by Cllr Simon Macgregor. All voted in favour.

Cllr Val Randell was elected as Vice Chair.

E/790 Declarations of Interest

There were no declarations of interest.

E/791 To approve the minutes of the Town Environment Committee meeting held on Monday 29th April.

Committee APPROVED the minutes as a true and accurate record of the meeting.

E/792 To receive the latest updated Environment Budget.

Committee NOTED the updated report showing a total 'Actual Net' Income of £0; 'Actual Net' Expenditure of £6,864.10 and Reserve Expenditure of £0.

E/793 To support the campaign to improve the safety of lithium batteries and their disposal.



Committee RESOLVED to write to Parliament to give support for the campaign to improve the safety of lithium batteries and their disposal.

E/794 To consider the request by Virgin Media to install a VHUB cabinet on a grass verge on the High Street owned by Stonehouse Town Council.

Committee RESOLVED to respond to the request by Virgin Media with the following points:

- Cabinets are to be painted green to match the existing one on the proposed Town Green site.
- An annual rental fee of £1000 is agreed.

Officers will await a response and refer the matter back to council.

Cllrs Curtis and Dixon declared an interest in the following 2 agenda items and although took part in the discussions, abstained from voting.

E/795 To approve the purchase, from earmarked reserve, of a wireless CCTV camera and associated equipment for use on the Ship Inn site, at a cost of £537.16 plus VAT.

Committee APPROVED the purchase of a wireless CCTV camera and associated Equipment at a cost of £537.16 plus VAT.

E/796 To approve financial support, from earmarked reserve, up to £700 for Ship Inn site consultation event.

Committee APPROVED financial support, from earmarked reserves, of up to £700 for Ship Inn site consultation event.

E/797 To comment on planning applications.

S.24/0752/FUL 1 Crescent Road, Bridgend, Stonehouse

Siting of two shipping containers for storage (retrospective).

Comment: No objections as long as no chemicals are stored in the container that could leak into the water course.

E/798 To receive Working Groups updates. Members may wish to note any reports from the following:

Comms - Not met. Meeting scheduled for 30th May.



Stroudwater (Bristol Road) Station - Not met

Canal Rejuvenation - Not met. A meeting is being arranged with Mike Lambert (Director of Stroud Valleys Canal Company) and Cllrs Dixon, Curtis and Callinan)

Transport and Highways - Not met.

Public Rights of Way - Not met.

Recreation - Not met.

E/799 To receive a report on planning decisions received from Stroud District Council.

Committee NOTED the latest planning decisions.

E/785 To approve communications in support of the meeting's decisions.

To communicate the support of the campaign to improve the safety of lithium batteries and their disposal.

E/786 Date of next Environment Committee meeting: Monday 1st July 2024.

Committee NOTED the date of the next meeting.

Notes on Agenda items, Environment Committee, Monday 1st, 2024

E/804 Minutes	Minutes attached
E/805 Budget report	Report attached
E/807 Terms of Reference	<p>Terms of Reference – Town Environment Committee (Chair and Vice Chair plus 6 councillors)</p> <ul style="list-style-type: none"> • To draft a budget for acceptance by the Town Council • To review expenditure against budget and make timely requests for additional funding from reserves • To be responsible for the upkeep and improvement of council premises/playing fields making periodic inspection to assess safety and functionality • To review street furniture, maintenance and replacement • To organise seasonal displays to enhance amenity land • To appoint working groups and consider their reports and agree any actions • To receive and record planning results from Stroud District Council • To consider and respond to planning, appeals, scoping reports and pre-application consultations • To consider environmental issues relating to Stonehouse and seek funding for ad hoc projects • To consider traffic and transport issues • Respond to other local authority consultations about strategic plans • To consider regeneration issues relating to Stonehouse, including Neighbourhood and Local Plans. • To work towards the creation of a cultural identity for Stonehouse with provision of annual events • To manage the maintenance and use of the Town Greens
E/808 Working Groups – Terms of Reference	See supporting papers
E/809 Planning Applications	<p>S.24/1072/HHOLD 17 Regent Street, Stonehouse Erection of single-story front extension. Respond by 4th July. Click here.</p> <p>S.24/0917/FUL Land Adjacent To Stonehouse Commercial Centre, Bristol Road, Stonehouse Erection of 83 individual self-storage units. Respond by 2nd July. Click here.</p> <p>S.24/1055/CPL Mr & Mrs Lewin 18A Gloucester Road Stonehouse Erection of a single storey rear extension. Respond by 2nd July. Click here.</p> <p>Pending Licensing Act 2003 Application Ref: 24/00605/LAPRNW 2-3 Park Parade, Stonehouse Sale by retail of alcohol – off sales, every day 06:00 to 23:00 Respond by 8th July. Click here.</p> <p>S.224/1097/FUL A B B Ltd, Oldends Lane, Stonehouse Extension of a dropped kerb. Respond by 8th July. Click here.</p>

	<p>These are applications to which Stroud District Council have been notified of. There is no formal mechanism for consultation on these types of applications, particularly where “prior notification” is involved.</p> <p>S.24/1054/DISCON Dairy Partners Ltd, Oldends Lane, Stonehouse Discharge of condition 5 from S.23/0065/FUL (Erection of mechanical equipment and acoustic panels on the roof of the existing plant room). Click here.</p> <p>S.24/1069/MINAM Dairy Partners Ltd, Oldends Lane, Stonehouse Minor Amendment to permitted application S.23/0065/FUL (Acoustic Cladding Wall, to suit same colour and material as existing main building, with acoustic cladding wall to plant deck area to side of existing building) - Continuation of existing Planning Approved acoustic cladding wall to existing building. No material changes, no visual changes as the area is within a plant room perimeter and is not visual from anywhere other than within the grounds of the building. Click here.</p>
E/810 Reports Working Groups	Updates to be received at the meeting
E/811 Report on Planning Decisions	<p>S.24/0478/HHOLD 36 Rosedale Avenue, Stonehouse Erection of single storey rear and side extensions. PERMITTED.</p> <p>S.24/0577/HHOLD 8 Juniper Way, Stonehouse Erection of a single storey side/rear extension, loft conversion with dormer. PERMITTED.</p> <p>S.24/0691/P14J Delphi Diesel Systems Ltd Brunel Way Stonehouse Installation of 3,745 No. roof mounted solar PV panels of total installed capacity 1.6MWp. PRIOR APPROVAL GRANTED.</p> <p>S.24/0669/DISCON Unit 800 Stonehouse Park Sperry Way Stonehouse Discharge of condition 12 (ecology enhancements) from the application S.23/0943/FUL - New manufacturing facility (Use Classes E(g)and B8) together with access, parking, landscaping and associated infrastructure. PERMITTED</p>

Stonehouse Town Council Working Groups and Terms of Reference 13th May 2024

Updated May 2024, C Novoth. Terms of Reference to be discussed at respective committees in June/July 2024. Recommendations to full council for approval
Officers – CS Business Support, CN - Town Clerk, JS - Deputy Clerk, GW – Project Officer

Working Group	Terms of Reference (ToR)	Date ToR last agreed	Reports to Committees: Business –BC Environment – EC	Membership May '24	Officer
Business Networking Group	Communicating with businesses to ensure town centre vitality and stakeholder inclusion.	22 nd May 2023	BC	Cllr Terry	CS
Canal rejuvenation group	<p>Objectives:</p> <ul style="list-style-type: none"> To ensure that the opportunities provided by Phase 1b of the Canal Restoration project connecting the Stroudwater Navigation with the national waterways network at Saul Junction provide maximum benefit, both economically and socially, to Stonehouse and the surrounding area. For the Canal Rejuvenation WG, with the help of TC officers to work with all local stakeholders to promote Stonehouse as a canal town. To support the creation of a canal-side hub and wharf so that canal users are able to access and use local facilities <p>Click here for full Terms of Reference</p>	Feb 2023	EC	<p>Cllrs Marcus Dixon, Debbie Curtis, Theresa Watt, Madelaine Maraboli-Roman</p> <p>Ward Cllrs John Callinan, Carol Kambites and John Parker</p>	JS and CN

Stonehouse Town Council Working Groups and Terms of Reference 13th May 2024

SHIP INN Anchor Group	<ul style="list-style-type: none"> To support and facilitate the project to ensure the successful delivery of a canal-focused community space on the Ship Inn Site To act as an intermediary between the Project Group and SDC to: <ul style="list-style-type: none"> Assist the project in achieving the aims and vision of the community Help the project meet the requirements as stipulated by SDC Help the project identify and realise funding to achieve the community's aims Help create a coherent and strong connection between the town and the canal through Stonehouse 	25 th Oct 2023	EC	<p>Chair of Stonehouse Town Council, Cllr Neil Gibbs, Cllr Theresa Watt, Cllr Debbie Curtis, Cllr Marcus Dixon, Stonehouse Town Clerk, Carlos Novoth</p> <p>Ward Cllrs for Stonehouse, John Callinan, Carol Kambites and John Parker</p> <p>Non Council Members: Sarah Burgess - CCC Keith Gerard – SDC Alison Fisk - SDC</p>	CN
SHIP INN Project Group	<ul style="list-style-type: none"> To develop and deliver a community-shared vision for the Ship Inn Site through community engagement – determining the design, governance, funding and delivery in the short and longer term with a view to moving the site into community ownership. 	25 th Oct 2023	EC	<p>Cllrs Marcus Dixon and Debbie Curtis</p> <p>There are a number of other project group members but they are unlisted</p>	CN

Stonehouse Town Council Working Groups and Terms of Reference 13th May 2024

Climate Change Action Forum	<ul style="list-style-type: none"> The Working Group will support the Council to examine environmental implications regarding CO2 emissions alongside legal and financial implications in all the decisions it makes. The Working Group will seek ways to facilitate our community to reduce CO2 emissions and create resilience to climate change. The Working Group will research funding available and make recommendations for budget provision for grant schemes from 2020-2021 onwards which will enable carbon-reduction activities in Stonehouse and provide guidance on grant criteria. The Working Group will provide reports to the Council's Business Committee to aid decision making. 	22 nd May 2023	BC	Cllrs Simon Macgregor, Carol Kambites	CN
Communications	To oversee the editing and production of the Stonehouse Newsletter, review communication methods and standards ensuring that the website/social media is fit for purpose and conforms with legislation and, is proactive in the publicizing the council's work	22 nd May 2023	BC	Cllrs Carol Kambites, Keith Terry, Gary Powell Non Council Members – Keith Creighton, Mike Davis	JS
Group Events Working	To devise cultural events with community participation	Feb 2023	EC	Cllrs Debbie Curtis, Keith Creighton, Gary Powell and Theresa Watt Non Council Members: Ruth Creighton	JS
Internal Audit Panel	To review internal controls at the end of each quarter as required by Financial Regulations	22 nd May 2023	BC	Cllrs Simon Macgregor, Keith Terry	CN

Stonehouse Town Council Working Groups and Terms of Reference 13th May 2024

Oldends Lane development Working Group	To agree the long term aims of Stonehouse Town Council (STC) in the provision of a joint use facility at the Oldends Lane Recreational Ground site.	22 nd May 2023	BC	Cllrs. Callinan, Gibbs, Gary Powell and Keith Creighton Non Council Members: Tim Williams (STFC), Nigel Sanders (STFC)	CN and GW
	<p>1. To work with all stakeholders, including Stonehouse Town Football Club (STFC) along with the Magpies Sports and Social Club to develop a scheme that meets both their and the wider community needs, in addition to meeting STC's commitment to be carbon neutral by 2030.</p> <p>2. Building on the work already done, the working group will consider:</p> <p>Carpark resurfacing and installation of electric charging point system.</p> <p>Overall future power distribution for the site.</p> <p>Environmental impact of proposals.</p> <p>Consider the present use of the existing pavilion and possible use in the future.</p> <p>Installation of toilets within the Council's Workshop.</p> <p>Transfer of existing Pavilion's septic tank sewage system to the standard sewage system being installed in the coming summer months by STFC.</p> <p>Location and design of new facility.</p>				

Stonehouse Town Council Working Groups and Terms of Reference 13th May 2024

	Costs of proposals and funding options. Public consultation. Demolition of the building that once housed the old football Changing Rooms 3. The work carried out by the OLDWG will be in line with the STC 's Policy document titled The Role of Working Groups. 4. The OLDWG will report to the instructing Committee (Business)				
Policy Working Group	To review and create Council policies as per review program	22 nd May 2023	BC	Cllrs Theresa Watt, Madelaine Maraboli-Roman	CN
Public Rights of Way	To investigate rights of way to be recorded by 2026.	Feb 2023	EC	Cllrs John Callinan, Gary Powell Non Council Members: Mike Davis	JS
Recreation	To review recreation facilities to ensure they are sustainable, accessible, functional and where necessary seek funding for improvements	Feb 2023	EC	Cllrs. Neil Gibbs (Convenor), Gary Powell, Theresa Watt, Simon Macgregor	JS and GW

Stonehouse Town Council Working Groups and Terms of Reference 13th May 2024

Stroudwater Bristol Road Station	To promote the re-opening of Stroudwater Bristol Road station as a new station on the existing Gloucester to Bristol line to provide a direct link to the regional centre, Bristol, from the Stroud Valleys.	Feb 2023	EC	Cllrs. Carol Kam bites, Theresa Watt, Madelaine Maraboli-Roman	JS
Support Stonehouse	Set up March 2020 in response to the onset of the COVID-19 crisis, initially with the aim of addressing food security in Stonehouse. Since then, the remit of the group has grown to encompass supporting the town with a view to helping with all of the physical, mental and emotional support that our community needs. Works closely with a range of local stakeholders such as All Pulling Together, Churches Together, The Long Table, The Door, Stonehouse Community Centre, Stroud District Council, Gloucestershire County Council and local businesses.	22 nd May 2023	BC	Non Council Members: R Crockford (Rail Future) Cllrs. Carol Kam bites, Val Randell, Theresa Watt	CN and CS
Transport and Highways	<ol style="list-style-type: none"> 1. To look at traffic issues, particularly safety issues, across the parish. 2. To look at parking in relation to safety. 	Feb 2023	EC	Cllrs Keith Terry, Marcus Dixon, Madelaine Maraboli-Roman, Simon Macgregor	JS
Court View adoption	<ol style="list-style-type: none"> 1. To assess and report on the likelihood of the transfer of Open Spaces at Court View from Taylor Wimpey to Stonehouse Town Council on agreeable terms. 2. To bring proposals for solutions to identified problems for consideration by the Regeneration and Environment Committee. 3. To look at sources of funding and advice regarding measures to improve safety. 	2021	EC	Cllrs Theresa Watt, John Callinan, Val Randell	JS

Stonehouse Town Council Working Groups and Terms of Reference 13th May 2024

Youth Working Group	To liaise with youth workers, young people, other involved in youth provision and outside agencies ensuring a worthwhile service is provided and to review the building condition, staff requirements, health and safety	Feb 2023	BC	Cllrs. John Callinan, Theresa Watt	CN
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Financial Budget Comparison

for Town Environment Committee

Comparison between 01/04/24 and 17/06/24 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
2010 In Bloom					
2010/1 Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/2 Non-Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/3 Watering Services	£0.00	£0.00	£0.00	£0.00	0.00%
2010/4 Other	£0.00	£0.00	£243.17	-£243.17	100.00%
2010 Total	£0.00	£0.00	£243.17	-£243.17	100.00%
2050 Cultural Events & Studies					
2050/1 Goodwill	£6,000.00	£0.00	£0.00	£6,000.00	-100.00%
2050/2 Civic Awards	£300.00	£0.00	£0.00	£300.00	-100.00%
2050/3 Other	£3,000.00	£0.00	£270.00	£2,730.00	-91.00%
2050/4 Communications	£0.00	£0.00	£0.00	£0.00	0.00%
2050 Total	£9,300.00	£0.00	£270.00	£9,030.00	-97.10%
2080 Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Planning Specialist Advice					
2090/1	£0.00	£0.00	£0.00	£0.00	0.00%
2090/2	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Total	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee	£58,100.00	£0.00	£7,683.73	£50,416.27	-86.77%

