



## STONEHOUSE TOWN COUNCIL

### Members of the Town Environment Committee

You are hereby summoned to attend a meeting of the Town Environment Committee to be held on Monday 6<sup>th</sup> January, 7pm at Stonehouse Library, High Street, Stonehouse, GL10 2NG.

#### Committee Members:

Councillors: John Callinan, Keith Creighton, Deborah Curtis (Committee Chair), Marcus Dixon, Neil Gibbs, Stephen Hunter, Simon Macgregor, Theresa Watt

A period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth  
Town Clerk  
30<sup>th</sup> December 2024

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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### A G E N D A

E/863 To receive apologies.

E/864 Declarations of Interest

E/865 To approve the minutes of the Town Environment Committee meeting held on Monday 2<sup>nd</sup> December.

E/866 To receive the latest updated Environment Budget.

E/867 To agree arrangements for the 2025/26 budget setting process.

E/868 To seek retrospective approval for the resubmission of the Stagholt planning application.

E/869 To determine the future of the Willow tree on the Green and make a recommendation to Council.

E/870 To comment on recent Planning Applications (details in support papers)

E/871 To receive a report on planning decisions received from Stroud District Council.

E/872 To receive Working Groups updates from:

- Communications,
- Stroudwater (Bristol Road) Station,
- Transport and Highways,
- Public Rights of Way
- Recreation.
- Canal Rejuvenation
- Court View

E/873 Date of next Environment Committee meeting: Monday 27<sup>th</sup> January 2025.

Notes on Agenda items, Environment Committee, Monday 6<sup>th</sup> January 2025

<b>E/865 Minutes</b>	Minutes attached
<b>E/866 Budget report</b>	Report attached
<b>E/867</b>	Officers are working on establishing year end estimates. Latest update to be provided at the meeting.
<b>E/870 Planning Applications</b>	<p><b>S.24/2213/FUL</b> 23 High Street, Stonehouse Alterations to form hairdressing salon including new external doors, window and internal alterations. Respond by 11<sup>th</sup> January. Click <a href="#">here</a>.</p> <p><b>S.24/2193/HHOLD</b> 18 Haven Avenue, Bridgend, Stonehouse Replacement of conservatory with single storey rear extension. Respond by 12<sup>th</sup> January. Click <a href="#">here</a>.</p>
<b>E/871 Report on Planning Decisions</b>	<p><b>S.24/1789/LBC</b> 78 High Street Stonehouse Replacement of arched window in the front door. <b>CONSENT GIVEN.</b></p> <p><b>S.24/1753/HHOLD</b> 1 High Street Stonehouse Erection of a greenhouse and replacement workshop. <b>PERMITTED.</b></p>
<b>E/872 Reports Working Groups</b>	Updates to be received at the meeting.





## STONEHOUSE TOWN COUNCIL

Minutes (subject to agreement at the next Committee Meeting) of a meeting of the Town Environment Committee held on Monday 2<sup>nd</sup> December, 7pm at Stonehouse GL10 2QA

**Present:**

Councillors: John Callinan, Keith Creighton (Committee Vice-Chair), Deborah Curtis (Committee Chair), Marcus Dixon, Neil Gibbs, Stephen Hunter, Simon Macgregor, Theresa Watt.

**Also present:**

Jacqui Sanders (Deputy Clerk)

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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**E/851 To receive apologies.**

Apologies were received from Cllrs Marcus Dixon.

**E/852 Declarations of Interest**

There were no declarations of interest.

**E/853 To approve the minutes of the Town Environment Committee meeting held on Monday 28<sup>th</sup> October.**

Committee APPROVED the Minutes as a true and accurate record of the meeting.

**E/854 To receive the latest updated Environment Budget.**

Committee NOTED the updated report showing a total 'Actual Net' Income of £1,590.00; 'Actual Net' Expenditure of £30,743.28 and Reserve Expenditure of £0.

**E/855 To agree arrangements for the 2025/26 budget setting process.**

The latest update was discussed. A further meeting with the Chair and Vice-Chair will be held before Christmas.

**E/856 To determine the name and approve the Terms of Reference for the tree working group.**

Committee APPROVED the name and Terms of Reference for the tree working group as follows:

**Community Arboretum and Open Spaces Working Group**

- To ensure that the actions contained within the Stonehouse Community Arboretum Management Plan (2021) are implemented.



- To ensure the upkeep and maintenance of Doverow Wood for the benefit of Stonehouse.
- To work with local stakeholders to ensure that Stonehouse is recognised and promoted as an arboretum town.
- To maximise the social, environmental and economic benefits of trees and open space for the Stonehouse community.

**E/857 To consider and recommend for approval, match funding of £750.00 plus VAT, for the Community Defibrillator grant scheme to obtain a Mindray C1A fully automatic defibrillator and heated cabinet.**

- Committee RECOMMENDED to full council, match funding of £750.00 plus VAT, for the community defibrillator grant scheme to obtain a Mindray C1A fully automatic defibrillator and heated cabinet.
- Cllrs Creighton and Macgregor to determine where the existing defibrillators are in Stonehouse and plot them on a map.
- Events Committee to organise defibrillator and CPR training for the community.

**E/858 To approve the adoption of the BT Telephone kiosk outside the Town Hall.**  
Committee APPROVED the adoption of the telephone kiosk outside the Town Hall.

**E/859 To comment on recent Planning Applications**

**S.24/2079/HHOLD** 17 Avenue Terrace, Stonehouse

Erection of replacement single storey rear extension and installation of a rooflight to rear roof slope.

**Comment: No objections as long as none from neighbours.**

**S.24/2030/HHOLD** 8A Gloucester Road, Stonehouse

Erection of a two storey and single storey rear extension, replacement garage and installation of solar panels

**Comment: No objections.**

**S.24/1984/HHOLD** 2 Wharfdale Way, Stonehouse

Erection of a single storey and two storey rear extension

**Comment: No objections as long as none from neighbours.**

**S.24/2090/HHOLD** 6 Aldergate Terrace, Aldergate Street, Stonehouse

Proposed first floor rear extension and rear dormer.

**Comment: No objections as long as none from neighbours.**

**E/848 To receive a report on planning decisions received from Stroud District Council.**

**S.24/1615/FUL** Land at The Rear Of 42 High Street Stonehouse

Erection of a rear extension to enlarge existing ground floor premises (Use Class E(b))

**APPLICATION WITHDRAWN.**

**S.14/1683/HHOLD** 18 Haven Avenue Bridgend Stonehouse

Erection of a two storey side and single storey side and front extension.

**PERMITTED.**

**S.24/1600/HHOLD** 27 Regent Street Stonehouse

Single storey rear extension.

**PERMITTED.**

**S.24/1665/FUL** Xograph House Ebley Road Stonehouse

Proposed industrial unit (B2 use).

**PERMITTED.**

**S.24/1658/VAR** Xograph House Ebley Road Stonehouse

Variation of condition 2 (approved plans) and 3 (materials) from

S.23/2538/FUL - alterations to the design of the building.

**PERMITTED**

**S.24/1561/HHOLD** Ingleside Browns Lane Stonehouse

Erection of a dormer extension and a covered walk way, extension to outbuilding, extend raised terrace and removal of chimney.

**APPLICATION WITHDRAWN.**

**S.24/1856/CM** The Elms Elm Road Stonehouse

Consultation on application 24/0016/STREG3 - Demolition of existing buildings.

**NO OBJECTIONS.**

**Appeal Ref: APP/C1625/W/23/3333115** Maidenhill House, Horsemaring Lane, Standish, Stonehouse

Change of use from a domestic dwelling to sui generis holiday let.

**APPEAL DISMISSED.**

**S.24/1560/CPE** 5 Regency Close Stonehouse

Certificate of Lawful Development for an existing use as a dwelling (Class C3 b).

**REFUSED.**

**S.24/1936/TCA** Bonds Mill Bristol Road Stonehouse

Tree works between Bonds Mill to Roving Bridge.

**CONSENT GIVEN.**

**E/849** To receive Working Groups updates.

- Communications

Comms met on 2<sup>nd</sup> December and RECOMMEND to Full Council that Stonehouse News be printed four times per year with a print run to go to every household, through a paid for delivery service.

- **Stroudwater (Bristol Road) Station**

A meeting has been arranged with an MP, Network Rail, GWR and the Town Councillors on 13<sup>th</sup> December.

- **Transport and Highways**

Not yet met.

- **Public Rights of Way**

A meeting was held on 3<sup>rd</sup> December to prepare for the CROW meeting on 10<sup>th</sup> December.

- **Recreation.**

Stagholt works - ongoing.

A revised planning application will be submitted shortly.

- **Canal Rejuvenation**

Not met. Two successful community events have been held to clear the ground.

- **Court View**

No further updates.

**E/850 Date of next Environment Committee meeting: Monday 6<sup>th</sup> January 2025.**  
Committee NOTED the date of the next meeting.



# Financial Budget Comparison

## for Town Environment Committee

Comparison between 01/04/24 and 23/12/24 inclusive. Includes due and unpaid transactions. Includes commitments. Excludes transactions with an invoice date prior to 01/04/24

		2024/2025	Reserve	Actual Net	Balance	Bal %age
INCOME						
Town Environment Committee						
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
205	Event Income/Donations					
205/1	Events	£1,200.00	£0.00	£750.00	£-450.00	-37.50%
205/2	Donations	£0.00	£0.00	£0.00	£0.00	0.00%
205/3	Markets	£0.00	£0.00	£425.00	£425.00	100.00%
205	Total	£1,200.00	£0.00	£1,175.00	£-25.00	-2.08%
210	Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215	Grants	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee		£1,200.00	£0.00	£1,175.00	£-25.00	-2.08%

## EXPENDITURE

Town Environment Committee						
1190	Amenity Areas					
1190/1	Grounds Maintenance (contract)	£27,500.00	£0.00	£21,375.00	£6,125.00	-22.27%
1190/2	Grounds Maintenance (in-house)	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%
1190/3	Play Equipment maint/repairs/insp	£3,000.00	£0.00	£1,751.30	£1,248.70	-41.62%
1190/4	Public Space Improvements	£5,300.00	£0.00	£1,197.50	£4,102.50	-77.41%
1190/5	Tree & Hedge/boundary maintenance	£3,500.00	£0.00	£3,668.86	£-168.86	4.82%
1190/6	Waste Collection	£5,500.00	£0.00	£992.97	£4,507.03	-81.95%
1190	Total	£46,800.00	£0.00	£28,985.63	£17,814.37	-38.06%
2000	Christmas Lights	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%

# Financial Budget Comparison

## for Town Environment Committee

Comparison between 01/04/24 and 23/12/24 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
2005 Climate Change	£0.00	£0.00	£0.00	£0.00	0.00%
2010 In Bloom					
2010/1 Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/2 Non-Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/3 Watering Services	£0.00	£0.00	£0.00	£0.00	0.00%
2010/4 Other	£0.00	£0.00	£338.17	-£338.17	100.00%
2010 Total	£0.00	£0.00	£338.17	-£338.17	100.00%
2050 Cultural Events & Studies					
2050/1 Goodwill	£6,000.00	£0.00	£3,038.21	£2,961.79	-49.36%
2050/2 Civic Awards	£300.00	£0.00	£0.00	£300.00	-100.00%
2050/3 Other	£3,000.00	£0.00	£1,380.94	£1,619.06	-53.97%
2050/4 Communications	£0.00	£0.00	£0.00	£0.00	0.00%
2050 Total	£9,300.00	£0.00	£4,419.15	£4,880.85	-52.48%
2080 Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Planning Specialist Advice					
2090/1	£0.00	£0.00	£0.00	£0.00	0.00%
2090/2	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Total	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee	£58,100.00	£0.00	£33,742.95	£24,357.05	-41.92%