



To Members of the Town Council

You are hereby summoned to attend a Town Council Meeting to be held on Monday 17th February 2025 at 7.00pm at the Town Hall, 1 Queens Road, Stonehouse

Council Members:

Councillors: John Callinan, Keren Capeling, Keith Creighton, Debbie Curtis, Marcus Dixon, Stephen Hunter, Carol Kambites, Simon MacGregor, Neil Gibbs, Val Randell, Keith Terry and Theresa Watt

All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
Wednesday 12th February '25

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

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| TC3378 | To receive apologies |
| TC3379 | To receive declarations of interest |
| TC3380 | To approve the minutes of the Town Council meeting of 20 th January '25 |
| TC3381 | To receive reports from Chair of Town Council and town councillors |
| TC3382 | To receive an update on the call for election for the town council's two Councillor vacancies |
| TC3383 | To receive reports from County and District Councillors |
| TC3384 | To receive RFO's budget report and bank reconciliation for January '25 |
| TC3385 | To approve the latest payment lists |
| TC3386 | <p>To receive the draft minutes of Business Committee meeting of 3rd February '25 and approve the following recommendation:</p> <ul style="list-style-type: none">• To approve the award of the three year contract to 'The Door' at a cost of £66,150 per year (plus inflation in years two and three); the contract price equates to Core costs of £45,750 and Provisional costs of £20,400• To approve the disposal of the listed equipment |

- To approve the latest Reserves allocation
- To approve the latest FOI Publication Scheme
- To approve the latest Transparency Code
- To approve the purchase of workshop related equipment totalling £1,791.98 plus vat, using the council's 'Mowers and Equipment' earmarked reserve.
- To approve the award of the fencing contract to protect the new sewerage pipe control unit to TEK Fencing for the total cost of £2,555 plus vat - to be funded from Earmarked reserves 'Oldends Lane Sewage Development'
- To approve the placement of an order for an annual remote monitoring and maintenance contract with TT Pumps, the pump supplier at a first year cost of £700 plus vat and 2nd and subsequent annual costs of £930 plus vat. Costs to be accommodated within the revenue budget.

Business Committee HR related recommendations to be discussed and voted on under agenda item TC3389 below

TC3387 To receive the draft minutes of Environment Committee meeting of 27th January '25.

TC3388 To note the date of the next town council meeting Monday 17th March '25

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.

TC3389 To receive an update on the HR Sub Committee business and approve recommendation in relation to the Business Support Officer role