



STONEHOUSE TOWN COUNCIL

Minutes of a Town Business Committee Meeting held on Monday 13th January 2025 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

Present: Councillors Keren Capeling, Neil Gibbs, Madelaine Maraboli-Roman, Val Randall, Keith Terry and Theresa Watt (Committee Chair).

In Attendance: Town Clerk

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

There were no members of the public in attendance

B/793 To receive apologies

Apologies were received from Cllr Carol Kambites

B/794 To receive Declarations of Interest

A declaration of interest was raised by Cllr Keren Capeling in relation to agenda item B/797

B/795 To approve minutes of Business Committee meeting held on 25th Nov'24

Committee APPROVED the minutes as a true and accurate record of the meeting

B/796 To receive the latest budget position

There were no queries

Committee NOTED the latest budget report: Actual Net Expenditure £367,824.90; Actual Net Income £421,194.88; Reserve movements £90,561.00

In light of her declared interest in Agenda Item B/797, Cllr Keren Capeling separated herself from the meeting - 7.05pm

B/797 To approve the latest BACS payment list (to include refunds for Goodwill stalls) and provide retrospective approval for Debit Card Payments

Committee APPROVED the following payments:

C. Kambites
3/2/25

BACS payments totalling £28,784.24
Debit Card Payments totalling £917,57 (Retrospective approval)
Refund payments totalling £636 (Refunds to stall holders for last minute cancellation of Goodwill event)

Total Payments £30,337.81

B/798 To note CCLAs recent update with regards compliance with the Financial Conduct Authority's (FCAs) Sustainability Disclosure Requirements (SDR) Committee NOTED the information letter from CCLA and the Clerk's report; they were grateful for CCLA's proactive stance.

B/799 To consider the recommendation of HR Sub Committee for Council approval to enter into a service contract to provide future HR and H&S advice and support

The Clerk provided an overview of the process followed to determine a suitable service provider. It was explained that the outcome of the process was presented to HR Sub Committee and a clear recommendation was made on the preferred contractor. There was concern over the longer term option of five years without a termination clause. The Clerk was tasked with seeking clarity over this issue and is awaiting a response. Committee felt that it would be prudent to secure referees from neighbouring authorities. Committee **RECOMMENDED** that subject to positive references, a contract should be awarded to the preferred contractor on a three year term with the proviso that should a termination clause be included within the contract, a five year term would be considered.

B/800 To recommend for full town council approval Business Committee's proposed budget for the 2025/26 Financial Year

The Clerk presented Committee with the outcome of the latest discussion with the Chair of Committee. The only recommended change was to increase the Youth Workers budget by a further £1,000. This was balanced against an increase in anticipated interest payment from CCLA.

Committee **RECOMMENDED**, for council approval, a budget increase for 2025/26 of £26,272.56 (6.21% increase)

B/801 Approval to seek initial legal advice on the issue of Town Green ownership

There was widespread discussion specifically in relation to a part of the town green directly in front of The Globe Public House (currently named The Goat). One member felt that the owners of the public house should be allowed to retain the grassed area - others felt that in light of the town council maintaining this area for over 100 years, it should retain the land; two court judgements had awarded the land to the town council. It was agreed that legal advice be sought to identify the process for re registering the land - once the process had been followed, a final decision on future ownership would be decided. The Clerk also advised Committee that it appeared that much of the town green had not been registered; it was agreed that this should be followed up as a priority.

Committee **RESOLVED** to seek legal assistance for this work.

C. R.

B/802 To provide an update on Stroud District Council's planned resurfacing works on the High street car park

Committee were advised that since the Clerk's report was distributed, the start date for the work had changed to April half term. It was agreed to host an information day at the town council offices to enable town residents and High street businesses to have their say about the potential closure of the car park whilst the work was underway. It was acknowledged that SDC were making plans to allow visitors to access the doctors surgery during the closure through an alternative route and also to try and secure alternative short term parking for shoppers and businesses during this time - a number of potential options for alternative parking was identified. Committee AGREED to host an information day in February to allow shoppers and business owners to engage with SDC officers and their contractors; the information day would include SDC officers discussing future parking restrictions at this car park.

B/803 To approve a formal response to the 'Western Gateway Strategic Plan' (Rail network) consultation

Cllrs Carol Kambites and Theresa Watt had prepared a formal draft response to the consultation.

Committee AGREED that the response should be submitted subject to final amendments

B/804 To receive a letter of thanks and the latest annual report from 'Stonehouse Gardening Club'

Committee acknowledged the excellent work being undertaken by the Gardening Club and thanked them for their detailed feedback

B/805 To receive updates from the following working groups:

1. Climate Change Action Forum

The e bike scheme appeared to have received a reasonable uptake

2. Communications

No update

3. Oldends Lane Development

The Clerk provided an overview of the new soon to be commissioned sewer line. The next step will be to consider the future of the septic tank in addition to monitoring arrangements for the new pipeline

3. Support Stonehouse

Cllr Keith Creighton is finalising the warm spaces leaflet for distribution

4. Youth

A preferred contractor has been recommended by the Youth working group following their evaluation of the tenders. The recommendation to be presented to Business Committee at its meeting on the 3rd February

5. Policy

Cllr Keith Terry has agreed to join the policy working group to help catch up on the workload. The Clerk is to forward details of the policies needing review to Cllrs Keith Terry and Theresa Watt

C. K

6. Internal Audit Panel

Cllr Keith Terry to complete the ICC checks for the third quarter over the coming week

7. Court View

Despite of several ongoing attempts to speed up the transfer process, neither Taylor Wimpey nor their agents 'JLES' are responding with positive action at this time

B/806 To note the date of the next meeting - Monday 3rd February 2025

Committee **NOTED** the date and time of the next meeting

C. K.

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

INCOME		2024/2025	Reserve	Actual Net	Balance	Bal %age
Town Business Committee						
100	Precept	£383,870.25	£0.00	£383,870.00	£0.25	0.00%
105	Newsletter Advertising	£100.00	£0.00	£0.00	£100.00	-100.00%
120	Feed-in Tariff from Town Hall	£800.00	£0.00	£787.74	£12.26	-1.53%
125	Stonehouse Town FC lease	£600.00	£0.00	£0.00	£600.00	-100.00%
126	STFC Water Recharge	£200.00	£0.00	£200.00	£0.00	0.00%
127	STFC Electric Recharge	£1,500.00	£0.00	£1,573.38	£73.38	4.89%
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135	Phone Mast on Land	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
140	Building Lease at OEL	£637.00	£0.00	£637.00	£0.00	0.00%
145	Magpies Social Club	£3,150.00	£0.00	£2,362.50	£787.50	-25.00%
150	Community Centre Lease	£500.00	£0.00	£500.00	£0.00	0.00%
155	OEL Pitch Hire	£2,000.00	£0.00	£2,815.00	£815.00	40.75%
160	Misc Income	£500.00	£0.00	£7,968.99	£7,468.99	1493.80%
170	Investments Interest	£0.00	£0.00	£0.00	£0.00	0.00%
171	Bank Interest - Lloyds Bank	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
172	Bank Interest - Charity A/C	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
173	Bank Interest - Natwest	£1,000.00	£0.00	£5.79	£994.21	-99.42%
174	Bank interest - Cambridge BS	£1,000.00	£0.00	£2,547.91	£1,547.91	154.79%
175	Town Hall/Library Recharges	£3,400.00	£0.00	£1,569.57	£1,830.43	-53.84%
176	Bank Interest - Nationwide	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
177	Bank Interest - Melton Building Society	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%

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Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

		2024/2025	Reserve	Actual Net	Balance	Bal %age
178	CCLA Interest	£10,000.00	£0.00	£16,357.00	£6,357.00	63.57%
Total Town Business Committee		£414,257.25	£0.00	£421,194.88	£6,937.63	1.67%
EXPENDITURE						
Town Business Committee						
1000	Salaries					
1000/1	Contracted staff	£205,000.00	£0.00	£159,275.14	£45,724.86	-22.30%
1000/2	Locum	£0.00	£0.00	£135.00	-£135.00	100.00%
1000/3	Short term contracted staff	£0.00	£0.00	£0.00	£0.00	0.00%
1000	Total	£205,000.00	£0.00	£159,410.14	£45,589.86	-22.24%
1010	Training & Recruitment					
1010/1	Contracted Staff	£3,000.00	£0.00	£819.63	£2,180.37	-72.68%
1010/2	Councillors	£1,000.00	£0.00	£485.00	£515.00	-51.50%
1010	Total	£4,000.00	£0.00	£1,304.63	£2,695.37	-67.38%
1020	Health & Safety	£2,500.00	£0.00	£230.69	£2,269.31	-90.77%
1030	Professional Fees	£8,000.00	£375.00	£3,690.50	£4,684.50	-58.56%
1040	IT support					
1040/1	General	£6,750.00	£0.00	£2,737.76	£4,012.24	-59.44%
1040/2	Website	£1,300.00	£0.00	£1,379.80	-£79.80	6.14%
1040/3	Newsletter	£0.00	£0.00	£1,896.00	-£1,896.00	100.00%
1040/4	Phones	£1,500.00	£0.00	£134.10	£1,365.90	-91.06%
1040/5	Printing	£0.00	£0.00	£905.90	-£905.90	100.00%
1040	Total	£9,550.00	£0.00	£7,053.56	£2,496.44	-26.14%
1050	Office Equipment Renewals	£500.00	£2,838.87	£3,307.86	£31.01	-6.20%

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Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1060 Grants					
1060/1 One-Offs	£10,000.00	£10,000.00	£17,547.00	£2,453.00	-24.53%
1060/2 Long-Term	£7,400.00	£0.00	£3,000.00	£4,400.00	-59.46%
1060 Total	£17,400.00	£10,000.00	£20,547.00	£6,853.00	-39.39%
1070 Town Hall/Library Shared Costs					
1070/1 Rates	£4,500.00	£0.00	£4,898.94	£-398.94	8.87%
1070/2 Water	£700.00	£0.00	£623.54	£76.46	-10.92%
1070/3 Electric	£3,000.00	£0.00	£2,281.82	£718.18	-23.94%
1070/4 Gas	£3,000.00	£0.00	£1,253.84	£1,746.16	-58.21%
1070/5 Interior Maintenance (reactive)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1070/6 Interior Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1070/7 Waste Collection	£300.00	£0.00	£0.00	£300.00	-100.00%
1070/8 Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1070 Total	£13,700.00	£0.00	£9,058.14	£4,641.86	-33.88%
1080 Town Hall/Library STC costs					
1080/1 Exterior Maintenance/Cleaning	£1,000.00	£0.00	£180.00	£820.00	-82.00%
1080/2 Interior Cleaning	£1,700.00	£0.00	£1,313.95	£386.05	-22.71%
1080 Total	£2,700.00	£0.00	£1,493.95	£1,206.05	-44.67%
1090 Admin Expenses					
1090/1 Paper	£250.00	£0.00	£119.57	£130.43	-52.17%
1090/2 Other	£1,000.00	£0.00	£1,555.42	£-555.42	55.54%
1090/3 Printing and Delivery of Newsletters	£4,000.00	£0.00	£1,370.00	£2,630.00	-65.75%

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Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

		2024/2025	Reserve	Actual Net	Balance	Bal %age
1090/4	Travel expenses	£0.00	£0.00	£43.65	£43.65	100.00%
1090	Total	£5,250.00	£0.00	£3,088.64	£2,161.36	-41.17%
1100	Mayor's Charity & Expenses	£300.00	£0.00	£55.25	£244.75	-81.58%
1110	Travel Costs/Staff & Councillors	£400.00	£0.00	£0.00	£400.00	-100.00%
1120	Election Costs	£0.00	£0.00	£0.00	£0.00	0.00%
1130	Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	-100.00%
1140	Pavilion Overheads					
1140/1	Rates	£0.00	£0.00	£0.00	£0.00	0.00%
1140/2	Water	£1,200.00	£0.00	£664.68	£535.32	-44.61%
1140/3	Electric	£6,300.00	£0.00	£4,498.75	£1,801.25	-28.59%
1140/4	Cleaning	£1,000.00	£0.00	£512.24	£487.76	-48.78%
1140/5	Maintenance (reactive)	£2,000.00	£0.00	£642.45	£1,357.55	-67.88%
1140/6	Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1140/7	Waste Collection	£500.00	£0.00	£46.14	£453.86	-90.77%
1140/8	Security	£200.00	£0.00	£90.00	£110.00	-55.00%
1140/9	Septic Tank	£700.00	£0.00	£185.00	£515.00	-73.57%
1140	Total	£12,900.00	£0.00	£6,639.26	£6,260.74	-48.53%
1150	Workshop Overheads					
1150/1	Water	£0.00	£0.00	£0.00	£0.00	0.00%
1150/2	Electric	£300.00	£0.00	£0.00	£300.00	-100.00%
1150/3	Maintenance (Reactive)	£300.00	£0.00	£1,242.30	£-942.30	314.10%
1150/4	Maintenance (programmed)	£1,000.00	£0.00	£192.88	£807.12	-80.71%
1150/5	Waste Collection	£2,000.00	£0.00	£1,229.91	£770.09	-38.50%

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Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

		2024/2025	Reserve	Actual Net	Balance	Bal %age
1150/6	Security	£200.00	£0.00	£20.00	£180.00	-90.00%
1150	Total	£3,800.00	£0.00	£2,685.09	£1,114.91	-29.34%
1160	Equipment & Vehicle Costs					
1160/1	Equipment and Vehicle costs	£1,000.00	£0.00	£124.74	£875.26	-87.53%
1160/2	Maintenance	£1,000.00	£0.00	£795.83	£204.17	-20.42%
1160/3	Fuel	£1,000.00	£0.00	£499.80	£500.20	-50.02%
1160/4	Tax	£200.00	£0.00	£335.00	-£135.00	67.50%
1160/5	MOT/Service	£600.00	£0.00	£473.60	£126.40	-21.07%
1160	Total	£3,800.00	£0.00	£2,228.97	£1,571.03	-41.34%
1170	Youth Centre Workers	£61,000.00	£0.00	£41,596.00	£19,404.00	-31.81%
1180	Youth Centre Overheads					
1180/1	Rates	£1,400.00	£0.00	£1,167.10	£232.90	-16.64%
1180/2	Water	£300.00	£0.00	£178.39	£121.61	-40.54%
1180/3	Electric	£2,500.00	£0.00	£1,156.44	£1,343.56	-53.74%
1180/4	Cleaning	£1,000.00	£0.00	£788.85	£211.15	-21.12%
1180/5	Maintenance (reactive)	£2,000.00	£0.00	£295.00	£1,705.00	-85.25%
1180/6	Maintenance (programmed)	£1,500.00	£0.00	£0.00	£1,500.00	-100.00%
1180/7	Waste collection	£700.00	£0.00	£22.55	£677.45	-96.78%
1180/8	Security	£500.00	£0.00	£641.55	-£141.55	28.31%
1180/9	IT costs	£500.00	£0.00	£763.94	-£263.94	52.79%
1180	Total	£10,400.00	£0.00	£5,013.82	£5,386.18	-51.79%
1200	Subscriptions	£3,500.00	£0.00	£2,815.84	£684.16	-19.55%
1210	Insurances					

C.K.

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1210/1 Public/Employee Liability	£7,000.00	£0.00	£7,124.37	-£124.37	1.78%
1210/2 Buildings	£0.00	£0.00	£0.00	£0.00	0.00%
1210/3 Vehicle	£0.00	£0.00	£0.00	£0.00	0.00%
1210 Total	£7,000.00	£0.00	£7,124.37	-£124.37	1.78%
1220 Project Planning & Delivery					
1220/1 OEL Car Park	£0.00	£54,406.11	£65,162.97	-£10,756.86	100.00%
1220/2 Stagholt	£0.00	£0.00	£2,357.20	-£2,357.20	100.00%
1220/3 Ship Inn site	£0.00	£12,941.02	£12,961.02	-£20.00	100.00%
1220/4 Court View	£0.00	£0.00	£0.00	£0.00	0.00%
1220/5 Great Oldbury	£0.00	£10,000.00	£10,000.00	£0.00	0.00%
1220 Total	£0.00	£77,347.13	£90,481.19	-£13,134.06	100.00%
1230 Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	-100.00%
Total Town Business Committee	£376,880.00	£90,561.00	£367,824.90	£99,616.10	-26.43%

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Stonehouse Town Council

Expenditure transactions - approval list

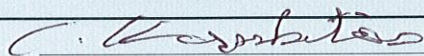
Start of year 01/04/24

Supplier totals will include confidential items

BACS Payments

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4109		£108.00	1180/4	05/12/24	All Done and Dusted - November 2024 - Pod cleaning	154
4144		£108.00	1180/4	02/01/25	All Done and Dusted - December 2024 - Pod cleaning	207
		£216.00			All Done and Dusted - Total	
4117		£12,631.54	1220/1	10/12/24	Cambrian Civil Engineering - Drainage & Pumping Station STFC - Variations 1 & 2	32
		£12,631.54			Cambrian Civil Engineering - Total	
4116		£43.65	1090/4	09/12/24	Carlos Novoth - Travel Expenses - ROSPA course, Swindon	
		£43.65			Carlos Novoth - Total	
4130		£1,807.00	1060/1	12/12/24	Citizens Advice - Grant - Approved BC 4th November 2024 B/787	
		£1,807.00			Citizens Advice - Total	
4111		£21.60	1080/1	06/12/24	Easy Window Cleaning - December 2024 -TH	24564
4112		£48.00	1140/4	06/12/24	Easy Window Cleaning - Pavilion Velux cleaning - ad hoc	24563
4139		£21.60	1080/1	23/12/24	Easy Window Cleaning - January 2025 - TH	24906
		£91.20			Easy Window Cleaning - Total	
4110		£25.62	1150/4	05/12/24	G R Fasteners - Multi use maintenance aerosol & PTFE spray	869448
		£25.62			G R Fasteners - Total	
4138		£179.89	1080/2	23/12/24	Gloucestershire County Council - December 2024 - TH Cleaning	1800793091
		£179.89			Gloucestershire County Council - Total	
4108		£64.79	1150/5	05/12/24	Grundon Waste Management Ltd - November 2024 - Waste - Workshop	PSI-1181163
4152		£35.68	1150/5	07/01/25	Grundon Waste Management Ltd - Dec '24 - Waste - Workshop	PSI-1205385
		£100.47			Grundon Waste Management Ltd - Total	
4126		£78.00	1140/5	12/12/24	Hogg and Smith - Repair leak in Pavilion changing rooms	2824
		£78.00			Hogg and Smith - Total	
4142		£353.35	1040/1	02/01/25	Jireh Solutions Ltd - January 2025 - Contract	31585
		£353.35			Jireh Solutions Ltd - Total	

Signature



Signature

Date

3/2/25

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

BACS Payments

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4119		£275.00	1040/2	11/12/24	Jo Mew Creative - Oct & Nov 2024 - Website management & Goodwill designs	1095
4127		£150.00	1040/2	12/12/24	Jo Mew Creative - September 2024 - Website management & SIB banner design	1093
		£425.00			Jo Mew Creative - Total	
4151		£48.87	1220/1	03/01/25	John Callinan - Expenses - OEL Pump Supply	
		£48.87			John Callinan - Total	
4125		£17.15	1150/3	12/12/24	Kellaway Building Supplies Ltd - Pan and brush set, roof and gutter sealant	2937696
		£17.15			Kellaway Building Supplies Ltd - Total	
4156		£900.00	1190/4	07/01/25	London Hearts - Mindray C1A Fully Automatic Defibrillator & External Heated Cabinet - Partially Funded	9435
		£900.00			London Hearts - Total	
4129		£1,000.00	1060/1	12/12/24	Night Angels - Grant - Approved BC 4th November 2024 B/787	
		£1,000.00			Night Angels - Total	
4153		£82.01	1040/5	07/01/25	Prolific Solutions (South West) Ltd - Dec '24 - Printer TH	11295
		£82.01			Prolific Solutions (South West) Ltd - Total	
4128		£2,000.00	1060/1	12/12/24	Stonehouse Community Association - Grant - Approved BC 4th November 2024 B/787	
		£2,000.00			Stonehouse Community Association - Total	
4118		£78.00	1090/2	11/12/24	Stroud Alarms - Attended Site - connected Pod & TH to PSS software	60799
4149		£612.00		03/01/25	Stroud Alarms - Annual Contract - 01/02/25 - 31/01/26	60953
	1	£108.00	1140/8		Pavilion Annual Contract - 01/02/25 - 31/01/26	
	2	£24.00	1150/6		Workshop Annual Contract - 01/02/25 - 31/01/26	
	3	£480.00	1180/8		Pod Annual Contract - 01/02/25 - 31/01/26	
		£690.00			Stroud Alarms - Total	
4114		£2,850.00	1190/1	09/12/24	T W Hawkins & Sons - Dec 2024 - Contract mowing & provisional area	13736
		£2,850.00			T W Hawkins & Sons - Total	
4134		£2,288.64	1220/2	17/12/24	Wildwood Ecology - Stagholt - Habitat condition assessment, Ecological Appraisal and Consultancy, BNG watercourse module, Project Management,	3253

Signature

C. K...

Signature

Date

3/2/25

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

BACS Payments

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		£2,288.64			Wildwood Ecology - Total	
		£2,955.85			Confidential	
Total		£28,784.24				

Signature C. K. [Signature]
Date 3/2/25

Signature _____

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

Debit Card Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4148		£10.32	1090/2	02/01/25	Fast Keys - Rectangular Faced Wooden Pedestal Lock - Desk Town Hall	333880
		£10.32			Fast Keys - Total	
4115		£576.00	1160/2	09/12/24	Peugeot Ext Warranty - Peugeot Van Warranty Extension - Dec 24 - Dec 25	
		£576.00			Peugeot Ext Warranty - Total	
4155		£218.05	1220/1	07/01/25	Rexel - Various electrical components - OEL	453586352
		£218.05			Rexel - Total	
4135		£39.99	1090/2	17/12/24	Screwfix - Tool Kit for Town Hall	20129659930
		£39.99			Screwfix - Total	
4133		£73.21	1090/2	17/12/24	Viking - Stationery - pads, desk calculator, scissors, Tippex (Transaction is 0.01p more than the invoice. Edge amended to match actual transaction.)	5204115
		£73.21			Viking - Total	
Total		£917.57				

Signature

C. K. [Signature]

Signature

Date

3/2/25