



STONEHOUSE TOWN COUNCIL

To Members of the Town Business Committee

You are hereby summoned to attend a meeting of the Committee to be held on Monday 3rd June 2024 at 7pm at the Stonehouse Town Hall/Library, Queens road, Stonehouse, GL10 2QA

Committee Members:

Councillors: John Callinan (Committee Vice Chair), Neil Gibbs, Carol Kambites, Madelaine Maraboli-Roman, Gary Powell, Keith Terry and Theresa Watt

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth

Town Clerk

28th May 2024

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

B/699 To Elect the Chair of Business Committee

B/700 To Elect the Vice Chair of Business Committee

B/701 To receive apologies

B/702 To receive Declarations of Interest

B/703 To approve the minutes of the Business Committee meeting held on 8th April '24

B/704 To receive the latest budget position

B/705 To approve the latest payments list

B/706 To provide an update on the signatory changes to the Council's investment accounts

B/707 To approve a grant application from:

- 'Boat Mobility'
- 'Stonehouse Walking Festival'

B/708 To consider the use of Laburnum recreation field by Hopelands School for physical education classes.

B/709 To approve the purchase of three new Laptop computers with docking stations

B/710 To review Business Committee's Terms of Reference and make recommendations to Full Town Council for approval

B/711 To receive a Fundraising update from 'The Door'

B/712 To approve the next stage of discussions with Taylor Wimpey in relation to the potential adoption of open spaces at Court View, Stonehouse.

B/713 To consider Stonehouse Town Football Club's proposal to increase the size of its welfare facility

B/714 To receive updates from the following working groups:

1. Climate Change Action Forum
2. Communications
3. Oldends Lane Development
3. Support Stonehouse
4. Youth
5. Policy
6. Internal Audit Panel
7. Court View

B/715 To note the date of the next meeting - Monday 8th July 2024



STONEHOUSE
TOWN COUNCIL

**Minutes of a Town Business Committee
held on Monday 8th April '24 at 7.00pm
at the Town Hall**

Present: Councillors, John Callinan (Committee Vice Chair), Keith Creighton, Mike Davis (Committee Chair), Carol Kambites, Gary Powell, Madelaine Maraboli-Roman, Wendy Thomson, Theresa Watt

In Attendance: Carlos Novoth (Clerk)

Attendees were reminded that the Proceedings of the meeting could be filmed, photographed or recorded.

There were no members of the public in attendance

B/688 To receive apologies

There were no apologies

B/689 To receive Declarations of Interest

There were no declarations of interest

B/690 To approve the minutes of the Business Committee meeting held on 4th March '24

Subject to the following amendments, Committee **APPROVED** the minutes as a true and accurate record of the meeting:

- B/670 - the first sentence under the heading 'Grants' to be relocated to reflect that it needed to refer to all grants
- B/673 - Numbering to be readjusted

B/691 To receive the latest budget position

The Clerk presented the latest budget position but identified that there were two or three additional expenses that are yet to be included in the report to conclude matters for the 2023/24 financial year. Total 'Actual Net' expenditure for the year stands at £346,039.23 - final end of year expenditure should read approx £348,000; Reserve payments however total £25,827.35. Total 'Actual Net' income at £412,116.59, approximately £18,000 above budget - this largely relates to unexpected income from investments and a payment for the lease of the telecoms tower at Oldends Lane; a payment Government suggested the mast owners need not pay.

There was a suggestion that the budget reports could be more detailed in as much as they could present the budget spend and income month on month. It

was explained that this had been raised with 'Edge' and at the time they could not produce such a report. The Clerk committed to following this up again. The budget line for 'Newsletters' is currently repeated and this is due to a discontinuation of one of the lines. The duplicate budget line could not be removed until it had gone through a full financial year without income or expenditure.

Committee **NOTED** the latest budget update

B/692 To approve the latest payments list

Committee were forwarded an incorrect payment list within their supporting papers; the payments listed included payments that the council had not yet been invoiced but reflected anticipated amounts for expected invoices - this was to help with creating debtors and creditors for end of year. A revised copy of the payment totalling £42,472.50 was provided for approval at the meeting. Committee **APPROVED** the revised payment list totalling £42,472.50

B/693 To receive the following updates on the programmed High street car park and public conveniences

- **Impact of changes to parking restrictions**

Many of the town's businesses have raised concerns over the lack of parking available for business owners and staff within the High street car park. These have been relayed to Stroud District Council. As a holding position, STC Officers have offered businesses the opportunity to park at Oldends Lane car park. This would be suggested to residents along the High street who have also been impacted by the recent changes. The Clerk confirmed that he had suggested the use of Oldends Lane car park as an interim solution. Suggestions from Cllrs to resolve the issue included the use of Permits, a reduction in the time allowed for long stay, charging for parking. Stroud District Council has confirmed that they will be reviewing the parking arrangements within the next 6 to 12 months.

- **Resurfacing and re-lining**

Stroud District Council has committed to resurfacing the High street car park in the local press. Officers (STC) have met with SDC officers on site and have identified a number of improvements that would ideally be made in preparation for the resurfacing works. There is currently no timeline for these works.

- **Public Convenience improvements**

The public conveniences in addition to the car park are in need of attention and as they provide visitors and shoppers alike with a view of the town, it was necessary to highlight the need to make improvements; visiting officers agreed that the improvements can be made fairly quickly as the issues were somewhat superficial.

B/694 To receive an update on the council's investment accounts and consider alternative options

There was widespread discussion on the council's future approach to its investments. It was established that committee members preferred to invest with Building Societies for ethical reasons. There was also a recognition that Cllrs wished to have some level of autonomy in determining who to invest with. Should the council not receive a good level of customer service from organisations currently used by the town council, the council should consider moving their investments.

B/695 To recommend for town council approval the council's Financial Risk Assessment

Committee RECOMMENDED the revised Financial Risk Assessment for approval subject to the following amendments:

- Under 'Administration' heading - Add the following details
Risk - Council unable to make payments due to lack of signatories
Control - Authorise the Clerk and Deputy Clerk to act as back up full bank signatories to the council's Lloyds bank account
Scoring - 2, 2, 4
Committee RECOMMENDED for council to approve the use of the Clerk and Deputy Clerk as full bank Signatories for the council's Lloyds account in case there were not enough existing bank signatories post election
- Under 'Finance' heading - Under 'Comments' column - after CCLA, add 'or alternative investment organisations'.

B/696 To recommend for town council approval the updated council policies:

Cllr Wendy Thomson raised the issue of the paragraph and page numbers for each of the policies presented for discussion. There was debate on the issue. It was agreed that the formatting of key documents and polices should be presented to the post-election administration for consideration.

- **Financial Regulations**
Committee RECOMMENDED the Financial Regulations for Council approval

Cllr Wendy Thomson asked for a recorded vote for the remaining decisions on policy

- **Standing Orders**
Committee RECOMMENDED the Standing Orders for Council approval
Cllrs John Callinan, Keith Creighton, Mike Davis, Carol Kambites, Gary Powell and Theresa Watt voted in favor of recommending the latest Standing Orders for council approval.
Cllrs Wendy Thomson and Madelaine Maraboli-Roman abstained
- **Complaints Policy**
Discussion took place on the issue of the policy not being clear enough about how complaints could be made to the council. It was felt by one Cllr that the policy did not make this clear. It was agreed there was a difference of opinion. It was also felt that a Complaints button on the front screen of the council's website to help those people who lacked confidence contacting the council. It was suggested that the complaints policy be looked at together with the equality and diversity policy to help people with neurodivergency.
Committee RECOMMENDED the Complaints Policy for Council approval
Cllrs John Callinan, Keith Creighton, Mike Davis, Carol Kambites, Gary Powell and Theresa Watt voted in favor of recommending the latest Complaints Policy for council approval.
Cllrs Wendy Thomson and Madelaine Maraboli-Roman abstained

- **Equality and Diversity Policy**

Committee RECOMMENDED the Equality and Diversity Policy for Council approval

Cllrs John Callinan, Keith Creighton, Mike Davis, Carol Kambites, Gary Powell and Theresa Watt voted in favor of recommending the latest Equality and Diversity Policy for council approval.

Cllr Wendy Thomson; Cllr Madelaine Maraboli-Roman voted against

B/697 To receive updates from the following working groups:

1. **Climate Change Action Forum** - The 'e' bike scheme has started. Climate cafes now being organized by Liz Greene
2. **Oldends Lane Development** - Cllr Powell acknowledged the work being undertaken by the Project Officer and Cllr John Callinan. Progress is being made with STFC re the new sewer line; back up arrangements also being made. The project will be led by the project officer.
3. **Support Stonehouse** - Latest leaflets are due for distribution. The group are now focusing on the cost of living emergency.
4. **Youth** - Good productive quarterly meeting recently. There will be a slight change of staff. External funding has been secured to meet costs. Will arrange to meet other youth service providers.
5. **Policy** - Environment policy still to be looked at - this will need some work
6. **Internal Audit Panel** - Cllr John Callinan to undertake the 4th quarter internal control checks

B/698 To note the date of the next meeting - Monday 3rd June 2024

Committee NOTED the next meeting.

The Committee Chair thanked Business Committee Members for their help and support. The thanks were reciprocated

Notes on Agenda items, Business Committee Monday 3rd June 2024

B/703 BC Minutes	In supporting papers																
B/704 Budget report	In supporting papers																
B/705 Payment list	In supporting papers																
B/706 Bank Signatories	Officers have now contacted each of the banks and building societies and have secured the forms that will need to be completed by the new and maybe the existing signatories. We are making an attempt at adding the new signatories to the Lloyds bank account online. It is hoped that this will speed matters up.																
B/707 Grant Apps	In supporting papers																
B/708 Hopelands App	In supporting papers																
B/709 Laptop purchase	<u>New Laptops</u> A Terra laptop and docking station was purchased in January 2024 (TC3171) for the office and has performed extremely well. Officers are impressed with the speed, accessibility, and performance of the laptop. Officers seek to purchase a further three laptops and docking stations for the remaining officers. <u>Current Provision</u> Currently, the remaining three officers are using two laptops and one desktop computer. All of these computers are now too old for updates, are very slow to respond and one of them has poor sound quality, making Teams and Zoom meetings very difficult. <u>IT consultants' advice</u> Officers have sought advice from Jireh, who the council have employed as IT support. They have given the following pricing and advice: Comparison of prices between a Terra laptop (Jireh's recommendation as being the best quality and most efficient laptop brand) and a refurbished laptop. <table border="1"> <tr> <td>Terra Mobile 1517-i5</td><td>Refurbished Lenovo Thinkpad</td></tr> <tr> <td>New</td><td>8 years old (released in 2016)</td></tr> <tr> <td>*Benchmark 13,624</td><td>Benchmark 2,995</td></tr> <tr> <td>16GB RAM (Memory)</td><td>16GB Ram (Memory)</td></tr> <tr> <td>500GB SSD (Storage)</td><td>256GB SSD (Storage)</td></tr> <tr> <td>15.6" Full HD</td><td>14" Low resolution screen</td></tr> <tr> <td>Windows 11 Pro</td><td>Windows 10</td></tr> <tr> <td>£648.29</td><td>£229.97</td></tr> </table> *In computing, a benchmark is the act of running a computer program, a set of programs, or other operations, in order to see how fast it can work. - There are many things that constitute good IT security practice, but one of the basics is ensuring that all software, utilities and operating systems are kept up to date and fully patched (within two weeks of release – as per National Cyber Security Centre Guidance and Cyber Essentials Requirements). Unfortunately, these updates, that are so essential to staying secure, demand more and more from the computers that they are applied to. This is one of the primary reasons why old computers are not powerful enough to provide a productive and secure experience for users. The new Terra laptops are almost 6 times more powerful than the refurbished ones. - Laptop manufacturers will not provide warranties on their laptops beyond 5 years. This is a good indication of how long they anticipate their customers will get trouble free computing from their purchase. The refurbished laptops are already 8 years old.	Terra Mobile 1517-i5	Refurbished Lenovo Thinkpad	New	8 years old (released in 2016)	*Benchmark 13,624	Benchmark 2,995	16GB RAM (Memory)	16GB Ram (Memory)	500GB SSD (Storage)	256GB SSD (Storage)	15.6" Full HD	14" Low resolution screen	Windows 11 Pro	Windows 10	£648.29	£229.97
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	● Not only are the refurbished laptops old and likely near the end of their useful/reliable life, but they will also be slow now and get even slower with use – severely hampering office productivity. It is false economy to “save money” buying cheap/slow/old computers as the time lost/wasted by the officers using the computers will far outweigh the laptop purchase cost difference. ● There is a “cost to change” when it comes to deploying a computer. This is a combination of the fee paid to setup and provision the computer as well as the lost productivity to the staff member in undergoing the change. Council will end up having to go through this cost/disruption more often if old/slow unreliable laptops are purchased. <u>Conclusion</u> It is clear from Jireh’s comments and recommendations, they acknowledge the need for good performance, a high level of IT security and the need for future proofing. The equipment recommended by them, whilst appearing to be more expensive may be a more cost effective option if considering performance levels and potential downtime. <u>Recommendation:</u> Officers recommend purchasing three Terra laptops from Jireh @ £648.29 each and three docking stations @ £105 each, total of £2,259.87.
B/710 ToR	Terms of Reference - Council Business Committee (Chair and Vice Chair of Council plus 6 councillors) ● To set a budget for the sound administration of the council’s business and town hall ● Authorises General Expenditure ● To monitor the annual draft budgets for each committee ensuring value for money and recommend the level of precept ● To approve the annual accounts prior to submission for internal audit and presentation at annual town meeting ● To review expenditure against budget ● To consider internal and external auditors' reports and make recommendations to council ● To consider the objectives and priorities of the TC and make recommendations as necessary to the council ● Promotion of the TC, through Mayoral activities, Annual Town meeting, website, newsletter, social media and community engagement ● To draw up and review TC policies and standing orders ● To review TC investments ● To set fees and charges for hire of council premises ● To consider applications for TC grants. ● To carry out annual risk assessments on all council activities ● To manage the lease or hire of the sports stadium, pitches, and public land making an annual review of charges ● To appoint working groups and consider their reports and agree any actions ● To review the levels of use of the Youth Centre, ensuring value for money ● To create management policies with regards to youth matters ● To be responsible for those staffing matters not in the responsibility of the line manager i.e. grievance appeals, salary adjustments, staffing

	structure, dismissals, appointments • To ensure adequate staff training and development • To review staffing levels to minimise risk to council's operation
B/711 The Door	In supporting papers
B/712 Court View	At its meeting on 13th September 2021, Council agreed the following resolution: 'Town Council to reopen negotiations with the site developer, Taylor Wimpy, with a view to reaching an equitable settlement in order to take on all or some of the open spaces at Court View'. Up until the recruitment of the Town Council's Project Officer and the formation of the Court View Working Group, progress on this issue had been slow, hence the rather extended period between council's decision to engage with the developer and the council's current position. Following a persistent approach with the developer, Taylor Wimpey and their agents 'JLES', the working group has now reached a point where the developer has in principle agreed a commuted sum of £58,000; this is perhaps the main challenge to potentially agreeing the transfer of assets from the developer to the town council. The next stage requires the developer to commit to a number of key actions that relate to land management issues; this includes the provision of key information, making the site safe and bringing key features up to an acceptable standard, ready for adoption by the town council, should the council agree to the land transfer. The working group now wishes to ask for Taylor Wimpey's commitment to undertake the following tasks at its own cost and provide a clear and detailed timeline for their completion: 1. Confirming the land to be transferred is as the original drawing / plan. (TW to provide a red line drawing) 2. Providing a detailed time-line / project plan with an end date agreed by both parties and subject to strict management principles / guidelines with potential penalties for over running works. 3. Undertaking an Arboriculture survey of the entire area and subsequent undertaking and management of all identified works. 4. Dedicated newt pond management and associated identified scheme of works to bring the ponds back into keeping with all legislative requirements including Habitat Regulations in 2007 and Natural England and so protecting the newt ponds and securing their ecological status / importance, this must also include rectification / replacement / repairing of all newt proof fencing, and newt highway / tunnels. 5. Repairing or replacing exterior and interior pathway fencing. 6. All boundaries (Including hedgerows) are clearly defined, managed and understood, and no disputes are under investigation or in place. 7. Confirming that all sewers, drains, (inc kerb drainage) and Suds are in good condition and are under the management of STW. 8. Undertaking a site clearance ensuring that all dumped materials are clear and the area free from waste. 9. Provision of a site development pipe and cable plan. 10. Confirming that all roads and paths through the estate are in good condition and under the management of GCC highways. 11. Confirming any open space requirements, management plans or outstanding 106 agreements. Undertaking this extensive range of work will require good planning if it is to result in the town council adopting the assets, subject of course to the council agreeing to the adoption. Whilst the preferred option would be for Taylor Wimpey to hand over the site at the

	required standard, the working group will explore an alternative approach which could see the developer hand over the cost of reparatory works to the town council at the point of adoption – whilst this approach has its drawbacks, it will improve the chances of concluding what has been an unresolved issue for the past 15 years. Recommendation: For Business Committee to approve the next step in negotiations with Taylor Wimpey for the potential adoption of key assets within the Court View development.
B/713 STFC	See attachment

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 28/05/24 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/24

		2024/2025	Reserve	Actual Net	Balance	Bal %age
INCOME						
Town Business Committee						
100	Precept	£383,870.25	£0.00	£191,935.00	-£191,935.25	-50.00%
105	Newsletter Advertising	£100.00	£0.00	£0.00	-£100.00	-100.00%
120	Feed-in Tariff from Town Hall	£800.00	£0.00	£0.00	-£800.00	-100.00%
125	Stonehouse Town FC lease	£600.00	£0.00	£0.00	-£600.00	-100.00%
126	STFC Water Recharge	£200.00	£0.00	£0.00	-£200.00	-100.00%
127	STFC Electric Recharge	£1,500.00	£0.00	£204.10	-£1,295.90	-86.39%
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135	Phone Mast on Land	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
140	Building Lease at OEL	£637.00	£0.00	£0.00	-£637.00	-100.00%
145	Magpies Social Club	£3,150.00	£0.00	£525.00	-£2,625.00	-83.33%
150	Community Centre Lease	£500.00	£0.00	£0.00	-£500.00	-100.00%
155	OEL Pitch Hire	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
160	Misc Income	£500.00	£0.00	£15.00	-£485.00	-97.00%
170	Investments Interest	£0.00	£0.00	£0.00	£0.00	0.00%
171	Bank Interest - Lloyds Bank	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
172	Bank Interest - Charity A/C	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
173	Bank Interest - Natwest	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
174	Bank interest - Cambridge BS	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
175	Town Hall/Library Recharges	£3,400.00	£0.00	£0.00	-£3,400.00	-100.00%
176	Bank Interest - Nationwide	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
177	Bank Interest - Melton Building Society	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 28/05/24 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/24

		2024/2025	Reserve	Actual Net	Balance	Bal %age
178	CCLA Interest	£10,000.00	£0.00	£0.00	-£10,000.00	-100.00%
Total Town Business Committee		£414,257.25	£0.00	£192,679.10	-£221,578.15	-53.49%
EXPENDITURE						
Town Business Committee						
1000	Salaries					
1000/1	Contracted staff	£205,000.00	£0.00	£34,831.33	£170,168.67	-83.01%
1000/2	Locum	£0.00	£0.00	£0.00	£0.00	0.00%
1000/3	Short term contracted staff	£0.00	£0.00	£0.00	£0.00	0.00%
1000	Total	£205,000.00	£0.00	£34,831.33	£170,168.67	-83.01%
1010	Training & Recruitment					
1010/1	Contracted Staff	£3,000.00	£0.00	£300.00	£2,700.00	-90.00%
1010/2	Councillors	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1010	Total	£4,000.00	£0.00	£300.00	£3,700.00	-92.50%
1020	Health & Safety	£2,500.00	£0.00	-£270.48	£2,770.48	-110.82%
1030	Professional Fees	£8,000.00	£0.00	£2,715.50	£5,284.50	-66.06%
1040	IT support					
1040/1	General	£6,750.00	£0.00	-£22.26	£6,772.26	-100.33%
1040/2	Website	£1,300.00	£0.00	£225.00	£1,075.00	-82.69%
1040/3	Newsletter	£0.00	£0.00	£0.00	£0.00	0.00%
1040/4	Phones	£1,500.00	£0.00	£14.00	£1,486.00	-99.07%
1040/5	Printing	£0.00	£0.00	£15.00	-£15.00	100.00%
1040	Total	£9,550.00	£0.00	£231.74	£9,318.26	-97.57%
1050	Office Equipment Renewals	£500.00	£0.00	£0.00	£500.00	-100.00%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 28/05/24 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1060 Grants					
1060/1 One-Offs	£10,000.00	£0.00	£2,500.00	£7,500.00	-75.00%
1060/2 Long-Term	£7,400.00	£0.00	£3,000.00	£4,400.00	-59.46%
1060 Total	£17,400.00	£0.00	£5,500.00	£11,900.00	-68.39%
1070 Town Hall/Library Shared Costs					
1070/1 Rates	£4,500.00	£0.00	£4,898.94	-£398.94	8.87%
1070/2 Water	£700.00	£0.00	£65.63	£634.37	-90.62%
1070/3 Electric	£3,000.00	£0.00	£237.05	£2,762.95	-92.10%
1070/4 Gas	£3,000.00	£0.00	£173.23	£2,826.77	-94.23%
1070/5 Interior Maintenance (reactive)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1070/6 Interior Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1070/7 Waste Collection	£300.00	£0.00	£0.00	£300.00	-100.00%
1070/8 Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1070 Total	£13,700.00	£0.00	£5,374.85	£8,325.15	-60.77%
1080 Town Hall/Library STC costs					
1080/1 Exterior Maintenance/Cleaning	£1,000.00	£0.00	£36.00	£964.00	-96.40%
1080/2 Interior Cleaning	£1,700.00	£0.00	£138.28	£1,561.72	-91.87%
1080 Total	£2,700.00	£0.00	£174.28	£2,525.72	-93.55%
1090 Admin Expenses					
1090/1 Paper	£250.00	£0.00	£25.00	£225.00	-90.00%
1090/2 Other	£1,000.00	£0.00	£390.95	£609.05	-60.91%
1090/3 Printing and Delivery of Newsletters	£4,500.00	£0.00	£0.00	£4,500.00	-100.00%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 28/05/24 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1090 Total	£5,750.00	£0.00	£415.95	£5,334.05	-92.77%
1100 Mayor's Charity & Expenses	£300.00	£0.00	£11.10	£288.90	-96.30%
1110 Travel Costs/Staff & Councillors	£400.00	£0.00	£0.00	£400.00	-100.00%
1120 Election Costs	£0.00	£0.00	£0.00	£0.00	0.00%
1130 Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	-100.00%
1140 Pavilion Overheads					
1140/1 Rates	£0.00	£0.00	£0.00	£0.00	0.00%
1140/2 Water	£1,200.00	£0.00	£97.12	£1,102.88	-91.91%
1140/3 Electric	£6,300.00	£0.00	£0.00	£6,300.00	-100.00%
1140/4 Cleaning	£1,000.00	£0.00	£19.91	£980.09	-98.01%
1140/5 Maintenance (reactive)	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%
1140/6 Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1140/7 Waste Collection	£500.00	£0.00	£0.00	£500.00	-100.00%
1140/8 Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1140/9 Septic Tank	£700.00	£0.00	£0.00	£700.00	-100.00%
1140 Total	£12,900.00	£0.00	£117.03	£12,782.97	-99.09%
1150 Workshop Overheads					
1150/1 Water	£0.00	£0.00	£0.00	£0.00	0.00%
1150/2 Electric	£300.00	£0.00	£0.00	£300.00	-100.00%
1150/3 Maintenance (Reactive)	£300.00	£0.00	£93.91	£206.09	-68.70%
1150/4 Maintenance (programmed)	£1,000.00	£0.00	£26.15	£973.85	-97.39%
1150/5 Waste Collection	£2,000.00	£0.00	£277.73	£1,722.27	-86.11%
1150/6 Security	£200.00	£0.00	£0.00	£200.00	-100.00%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 28/05/24 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1150 Total	£3,800.00	£0.00	£397.79	£3,402.21	-89.53%
1160 Equipment & Vehicle Costs					
1160/1 Equipment and Vehicle costs	£1,000.00	£0.00	£68.04	£931.96	-93.20%
1160/2 Maintenance	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1160/3 Fuel	£1,000.00	£0.00	£104.83	£895.17	-89.52%
1160/4 Tax	£200.00	£0.00	£0.00	£200.00	-100.00%
1160/5 MOT/Service	£600.00	£0.00	£0.00	£600.00	-100.00%
1160 Total	£3,800.00	£0.00	£172.87	£3,627.13	-95.45%
1170 Youth Centre Workers	£61,000.00	£0.00	£11,337.00	£49,663.00	-81.41%
1180 Youth Centre Overheads					
1180/1 Rates	£1,400.00	£0.00	£1,167.10	£232.90	-16.64%
1180/2 Water	£300.00	£0.00	£108.43	£191.57	-63.86%
1180/3 Electric	£2,500.00	£0.00	£144.16	£2,355.84	-94.23%
1180/4 Cleaning	£1,000.00	£0.00	£90.20	£909.80	-90.98%
1180/5 Maintenance (reactive)	£2,000.00	£0.00	£230.00	£1,770.00	-88.50%
1180/6 Maintenance (programmed)	£1,500.00	£0.00	£0.00	£1,500.00	-100.00%
1180/7 Waste collection	£700.00	£0.00	£0.00	£700.00	-100.00%
1180/8 Security	£500.00	£0.00	£89.90	£410.10	-82.02%
1180/9 IT costs	£500.00	£0.00	£0.00	£500.00	-100.00%
1180 Total	£10,400.00	£0.00	£1,829.79	£8,570.21	-82.41%
1200 Subscriptions	£3,500.00	£0.00	£2,430.84	£1,069.16	-30.55%
1210 Insurances					
1210/1 Public/Employee Liability	£7,000.00	£0.00	£0.00	£7,000.00	-100.00%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 28/05/24 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1210/2 Buildings	£0.00	£0.00	£0.00	£0.00	0.00%
1210/3 Vehicle	£0.00	£0.00	£0.00	£0.00	0.00%
1210 Total	£7,000.00	£0.00	£0.00	£7,000.00	-100.00%
1220 Project Planning & Delivery	£0.00	£0.00	£0.00	£0.00	0.00%
1230 Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	-100.00%
Total Town Business Committee	£377,380.00	£0.00	£65,569.59	£311,810.41	-82.63%

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
3758		£180.00	1010/1	09/04/24	A&E Fire and Security - Fire Marshall & Warden Training DM & CN. Payment reissued after bank bounced the payment txn 3697.	3874
3760		£180.00	1010/1	01/04/24	A&E Fire and Security - Fire Marshall and Fire Warden Training March 7th 2024. Payment reissued after bank bounced the payment txn 3543 (in 2023/24).	3749
		£360.00			A&E Fire and Security - Total	
3750		£108.24	1180/4	21/05/24	All Done and Dusted - April 2024 - Pod cleaning	1860
		£108.24			All Done and Dusted - Total	
3745		£230.00	1180/5	21/05/24	Clarian Property Services - New drain cover - The Pod	05
		£230.00			Clarian Property Services - Total	
3762		£75.00	1190/4	23/05/24	Coopers Gloucester - 1 x manhole cover	39111
		£75.00			Coopers Gloucester - Total	
3759		£1,362.00	1190/4	23/05/24	Drew Landscape & Fencing - Install 3 x steel posts	
		£1,362.00			Drew Landscape & Fencing - Total	
3748		£21.60	1080/1	21/05/24	Easy Window Cleaning - May 2024 -TH	28529
		£21.60			Easy Window Cleaning - Total	
3742		£95.04	1190/3	21/05/24	GB Sport & Leisure - 8 x spare bushes & bolts - Group Swing Oldends Lane	15072
		£95.04			GB Sport & Leisure - Total	
3740		£165.94	1080/2	21/05/24	Gloucestershire County Council - April 2024 - TH Cleaning	1800754443
		£165.94			Gloucestershire County Council - Total	
3746		£35.68	1150/5	21/05/24	Grundon Waste Management Ltd - April 2024 - Waste - Workshop	PSI-1054617
		£35.68			Grundon Waste Management Ltd - Total	
3768		£225.00	1040/2	28/05/24	Jo Mew Creative - April & May Websiote management & Survey Monkey support	1077
		£225.00			Jo Mew Creative - Total	
3727		£125.80	1160/3	07/05/24	John Stayte Services Ltd - April 2024 - Fuel	9002255
		£125.80			John Stayte Services Ltd - Total	

Signature

Signature

Date

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
3763		£28.21	1150/3	24/05/24	Kellaway Building Supplies Ltd - Cement, sand, ballast for manhole cover by Magpies	
3764		£14.56	2010/4	24/05/24	Kellaway Building Supplies Ltd - Drill Bits & 100 x universal plugs for SIB basket brackets	
		£42.77			Kellaway Building Supplies Ltd - Total	
3765		£7.00	1090/2	28/05/24	Lloyds Bank - Bank Charges - no invoice issued by Lloyds	
		£7.00			Lloyds Bank - Total	
3681	310324NAT WEST	£23.00	1090/2	31/03/24	Nat West Bank - CHAPS Payment cost for £23 for transfer of funds from Nat West to CCLA on 23rd Feb 24	
		£23.00			Nat West Bank - Total	
3749		£49.53	1150/3	21/05/24	Net World Sports - 8 x rubber tennis socket caps - Oldends Lane - Paid by Debit Card	S13038993
		£49.53			Net World Sports - Total	
3741		£360.00	1200	21/05/24	Parish Online - Subscription - 24/25	23UFO44-0008
		£360.00			Parish Online - Total	
3766		£1,000.00	1060/1	28/05/24	Royal British Legion - Grant - Approved FTC 13th May 2024 TC3256	
		£1,000.00			Royal British Legion - Total	
3767		£34.96	1150/3	28/05/24	Stonehouse Autoparts - Locktite & WD40 - Workshop Direct Debit	
		£34.96			Stonehouse Autoparts - Total	
3761		£3,000.00	1060/2	23/05/24	Stonehouse In Bloom - Grant - Approved TC 22nd April 2024 TC3229	
		£3,000.00			Stonehouse In Bloom - Total	
3747		£107.88	1180/8	21/05/24	Stroud Alarms - Power supply fault - replace batteries - The Pod	58396
		£107.88			Stroud Alarms - Total	
3744		£2,850.00	1190/1	21/05/24	T W Hawkins & Sons - Contract mowing - May & provisional May 2024	013315
		£2,850.00			T W Hawkins & Sons - Total	
3733		£1,000.00	1060/1	15/05/24	The Royal British Legion Stonehouse Branch - Grant of £1,000for D Day Celebration 2024. FTC decision TC3256 on 13th May 2024	
		£1,000.00			The Royal British Legion Stonehouse Branch - Total	

Signature

Signature

Date

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
3751		£23.89	1140/4	21/05/24	TTB Supplies - Hand Towels x 5000	TTBS61636
		£23.89			TTB Supplies - Total	
3756		£8.40	1040/4	22/05/24	Voipfone - Renewal of number and PBX - paid by DD	1014410582
		£8.40			Voipfone - Total	
3640		£100.00	1070/2	25/03/24	WaterPlus - March 2024 - Water - TH	
3752		£17.82	1180/2	21/05/24	WaterPlus - May 2024 - Water - Pod D/D	5744894
3753		£72.66	1180/2	21/05/24	WaterPlus - May 2024 - Water - TH	5648550
		£190.48			WaterPlus - Total	
3743		£228.00	1190/5	21/05/24	West Country Forestry - Tree Works - Old Chapel Gardens	1063
		£228.00			West Country Forestry - Total	
3754		£2,229.60	1030	21/05/24	WorkNest - Employment Law - Year 1	65754
3755		£328.50		21/05/24	WorkNest - Insurance & Admin Fee	65700
1		£262.50	1030		Insurance	
2		£66.00	1030		Admin Fee	
		£2,558.10			WorkNest - Total	
3664		£3,232.25	1140/3	28/03/24	YU Energy - November 2023 - March 2024 - Electricity - Pavilion - predicted costs based on 22/23 charges	
		£3,232.25			YU Energy - Total	
		£20,469.96			Confidential	
Total		£37,990.52				

Signature

Signature

Date



TOWN HALL, 1 QUEENS ROAD, STONEHOUSE, GLOUCESTERSHIRE GL10 2QA

Telephone: 01453 822070 email: townclerk@stonehouse.towncouncil.gov.uk

Stonehouse Community Grant Application Form

Name of Club, Group or Organisation

CUTSWOLD BOATMOBILITY C.I.O.

Name of person submitting application (inc. position in the organisation)

Address

Telephone Number:

email:

Details of Club, Group or Organisation (please delete as appropriate)

Is your organisation:

1) Stonehouse based for Stonehouse residents

☒ YES / ☐ NO

2) a Gloucestershire Organisation serving Stonehouse

YES ☒ NO

3) Stonehouse branch of a National Organisation

YES / ☒ NO

4) Other

How much of the funds you raise is used locally?

☒ ALL / MOST / SOME / NONE

What is your total local membership?

What is your VAT status?

REGISTERED / ☒ NOT REGISTERED

What are the aims and objectives of your Organisation?

TO PROVIDE OPPORTUNITIES FOR PEOPLE WITH MOBILITY, MENTAL HEALTH OR LEARNING DISABILITY ISSUES AND THOSE WHO ARE OTHERWISE DISADVANTAGED. OUR AIM IS TO IMPROVE THE WELLBEING OF DISADVANTAGED GROUPS BY BEING IN A SAFE ENVIRONMENT IN THE OUTDOORS AND ON THE WATER.

Details about the grant you are applying for:

To which Funding Scheme are you applying (please tick)

- Small grants (under £1000) ✓
- Large Grants (over £1000)
- Carbon Reduction Grants
- Revenue Grants

What will the grant be used for?

PROMOTIONAL VIDEO PRODUCTION. OUR ORIGINAL VIDEO IS NOW OBSOLETE. TO BE LINKED TO WEBSITE.

What is the total cost going to be?

£540 INCLUDING VAT. (QUOTATION ATTACHED)

How much would you like Stonehouse Town Council to contribute?

100% IF POSSIBLE.

What funds have already been raised by your organisation towards this project?

NONE SO FAR.

What other fund raising efforts does your organisation intend to make apart from this application?

NONE FOR THIS PROJECT.

What amount does your organisation currently hold in the bank, as cash or in other balances?

FUNDS ARE MAINLY RESTRICTED, RING FENCED FOR OTHER PROJECTS & RUNNING EXPENSES. *

What impact will the project have on the environment?

WE COLLECT LITTER DURING OUR BOATING ACTIVITIES WHICH WILL BE INCLUDED.

Please state here any further information, which you think, will help the Council when considering your application:

WE ARE HAPPY TO ATTEND A COUNCIL MEETING.

I wish to apply for a Grant from Stonehouse Town Council and certify that the information I given above is correct to the best of my knowledge and belief:

Signed



Date

18/5/2024

* SEE ANNUAL REPORT AS SUBMITTED TO CHARITIES COMMISSION. (ATTACHED PAGE 7).

**This application must be returned to the Town Council Office
together with your accounts**

Cotswold Boatmobility CIO

Statement of financial activities (Incorporating an income and expenditure account)

For the period ended 31 December 2023

	Note	Unrestricted £	Restricted £	Total £	2022 Total £
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary income		4,671	-	4,671	4,137
<i>Activities for generating funds:</i>					
Sale of goods		72	-	72	1,635
Grants received		1,000	38,083	39,083	2,500
Total incoming resources	2	<u>5,743</u>	<u>38,083</u>	<u>43,826</u>	<u>8,272</u>
Resources expended					
<i>Costs of generating funds:</i>					
Fundraising costs		-	-	-	-
		-	-	-	-
<i>Charitable expenditure</i>					
Boat operating costs	3	5,177	8,405	13,582	5,699
Equipment and safety costs	3	660	-	660	1,013
Other costs	3	2,118	5,000	7,118	1,571
Total charitable expenditure		<u>7,955</u>	<u>13,405</u>	<u>21,360</u>	<u>8,283</u>
Total resources expended		<u>7,955</u>	<u>13,405</u>	<u>21,360</u>	<u>8,283</u>
Net incoming/(outgoing) resources for the period		<u>(2,212)</u>	<u>24,678</u>	<u>22,466</u>	<u>(11)</u>
Transfer between funds				-	-
Net movement in funds		<u>(2,212)</u>	<u>24,678</u>	<u>22,466</u>	<u>(11)</u>
Funds at 1 January 2023		<u>19,516</u>	<u>23,700</u>	<u>43,216</u>	<u>43,227</u>
Funds at 31 December 2023		<u><u>17,304</u></u>	<u><u>48,378</u></u>	<u><u>65,682</u></u>	<u><u>43,216</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 10 to the financial statements.



Bandaloop Productions
Cartwheel Cottage
Chalford Hill
Stroud
Gloucestershire
GL6 8UH

Mob: 07905 529 925
Email: nigel@bandaloop-productions.co.uk
Web: www.bandaloop-productions.co.uk

Cotswold Boatmobility Yvonne Hobbs

Video production – “A day on the Canal – a user experience”

Date: 10th May 2024

Brief:

Cotswold Boatmobility are looking to update their short promotional video (2019) to support their presentations to new potential users. This will help to communicate the users experience, the logistics and what can be gained both mentally and physically from a journey on the canal to people who would benefit from the associated stimulation and interaction.

Treatment:

Video to support the Charity showing how the boats operate, the location and what people can expect to see along the canal. Video testimonials from participants and volunteers would particularly help potential new people understand the experience and how people of all abilities and age can be accommodated and benefit from the unique perspective you get from a canal journey.

By recording peoples experiences we hope to encourage others to come along and take part.

Proposal:

I propose to film a trip along the canal, interviewing participants, asking their experience of the journey, the benefits they felt they have gained and would they recommend Cotswold Boatmobility to others. The video would follow a format of filming from the tow path and bridges as well as on the water. This would be accompanied by music and interspersed with the above mentioned testimonials. We would show loading the boats, steering and paddling, and also ask the volunteers to explain the safety equipment on board as well as the umbrellas and

rugs available if needed to inform and reassure the audience. Previous footage from the first video may be used as required.

A list of questions and a shot list will be compiled and approved before the filming takes place to make sure we capture all that is needed for the programme. We are aiming for a length of 3-4 minutes.

Costing:

As a local Charity I like to support I would ask for £450.00 + VAT to cover expenses and time. I trust is acceptable and meets with the Charities approval.

Regards,

Nigel Schermuly



STONEHOUSE
TOWN COUNCIL

TOWN HALL, 1 QUEENS ROAD, STONEHOUSE, GLOUCESTERSHIRE GL10 2QA

Telephone: 01453 822070 email: townclerk@stonehousetowncouncil.gov.uk

Stonehouse Community Grant Application Form

Name of Club, Group or Organisation

STONEHOUSE WALKING FESTIVAL

Name of person submitting application (inc. position in the organisation)

RACHEL ARMSTRONG (ORGANISER)

Details of Club, Group or Organisation (please delete as appropriate)

Is your organisation:

1) Stonehouse based for Stonehouse residents

☒ YES / NO

2) a Gloucestershire Organisation serving Stonehouse

YES / NO

3) Stonehouse branch of a National Organisation

YES / NO

4) ☒ Other

PLUS ANYONE FROM FURTHER AFIELD

How much of the funds you raise is used locally?

☒ ALL / MOST / SOME / NONE

What is your total local membership?

What is your VAT status?

REGISTERED / ☒ NOT REGISTERED

What are the aims and objectives of your Organisation?

TO PROVIDE A WIDE RANGE OF WALKS FROM
STONEHOUSE TO ATTRACT A WIDE CROSS SECTION OF
THE PUBLIC BOTH LOCALLY & FURTHER AFIELD TO
ENJOY STONEHOUSE.

Details about the grant you are applying for:

To which Funding Scheme are you applying (please tick)

- Small grants (under £1000) ✓
- Large Grants (over £1000)
- Carbon Reduction Grants
- Revenue Grants

What will the grant be used for?

PRINTING BROCHURES/POSTERS

What is the total cost going to be?

CIRCA £1800.00

How much would you like Stonehouse Town Council to contribute?

£700

What funds have already been raised by your organisation towards this project?

£500 FROM STROUD DISTRICT COUNCIL. WE HAVE
APPLIED FOR LOTTERY FUNDING OF £1800.

What other fund raising efforts does your organisation intend to make apart from this application?

SEE ABOVE; WILL HEAR ABOUT LOTTERY
FUNDING IN AUGUST.

What amount does your organisation currently hold in the bank, as cash or in other balances?

£251.90

What impact will the project have on the environment?

SOME PEOPLE MAY ARRIVE FROM VARIOUS DISTANCES BY
CAR BUT WE ENCOURAGE USE OF PUBLIC TRANSPORT
IN OUR LEAFLETS

Please state here any further information, which you think, will help the Council when considering your application:

MONEY WILL GO THROUGH STONEHOUSE COMMUNITY
PARTNERSHIP

I wish to apply for a Grant from Stonehouse Town Council and certify that the information I given above is correct to the best of my knowledge and belief:

Signed

Kaehel Arberry

Date

23/05/24

STONEHOUSE COMMUNITY PARTNERSHIP BALANCE SHEET			
Accounts 2023-24			
Year ending 31st March 2024		2023-24	2022-23
Opening Balance 1 st April			3142.06
INCOME	App		
Horticultural Show & Summer Jolly	1	0.00	840.00
Stonehouse Memory Link	2	0.00	0.00
WalkFest	3	1750.00	1500.00
General Fund	5	0.00	195.18
May Day VE75 Event	8	0.00	0.00
Total Income		1750.00	2535.18
EXPENDITURE	App		
Horticultural Show & Summer Jolly	1	28.00	832.64
Stonehouse Memory Link	2	600.93	0.00
WalkFest	3	1802.90	2159.36
General Fund	5	0.00	0.00
SDC Arts Fund	6	0.00	45.18
SDC Shadow Theatre	7	0.00	150.00
May Day VE75 Event	8	0.00	0.00
Total Expenditure			3187.18
Closing balance 31st March		2431.83	2490.06
Balance on hand 31st March - Co-operative Bank		1808.23	2490.06
Cheques not presented 31st March		0.00	0.00
Cash on hand		0.00	0.00
Total Assets 31st March		1808.23	2490.06
Individual Budget Balances 31st March see page 2	App		
Events Horticultural Show	1	685.79	713.79
Stonehouse Memory Link	2	0.00	600.93
WalkFest	3	251.90	304.80
General Fund	5	726.62	726.62
May Day VE75 Event	8	143.92	143.92
Total of Balances		1808.23	2490.06
Accounts prepared by Simon Lewis			
Dated 6th April 2024			

Stonehouse Community Partnership - Accounts 2023-24		
Year ending 31st March 2024		
Individual budget totals 2023-24		
	2023-24	2022-23
Community Events Appendix 1		
Hort Show Balance on hand 31/03/23	713.79	706.43
Horticultural Show Income	0.00	840.00
Horticultural Show Expenditure	-28.00	-832.64
Balance on hand 31/03/24	685.79	713.79
Walkfest appendix 3		
Balance on hand 31/03/23	304.80	964.16
Income	1750.00	1500.00
Expenditure	-1802.90	-2159.36
Balance on hand 31/03/24	251.90	304.80
Stonehouse Memory Link appendix 2		
Balance on hand 31/03/23	600.93	600.93
Income	0.00	0.00
Expenditure	-600.93	0.00
Balance on hand 31/03/24	0.00	600.93
General Fund appendix 5		
Balance on hand 31/03/23	726.62	531.44
Income	0.00	195.18
Expenditure	0.00	0.00
Balance on hand 31/03/24	726.62	726.62
May Day VE75 Event - appendix 8		
Balance on hand 31/03/23	143.92	143.92
Income		0.00
Expenditure		0.00
Balance on hand 31/03/24	143.92	143.92
Bank Account Balances at 31st March	2023-24	2022-23
Co-op Account 65531129 as at 31st March 2024	1808.23	2490.06
Cheques not presented 31st March 2024	0.00	0
Cash on hand	0.00	0
Total Balances	1808.23	2490.06
Account balance reconciled with telephone banking 6th April 2024		
Accounts prepared by Simon Lewis		
6th April 2024		



Hopelands Preparatory School

38/40 Regent Street, Stonehouse, Gloucestershire, GL10 2AD

Friday, 24 May 2024

Dear Councillors,

RE: Hopelands Preparatory Schools' use of Laburnum Walk Playing Field.

Background:

Hopelands has existed in the community at the same location in Regent Street for 70 years, in fact this autumn we will be celebrating our 70th birthday. We are a registered charity, and our objective is:

'To promote and provide for the advancement of education (including social and physical training) and in connection therewith to conduct, carry on, acquire, and develop in the United Kingdom any school or schools for the education of children of either sex or sexes'.

However, our ethos is much more encompassing. We provide a centre focussed on traditional learning which has grown from just fifteen pupils round the dining room table to its current capacity of 81 pupils. We retain the family and homely atmosphere while continuing to achieve excellence academically and, in the arts, and sports. We take enormous pride in ensuring the children who attend Hopelands achieve a sense of belonging and community.

Our Board of Trustees and the Leadership team work hard to keep fees low to be able to make our educational offer more accessible to local families. We allocate approximately £35,000 each year to fund bursaries. In addition, we offer monthly payment plans to accommodate the needs of 30% of our families.

As a charity all our incoming resources are re-invested into the school and improving education, however we will stress that this is not in inflated wages as all our teaching staff are on salaries currently 8% behind state sector teachers.

Profile of Hopelands Pupils and Teachers:

- 31% of our families live in Stonehouse
- 95% of our families live within a 5-mile radius of Stonehouse
- 32% staff live in Stonehouse
- 88% of staff live within a 5-mile radius of Stonehouse

Current Community Support:

- We value our community and although we are a very small school (81 pupils on roll) we work hard to be supportive, below are just some of the activities we engage in:
 - Take part in the art exhibition for Stonehouse in Bloom
 - Sing to Stonehouse Pensioner Group every Christmas
 - Visit Regency Retirement Home to sing / read stories
 - Help with the gardening within the town
 - Take part in the Remembrance Service
 - Take part in the Stonehouse Goodwill evening (Friends of Hopelands have a stall and the children sing on the stage)
 - Staff support the local businesses and the school also support local businesses by holding pupil celebration lunches at the restaurants/coffee shop, use the florist, invite local

- businesses to talk to the children (dentist, share & repair, vets etc..) support the local churches
- Our pupils write Christmas cards to Stonehouse residents

Community field Requirements:

We work hard to engage our pupils in the love of sport and the vast majority of lessons take place at Hopelands. To further practice their skills and teamwork we schedule some time on the Community field, below details the approximate times we take them to the field:

Monday: 10am-11am 11.35am-11.55am 1.35pm-2pm

Wednesday* 2.45-3.30pm

*Please note there are normally fixtures taking place on a Wednesday, so it is rare that the field is used.

In total, we use the field for a potential of 2 hours and 30 minutes in a week, but due to sporting fixtures held at other schools, it is usually less than 2 hours. Over the year we are open for 35 weeks, we do not use the community field during bad weather so do not use it every week – on average approximately 25 weeks over the year. When we do take the children up there, we use a small area of the field (about a quarter) and cone it off.

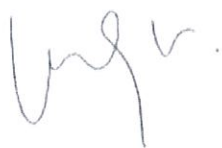
Proposal:

As a registered charity our resources are extremely tight and we are only just recovering from the impact of Covid-19, and all out-going expenditure is monitored extremely closely. Also, with the General Election in July and the Labour pledge to charge VAT on independent school fees, this will greatly threaten our existence, which would be a terrible loss to Stonehouse and the surrounding community.

Therefore, we would like to propose that we focus on further enhancing our relationship with the community through holding different activities that we may be able to offer to residents, rather than paying the council a fee. These activities can be further discussed but initial thoughts are inclusive sport activities for the elderly, language lessons etc. We believe this would be far more beneficial to the community and more in agreement with our ethos of instilling a sense of belonging with our children. We feel that in the current times, where so much isolation can cause damage to the mental health and wellbeing to people, by working with the council on this initiative would see better long-term benefits.

We look forward to hearing from you in due course.

Kind regards



Maria Boix
Head

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for the Year Ended 31 August 2022

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Report of the Trustees and

Unaudited Financial Statements for the Year Ended 31 August 2022

for

Hopelands Preparatory School

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Charitable Objects

The Objects of the Charity are set out in the Memorandum of Association and are "to promote and provide for the advancement of education (including social and physical training) and in connection therewith to conduct carry on acquire and develop in the United Kingdom any school or schools for the education of children of either sex or sexes." Within these Objects, the Charity holds restricted and unrestricted funds for special purposes in connection with the development of the schools' facilities, for bursaries and other educational purposes.

Public Benefit Aims and Intended Impact

Within these Objects the Charity's public benefit aim is to provide a first class independent education, both through strong academic tuition and through developing wider sporting, artistic and social skills in all its pupils who are between the age of 3 and 11. This is intended to provide an environment where each pupil can develop and fulfil his or her potential thus to help build self-confidence and inspire a desire to contribute to the wider community. In the furtherance of these aims, the Governors, as the charity trustees, have complied with the duty in S.4 of the Charities Act 2006 to have due regard to the Charity Commission has published general and relevant subsector guidance concerning the operation of the Public Benefit requirement under that Act.

Objectives for the year

In the Autumn 2021, the School Development Plan was presented to Governors by the Senior Management Team. Governors were considering the progress of the plan from the previous year whilst agreeing new whole school objectives for 2021-22. A supporting financial strategy to underpin the progress of the Development Plan was embedded in the review.

In particular we sought a partnership with Wisford an Independent School's group of schools who have a distinguished reputation for very high quality education and management. The Executive Chairman, Sam Antrobus, through his team has been immensely supportive of our school over the past year.

Mrs S Bradburn our Head at the school for 17 distinguished years retired. In addition to being Head Mrs Bradburn had also been a form teacher so Trustees gave considerable thought to her replacement. Hopelands was very fortunate to have two talented and highly qualified individuals. Trustees took the unusual step of making a joint headship appointment of Mrs S Jones and Mrs M Boik. In the summer term our Heads "in waiting" designed a new curriculum and school day for implementation in September 2023. Next year we will report in depth on 2023/24 but suffice to say our new leaders have taken the school forward seeing a very sharp increase in new registrations. With pupil numbers declining in previous years we have seen a significant rise.

All schools both in the state and private sector have had extraordinary financial pressures both from the fall out from Covid and the significant rise in energy costs creating inflation across the economy both here and abroad. At the time of the report and based on a number of financial models and forecasts, Governors have taken a series of steps to address the inflation developments might have over the next 12-18 months on the school's financial position. These are:

- To increase numbers on roll mentioned above in this report by improving the educational offer and marketing the school more effectively.
- A review of the school's fees structure for 2022/23
- Deferred payment and monthly payment schemes available to struggling parents to ensure the largest possible roll number is maintained

Report of the Trustees
for the Year Ended 31 August 2022

- Increased social media presence and a review of the marketing and communications strategy to work on a recruitment pipeline
- Use of reserves over next 12-18 months to counteract financial impact of rising inflation

As a result of the above measures the school has adequate resources to continue to operate for the foreseeable future and there are no material uncertainties about the school's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Over the course of the following 12-18 months, the Governors are determined to focus on:

1. Further refine the curriculum and pupil day
2. Achieve academic excellence for all pupils including those with SEN
3. Pupil recruitment and retention
4. Ensuring school infrastructure supports delivery of outstanding education (structure of the school day, building & classrooms, ICT & digital educational strategy, MIS & Office software)

The school has developed a reputation and success in students progressing to local grammar schools at the same time helping and supporting students into both the independent and state sector schools. We have a proud reputation in ensuring our students progress to the right school for them. To achieve this, we will:

1. Continue to invest in professional development ensuring that all staff are equipped with the skills needed to meet the stated aims and objectives. To adopt a financial strategy which will enable investment into staff training and development opportunities.
2. From September 2022 extend the school day from 3.30 to 3.45 and introduce a daily individualised learning programme (IL). This is based on support, extension and enrichment and will provide further opportunities for pupils to excel academically and in their personal development.
3. To maintain a high teacher-to-pupil ratio, tailoring our curricular and extra-curricular services as appropriate in each case to suit individual needs.
4. Continue to see strong investment in the curriculum - particularly in ICT
5. To continue with our financial strategy which will enable funds to be both invested from revenue and held in reserve for reinvestment into the school.

Goals and future objectives

Trustees recognise that the goals set out Autumn 2021 are both short, and medium-term goals. Future objectives will therefore be to build and develop on these goals with the addition of the following:

- To build links between parents and Governors further
- To continue to provide a warm, caring and stimulating environment
- To continue to achieve a high selective secondary school entry rate
- To continue to improve data analysis to drive performance
- To continue to focus on enhancing the school curriculum through a restructure of the school day
- To continue to provide individualised learning based upon successful differentiated teaching

Report of the Trustees
for the Year Ended 31 August 2022

Bursaries

Families who are in need of financial assistance are invited to undergo a means test which will determine the level of assistance available to them. In assessing means, the school takes a number of factors into consideration including family income, investments and savings and family circumstances, for example, dependant relatives and the number of siblings. The school has to be mindful and ensure a balance between fee-paying parents, many of whom make considerable personal sacrifices to fund their child's education, and those benefiting from the awards.

This year, the value of means tested bursaries and discounts totalled £28,487 (£32,208 in 2021) representing 4.4% (5.4% in 2021) of tuition fees. Eight pupils benefited from financial means tested assistance over the year with the result that 11% of pupils at the school benefited from the school's bursary scheme.

The Trustees view bursary awards as important in helping to ensure children from two income families who would otherwise not be able to afford the fees can access the education we offer. Bursaries are available solely on the basis of parental means or to relieve hardship where a pupil's education and future prospects would otherwise be at risk.

Information about fee assistance is made available to all current and prospective parents through the school prospectus, website and local media.

Family discounts

To underline the value we place on continuity for families, a 10% reduction in fees is offered to parents who have three or more children at the school. The school provided assistance of £583.50 to families with three or more children at the school through the school family discount policy.

Social and cultural welfare

Children from all backgrounds are welcome. The school is non-selective, and children are not required to undergo an entrance examination when joining the school although the Head may carry out an assessment to determine a pupil's educational needs. We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation, or disability. We will make reasonable adjustments to meet the needs of staff, pupils and visitors who are or become disabled. The school has a disability and accessibility plan which aims to make the school more accessible to the disabled.

Our school is committed to safeguarding and promoting the welfare of our pupils; all staff and volunteers share this commitment. Recent Ofsted and ISI inspections praised the provision made for pastoral care. Our pupils feel happy and confident and leave the school well-grounded and prepared for secondary schooling.

OBJECTIVES AND ACTIVITIES ACHIEVEMENTS AND PERFORMANCE

Activities and Achievements
Maths, Science and English are areas in which we excel but this is not at the expense of humanities, sport, music and drama. Below are the year's highlights:

English

This year in English, the school has seen a focus on writing and developing writing skills in many different ways. Reception have re-written and enacted the story of 'We're going on a Bear Hunt'. Years 1 have created information texts around fossil hunter Mary Anning. Year 2 have produced diaries around the Great Fire of London. Year 3 and Year 4, gaining inspiration through Studio Ghibli, have crafted Japanese poetry. Year 5 have written persuasive letters to school asking to let them sail around the world for a year, and finally Year 6 have created powerful speeches to persuade NASA to help us save the Earth and make contact with another planet. Something new this year has been the school's KS2 book club. As part of the book club and for the Reading Teachers - Reading Pupils Cheltenham Literacy Festival Scheme, some of our students sent their own creative pieces of writing to the authors of some of the books we have read in the club. Out of hundreds of entries, 3 of our children were selected to read their pieces to the authors on stage and share their work with them at the Everyman Theatre in June.

Another big hit with the children this year has been the Spelling Bee. Round 1 saw the children prepare from a list of set words and round 2 really tested the contestants with random challenge words associated with their year group. Many of the school's children took part in the Spelling Bee and it was wonderful seeing how encouraging and supportive they are of each other.

As part of English, before Easter Year 6 and 3 of our Year 5s entered the Stroud Schools' Mock Trials Competition. The trials tested our students', analytical skills, their ability to be interrogated under pressure and their ability to create a strong case/line of questioning in order to try to win their trial. Our pupils put in an amazing effort and both our teams won their cases which resulted in us coming 4th out of 16 schools and receiving the Celia Hargrave Shield for best small school: an award which we haven't won since 2017! An impressive achievement.

Encouraging our pupils to enjoy reading is always at the forefront of our minds and we were amazed by the many wonderful World Book Day competition entries of people reading in strange places. Diversity in the English curriculum is a priority and as well as teaching a wide range of diverse texts in the curriculum, we had the pleasure of listening to a live storyteller on World Book Day who shared several wonderful African stories.

Overall, a successful year in English.

Maths

As the year has progressed, there have been plenty of opportunities to involve maths across the curriculum. Staff have been creative in bringing maths into special days such as solving number problems and George's Marvellous Medicine recipes, finding symmetry in the letters of Shakespeare alongside writing maths sonnets, the celebration of Pi Day on March 14th and contributing to the achievement of an online Guinness World Record during National Numeracy Day in May to name but a few. There have been many opportunities for the children to use the outdoor space for maths learning as well as accurate measuring to cook and bake.

OBJECTIVES AND ACTIVITIES

As every year in Maths we held the week of inspirational maths in September for children in KS2 which proves successful year on year. Furthermore, not only Y5 and Y6 have taken part in the Primary Maths Challenge back in November 2021, but Y4 also took part in the Primary Maths Challenge, a competition released only in 2020 for lower KS2 children.

Our maths teachers have continued to access quality training to enable the delivery of an updated maths curriculum to ensure maths remains as popular across the school as it is to date.

Science

2021/22 has been another exciting one for Science at Hopelands. The children have had the opportunity to experience hands-on scientific activities. Just a small snapshot from this year has seen Reception rearing their own beautiful butterflies from tiny eggs and carefully releasing them into the wild. Year 1 has been very creative making and monitoring their own weather station as well as studying a brand-new topic on different types of vertebrates. Year 2 have had experiments almost every week and are becoming accurate at making observations and recording their findings. Year 3 and 4 have been busy carrying out experiments each Friday afternoon and were also treated to a fascinating lesson of identifying animal bones which helped bring their science work to life. Year 5 have been enjoying the new chemistry topic and the ever-popular space topic - which also saw them write some super 'Space blogs' from their future selves. Children from both Year 5 and 6 represented the school at a wildlife quiz at Chalford Primary and Year 6 had an amazing STEM Day designing keyrings to print on a 3D printer - the same technology that may eventually be used to build bases on the Moon.

The whole school got involved in COP26 in the Autumn term and we had many science lessons that week thinking about environmental problems and possible solutions.

There were two Science competitions this year, the first was part of the national LogoliftOff competition, designing a logo for the rockets that are heading into space from the UK later this summer. Pupils could enter either just the Hopelands' competition or the national competition as well. Our KS1 winners eventually got through to the regional finals of the UK competitions.

Our second competition, organised by the Royal Society of Chemistry, was also very popular and saw entries from Year 5 and 6 on the theme of 'Growth' covering everything from breeding habits of naked mole rats to the evolution of intelligence.

Finally, in the Summer term, we took a team of our Year 6 pupils to the Kings School Science and Engineering Challenge. The children had just over an hour to design and create a bridge from a tray of bits and bobs including a packet of spaghetti, some lollipop sticks and pipe-cleaners. The team worked exceptionally hard, made the third strongest bridge. They worked well as a team, listening to each other, and sharing ideas.

A truly exciting year for Science at Hopelands School.

OBJECTIVES AND ACTIVITIES

PE and Games

Following the Covid interruptions we are pleased to have some normality back in PE and Games. Throughout this year children from EYFS through to Y6 have experienced a rich and rounded curriculum and, as a school, we have participated in no fewer than 55 matches and events. We have played dodgeball, football, cricket, athletics, hockey, basketball, netball, handball, cross country, tag rugby. The children have been swimming and completed gymnastic routines. We have played competitive fixtures against other local and much larger independent and state schools with highlights including:

Beadesert at U11 football - Win
Rendcomb at U10 and U11 netball - Win
St Edward's at U8 netball - Draw
Beating Wycliffe at U11 football - Win
Rendcomb at U11 cricket - Win

Numerous wins for our U9 tag rugby team in a tag rugby festival

In addition to this, we have missed success by the narrowest of margins against an impressive performance by St Edward's and Hatherop Castle. We have competed with Berkhamstead across a range of sports and had two cross country runners qualify for the county finals with one coming close to qualifying for the national finals. We ran a keep fit club during a Friday lunch time, had the entire school running in a 'Fun Run' and ran a sports day where every child in the school contributed and earned points for their house.

PE and Games continues to be an important part of the Hopelands' education.

RE & PSHE

Talking helps, listening helps, opening the door to communication and experience always helps. There are so many elements involved with the RE and PSHE programme it is impossible to list them all, but they point in the same direction of love, acceptance, understanding, faith (both in organized belief systems and sometimes the unknown) and the huge capacity of the human spirit to be excited by the complexities, opportunities and the challenges that are always around us. Our pupils have been wonderfully open and curious as they have explored religion and PSHE this year, respectfully developing their knowledge to help them see the world around them with new eyes and listening ears. The way our pupils seek answers to new questions never fails to surprise and inspire the leadership of the school, as each lesson invites the pupils to learn, discuss, debate and reflect - resulting in confident personal perspectives that help our pupils feel valued and ready for the next step forward.

Design & Technology

In DT this year, the variety of outcomes throughout the year has been truly impressive. Pupils have got to grips with complex structures, from castles to fire engines, houses to hydro-power - the variety of projects across all age groups has fired the children's imaginations and given them the opportunity to engage a new side of their brains. Teamwork and tenacity have been needed to see ambitions come to life. There have been many intricate ideas, and so many came to full fruition through active problem solving combined with imaginative ideas for purpose, function, and the beauty of good design.

OBJECTIVES AND ACTIVITIES

Art

Almost every inch of the Sophie Hall classroom is being used as a gallery, simply because the outstanding artwork around the school is taking up all the other available display space.

Our pupils have once again tapped into their creative superpowers and have thrown their energy and vibrant imaginations into every new project, ensuring that new ways of looking and 'doing' are enthusiastically welcomed every step of the way - often with the most wonderful results.

The whole school 'Mandala' project was a new direction in the Spring Term this year, and it was a fabulous opportunity for the children to discover the wisdom of Confucius as they tapped into their personal 'mind's eye' to create intricate patterns that reflected the joy of colour and detail, and also for Year 6 pupils to be inspired by Year 1 pupils.

The school's teaching and outcomes in Art remain, once again, of the highest standards.

Financial Performance through the year

Hopelands continued to maintain tight financial control and an increase in pupil numbers returned a surplus of £13,084 (deficit of £5,587 in 2021).

The school accounted for bad debts of £0 (zero) in the year (£0 in 2021). Since 2015 when bad debts had been incurred the school has revised its fee collection policy.

The cost of Charitable activities stood at £722,760 (£666,898 in 2021). This reflects the change in pupil numbers and our continued tight financial control that ensures our fees are kept to a level that is required for the effective running of the school.

Total bank loans at year end stood at £432,304 (£467,521 in 2021). This loan is associated with the new School hall in 2007 and acquisition of the neighbouring property in April 2012 and conversion to a single building. The School continues to benefit from these investment decisions. The bank loans are secured over the charity's properties. The School has also secured the government backed Coronavirus bounce back loan of £50k. This provides further financial security during the ongoing pandemic.

Pupil Numbers and Fees

School roll fell marginally last year. At the time of writing the report a new leadership has been put in place and a new approach to marketing the school is undergoing a programme of change. We have been seeing the benefits of the new approach with numbers increasing significantly in line with our historical performance. The school's online social media presence and general increased marketing activities and the introduction of themed open mornings were being increased to continue to build on a pipeline of recruitment with the aim to increase the roll as soon as possible. This has meant that at the time of writing this report numbers are increasing again to previous years' levels for September 2023.

Parents joining the school are asked to pay a deposit on account of £300 per pupil to be credited against the pupil's last term's fees. The school fee schedule was carefully considered by Trustees and restructured in September 2021 in recognition of the challenges teacher recruitment and pay poses to the delivery of the curriculum. The school is committed to providing a work life balance for its staff which includes fair and competitive pay structures.

Hopelands Preparatory School

Report of the Trustees
for the Year Ended 31 August 2022

OBJECTIVES AND ACTIVITIES

The fees structure supports the school's development plan and increased overheads. In September 2021 the school fees were structured to the following per term:

- Pre-Preparatory (Reception) 4 to 5 Years Full Time £2,332
- Pre-Preparatory (Years 1) 5 to 7 Years Full Time £2,332
- Pre-Preparatory (Year 2) 5 to 7 Years Full Time £2,591
- Preparatory (Years 3 and 4) 7 to 9 Years Full Time £3,005
- Preparatory (Year 5 and 6) 9 to 11 Years Full Time £3,077

STRUCTURE, GOVERNANCE AND MANAGEMENT

All trustees give of their time freely and no remuneration or expenses were paid in the year. No Governor or person connected with a Governor received any benefit from either means tested bursaries or scholarships awarded to our pupils.

The trustees met as a Governing Body seven times during the year, to include but not limited to: budget approval, policy review, the school development plan and finance review.

Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 1985.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Governors monitor reserve levels by ensuring controls exist over key financial systems, and by examining the operational and business risks faced by the charity, they have established effective systems to mitigate those risks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
02598202 (England and Wales)

Registered Charity number
1007707

Registered office
38-40 Regent Street
Stonehouse
Gloucestershire
GL10 2AD

Trustees

Mr R D James Chair of Governors
Mrs T L Benson BA (Hons) CIMA
Mr JR Lawry
Mr R J Biggs Teacher
Mrs L Forsyth HR Business Partner

Company Secretary
S Jones

Hopelands Preparatory School

Report of the Trustees
for the Year Ended 31 August 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner
Mark Powell
Moore
Chartered Accountants
30 Gay Street
Bath
BA1 2PA

Approved by order of the board of trustees on23/05/2023..... and signed on its behalf by:



.....
Mr R D James - Trustee

Independent examiner's report to the trustees of Hopelands Preparatory School ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute Chartered Accountants Scotland, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Powell

Moore
Chartered Accountants
30 Gay Street
Bath
BA1 2PA

Date: 26 May 2023

Hopelands Preparatory School

Statement of Financial Activities
for the Year Ended 31 August 2022

	Notes	Unrestricted funds £	Restricted fund £	31.8.22 Total funds £	31.8.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	3,737	-	3,737	158
Charitable activities					
Direct Activities	4	732,101	-	732,101	637,901
Investment income					
Other income	3	6	-	6	2
		-	-	-	23,250
Total		735,844	-	735,844	661,311
EXPENDITURE ON					
Charitable activities					
Direct Activities	5	719,760	-	719,760	664,198
Governance Costs		3,000	-	3,000	2,700
Total		722,760	-	722,760	666,898
NET INCOME/(EXPENDITURE)		13,084	-	13,084	(5,587)
RECONCILIATION OF FUNDS					
Total funds brought forward		895,425	-	895,425	901,012
TOTAL FUNDS CARRIED FORWARD		908,509	-	908,509	895,425

The notes form part of these financial statements

Hopelands Preparatory School

Balance Sheet
31 August 2022

	Notes	Unrestricted funds £	Restricted fund £	31.8.22 Total funds £	31.8.21 Total funds £
FIXED ASSETS					
Tangible assets	10	1,095,672	-	1,095,672	1,112,354
CURRENT ASSETS					
Stocks	11	50	-	50	50
Debtors	12	38,333	-	38,333	30,421
Cash at bank		236,174	-	236,174	249,237
		274,557	-	274,557	279,708
CREDITORS					
Amounts falling due within one year	13	(59,833)	-	(59,833)	(58,284)
NET CURRENT ASSETS		214,724	-	214,724	221,424
TOTAL ASSETS LESS CURRENT LIABILITIES		1,310,396	-	1,310,396	1,333,778
CREDITORS					
Amounts falling due after more than one year	14	(401,887)	-	(401,887)	(438,353)
NET ASSETS		908,509	-	908,509	895,425
FUNDS					
Unrestricted funds:					
General fund	17			908,509	895,425
TOTAL FUNDS		908,509	-	908,509	895,425

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2022 in accordance with Section 476 of the Companies Act 2006.

The notes form part of these financial statements

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees and authorised for issue on23/05/2023..... and were signed on its behalf by:



.....
Mr R D James - Trustee

The notes form part of these financial statements

	Notes	31.8.22 £	31.8.21 £
Cash flows from operating activities			
Cash generated from operations	1	42,257	5,970
Interest paid		(10,505)	(8,345)
Net cash provided by/(used in) operating activities		31,752	(2,375)
Cash flows from investing activities			
Purchase of tangible fixed assets		(10,169)	(4,419)
Interest received		6	2
Net cash used in investing activities		(10,163)	(4,417)
Cash flows from financing activities			
Loan repayments in year		(34,652)	(27,769)
Net cash used in financing activities		(34,652)	(27,769)
Change in cash and cash equivalents in the reporting period		(13,063)	(34,561)
Cash and cash equivalents at the beginning of the reporting period		249,237	283,798
Cash and cash equivalents at the end of the reporting period		236,174	249,237

The notes form part of these financial statements

Notes to the Cash Flow Statement
for the Year Ended 31 August 2022

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES		31.8.22	31.8.21
	£	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	13,084	(5,587)	
Adjustments for:			
Depreciation charges	26,851	25,835	
Interest received	(6)	(2)	
Interest paid	10,505	8,345	
Increase in debtors	(7,912)	(4,121)	
Decrease in creditors	(265)	(18,500)	
Net cash provided by operations	42,257	5,970	

2. ANALYSIS OF CHANGES IN NET DEBT

	At 1.9.21	Cash flow	At 31.8.22
	£	£	£
Net cash	249,237	(13,063)	236,174
Cash at bank	249,237	(13,063)	236,174
Debt			
Debts falling due within 1 year	(45,439)	(1,709)	(47,148)
Debts falling due after 1 year	(422,082)	36,926	(385,156)
	(467,521)	35,217	(432,304)
Total	(218,284)	22,154	(196,130)

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 31 August 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern.

The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that as a result of the above measures the school has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the school's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property - Straight line over 50 years
Computer equipment - 25% on reducing balance

All fixed assets are initially recorded at cost.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowances for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	31.8.22	31.8.21
	£	£
Donations	3,737	158

3. INVESTMENT INCOME

	31.8.22	31.8.21
	£	£
Deposit account interest	6	2

4. INCOME FROM CHARITABLE ACTIVITIES

	31.8.22	31.8.21
	£	£
Activity		
Other incoming resources	83,427	41,244
Fees	648,674	596,657
	732,101	637,901

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Direct Activities	614,626	105,134	719,760
Governance Costs	-	3,000	3,000
	614,626	108,134	722,760

6. SUPPORT COSTS

	Management	Finance	Other	Governance costs	Totals
	£	£	£	£	£
Direct Activities	11,785	10,963	76,426	5,960	105,134
Governance Costs	-	-	-	3,000	3,000
	11,785	10,963	76,426	8,960	108,134

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.8.22	31.8.21
	£	£
Depreciation - owned assets	26,851	25,835
Independent examination fee	3,000	2,781

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2022 nor for the year ended 31 August 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2022 nor for the year ended 31 August 2021.

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

9. STAFF COSTS

	31.8.22	31.8.21
	£	£
Wages and salaries	428,960	400,333
Social security costs	24,083	23,135
Other pension costs	80,638	76,411
	<u>533,681</u>	<u>499,879</u>

The average monthly number of employees during the year was as follows:

	31.8.22	31.8.21
Management	2	2
Teachers	12	12
Other	11	11
	<u>25</u>	<u>25</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	31.8.22	31.8.21
£80,001 - £90,000	1	1

The key management personnel of the charity comprise the Trustees and the Headteacher as listed on page 10. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the charity during the year was £87,044 (2021: £83,640).

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

10. TANGIBLE FIXED ASSETS

	Freehold property	Computer equipment	Totals
	£	£	£
COST			
At 1 September 2021	1,255,956	113,447	1,369,403
Additions	750	9,419	10,169
At 31 August 2022	<u>1,256,706</u>	<u>122,866</u>	<u>1,379,572</u>
DEPRECIATION			
At 1 September 2021	159,847	97,202	257,049
Charge for year	20,434	6,417	26,851
At 31 August 2022	<u>180,281</u>	<u>103,619</u>	<u>283,900</u>
NET BOOK VALUE			
At 31 August 2022	<u>1,076,425</u>	<u>19,247</u>	<u>1,095,672</u>
At 31 August 2021	<u>1,096,109</u>	<u>16,245</u>	<u>1,112,354</u>

On 12 December 2013 certain land and buildings were valued externally at £1,185,000 as at 31 August 2013 by James Pullin (MRICS) of Bruton Knowles using the Depreciated Replacement Cost basis. This valuation was used to revalue the land and buildings in the accounts and on transition to FRS 102 has been used as deemed cost.

11. STOCKS

	31.8.22	31.8.21
	£	£
Stocks	50	50

12. DEBTORS

	31.8.22	31.8.21
	£	£
Amounts falling due within one year:		
Trade debtors	21,025	22,548
Prepayments and accrued income	6,904	7,873
	<u>27,929</u>	<u>30,421</u>

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

12. DEBTORS - continued

Amounts falling due after more than one year:

Trade debtors

31.8.22	31.8.21
£	£
<u>10,404</u>	<u>-</u>
38,333	30,421

Aggregate amounts

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Bank loans and overdrafts (see note 15)

Trade creditors

Other creditors

Accruals and deferred income

31.8.22	31.8.21
£	£
47,148	45,439
3,439	1,319
2,929	6,595
<u>6,317</u>	<u>4,931</u>
59,833	58,284

14. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

Bank loans (see note 15)

Other creditors

31.8.22	31.8.21
£	£
385,156	422,082
<u>16,731</u>	<u>16,271</u>
401,887	438,353

15. LOANS

An analysis of the maturity of loans is given below:

Amounts falling due within one year on demand:

Bank loans

31.8.22	31.8.21
£	£
<u>47,148</u>	<u>45,439</u>

Amounts falling due between two and five years:

Bank loans - 2-5 years

158,892	161,806
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Amounts falling due in more than five years:

Repayable by instalments:

Bank loans more 5 years by instalment

226,264	260,276
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Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.8.22	31.8.21
	£	£
Within one year	2,462	2,462
Between one and five years	<u>2,462</u>	<u>7,387</u>
	4,924	9,849

17. MOVEMENT IN FUNDS

	At 1.9.21 £	Net movement in funds £	At 31.8.22 £
Unrestricted funds			
General fund	895,425	13,084	908,509
TOTAL FUNDS	895,425	13,084	908,509

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	735,844	(722,760)	13,084
TOTAL FUNDS	735,844	(722,760)	13,084

Comparatives for movement in funds

	At 1.9.20 £	Net movement in funds £	At 31.8.21 £
Unrestricted funds			
General fund	901,012	(5,587)	895,425
TOTAL FUNDS	901,012	(5,587)	895,425

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds	661,311	(666,898)	(5,587)
General fund			
TOTAL FUNDS	661,311	(666,898)	(5,587)

18. EMPLOYEE BENEFIT OBLIGATIONS**Teachers' Pension Scheme**

The school participates in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the year includes employer's contributions payable to the TPS of £79,336 (2021: £75,194).

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions Valuations and Employer Cost Cap Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2022.

The Door Fundraising report – 25th March 2024

In line with our commitment to raise funds in addition to our contracted funds for the Stonehouse Youth provision, The Door has worked hard since the start of the current SLA to honour this.

Below is a summary of funds secured as well as funds we have sought that have been unsuccessful. It is worth saying that the landscape with respect to fundraising is going through a challenging time since Covid. There are several factors we are experiencing, many funders have; reviewed their priorities, lowered their eligibility thresholds for applying charities from £1m to £500k turnover (thereby excluding The Door's opportunity to apply), are now only supporting national programmes, are focusing on new innovative projects and/or have received high volume of applications. There have been very few if any opportunities to secure funding to extend existing provision (e.g. to fund additional youthwork sessions), except for the HAF fund. It is important to note that we have received funds from County Cllrs in other areas of Stroud District but have not been able to take advantage of the Build Back Better Fund in Stonehouse due to this fund being allocated elsewhere.

The focus of attention, given the constraints we have been working with, has been to source funding for projects that meet the needs presenting in youth clubs and the community.

Despite the challenges we have faced, we are pleased to have secured the funds specified below and are continuing our best endeavours towards further applications as the opportunity arises.

Successful Funds applied for directly related to youthwork provision

OPCC	£2,500	2 nd tranche of funds following application in 2022 – To work with neighbourhood police and to support young people
GCC HAF/HAP	£3,130	Holiday activities & food, Easter 2023
GCC HAF/HAP	£8,458	Holiday activities & food, Summer 2023
GCC HAF/HAP	£1,146	Holiday activities & food, Easter 2024
Gloucestershire Community Foundation	£2,470	Key Café
CHK Foundation	£20,000	Thrive Programme – coping strategies programme across Stroud District
GCC	£12,000	Substance misuse programme
National Lottery, Van Neste, GCF (high sheriff)	£7,619	Young Leaders programme
Barnwood Trust/ICB	£12,985	Digital Youthwork
Tesco Community Grants	Blue token voting in store live now in Cam	Will be for the benefit of all youthwork delivered across Stroud District
SDC & ICB	£10,000	Vaping Programme across Stroud District
Total	£80,308	

Unsuccessful Funds applied for directly related to youthwork provision

National Lottery Million Hours fund	£85,786	Additional youth club sessions & school support (across Stroud & Cotswold Districts)
Warburtons	£400	Additional kit for youth clubs
Delamere Dairy Foundation	£4,950	Youth club provision
Skipton Building Society	£5,275	Residential trip for young people
MG Owners club	No specified amount applied to be their charity of choice	Towards core costs of youth work provision
Lidl	£500	Youth work
Total	£96,911	

Successful funds applied for, related to our wider service offer, that benefits Young People & their families in Stonehouse

Gloucestershire Community Fund – Poverty hurts	£1,500	To provide essentials for families in need
Glos Health & Care NHS Foundation	£10,000	Remote support for parents
Various funders	£6,626	Parent supports groups (inc group specifically for Stonehouse)
CHK Foundation	£69,246	GMP – mentoring for girls at risk of criminal activity
Westhill Endowment	£5,000	Mentoring for boys
Total	£92,372	

NOTE: we were unsuccessful in our application to the OPCC under the Serious Violence Duty fund to support the GMP. This would have been worth £64,000.

Communication Mast

Shaded area
new 13 x 3m
extension to
existing modular
building

EXTENSION TO WELFARE
FACILITIES

Stand

Kitchen

STONEHOUSE TOWN
FOOTBALL CLUB

Stonehouse Town Football Pitch

Proposed Block Plan - 1:500



Key Plan - NTS



Rev	Date	Description
A	17.5.24	Amended to suit STFC requirements
B	21.5.24	Amended to suit STFC requirements

Notes:

- All drawings should be made on A3 or A4 paper and must be submitted in accordance with the requirements of the Building Regulations and the Building Control Authority.
- The drawings should be made on a separate sheet of paper and must be submitted in accordance with the requirements of the Building Regulations and the Building Control Authority.
- The drawings should be made on a separate sheet of paper and must be submitted in accordance with the requirements of the Building Regulations and the Building Control Authority.

Project Name: Stonehouse Town Football Club - New Hospitality Suite			
Drawing Title: Proposed Block Plan			
Status	Date	Scale	Project No.
Planning	May 24	1:500 @ A3	24-501
Rev.	Drawing No.		
B	PL-24-501-05		

