



## STONEHOUSE TOWN COUNCIL

### Members of the Town Environment Committee

You are hereby summoned to attend a meeting of the Town Environment Committee to be held on Monday 27<sup>th</sup> January, 7pm at Stonehouse Library, High Street, Stonehouse, GL10 2NG.

#### Committee Members:

Councillors: John Callinan, Keith Creighton, Deborah Curtis (Committee Chair), Marcus Dixon, Neil Gibbs, Stephen Hunter, Simon Macgregor, Theresa Watt

A period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth  
Town Clerk  
21<sup>st</sup> January 2025

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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### A G E N D A

E/874 To receive apologies.

E/875 Declarations of Interest

E/876 To approve the minutes of the Town Environment Committee meeting held on Monday 6<sup>th</sup> January.

E/877 To receive the latest updated Environment Budget.

E/878 To comment on the application by The Willow Tree Practice.

E/879 To comment on the draft Private Sector Housing Renewal Policy 2025-30 consultation.

E/880 To comment on recent Planning Applications (details in support papers)

E/881 To receive a report on planning decisions received from Stroud District Council.

E/882 To receive Working Groups updates from:

- Communications,

- Stroudwater (Bristol Road) Station,
- Transport and Highways,
- Public Rights of Way
- Recreation.
- Canal Rejuvenation
- Court View

E/883 Date of next Environment Committee meeting: Monday 24<sup>th</sup> February 2025.



**STONEHOUSE**  
**TOWN COUNCIL**

Minutes (subject to agreement at the next Committee Meeting) of a meeting of the Town Environment Committee held on Monday 6<sup>th</sup> January, 7pm at Stonehouse Library, High Street, Stonehouse GL10 2NG

**Present:**

Councillors: John Callinan, Keith Creighton (Committee Vice-Chair), Deborah Curtis (Committee Chair), Marcus Dixon, Neil Gibbs, Stephen Hunter, Simon Macgregor, Theresa Watt.

Also present: John Parker, Gary Wetson (Project Officer)

**Also present:**

Jacqui Sanders (Deputy Clerk)

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***Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.***

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**E/863** To receive apologies.  
No apologies received.

**E/864** Declarations of Interest  
There were no declarations of interest.

**E/865** To approve the minutes of the Town Environment Committee meeting held on Monday 2<sup>nd</sup> December.  
Committee APPROVED the Minutes as a true and accurate record of the meeting.

Chair proposed to move item E/869 to next on the agenda. Committee agreed.

**E/869** To determine the future of the Willow tree on the Green and make a recommendation to Council.  
After much discussion, committee RECOMMENDED to Full Council to approve a contractor to undertake the necessary tree works to the Willow tree, as specified by an experienced arboriculturist.

**E/866** To receive the latest updated Environment Budget.  
Committee NOTED the updated report showing a total 'Actual Net' Income of £1,175.00; 'Actual Net' Expenditure of £33,742.95 and Reserve Expenditure of £0.

**E/867** To agree arrangements for the 2025/26 budget setting process.  
Committee NOTED the latest budget update.



**E/868 To seek retrospective approval for the resubmission of the Stagholt planning application.**

Gary Wetson (Project Officer) gave committee an update on the work involved with the resubmission of the Stagholt planning application. Committee APPROVED the resubmission and thanked Gary for all his hard work.

**E/870 To comment on recent Planning Applications**

**S.24/2213/FUL 23 High Street, Stonehouse**

Alterations to former hairdressing salon including new external doors, window and internal alterations.

Cllr Gibbs abstained from voting.

**Comment: No objections as long as none from neighbours.**

**S.24/2193/HHOLD 18 Haven Avenue, Bridgend, Stonehouse**

Replacement of conservatory with single storey rear extension.

**Comment: No objections as long as none from neighbours.**

**E/871 To receive a report on planning decisions received from Stroud District Council.**

**S.24/1789/LBC 78 High Street Stonehouse**

Replacement of arched window in the front door.

**CONSENT GIVEN.**

**S.24/1753/HHOLD 1 High Street Stonehouse**

Erection of a greenhouse and replacement workshop.

**PERMITTED.**

**E/872 To receive Working Groups updates.**

- **Communications**  
Not met.
- **Stroudwater (Bristol Road) Station**  
The Working Group met with MP, Network Rail and GWR 13<sup>th</sup> December. No decisions were made.
- **Transport and Highways**  
Working Group met with Gloucestershire County Highways and discussed the need for improved speed limit signs and road markings.
- **Public Rights of Way**  
A CROW meeting was held at Gloucestershire County Council (GCC) on 10<sup>th</sup> December, to decide on the DMMO applications. CROW APPROVED five DMMO's. It is expected that GCC will sign the official Order in early January 2025 with a public notice published soon after.

- **Recreation.**  
See item E/868 above.
- **Canal Rejuvenation**  
Members of the Working Group met with Cotswold Canals Trust, Cotswold Connected, Stroud Valleys Canal Company and a group of volunteers for a walk along the canal.
  - Volunteers spend a lot of time removing graffiti and picking up dog mess.
  - More signs are needed to inform the public that dogs **MUST** be on a lead.A commitment was made to continue discussions on how best to support constructive partnership working.
- **Court View**  
Cllr Hunter will form an action plan regarding tidying the overgrowth at Court View, which will be shared with Gary Wetson (Project Officer) and presented to the owners of the site, Taylor Wimpey.

**E/873 Date of next Environment Committee meeting: Monday 27<sup>th</sup> January 2025.**  
Committee NOTED the date of the next meeting.



# Financial Budget Comparison

## for Town Environment Committee

Comparison between 01/04/24 and 17/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

		2024/2025	Reserve	Actual Net	Balance	Bal %age
INCOME						
Town Environment Committee						
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
205	Event Income/Donations					
205/1	Events	£1,200.00	£0.00	£670.00	£530.00	-44.17%
205/2	Donations	£0.00	£0.00	£0.00	£0.00	0.00%
205/3	Markets	£0.00	£0.00	£475.00	£475.00	100.00%
205	Total	£1,200.00	£0.00	£1,145.00	£55.00	-4.58%
210	Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215	Grants	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee		£1,200.00	£0.00	£1,145.00	£55.00	-4.58%
EXPENDITURE						
Town Environment Committee						
1190	Amenity Areas					
1190/1	Grounds Maintenance (contract)	£27,500.00	£0.00	£21,375.00	£6,125.00	-22.27%
1190/2	Grounds Maintenance (in-house)	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%
1190/3	Play Equipment maint/repairs/insp	£3,000.00	£0.00	£1,751.30	£1,248.70	-41.62%
1190/4	Public Space Improvements	£5,300.00	£0.00	£1,947.50	£3,352.50	-63.25%
1190/5	Tree & Hedge/boundary maintenance	£3,500.00	£0.00	£3,668.86	£168.86	4.82%
1190/6	Waste Collection	£5,500.00	£0.00	£992.97	£4,507.03	-81.95%
1190	Total	£46,800.00	£0.00	£29,735.63	£17,064.37	-36.46%
2000	Christmas Lights	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%



# Financial Budget Comparison

## for Town Environment Committee

Comparison between 01/04/24 and 17/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.  
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
2005	£0.00	£0.00	£0.00	£0.00	0.00%
2010					
2010/1	£0.00	£0.00	£0.00	£0.00	0.00%
2010/2	£0.00	£0.00	£0.00	£0.00	0.00%
2010/3	£0.00	£0.00	£0.00	£0.00	0.00%
2010/4	£0.00	£0.00	£338.17	-£338.17	100.00%
2010	£0.00	£0.00	£338.17	-£338.17	100.00%
2050					
2050/1	£6,000.00	£0.00	£3,038.21	£2,961.79	-49.36%
2050/2	£300.00	£0.00	£0.00	£300.00	-100.00%
2050/3	£3,000.00	£0.00	£1,380.94	£1,619.06	-53.97%
2050/4	£0.00	£0.00	£0.00	£0.00	0.00%
2050	£9,300.00	£0.00	£4,419.15	£4,880.85	-52.48%
2080	£0.00	£0.00	£0.00	£0.00	0.00%
2090					
2090/1	£0.00	£0.00	£0.00	£0.00	0.00%
2090/2	£0.00	£0.00	£0.00	£0.00	0.00%
2090	£0.00	£0.00	£0.00	£0.00	0.00%
<b>Total Town Environment Committee</b>	<b>£58,100.00</b>	<b>£0.00</b>	<b>£34,492.95</b>	<b>£23,607.05</b>	<b>-40.63%</b>



**PREMISES APPROVAL: RECLOCATIONS OF PRACTICE PREMISES WHICH ARE NOT SIGNIFICANT AFTER OUTLINE CONSENT HAS TAKEN EFFECT**

**APPLICATION FROM WILLOW TREE PRACTICE, STONEHOUSE**

**Explanatory notes by Gloucestershire ICB (Glos ICB)**

**1. What is the application about?**

For patients who live in towns, medicines prescribed by a GP are dispensed by community pharmacies. In rural areas doctors' surgeries may be authorised to dispense prescription-only medication. The Willow Tree Practice have been dispensing from the site at 73 Regent Street, Stonehouse but would now like to relocate to their non-dispensing premises at 31 High Street, Stonehouse.

**2. How will Glos ICB consider the applications?**

This application is being sent to local community pharmacies, other doctors' surgeries, the local representative bodies for pharmacies and surgeries, the Health and Wellbeing Board at the Council, the local Town council. A period of 45 days is allowed for written comments.

Applications are not confidential. If they want, councillors or patient groups may share details with local people, so they can also make comments within the same 45 day period.

Any comments received will be sent to the applicant who will have a chance to respond to those comments.

A report will then be prepared for the South West Pharmaceutical Services Regulations Committee (SW PSRC) providing details of the application, the comments received and any response from the applicant, the applicable legislation and policies, and other relevant information.

The SW Committee will, in particular, have to decide:

- that for patients currently accessing pharmaceutical services the proposed location of the new premises will not be significantly less accessible- see regulation 55(2)(a)
- approving the application would not result in a significant change to arrangements for other patients locally, who receive pharmaceutical services from another provider- see regulation 55(2)(b)
- no significant detriment would be caused to the planning of pharmaceutical services within the same Health & Wellbeing Board Area – see regulation 55(2)(c)

### **3. Is the SW Committee's decision final?**

If the application is refused, the practice (applicant) will be able to appeal.

If the application is granted, any nearby surgery or pharmacy which opposed the application would be able to appeal.

If there is an appeal it would be handled by the Primary Care Appeals Service, which is part of NHS Resolution, a separate organisation from Glos ICB.

### **4. What is the difference between a dispensary at a doctors' surgery and a community pharmacy?**

A community pharmacy is registered with the General Pharmaceutical Council and is run by a pharmacist who is also registered with the Council. As well as dispensing prescription-only medicines, community pharmacies can also sell other medicines, including those which can only be sold under the supervision of a pharmacist. They provide a number of other services too. Community pharmacies may be operated by companies or by independent pharmacists.

A dispensary at a doctors' surgery is not registered with the General Pharmaceutical Council. It is operated by the doctors and usually staffed by qualified dispensing assistants – there is not normally a pharmacist present. Legal and clinical responsibility for the dispensing of medicines is taken by the doctors. Dispensaries can only dispense medicines prescribed by that practice- they cannot sell any other medicines– and only to patients of that surgery.

### **5. Where can I find more information?**

For more information about how applications like this are dealt with, read Chapter 15 of the guidance available on this webpage: [Market entry guidance Ch 15](#)

NHS England's [Privacy Notice](#) describes how certain services are provided on behalf of Integrated Care Boards and how personal data is used. It also explains how you can invoke your rights as a data subject. We will protect your information in line with the requirements of the Data Protection Act 2018.

## Chapter 23

### Annex 39

#### Relocation of Practice Premises After Outline Consent Takes Effect Application Form

Name of doctor/practice

Dr V M M Blackburn & Partner(s)  
The Willow Tree Practice

Correspondence address

I/we wish to change the premises from which I/we dispense.

Insert the address of the premises for which premises approval was previously given

73 Regent Street, Stonehouse, Gloucestershire, GL10 2AA

Please insert below the address of the premises for which you are now seeking premises approval.

31 High Street, Stonehouse, Gloucestershire, GL10 2NG

Please confirm which patient groups are accustomed to accessing the dispensing service at your current premises.

The practice currently dispenses to 1,600 registered patients, of it's list of 11,750. These are primarily the dispensing eligible former patients of Regent Street Surgery. All other patients are nominated to local pharmacies (or other distance selling pharmacy providers).

Please use the box below to explain why you consider that the new premises are not significantly less accessible for the patient groups that are accustomed to accessing pharmaceutical services at the existing premises.

The premises at 31 High Street are in fact more accessible, with greater parking provision (including disabled spaces), ramped access to both front and rear, as well as being located immediately next to public transport links. Patients are accustomed to utilising the buildings at both locations following a recent practice merger.



Please continue on a separate sheet if necessary.

Please use the box below to explain why you consider that granting the application will not result in a significant change to the arrangements that are in place for the provision of pharmaceutical services (including by a person on a dispensing doctor list) or of local pharmaceutical services in any part of the HWB's area or in a controlled locality in the area of a neighbouring HWB area where that controlled locality is within 1.6km of your proposed new premises.

The relocation of the dispensary will simply move the 1.6km circle of ineligibility slightly, but in all other regards will maintain the status quo. Patients living locally to the practice, will still be required to obtain their medications from a local pharmacy, so we will not compete with or destabilise current provider(s) by relocating.

Please continue on a separate sheet if necessary.

Please use the box below to explain why you consider granting the application would not cause significant detriment to the proper planning in respect of the provision of pharmaceutical services in the HWB's area.

The dispensing provision is a small but well-regarded part of the wider pharmaceutical provision in Stonehouse. There is little choice afforded to patients locally, who are unwilling to travel to other towns to access basic medication needs. Failure to grant permission to relocate, could overwhelm existing provider(s) with the 1,600 patients currently served by the dispensary.

Please continue on a separate sheet if necessary.

Please confirm if these premises are already included in the relevant dispensing doctor list in relation to a different area for which you have outline consent or historic rights.

Yes ☒ No ☐

Name .....Thomas Wesley Brock-Hastings.....

Position .....Management Partner.....

Date .....27/12/2024.....



On behalf of the practice .....The Willow Tree Practice.....

Contact phone number in case of queries.....

Contact email number in case of queries .....

Please send the completed form to:

Email: [PCSE.marketentry@nhs.net](mailto:PCSE.marketentry@nhs.net)

Post: Primary Care Support England, PO Box 350, Darlington, DL1 9QN

NHS England's [Privacy Notice](#) describes how certain services are provided on behalf of Integrated Care Boards and how personal data is used. It also explains how you can invoke your rights as a data subject. We will protect your information in line with the requirements of the Data Protection Act 2018.



## **How we will involve patients in decisions on pharmacy applications**

When we receive an application to move an existing pharmacy or to open a new pharmacy we must write to:

- nearby pharmacies
- in some cases, nearby doctors' surgeries
- the Health & Wellbeing Board which is a committee of the borough, county or city council, and
- the local Healthwatch organisation, which exists to represent local patients in general

We send them a copy of the application and invite them to make comments within 45 days. Comments can be made by letter or email.

In addition, the law requires us to involve patients in our decision-making. We may do this by sending copies of pharmacy applications to:

- city/district and county councillors covering the area involved
- the town or parish council covering the area. In areas which do not have a town or parish council we may instead contact prominent community, neighbourhood or residents' groups
- patient representative groups attached to nearby doctors' surgeries.

They will also be invited to make comments within 45 days.

When we send them a copy of an application we will also send notes to explain:

- what the application is about
- why they are being asked for comments
- what we will consider when making a decision, and
- what happens next after a decision is made.

Applications are not confidential. If they want, councillors or patient groups may share details with local people so they can also make comments within the same 45 day period.

Any comments we receive will be sent to the pharmacy applicant. They will have a chance to respond to us about those comments.

Most applications are decided using written information, including any comments received.

In general, we will not hold public meetings about pharmacy applications. This is because an applicant cannot be made to attend to respond directly to any questions from members of the public.

However, we may hold a hearing if we need more information before making a decision. Where written comments from councillors or patient groups suggest that

local people hold strong views, we will invite those councillors or patient groups to attend the hearing.

The hearing will be held in public so that (although members of the public will not be able to ask questions) they will be able to hear the arguments for and against the application. These will include any comments made by their representatives and the responses received.

All comments at the meeting will be taken into account in making a final decision on the pharmacy application.