



## STONEHOUSE TOWN COUNCIL

### Members of the Town Environment Committee

You are hereby summoned to attend a meeting of the Town Environment Committee to be held on Monday 2<sup>nd</sup> December, 7pm at Stonehouse Library, High Street, Stonehouse, GL10 2NG.

#### Committee Members:

Councillors: John Callinan, Keith Creighton, Deborah Curtis (Committee Chair), Marcus Dixon, Neil Gibbs, Stephen Hunter, Simon Macgregor, Theresa Watt

A period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth  
Town Clerk  
26<sup>th</sup> November 2024

---

*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

---

### A G E N D A

E/851 To receive apologies.

E/852 Declarations of Interest

E/853 To approve the minutes of the Town Environment Committee meeting held on Monday 28<sup>th</sup> October.

E/854 To receive the latest updated Environment Budget.

E/855 To agree arrangements for the 2025/26 budget setting process.

E/856 To determine the name and approve the Terms of Reference for the tree working group.

E/857 To consider and recommend for approval, match funding of £750.00 plus VAT, for the Community Defibrillator grant scheme to obtain a Mindray C1A fully automatic defibrillator and heated cabinet.

E/858 To approve the adoption of the BT Telephone kiosk outside the Town Hall.

E/859 To comment on recent Planning Applications (details in support papers)

**E/860** To receive a report on planning decisions received from Stroud District Council.

**E/861** To receive Working Groups updates from:

- Communications,
- Stroudwater (Bristol Road) Station,
- Transport and Highways,
- Public Rights of Way
- Recreation.
- Canal Rejuvenation
- Court View

**E/862** Date of next Environment Committee meeting: Monday 6<sup>th</sup> January 2025.



**STONEHOUSE**  
**TOWN COUNCIL**

Minutes (subject to agreement at the next Committee Meeting) of a meeting of the Town Environment Committee held on Monday 28<sup>th</sup> October, 7pm at Stonehouse GL10 2NG

**Present:**

Councillors: John Callinan, Keith Creighton, Deborah Curtis (Committee Chair), Marcus Dixon, Stephen Hunter, Simon Macgregor

**Also present:**

Cllr Val Randell, Jacqui Sanders (Deputy Clerk)

---

***Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.***

---

**E/840 To receive apologies.**

Apologies were received from Cllrs Neil Gibbs and Theresa Watt

**E/841 To note changes to committee membership.**

Committee membership changes noted. Committee welcomed new members.

**E/842 To elect a new Environment Committee Vice Chair.**

Cllr Deborah Curtis proposed Cllr Keith Creighton as Vice Chair; this was seconded by Cllr Simon Macgregor. All voted in favour.  
Cllr Keith Creighton was elected as Vice Chair.

**E/841a Declarations of Interest**

There were no declarations of interest.

**E/842b To approve the minutes of the Town Environment Committee meeting held on Monday 30<sup>th</sup> September.**

Committee APPROVED the Minutes as a true and accurate record of the meeting.

**E/843 To receive the latest updated Environment Budget.**

Committee NOTED the updated report showing a total 'Actual Net' Income of £1,245.00; 'Actual Net' Expenditure of £26,120.47 and Reserve Expenditure of £0.

**E/844 To agree arrangements for the 2025/26 budget setting process.**

Councillor Curtis (Chair of Committee) advised Members present that a meeting had been arranged with the deputy clerk to discuss this.

**E/845 To discuss and consider supporting the Great British Energy Bill and decide any actions, if appropriate.**



Committee RESOLVED to write to Cllr Simon Opher to support in principle the Great British Energy Bill and are eager to know how it impacts and benefits the Stonehouse community.

**E/846 To determine Terms of Reference for the Court View Working Group.**

Committee AGREED the Court View Working Group Terms of Reference will remain as they are until the next stage of the process:

- To assess and report on the likelihood of the transfer of Open Spaces at Court View from Taylor Wimpey to Stonehouse Town Council on agreeable terms.
- To bring proposals for solutions to identified problems for consideration by the Regeneration and Environment Committee.
- To look at sources of funding and advice regarding measures to improve safety.

At this point in the meeting Cllr John Callinan proposed suspending Standing Orders to discuss the urgent issue of the stalls for Goodwill. The proposal was seconded by Cllr Keith Creighton.

19.35 - Standing Orders were suspended.

An urgent issue has arisen regarding stalls for Goodwill. Nailsworth Chamber of Trade are no longer able to supply the stalls that were booked for Goodwill on 7<sup>th</sup> December. Council are left with three options;

1. Cancel the event
2. Greatly reduce the amount of covered stalls and leave others open to the elements.
3. Purchase new stalls and gazebos.

After much discussion, committee RECOMMENDED that council purchase 40 stalls and gazebos at a cost not exceeding £10,000, from reserves.

19.53 - end of suspended Standing Orders.

**E/847 To comment on recent Planning Applications**

**S.24/1789/LBC** 78 High Street, Stonehouse  
Replacement of arched window in the front door.

**Comment: This council has no objections.**

**S.24/1690/LBC** Bridgend Farmhouse, Downton Road, Bridgend, Stonehouse  
Infill an existing doorway. Reinstate a currently infilled doorway. Widen a currently infilled doorway.

**Comment: This council has no objections.**

**S.24/1856/CM 24/0016/STREG3** The Elms , Elm Road, Stonehouse  
Demolition of existing buildings.

**Comment: This council has no objections, and fully supports the comments made by the Environmental Health officer.**

**S.24/1753/HHOLD** 1 High Street, Stonehouse  
Erection of a greenhouse and replacement workshop.

**Comment: No objections as long as none from neighbours.**

**S.24/1936/TCA Bonds Mill , Bristol Road, Stonehouse**  
Tree works between Bonds Mill to Roving Bridge.

**Comment: This council has no objections.**

**S.24/1933/HHOLD 67 Pheasant Mead, Stonehouse**  
Erection of a conservatory.

**Comment: No objections as long as none from neighbours.**

**S.24/1937/TCA Lockside, Newtown, Stonehouse**  
Works to various trees along the Stroudwater Navigation bank

**Comment: This council has no objections.**

**E/848 To receive a report on planning decisions received from Stroud District Council.**

None received.

**E/849 To receive Working Groups updates.**

- **Communications**  
A Comms meeting has been arranged for Tuesday 29<sup>th</sup> October.
- **Stroudwater (Bristol Road) Station**  
A meeting has been arranged with GWR in December.
- **Transport and Highways**  
Not yet met.
- **Public Rights of Way**  
A meeting was held on 24<sup>th</sup> October. Nothing to report.
- **Recreation.**  
Not met.
- **Canal Rejuvenation**  
Not met, but work has commenced in clearing the Ship Inn site. 31 volunteers worked really hard on Saturday 26<sup>th</sup> October, to clear the ground.

**E/850 Date of next Environment Committee meeting: Monday 2<sup>nd</sup> December 2024.**  
Committee NOTED the date of the next meeting.





# Financial Budget Comparison

## for Town Environment Committee

Comparison between 01/04/24 and 25/11/24 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

INCOME		2024/2025	Reserve	Actual Net	Balance	Bal %age
<b>Town Environment Committee</b>						
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
205	Event Income/Donations					
205/1	Events	£1,200.00	£0.00	£1,240.00	£40.00	3.33%
205/2	Donations	£0.00	£0.00	£0.00	£0.00	0.00%
205/3	Markets	£0.00	£0.00	£350.00	£350.00	100.00%
205	Total	£1,200.00	£0.00	£1,590.00	£390.00	32.50%
210	Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215	Grants	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee		£1,200.00	£0.00	£1,590.00	£390.00	32.50%
<b>EXPENDITURE</b>						
<b>Town Environment Committee</b>						
1190	Amenity Areas					
1190/1	Grounds Maintenance (contract)	£27,500.00	£0.00	£19,000.00	£8,500.00	-30.91%
1190/2	Grounds Maintenance (in-house)	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%
1190/3	Play Equipment maint/repairs/insp	£3,000.00	£0.00	£1,751.30	£1,248.70	-41.62%
1190/4	Public Space Improvements	£5,300.00	£0.00	£1,197.50	£4,102.50	-77.41%
1190/5	Tree & Hedge/boundary maintenance	£3,500.00	£0.00	£3,668.86	-£168.86	4.82%
1190/6	Waste Collection	£5,500.00	£0.00	£992.97	£4,507.03	-81.95%
1190	Total	£46,800.00	£0.00	£26,610.63	£20,189.37	-43.14%
2000	Christmas Lights	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%





# Financial Budget Comparison

## for Town Environment Committee

Comparison between 01/04/24 and 25/11/24 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
2005 Climate Change	£0.00	£0.00	£0.00	£0.00	0.00%
2010 In Bloom					
2010/1 Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/2 Non-Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/3 Watering Services	£0.00	£0.00	£0.00	£0.00	0.00%
2010/4 Other	£0.00	£0.00	£338.17	-£338.17	100.00%
2010 Total	£0.00	£0.00	£338.17	-£338.17	100.00%
2050 Cultural Events & Studies					
2050/1 Goodwill	£6,000.00	£0.00	£2,717.81	£3,282.19	-54.70%
2050/2 Civic Awards	£300.00	£0.00	£0.00	£300.00	-100.00%
2050/3 Other	£3,000.00	£0.00	£1,076.67	£1,923.33	-64.11%
2050/4 Communications	£0.00	£0.00	£0.00	£0.00	0.00%
2050 Total	£9,300.00	£0.00	£3,794.48	£5,505.52	-59.20%
2080 Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Planning Specialist Advice					
2090/1	£0.00	£0.00	£0.00	£0.00	0.00%
2090/2	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Total	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee	£58,100.00	£0.00	£30,743.28	£27,356.72	-47.09%



Notes on Agenda items, Environment Committee, Monday 2<sup>nd</sup> December 2024

E/853 Minutes	Minutes attached
E/854 Budget report	Report attached
E/855	Officers are working on establishing year end estimates. Latest update to be provided at the meeting.
E/856	<p>This is a draft copy of the Terms of Reference. Final wording to be determined.</p> <p><b>Community Arboretum and Green Spaces Group (Name?)</b></p> <ul style="list-style-type: none"> <li>• To ensure that the actions contained within the Stonehouse Community Arboretum Management Plan (2021) are implemented.</li> <li>• To ensure the upkeep and maintenance of Doverow Hill as a pleasure ground for the benefit of Stonehouse.</li> <li>• To work with local stakeholders to ensure that Stonehouse is recognised and promoted as an arboretum town.</li> <li>• To maximise the social, environmental and economic benefits of trees and green space for the Stonehouse community.</li> </ul>
E/857 Government Community Match Funded Defibrillator Scheme	<p>There is a match funding Community Defibrillator grant scheme. This is being run by the Department of Health &amp; Social Care and London Hearts are their chosen suppliers for the Mindray Defibrillator.</p> <p>This is an extension to a previous scheme and provides an opportunity of being able to obtain a Defibrillator and External Heated Cabinet with keypad lock for your local community for the cost to yourselves of just £750 exc VAT. VAT will only be applied if the purchaser is VAT registered.</p> <p>There are only around 300 units remaining and once all have been claimed the scheme will close. Funding is provided on a first come first served basis and the funding is only confirmed once payments are received by ourselves as the suppliers. There is currently no limit to the number of Defibrillators you can obtain.</p> <p>We urge a prompt reply if you wish to benefit from the scheme as the DHSC Admin Team are inundated with requests.</p> <p><b>The only requirements to qualify for the scheme are:</b></p> <ol style="list-style-type: none"> <li>1. <b>You are based in England</b></li> <li>2. <b>Location or installation address is not a school/academy (previously eligible under DofE Scheme)</b></li> <li>3. <b>Installation on an external wall within 4 weeks of receipt of equipment.</b></li> <li>4. <b>Must be available to the local community 24hours a day.</b></li> <li>5. <b>Once installed the Defibrillator must be registered with the ambulance service via The Circuit online registration.</b></li> <li>6. <b>Following installation an email is to be sent to this email address providing confirmation of installation address and photograph showing installed equipment.</b></li> <li>7. <b>Responsible for ongoing maintenance – simple routine visual checks, changing of battery after 5 years (cost of approx. £235.00 exc VAT) and pads at expiry or after each use (cost of approx. £47.00 exc VAT)</b></li> </ol> <p>The chosen equipment which is being supplied is the Mindray C1A Fully Automatic Defibrillator and External Heated Locked Cabinet <b>(Please be advised that the external cabinet requires a power supply and is to be fitted to an external wall - it is not compatible with installation into a telephone box).</b></p>



	All information and the online application form can be found at: <a href="http://www.defibgrant.co.uk">www.defibgrant.co.uk</a>
<b>E/858 Adoption of Telephone Kiosk</b>	<p>TELEPHONE KIOSK: 01453822321 QUEENS ROAD, STONEHOUSE GL10 2QA</p> <p>BT Payphones is processing the removal the Managed service provided through Post Office contract. HM Land Registry confirms the telephone box is identified as being on Highways allowing the adopt of the telephone box through BT Payphones Adopt a Kiosk scheme.</p> <p>Before we proceed with the removal, BT Payphones is inviting Stonehouse Town Council the option to adopt the red telephone box. The telephone equipment would be removed and the power disconnected, there would be an exchange of contract for a nominal £1.</p>
<b>E/859 Planning Applications</b>	<p><b>S.24/2079/HHOLD</b> 17 Avenue Terrace, Stonehouse Erection of replacement single storey rear extension and installation of a rooflight to rear roof slope. Respond by 11<sup>th</sup> December. Click <a href="#">here</a>.</p> <p><b>S.24/2030/HHOLD</b> 8A Gloucester Road, Stonehouse Erection of a two storey and single storey rear extension, replacement garage and installation of solar panels Respond by 3<sup>rd</sup> December. Click <a href="#">here</a>.</p> <p><b>S.24/1984/HHOLD</b> 2 Wharfdale Way, Stonehouse Erection of a single storey and two storey rear extension Respond by 3<sup>rd</sup> December. Click <a href="#">here</a>.</p> <p><b>S.24/2090/HHOLD</b> 6 Aldergate Terrace , Aldergate Street, Stonehouse Proposed first floor rear extension and rear dormer. Respond by 16<sup>th</sup> December. Click <a href="#">here</a>.</p>
<b>E/860 Report on Planning Decisions</b>	<p><b>S.24/1615/FUL</b> Land at The Rear Of 42 High Street Stonehouse Erection of a rear extension to enlarge existing ground floor premises (Use Class E(b)) <b>APPLICATION WITHDRAWN.</b></p> <p><b>S.14/1683/HHOLD</b> 18 Haven Avenue Bridgend Stonehouse Erection of a two storey side and single storey side and front extension. <b>PERMITTED.</b></p> <p><b>S.24/1600/HHOLD</b> 27 Regent Street Stonehouse Single storey rear extension. <b>PERMITTED.</b></p> <p><b>S.24/1665/FUL</b> Xograph House Ebley Road Stonehouse Proposed industrial unit (B2 use). <b>PERMITTED.</b></p> <p><b>S.24/1658/VAR</b> Xograph House Ebley Road Stonehouse Variation of condition 2 (approved plans) and 3 (materials) from S.23/2538/FUL - alterations to the design of the building. <b>PERMITTED</b></p> <p><b>S.24/1561/HHOLD</b> Ingleside Browns Lane Stonehouse</p>



	<p>Erection of a dormer extension and a covered walk way, extension to outbuilding, extend raised terrace and removal of chimney.</p> <p><b>APPLICATION WITHDRAWN.</b></p> <p><b>S.24/1856/CM</b> The Elms Elm Road Stonehouse  Consultation on application 24/0016/STREG3 - Demolition of existing buildings.  <b>NO OBJECTIONS.</b></p> <p><b>Appeal Ref: APP/C1625/W/23/3333115</b> Maidenhill House, Horsemarling Lane, Standish, Stonehouse  Change of use from a domestic dwelling to sui generis holiday let.  <b>APPEAL DISMISSED.</b></p> <p><b>S.24/1560/CPE</b> 5 Regency Close Stonehouse  Certificate of Lawful Development for an existing use as a dwelling (Class C3 b).  <b>REFUSED.</b></p> <p><b>S.24/1936/TCA</b> Bonds Mill Bristol Road Stonehouse  Tree works between Bonds Mill to Roving Bridge.  <b>CONSENT GIVEN.</b></p>
<b>E/861 Reports Working Groups</b>	<p>Updates to be received at the meeting.</p>

