



STONEHOUSE
TOWN COUNCIL

**Minutes of a meeting of the Town Council
held on Monday 22nd April 2024, 7pm
at the Town Hall**

Present:

Councillors: Councillors: Rachel Armstrong, John Callinan, Keith Creighton, Mike Davis, Neil Gibbs, Carol Kambites (Chair of Council), Gary Powell and Wendy Thomson.

In Attendance: Town Clerk, Carlos Novoth, a representative of 'Stonehouse In Bloom' and Ward Cllr Mattie Ross and Members of the Public

Attendees were reminded that the Proceedings of the meeting could be filmed photographed or recorded.

The attending members of the public were offered an opportunity to talk at this point; they stated that they were in attendance in a listening capacity only.

- TC3221 To receive apologies.**
Apologies were received from Cllrs Debbie Curtis, Marcus Dixon, Madelaine Maraboli-Roman, Val Randell, Keith Terry and Theresa Watt.
- TC3222 To receive declarations of interest.**
Cllr Gary Powell in relation to agenda item TC3229
- TC3223 To approve the minutes of the Town Council meeting of 18th March '24.**
Council **APPROVED** the minutes as a true and accurate record of the meeting.
- TC3224 To receive a letter of thanks from Stonehouse School Trustees.**
Council appreciated the letter of thanks and thanked Stonehouse School Trustees for all the support they were showing for the community.
- TC3225 To receive reports from Chair of Town Council and town councillors.**
The Chair attended a Zoom meeting with Cllrs Debbie Curtis and Marcus Dixon with David Hawes in relation to the consultation event to be held at the Ship Inn site later in the year.

The Chair finished her update by thanking all Councillors for making the past year so productive and hoped that many would return post-election.

Cllr Wendy Thomson attended Zoom sessions on Active Travel, Bioversity Net Gain and Carbon Literacy for Town Councillors - these sessions were arranged by The Great Collaboration.

Cllr Gary Powell raised a number of concerns in relation to dog fouling at OEL, holes in the POD building, gate to the entrance of OEL playing field and the state of the red tarmacked area in the High street.

Cllr Neil Gibbs thanked Cllr Carol Kambites for her time as Chair of Council - this was agreed by all.

TC3226 To receive reports from County and District Councillors.

Cllr Ross stated that she was not made aware of the meeting (*Prior to the start of the meeting, Cllr Ross was advised that she had been copied into email providing to Town Councillors in relation to the meeting; it was suggested that she may need engage with the District Council's IT team*). Cllr Ross thanked the council for their help in dealing with a flooding issue at Meadow Road. She confirmed that one Afgan family had now settled in Stonehouse and that they felt welcomed. She also confirmed that she would be retiring as Ward Cllr for Stonehouse. Lastly, Cllr Ross asked about when the late Sue Latchford's bench would be re sited. The Clerk explained that her daughter had raised the issue many months previously - she stated that she would return to the Clerk with her preferred options to relocate the bench in due course - the office is still to hear back from her. The Chair thanked Ward Cllr for her time in post.

TC3227 To receive RFO's budget report and bank reconciliation for March '24
Council NOTED the closing balance of the bank reconciliation of £49,035.54 3(31/03/24).

The Clerk identified this AS the last budget report before the accounts were finalised on April 24th. Total income was up £21,291.94 on budget largely due to the level of interest earned on investments. Total expenditure exceeded budget by £8,069.38 by virtue of a reserve spend of £31,019.05. Electricity bills for the Pavilion had not been processed by YU Energy in light of a confusing set of circumstances - the amounts owed to YU Energy has however been taken into account within the accounts as a cost commitment.

Council NOTED the latest budget report with an 'Actual Net' Income totalling £419,452.15; an Actual Net Expenditure totalling £424,049.38 and a total Reserve Movement of £31,019.05

(The Clerk highlighted the fact that £30,000 was recently transferred from the council's CCLA account to its Lloyds bank account to support immediate future payments. The first instalment of the Precept was expected at any time - THE BUDGET REPORT FOR MARCH '24 WILL NOT SHOW THIS TRANSFER AS THE TRANSFER TOOK PLACE IN April 24).

TC3228 To approve the latest payment list.

Council APPROVED the payment list totalling £21,085.70.

MS

- TC3229** **To approve a grant application from ‘Stonehouse In Bloom’.**
The SIB representative was asked if she would like to comment on SIB’s grant application; she said she would answer any questions. Questions raised were in relation to working with schools and extending the area covered by SIB. It was explained that over the years schools had been engaged and continue to be - artwork provided by schools to enhance the town can be seen in the High street car park for example. It was explained that it would be difficult to extend the area covered by SIB as it would require additional voluntary support. SIB takes on a huge undertaking each year and are now fully extended in terms of their resources. Comment was made that SIB’s impact on the town was significant; valued by the community as a whole and for achieving recognition nationwide for representing the region as ‘Best small Town’ and its regular gold award achievements in the Heart of England competition. The Chair thanked SIB for their continued hard work within the town.
Council **APPROVED** the Application for a Revenue Grant over three years for a total of £3,000 per year.

There was an issue highlighted at this stage of the meeting relating to SIB’s efforts to fully prepare for the summer season - this related to the urgent need to erect further posts within the town centre from which to hang the council’s planters - the issue emanated from the restriction placed on the council by GCC on the use of lampposts.

A vote was cast in favour of suspending Standing Orders to discuss the installation of new planter posts.

- TC3229a** ***Installation of new planter posts - High street.***
The Clerk explained that he had tried to secure three quotations for this work. The contractors that could undertake this type of work on the highway was restricted to those that were accredited with GCC Highways. Of the four contractors approached, only one had provided a quotation - £1,135 plus vat from ‘Drew Landscaping Ltd’; one contractor confirmed that he was too busy at present. Whilst quotes were sought in a timely fashion, there is now an urgency to engage with a contractor to undertake the work.
Council **APPROVED** the award of the contract to ‘Drew Landscaping Ltd’ at a cost of £1,135 plus vat.

- TC3230** **To receive the results of the 4th quarter internal control- check.**
Cllr John Callinan undertook the latest Internal Control Check - no issues were found. The Chair thanked both Cllr Callinan and Cllr Terry’s for their work. Cllrs asked for a slight revision to the proforma used for the check to include more space for written evidence to be included in a more readable way
Council **NOTED** the latest ICC check.

- TC3231** **To receive the outcome of the Annual Internal Audit for financial year 2023/24.**

The 2023/24 internal audit was undertaken by GAPTC during March '24. This included a remote assessment coupled with a site visit to assess a number of transactional details. The auditor provided the authority with a clean bill of health with a small number of recommendations. Mention was made of the 'Exercise of Public Rights' process - this was explained. Council **NOTED** the outcome of the latest internal audit and thanked Officers for their hard work during the course of the year.

TC3232 To receive the minutes of the Business Committee meeting on 8th April '24 and approve the following recommendations:

Council received draft minutes of the Business Committee meeting of the 8th April '24

- To approve the council's latest:

(A recorded vote was requested on each of the following decisions).

- **Standing Orders**

Proposed: Cllr Gary Powell

Seconded: Cllr Keith Creighton

Voted For (7 Votes):

Cllr Rachel Armstrong

Cllr John Callinan

Cllr Keith Creighton

Cllr Mike Davis

Cllr Neil Gibbs

Cllr Carol Kambites

Cllr Gary Powell

Voted Against (1 Vote):

Cllr Wendy Thomson

Council **APPROVED** the Standing Orders

- **Financial Regulations**

Approval Proposed: Cllr John Callinan Seconded: Rachel Armstrong

Voted For (7 Votes):

Cllr Rachel Armstrong

Cllr John Callinan

Cllr Keith Creighton

Cllr Mike Davis

Cllr Neil Gibbs

Cllr Carol Kambites

Cllr Gary Powell

Voted Against (1 Vote):

Cllr Wendy Thomson

Council **APPROVED** the Financial Regulations

- **Complaints Policy**

Approval Proposed: Cllr John Callinan Seconded: Cllr Mike Davis

Voted For (7 Votes):

Cllr Rachel Armstrong

Cllr John Callinan

Cllr Keith Creighton

Cllr Mike Davis

NRB

Cllr Neil Gibbs
Cllr Carol Kambites
Cllr Gary Powell
Voted Against (1 Vote):
Cllr Wendy Thomson
Council **APPROVED** the Complaints Policy

○ **Equality and Diversity Policy**

Approval Proposed: Rachel Armstrong Seconded: Cllr Keith Creighton

Voted For (6 Votes):
Cllr Rachel Armstrong
Cllr John Callinan
Cllr Keith Creighton
Cllr Mike Davis
Cllr Neil Gibbs
Cllr Carol Kambites
Abstention: (1 Vote)
Cllr Gary Powell
Voted Against (1 Vote)
Cllr Wendy Thomson
Council **APPROVED** the Equality and Diversity Policy

○ **Financial Risk Review**

Approval Proposed: Cllr Gary Powell Seconded: Cllr Mike Davis

Voted For (7 Votes):
Cllr Rachel Armstrong
Cllr John Callinan
Cllr Keith Creighton
Cllr Mike Davis
Cllr Neil Gibbs
Cllr Carol Kambites
Cllr Gary Powell
Voted Against (1 Vote):
Cllr Wendy Thomson
Council **APPROVED** the updated Financial Risk Review

● **To approve the Clerk and Deputy Clerk as full bank Signatories for the council's Lloyds account and CCLA account as a back-up arrangement for signing off payments and money transfers**

Cllrs raised concern at the recommendation but on balance understood the basis under which it was put forward, in that, Post Election, the town council could lose its existing signatories and could be left with no way of paying suppliers. It was explained that, if agreed, this would be a short-term arrangement.

In light of concerns, the following was Proposed by Cllr Wendy Thomson and Seconded by Mike Davis:

'To approve the Clerk and Deputy Clerk as full bank Signatories for the council's Lloyds account and CCLA account as a back-up arrangement for signing off payments and money transfers subject to the authorisation of the Chair and Vice Chair of council until such time as named Cllrs are approved and installed as Full Bank Signatories'

The vote was carried in favour of **APPROVING** the proposal. It was also **RESOLVED** to place Cllr John Callinan as a full signatory going forwards in light of his guaranteed position as a Town Cllr post-Election.

- TC3233** **To receive the minutes of the Environment Committee meeting on 25th March '24**
Council received the draft minutes of the Environment Committee meeting of the 25th March '24.
- TC3234** **To resolve to act as an 'Asset Lock' in support of the SHIP Inn site project group forming a 'Community Interest Company' (CIC).**
Council **RESOLVED** to act as an 'Asset Lock for the purposes of supporting the SHIP Inn site, 'Project Group's application to form a CIC.
- TC3235** **To resolve to sign a licence agreement for the restricted use of the Ship Inn site for 'Meanwhile Use'.**
A query was raised in relation to the insurance cover for the site. It was confirmed that the council would be insured by its current insurance company however, the council is currently negotiating a new premium and so there may be additional considerations to be taken into account going forwards. The Clerk will report on this at the next full council meeting.
Council **RESOLVED** to sign the short-term licence agreement to allow restricted use of the Ship Inn site to enable continued consultation on the future use of the site for the community.
- TC3236** **To approve communications in support of the meeting's decisions.**
SHIP Inn Consultation; Stonehouse In Bloom Grant Application; Signing of Licence for Ship Inn site.
- TC3237** **Date of next meeting - Monday 13th May '24**
Council **NOTED** the date of the next meeting. The Chair thanked all those who have contributed to a really successful year.

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.

Council voted one of the removal of public from the next agenda item (TC3238); this was unanimously agreed.

MG /

TC3238 **To receive an update from HR Sub Committee meeting on Wednesday 17th April '24 and to approve its recommendations.**

The Chair of HR Sub Committee (and Chair of Council) provided a summary of discussions held by the Sub Committee in relation to a number of key matters. The following recommendations were put forward for approval by Full Town Council:

Recommendation 1: To recommend for town council to approve the additional salary costs of £20,000 above budget for the 2024/25 financial year.

Council **APPROVED** additional salary costs of £20,000 for the 2024/25 financial year to accommodate staff increment rises, maternity leave cover and national pay increases in line with Staff Contracts of Employment and staff costs relating to neonatal care - payments to be backdated to 1st April 2024.

Recommendation 2: To recommend that Council provide for these additional costs from its general reserves for the 2024/25 financial year.

Council **APPROVED** the use of General Reserves to fund the agreed £20,000 additional salary costs for financial year 2024/25.

Recommendation 3: To incorporate the additional non maternity leave related salary costs into the 2025/26 financial year's revenue budget.

Council **RESOLVED** to incorporate the additional non maternity leave related salary costs into the 2025/26 financial year's revenue budget.

Recommendation 4: To recommend award a 12 month contract to EW at a cost of £1,858 plus insurance costs of £37.50 per employee.

Whilst costs have been secured from alternative suppliers for a long-term contract, Ellis Whittam would provide the only one year contract in light of its relationship with the town council and the fact that the town council wished extend their existing contract for this period with a view to potentially combining both its HR and Health and Safety Services together at the end of the year.

Council **APPROVED** the award of the HR service contract for a period of one, commencing immediately at a cost of £1,858 plus insurance costs plus vat.





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Cllr Gary Powell raised a number of concerns in relation to dog fouling at OEL, holes in the POD building, gate to the entrance of OEL playing Field and the state of the red tarmacked area in the High street.

Cllr Neil Gibbs thanked Cllr Carol Kambites for her time as Chair of Council - this was agreed by all.

TC3226 To receive reports from County and District Councillors.

Cllr Ross stated that she was not made aware of the meeting (*Prior to the start of the meeting, Cllr Ross was advised that she had been copied into email providing to Town Councillors in relation to the meeting; it was suggested that she may need engage with the District Council's IT team*). Cllr Ross thanked the council for their help in dealing with a flooding issue at Meadow Road. She confirmed that one Afgan family had now settled in Stonehouse and that they felt welcomed. She also confirmed that she would be retiring as Ward Cllr for Stonehouse. Lastly, Cllr Ross asked about when the late Sue Latchford's bench would be re sited. The Clerk explained that her daughter had raised the issue many months previously - she stated that she would return to the Clerk with her preferred options to relocate the bench in due course - the office is still to hear back from her. The Chair thanked Ward Cllr for her time in post.

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TC3229a ***Installation of new planter posts - High street.***
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Council **APPROVED** the award of the contract to ‘Drew Landscaping Ltd’ at a cost of £1,135 plus vat.

TC3230 **To receive the results of the 4th quarter internal control- check.**
Cllr John Callinan undertook the latest Internal Control Check - no issues were found. The Chair thanked both Cllr Callinan and Cllr Terry’s for their work. Cllrs asked for a slight revision to the proforma used for the check to include more space for written evidence to be included in a more readable way
Council **NOTED** the latest ICC check.

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TC3232

To receive the minutes of the Business Committee meeting on 8th April '24 and approve the following recommendations:

Council received draft minutes of the Business Committee meeting of the 8th April '24

- **To approve the council's latest:**

(A recorded vote was requested on each of the following decisions).

- **Standing Orders**

Proposed: Cllr Gary Powell

Seconded: Cllr Keith Creighton

Voted For (7 Votes):

Cllr Rachel Armstrong

Cllr John Callinan

Cllr Keith Creighton

Cllr Mike Davis

Cllr Neil Gibbs

Cllr Carol Kambites

Cllr Gary Powell

Voted Against (1 Vote):

Cllr Wendy Thomson

Council **APPROVED** the Standing Orders

- **Financial Regulations**

Approval Proposed: Cllr John Callinan Seconded: Rachel Armstrong

Voted For (7 Votes):

Cllr Rachel Armstrong

Cllr John Callinan

Cllr Keith Creighton

Cllr Mike Davis

Cllr Neil Gibbs

Cllr Carol Kambites

Cllr Gary Powell

Voted Against (1 Vote):

Cllr Wendy Thomson

Council **APPROVED** the Financial Regulations

- **Complaints Policy**

Approval Proposed: Cllr John Callinan Seconded: Cllr Mike Davis

Voted For (7 Votes):

Cllr Rachel Armstrong

Cllr John Callinan

Cllr Keith Creighton

Cllr Mike Davis



Cllr Neil Gibbs
Cllr Carol Kambites
Cllr Gary Powell
Voted Against (1 Vote):
Cllr Wendy Thomson
Council **APPROVED** the Complaints Policy

○ **Equality and Diversity Policy**

Approval Proposed: Rachel Armstrong Seconded: Cllr Keith Creighton
Voted For (6 Votes):
Cllr Rachel Armstrong
Cllr John Callinan
Cllr Keith Creighton
Cllr Mike Davis
Cllr Neil Gibbs
Cllr Carol Kambites
Abstention: (1 Vote)
Cllr Gary Powell
Voted Against (1 Vote)
Cllr Wendy Thomson
Council **APPROVED** the Equality and Diversity Policy

○ **Financial Risk Review**

Approval Proposed: Cllr Gary Powell Seconded: Cllr Mike Davis

Voted For (7 Votes):
Cllr Rachel Armstrong
Cllr John Callinan
Cllr Keith Creighton
Cllr Mike Davis
Cllr Neil Gibbs
Cllr Carol Kambites
Cllr Gary Powell
Voted Against (1 Vote):
Cllr Wendy Thomson
Council **APPROVED** the updated Financial Risk Review

- **To approve the Clerk and Deputy Clerk as full bank Signatories for the council's Lloyds account and CCLA account as a back-up arrangement for signing off payments and money transfers**
Cllrs raised concern at the recommendation but on balance understood the basis under which it was put forward, in that, Post Election, the town council could lose its existing signatories and could be left with no way of paying suppliers. It was explained that, if agreed, this would be a short-term arrangement.

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The vote was carried in favour of **APPROVING** the proposal. It was also **RESOLVED** to place Cllr John Callinan as a full signatory going forwards in light of his guaranteed position as a Town Cllr post-Election.

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Recommendation 2: To recommend that Council provide for these additional costs from its general reserves for the 2024/25 financial year.

Council **APPROVED** the use of General Reserves to fund the agreed £20,000 additional salary costs for financial year 2024/25.

Recommendation 3: To incorporate the additional non maternity leave related salary costs into the 2025/26 financial year's revenue budget.

Council **RESOLVED** to incorporate the additional non maternity leave related salary costs into the 2025/26 financial year's revenue budget.

Recommendation 4: To recommend award a 12 month contract to EW at a cost of £1,858 plus insurance costs of £37.50 per employee.

Whilst costs have been secured from alternative suppliers for a long-term contract, Ellis Whittam would provide the only one year contract in light of its relationship with the town council and the fact that the town council wished extend their existing contract for this period with a view to potentially combining both its HR and Health and Safety Services together at the end of the year.

Council **APPROVED** the award of the HR service contract for a period of one, commencing immediately at a cost of £1,858 plus insurance costs plus vat.

Expenditure transactions - approval list

Cheque	Gross	Heading	Invoice date	Details	Cheque Total
	£2,070.84	1200	01/04/24	GAPTC - Subscription 24/25	
	£4,898.94	1070/1	02/04/24	Stroud District Council - NDR 2024/25 - TH	
	£32.35	1020	03/04/24	Workwear Express Ltd - Polo Shirts x 4	
	£277.25	2010/4	04/04/24	Gordon Ellis & Co - Hanging Basket & Car carriage - Debit Card	
	£11,337.00	1170	04/04/24	The Door - Quarter 1 - Youthwork 1st Quarter	
	£1,167.10	1180/1	04/04/24	Stroud District Council - Non-domestic rates - Pod - April 24 - Mar 25	
	£60.00	1090/2	05/04/24	Paul Crosby - Expenses - Mobile Phone Feb - Apr 2024	
	£33.00	1090/2	05/04/24	Timpson - Cylinder & Mort Keys	
	£65.63	1070/2	09/04/24	WaterPlus - April 2024 - Water - TH	
	£3.29	1090/2	09/04/24	David Marsden - Expenses - Tea Bags	
	£31.38	1150/4	09/04/24	G R Fasteners - Black Cable Ties, Zinc Hose, Clips, Glue	
	£180.00	1010/1	09/04/24	A&E Fire and Security - Fire Marshall & Warden Training DM & CN	
	£324.00	2050/3	10/04/24	Five Valleys Signs - 6 x PVC Banners & Eyelets - Verney Fields Consultation	
	£390.00	1030	10/04/24	GAPTC - Internal Audit + service	
	£88.63	1190/5	11/04/24	Fruugo - 12 x Tree Water Bags - Debit Card	
	£30.00	1090/1	12/04/24	Delta Nine Ltd - Paper - Paid by card	
	£17.80	1090/2	12/04/24	Gary Wetson - Expenses - Toilet Rolls & Milk & Disinfectant	
	£25.00	1200	12/04/24	GRCC - 24/25 - Membership renewal	
	£18.49	1090/2	27/04/24	Hurns Hardware - Batteries x 16 & Door Bolt - TH	
	£35.00	1200	29/04/24	Information Commissioners Office - Annual fee	
Sub Total	£21,085.70				
Total	£21,085.70				

Signature

Signature

Date

12/04/24 02:55 PM Vs: 8.97.02

Stonehouse Town Council

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NP 10/04/24

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve Movements	Actual Net	Balance	Bal %age
INCOME					
Town Business Committee					
100 Precept	£373,973.21	£0.00	£373,973.00	-£0.21	0.00%
105 Newsletter Advertising	£100.00	£0.00	£0.00	-£100.00	-100.00%
120 Feed-in Tariff from Town Hall	£800.00	£0.00	£829.87	£29.87	3.73%
125 Stonehouse Town FC lease	£600.00	£0.00	£600.00	£0.00	0.00%
126 STFC Water Recharge	£0.00	£0.00	£0.00	£0.00	0.00%
127 STFC Electric Recharge	£0.00	£0.00	£1,999.53	£1,999.53	100.00%
130 Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135 Phone Mast on Land	£7,000.00	£0.00	£5,998.12	-£1,001.88	-14.31%
140 Building Lease at OEL	£637.00	£0.00	£1,273.04	£636.04	99.85%
145 Magpies Social Club	£3,150.00	£0.00	£3,150.00	£0.00	0.00%
150 Community Centre Lease	£500.00	£0.00	£500.00	£0.00	0.00%
155 OEL Pitch Hire	£2,000.00	£0.00	£870.00	-£1,130.00	-56.50%
160 Misc Income	£500.00	£0.00	£1,803.28	£1,303.28	260.66%
170 Investments Interest	£0.00	£0.00	£127.85	£127.85	100.00%
171 Bank Interest - Lloyds Bank	£200.00	£0.00	£127.85	-£72.15	-36.08%
172 Bank Interest - Charity A/C	£200.00	£0.00	£0.00	-£200.00	-100.00%
173 Bank Interest - Natwest	£200.00	£0.00	£1,717.03	£1,517.03	758.52%
174 Bank interest - Cambridge BS	£200.00	£0.00	£2,073.88	£1,873.88	936.94%
175 Town Hall/Library Recharges	£3,700.00	£0.00	£2,863.55	-£836.45	-22.61%
176 Bank Interest - Nationwide	£200.00	£0.00	£3,074.03	£2,874.03	1437.02%
177 Bank Interest - Melton Building Society	£0.00	£0.00	£0.00	£0.00	0.00%

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve Movements	Actual Net	Balance	Bal %age
178 CCLA Interest	£0.00	£0.00	£16,421.48	£16,421.48	100.00%
Total Town Business Committee	£393,960.21	£0.00	£417,402.51	£23,442.30	5.95%
Town Environment Committee					
200 Stonehouse in Bloom	£1,500.00	£0.00	£0.00	-£1,500.00	-100.00%
205 Event Income/Donations	£1,200.00	£0.00	£1,140.00	-£60.00	-5.00%
205/1 Events	£0.00	£0.00	£259.64	£259.64	100.00%
205/2 Donations	£1,200.00	£0.00	£1,399.64	£199.64	16.64%
205 Total	£1,500.00	£0.00	£650.00	-£850.00	-56.67%
210 Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215 Grants	£4,200.00	£0.00	£2,049.64	-£2,150.36	-51.20%
Total Town Environment Committee	£398,160.21	£0.00	£419,452.15	£21,291.94	5.35%
Total Income					
EXPENDITURE					
Town Business Committee					
1000 Salaries	£180,000.00	£0.00	£179,353.09	£646.91	-0.36%
1000/1 Contracted staff	£0.00	£0.00	£0.00	£0.00	0.00%
1000/2 Locum	£0.00	£0.00	£0.00	£0.00	0.00%
1000/3 Short term contracted staff	£180,000.00	£0.00	£179,353.09	£646.91	-0.36%
1010 Total					
1010 Training & Recruitment	£4,000.00	£0.00	£2,833.00	£1,167.00	-29.18%
1010/1 Contracted Staff	£1,000.00	£0.00	£127.68	£872.32	-87.23%
1010/2 Councillors	£5,000.00	£0.00	£2,960.68	£2,039.32	-40.79%
1010 Total					

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve Movements	Actual Net	Balance	Bal %age
1020 Health & Safety	£2,500.00	£0.00	£583.41	£1,916.59	-76.66%
1030 Professional Fees	£8,000.00	£0.00	£6,412.40	£1,587.60	-19.85%
1040 IT support					
1040/1 General	£6,750.00	£0.00	£6,299.23	£450.77	-6.68%
1040/2 Website	£1,000.00	£0.00	£1,478.47	-£478.47	47.85%
1040/3 Newsletter	£0.00	£0.00	£0.00	£0.00	0.00%
1040/4 Phones	£1,500.00	£0.00	£464.96	£1,035.04	-69.00%
1040/5 Printing	£0.00	£0.00	£640.95	-£640.95	100.00%
1040 Total	£9,250.00	£0.00	£8,883.61	£366.39	-3.96%
1050 Office Equipment Renewals	£500.00	£0.00	£0.00	£500.00	-100.00%
1060 Grants					
1060/1 One-Offs	£10,000.00	£5,000.00	£22,136.00	-£7,136.00	71.36%
1060/2 Long-Term	£5,000.00	£0.00	£0.00	£5,000.00	-100.00%
1060 Total	£15,000.00	£5,000.00	£22,136.00	-£2,136.00	14.24%
1070 Town Hall/Library Shared Costs					
1070/1 Rates	£4,500.00	£0.00	£0.00	£4,500.00	-100.00%
1070/2 Water	£700.00	£0.00	£800.38	-£100.38	14.34%
1070/3 Electric	£3,000.00	£0.00	£2,689.97	£310.03	-10.33%
1070/4 Gas	£4,000.00	£0.00	£1,939.19	£2,060.81	-51.52%
1070/5 Interior Maintenance (reactive)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1070/6 Interior Maintenance (programmed)	£1,000.00	£0.00	£584.28	£415.72	-41.57%
1070/7 Waste Collection	£300.00	£0.00	£85.84	£214.16	-71.39%
1070/8 Security	£0.00	£0.00	£650.00	-£650.00	100.00%

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Reserve Movements	Actual Net	Balance	Bal %age
1070	Total	£14,500.00	£0.00	£6,749.66	£7,750.34	-53.45%
1080	Town Hall/Library STC costs					
1080/1	Exterior Maintenance/Cleaning	£1,000.00	£0.00	£150.00	£850.00	-85.00%
1080/2	Interior Cleaning	£1,500.00	£0.00	£1,954.31	£-454.31	30.29%
1080	Total	£2,500.00	£0.00	£2,104.31	£395.69	-15.83%
1090	Admin Expenses					
1090/1	Paper	£250.00	£0.00	£127.25	£122.75	-49.10%
1090/2	Other	£2,000.00	£0.00	£2,534.36	£-534.36	26.72%
1090/3	Printing and Delivery of Newsletters	£1,500.00	£0.00	£3,120.00	£-1,620.00	108.00%
1090	Total	£3,750.00	£0.00	£5,781.61	£-2,031.61	54.18%
1100	Mayor's Charity & Expenses	£300.00	£0.00	£66.48	£233.52	-77.84%
1110	Travel Costs/Staff & Councillors	£400.00	£0.00	£0.00	£400.00	-100.00%
1120	Election Costs	£0.00	£8,924.35	£8,924.35	£0.00	0.00%
1130	Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	-100.00%
1140	Pavilion Overheads					
1140/1	Rates	£0.00	£0.00	£0.00	£0.00	0.00%
1140/2	Water	£600.00	£0.00	£1,167.33	£-567.33	94.56%
1140/3	Electric	£8,300.00	£0.00	£5,905.56	£2,394.44	-28.85%
1140/4	Cleaning	£1,000.00	£0.00	£327.87	£672.13	-67.21%
1140/5	Maintenance (reactive)	£3,000.00	£0.00	£1,466.02	£1,533.98	-51.13%
1140/6	Maintenance (programmed)	£1,000.00	£11,604.00	£11,745.41	£858.59	-85.86%
1140/7	Waste Collection	£900.00	£0.00	£312.16	£587.84	-65.32%
1140/8	Security	£200.00	£0.00	£526.50	£-326.50	163.25%

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve Movements	Actual Net	Balance	Bal %age
1140/9 Septic Tank	£700.00	£0.00	£480.00	£220.00	-31.43%
1140 Total	£15,700.00	£11,604.00	£21,930.85	£5,373.15	-34.22%
1150 Workshop Overheads					
1150/1 Water	£0.00	£0.00	£0.00	£0.00	0.00%
1150/2 Electric	£300.00	£0.00	£0.00	£300.00	-100.00%
1150/3 Maintenance (Reactive)	£300.00	£0.00	£780.27	-£480.27	160.09%
1150/4 Maintenance (programmed)	£2,000.00	£0.00	£233.24	£1,766.76	-88.34%
1150/5 Waste Collection	£2,000.00	£0.00	£945.12	£1,054.88	-52.74%
1150/6 Security	£0.00	£0.00	£210.86	-£210.86	100.00%
1150 Total	£4,600.00	£0.00	£2,169.49	£2,430.51	-52.84%
1160 Equipment & Vehicle Costs					
1160/1 Equipment and Vehicle costs	£1,000.00	£0.00	£1,768.39	-£768.39	76.84%
1160/2 Maintenance	£1,000.00	£0.00	£715.07	£284.93	-28.49%
1160/3 Fuel	£1,000.00	£0.00	£561.50	£438.50	-43.85%
1160/4 Tax	£200.00	£0.00	£320.00	-£120.00	60.00%
1160/5 MOT/Service	£600.00	£0.00	£59.54	£540.46	-90.08%
1160 Total	£3,800.00	£0.00	£3,424.50	£375.50	-9.88%
1170 Youth Centre Workers	£54,000.00	£0.00	£55,625.11	-£1,625.11	3.01%
1180 Youth Centre Overheads					
1180/1 Rates	£1,400.00	£0.00	£0.00	£1,400.00	-100.00%
1180/2 Water	£300.00	£0.00	£2.61	£297.39	-99.13%
1180/3 Electric	£3,000.00	£0.00	£1,700.41	£1,299.59	-43.32%
1180/4 Cleaning	£1,000.00	£0.00	£983.00	£17.00	-1.70%

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve Movements	Actual Net	Balance	Bal %age
1180/5 Maintenance (reactive)	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%
1180/6 Maintenance (programmed)	£1,500.00	£0.00	£0.00	£1,500.00	-100.00%
1180/7 Waste collection	£700.00	£0.00	£109.44	£590.56	-84.37%
1180/8 Security	£500.00	£0.00	£1,211.55	-£711.55	142.31%
1180/9 IT costs	£500.00	£0.00	£797.26	-£297.26	59.45%
1180 Total	£10,900.00	£0.00	£4,804.27	£6,095.73	-55.92%
1200 Subscriptions	£3,500.00	£0.00	£2,665.96	£834.04	-23.83%
1210 Insurances					
1210/1 Public/Employee Liability	£7,000.00	£0.00	£6,239.18	£760.82	-10.87%
1210/2 Buildings	£0.00	£0.00	£0.00	£0.00	0.00%
1210/3 Vehicle	£0.00	£0.00	£0.00	£0.00	0.00%
1210 Total	£7,000.00	£0.00	£6,239.18	£760.82	-10.87%
1220 Project Planning & Delivery	£0.00	£299.00	£299.00	£0.00	0.00%
1230 Climate Change	£5,000.00	£0.00	£4,690.00	£310.00	-6.20%
Total Town Business Committee	£346,380.00	£25,827.35	£345,803.96	£26,403.39	-7.62%
Town Environment Committee					
1190 Amenity Areas					
1190/1 Grounds Maintenance (contract)	£25,000.00	£0.00	£26,242.98	-£1,242.98	4.97%
1190/2 Grounds Maintenance (in-house)	£2,000.00	£0.00	£978.09	£1,021.91	-51.10%
1190/3 Play Equipment maint/repairs/Insp	£2,500.00	£0.00	£17,993.54	-£15,493.54	619.74%
1190/4 Public Space Improvements	£5,300.00	£1,582.80	£5,377.49	£1,505.31	-28.40%
1190/5 Tree & Hedge/boundary maintenance	£6,500.00	£0.00	£3,755.70	£2,744.30	-42.22%
1190/6 Waste Collection	£5,000.00	£0.00	£5,564.00	-£564.00	11.28%

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve Movements	Actual Net	Balance	Bal %age
1190 Total	£46,300.00	£1,582.80	£59,911.80	-£12,029.00	25.98%
2000 Christmas Lights	£5,000.00	£0.00	£2,597.25	£2,402.75	-48.06%
2005 Climate Change	£2,000.00	£0.00	£2,000.00	£0.00	0.00%
2010 In Bloom					
2010/1 Contract Planting	£0.00	£2,677.98	£0.00	£2,677.98	100.00%
2010/2 Non-Contract Planting	£3,000.00	£0.00	£2,209.06	£790.94	-26.36%
2010/3 Watering Services	£3,000.00	£0.00	£0.00	£3,000.00	-100.00%
2010/4 Other	£1,000.00	£0.00	£4,206.33	-£3,206.33	320.63%
2010 Total	£7,000.00	£2,677.98	£6,415.39	£3,262.59	-46.61%
2050 Cultural Events & Studies					
2050/1 Goodwill	£5,000.00	£0.00	£4,801.10	£198.90	-3.98%
2050/2 Civic Awards	£300.00	£0.00	£111.34	£188.66	-62.89%
2050/3 Other	£3,000.00	£930.92	£1,224.54	£2,706.38	-90.21%
2050/4 Communications	£1,000.00	£0.00	£300.00	£700.00	-70.00%
2050 Total	£9,300.00	£930.92	£6,436.98	£3,793.94	-40.80%
2080 Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Planning Specialist Advice					
2090/1	£0.00	£0.00	£884.00	-£884.00	100.00%
2090/2	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Total	£0.00	£0.00	£884.00	-£884.00	100.00%
Total Town Environment Committee	£69,600.00	£5,191.70	£78,245.42	-£3,453.72	4.96%
Total Expenditure	£415,980.00	£31,019.05	£424,049.38	£44,745.37	-10.76%

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve Movements	Actual Net	Balance	Bal %age
Total Income	£398,160.21	£0.00	£419,452.15	£21,291.94	5.35%
Total Expenditure	£415,980.00	£31,019.05	£424,049.38	£22,949.67	-5.52%
Total Net Balance	-£17,819.79		-£4,597.23		

N. P. [Signature]

Bank Account Reconciled Statement

Stonehouse Town Council

01651837

30-98-29

Statement Number	48	Bank Statement No.	48
Statement Opening Balance	£12,130.31	Opening Date	01/03/24
Statement Closing Balance	£49,035.54	Closing Date	31/03/24
True/ Cashbook Closing Balance	£49,035.54		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/03/24	BGC010324HSBC	HSBC	0.00	180.00	12,310.31
01/03/24	DD010324NEST	NEST	2,017.89	0.00	10,292.42
01/03/24	DEB010324SETON	Seton	46.12	0.00	10,246.30
01/03/24	DEB010324UKOFFICE	UK Office Direct	32.11	0.00	10,214.19
04/03/24	FPI040324MAGPIES	Magpies Social Club	0.00	262.50	10,476.69
06/03/24	BGC060324EDF	EDF	0.00	247.68	10,724.37
06/03/24	FPI060324CCLA		0.00	70,000.00	80,724.37
07/03/24	DD070324O2	O2	69.02	0.00	80,655.35
08/03/24	DD080324YUENERGY	YU Energy	273.53	0.00	80,381.82
11/03/24	DD110324YUENERGY	YU Energy	467.63	0.00	79,914.19
11/03/24	DEB110324AMAZON	Amazon	32.06	0.00	79,882.13
11/03/24	FPO110324DOUGFIELD	Dougfield Plumbers Supplies	6.72	0.00	79,875.41
11/03/24	FPO110324EASYWINDOW	Easy Window Cleaning	16.80	0.00	79,858.61
11/03/24	FPO110324GCC	Gloucestershire County Council	701.14	0.00	79,157.47
11/03/24	FPO110324KIBLEC	Kiblec Electrical & Security	90.00	0.00	79,067.47
11/03/24	FPO110324SANCTUS	Sanctus Training	264.00	0.00	78,803.47
11/03/24	FPO110324SST	Stonehouse School of Trustees	1,000.00	0.00	77,803.47
11/03/24	FPO110324STROUDALARM	Stroud Alarms	44.28	0.00	77,759.19
11/03/24	FPO110324THEDOOR	The Door	866.37	0.00	76,892.82
11/03/24	FPO110324TWHAWKINS	T W Hawkins & Sons	2,478.00	0.00	74,414.82
12/03/24	DEB120324VOIPFONE	Voipfone	20.00	0.00	74,394.82
13/03/24	DEB130324WILDWOOD	Wildwood Ecology	192.00	0.00	74,202.82
14/03/24	DD140324WATERPLUS	WaterPlus	94.72	0.00	74,108.10
15/03/24	BGC150324HFT	Home Farm Trust (South West)	0.00	36.00	74,144.10

Bank Account Reconciled Statement

15/03/24	BGC150324LLOYD S	Lloyds Bank	11.50	0.00	74,132.60
20/03/24	FPO200324ADAD	All Done and Dusted	98.40	0.00	74,034.20
20/03/24	FPO200324EASYW INC	Easy Window Cleaning	16.80	0.00	74,017.40
20/03/24	FPO200324GCC	Gloucestershire County Council	165.94	0.00	73,851.46
20/03/24	FPO200324GRUND ON	Grundon Waste Management Ltd	64.79	0.00	73,786.67
20/03/24	FPO200324HMRC	HMRC	3,736.00	0.00	70,050.67
20/03/24	FPO200324JIREH	Jireh Solutions Ltd	802.48	0.00	69,248.19
20/03/24	FPO200324JMC	Jo Mew Creative	175.00	0.00	69,073.19
20/03/24	FPO200324KELL	Kellaway Building Supplies Ltd	52.57	0.00	69,020.62
20/03/24	FPO200324MDL	MDL Kelex	80.00	0.00	68,940.62
20/03/24	FPO200324MRG	MRG Systems	348.00	0.00	68,592.62
20/03/24	FPO200324PROLIF IC	Prolific Solutions (South West) Ltd	18.00	0.00	68,574.62
20/03/24	FPO200324SIB	Stonehouse In Bloom	100.00	0.00	68,474.62
20/03/24	FPO200324SLCC	SLCC Enterprises Ltd	442.00	0.00	68,032.62
20/03/24	FPO200324STL	STL Gloucester Ltd	2,341.50	0.00	65,691.12
20/03/24	FPO200324STMEN V	STM Enviromental	780.00	0.00	64,911.12
20/03/24	FPO200324STROU DALARM	Stroud Alarms	53.58	0.00	64,857.54
20/03/24	FPO200324STROU DALRMS	Stroud Alarms	90.00	0.00	64,767.54
20/03/24	FPO200324TRANSI TION	Transition Stroud	2,000.00	0.00	62,767.54
20/03/24	FPO200324TW	Theresa Watt	12.75	0.00	62,754.79
21/03/24	DD210324NEST	NEST	1,879.68	0.00	60,875.11
21/03/24	DD210324WATERP LUS	WaterPlus	276.23	0.00	60,598.88
21/03/24	DEB210324VOIPFO NE	Voipfone	8.40	0.00	60,590.48
22/03/24	DD220324WATERP LU	WaterPlus	59.52	0.00	60,530.96
22/03/24	FPI220324	Redkite Solicitors	0.00	25.00	60,555.96
25/03/24	DD250324BT	BT	194.92	0.00	60,361.04
25/03/24	SO250324SALARIE S	Staff Salaries	10,378.31	0.00	49,982.73
27/03/24	DD270324JOHNST AYTE	John Stayte Services Ltd	80.00	0.00	49,902.73
27/03/24	DEB270324GE&CO	Gordon Ellis & Co	282.00	0.00	49,620.73
28/03/24	BGC280324MELTO N	Melton Mowbray Building Society	0.00	127.85	49,748.58
28/03/24	DD280324PEAC	PEAC Finance	176.88	0.00	49,571.70
28/03/24	DD280324WATERP LUS	WaterPlus	2.61	0.00	49,569.09

Bank Account Reconciled Statement

28/03/24	SO280324PATA	PATA Payroll	65.55	0.00	49,503.54
28/03/24	SO280324UBICO	Ubico Limited	468.00	0.00	49,035.54

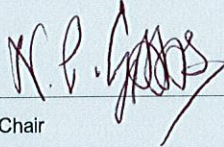
Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	33973.8	70879.03

Reconciled by Carla Swindells

Signed _____
Clerk / Responsible Financial Officer

Date _____


Chair

