STONEHOUSE
TOWN COUNCIL

Minutes of a Town Business Committee Meeting held on Monday 8th September 2025 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

Present: Councillors John Callinan, Keren Capeling, Neil Gibbs, Carol Kambites, Val Randall, Keith Terry, Carol Trim and Theresa Watt (Committee Chair).

In Attendance: Town Clerk; Glos County Cllr Dean Botterhill, representatives from 'Stonehouse in Bloom', 'Sunflower Suicide Support' and 'Insight' and, Cllr Keith Terry as Chair of Stonehouse Community Centre

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

The owner of Harper Field Auctioneers spoke about his wish to develop the remaining area (1 - 3 acres) of land purchased for his new business in a way that would compliment the town and its needs. Retailers are now approaching the owner to purchase this land and so he is providing the town council with an opportunity to establish the kinds of use that might specifically benefit the community ie electric vehicle charging for local trades, care home, national retailing unit etc. The owner explained that he would benefit from further exploratory discussions with the town council. This was well received by the committee who would be willing to have those discussions. The Chair thanked the representative for talking to the council.

B/886 To receive apologies
There were no apologies

B/887 To receive Declarations of Interest
Cllrs Keith Terry and Keren Capeling declared an interest in agenda item B/899 in light of their positions on the Board of Trustees of Stonehouse Community Association

B/888 To approve the minutes of the Business Committee meeting held on 7th July '25
Committee APPROVED the minutes as a true and accurate record of the meeting

6/10/25

Following agreement, the Chair brought forward agenda item B/895

B/895 To approve the following grant applications:

- **Stonehouse in Bloom**
  The grant is to pay for the plants within the hanging baskets and planters. SIB have reduced the council's total cost for maintaining its planters significantly over the years through volunteer work.
  There was a question in relation to the type of plants (more sustainable) used in the baskets and planters to reduce the need to water to the current level. The water used is a mix of mains water and grey water. It was suggested that the council should consider the benefits offered by SIB in the widest context. There was a question in relation to whether there was an official mechanism for discussing issues SIB and the council - whilst not necessarily official, Officers commented that discussions were being had with SIB. There is to be a report coming to council that will consider the impact of SIB's work on council's staffing and other aspects of its day to day operations.
  Committee **APPROVED** a three revenue grant of £3,000 per annum for the financial years 2025, 2026 and 2027 from the long term grants budget

- **Transition Stroud**
  Committee **APPROVED** a funding grant of £390 to fund the purchase of litter picking equipment and educations resources in support of raising awareness of litter amongst young people.

- **Sunflower Suicide Support**
  Committee welcomed the work carried and the support provided by the organisation.
  Committee **APPROVED** the funding grant of £1,000 to deliver suicide awareness training to the community

- **Insight Gloucestershire**
  The Organisation has just opened its first charity shop in Stroud; they are using the shop to demonstrate their equipment for visually impaired people. It was thought that Stonehouse had a high percentage of parishioners that had some form of visual impairment and so could take advantage of 'Insights' support
  Committee **APPROVED** a funding grant of £1,000 to provide face to face support for the blind and visually impaired people within the county.

B/889 To receive the latest budget position

Committee **NOTED** the latest budget position with the total 'Actual Net' Expenditure of £192,219.04; total 'Actual Net Income of £218,013.73 and a total reserve movement of £9,396.52.

B/890 To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments

Committee **APPROVED** BACS payments totalling £11,419.46. Committee also **RETROSPECTIVELY APPROVED** Debit Card payments totalling £696.19.

B/891 To receive an update on a refund from Lloyds bank in relation to an RBL payment

Committee **NOTED** the refund of £500 through Lloyds Bank from the Royal British Legion (Poppy Appeal)

B/892 To receive an update on the By-election recharge from Stroud District Council

Committee **NOTED** the total cost of the By-election recharge by SDC totalling £8,301.08 plus vat

B/893 To receive an update on a change of contractor to provide sanitary services

Committee **NOTED** the reason for the change in contractor and the cost of the service over the next three financial years totalling £76.44 plus vat per year.

B/894 To receive a recommendation from the Climate Change Working Group to approve attendance of a town councillor on a 'Train the trainer' course provided by Lighthouse Sustainability

Committee saw the benefits to the community of the recommended training. The budget allocated for Councillor training currently stands at £500 but the training budget as a whole can accommodate the additional cost.

Committee **APPROVED** the 'Train the Trainer' training course at a cost of £750 plus vat

B/895 To approve the following grant applications:

- **Stonehouse in Bloom**
- **Transition Stroud**
- **Sunflower Suicide Support**
- **Insight Gloucestershire**

This agenda item was brought forward - see above for details

B/896 To consider the purchase of land owned by Stroud District Council at Juniper way

Committee appreciated the advanced notice of the land being sold and thanked the District council for informing the council. However Committee could not see a benefit to owning the land. Officers to notify the District Council.

B/897 To recommend for council approval the purchase of a new ride on skid steer mower

Committee to **RECOMMEND** the purchase of a new skid steer ride on mower to support the council's grounds maintenance efforts at a total cost of £4,199 plus vat.

B/898 To recommend for council approval the council's revised Standing Orders
The Policy working group felt that it was better to return to NALC's model SOs as there was a clear re write of the document by NALC. Officers to send the Model SOs from NALC and the current version of the council's SOs to all Cllrs to consider.
Committee has DEFERRED the decision to the next meeting.

B/899 To receive an update on the latest position on Stonehouse Community Centre
Cllr Keith Terry provided an overview of the work undertaken since agreeing to be Chair of the Association.

B/900 To recommend to full council the disposal of the Youth Pod shipping container
Committee to **RECOMMEND** the disposal of the metal container and invest any proceeds from its sale into improving the facilities around the Youth Pod.

B/901 To receive updates from the following working groups:

1. **Climate Change Action Forum**
   Update provided following a recent meeting
2. **Communications**
   No update
3. **Oldends Lane Development**
   The WG has not met
4. **Support Stonehouse**
   The WG has not met
5. **Youth**
   Quarterly meeting to be held on 17th September
6. **Policy**
   Ongoing
7. **Internal Audit Panel**
   A report is due on a recent audit
8. **Local Government Review**
   Recent GAPTC meeting this matter was discussed very usefully

Committee voted on excluding Members of the public from the meeting (there were none) due to the sensitive nature of the information being discussed.

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.

B/902 **To receive an update from HR Sub Committee and approve its recommendations.**

1. **To recommend to full town council increment rises for the Project Officer, Deputy Clerk and the Town Clerk**
   Committee **APPROVED** the recommendation

2. **To note the NJC agreed National pay rise for 2025/26 and its application to all staff from 1st April '25**
   Committee **NOTED** the National pay rise and its application from 1st April 2025

3. **To recommend to Full Town Council to increase the Council's current salaries budget by £2,500 to reflect the revised cost to the authority of the combined increment rise and National Pay rise**
   Committee to **RECOMMEND** an increase in the council's current salaries budget by £2,500 to reflect the revised cost to the authority of the combined increment rises and National pay rise for 2025/26

4. **To approve an increase to the phone allowance for three staff members to £12.50 per month and to have this backdated to April '25**
   Business Committee **APPROVED** the increase in monthly phone allowance to £12.50 for staff authorised to use their personal phones for council business

5. **To approve the closure of the town hall on Monday 29th December 2025 and Friday 2nd January 2026.**
   Committee **APPROVED** the closure of the town hall on Monday 29th December 2025 and Friday 2nd January 2026

B/903 **To note the date of the next meeting - Monday 6th October 2025**
Committee NOTED the date of the next meeting

CPWatt 6/10/25

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/25 and 03/09/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve	Actual Net	Balance	Bal %age
INCOME						
Town Business Committee						
100	Precept	£410,143.00	£0.00	£205,066.50	-£205,076.50	-50.00%
105	Newsletter Advertising	£100.00	£0.00	£0.00	-£100.00	-100.00%
120	Feed-in Tariff from Town Hall	£800.00	£0.00	£350.21	-£449.79	-56.22%
125	Stonehouse Town FC lease	£600.00	£0.00	£0.00	-£600.00	-100.00%
126	STFC Water Recharge	£200.00	£0.00	£0.00	-£200.00	-100.00%
127	STFC Electric Recharge	£2,000.00	£0.00	£1,033.96	-£966.04	-48.30%
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135	Phone Mast on Land	£6,000.00	£0.00	£0.00	-£6,000.00	-100.00%
140	Building Lease at OEL	£637.00	£0.00	£0.00	-£637.00	-100.00%
145	Magpies Social Club	£2,000.00	£0.00	£1,312.50	-£687.50	-34.38%
150	Community Centre Lease	£500.00	£0.00	£0.00	-£500.00	-100.00%
155	OEL Pitch Hire	£3,000.00	£0.00	£115.00	-£2,885.00	-96.17%
160	Misc Income	£500.00	£0.00	£2,351.08	£1,851.08	370.22%
170	Investments Interest	£0.00	£0.00	£0.00	£0.00	0.00%
171	Bank Interest - Lloyds Bank	£0.00	£0.00	£0.00	£0.00	0.00%
172	Bank Interest - Charity A/C	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
173	Bank Interest - Natwest	£0.00	£0.00	£0.00	£0.00	0.00%
174	Bank interest - Cambridge BS	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
175	Town Hall/Library Recharges	£3,000.00	£0.00	£1,286.96	-£1,713.04	-57.10%
176	Bank Interest - Nationwide	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
177	Bank Interest - Melton Building Society	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%

6/10/25

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/25 and 03/09/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve	Actual Net	Balance	Bal %age
178	CCLA Interest	£21,000.00	£0.00	£6,497.52	-£14,502.48	-69.06%
Total Town Business Committee		£458,480.00	£0.00	£218,013.73	-£240,466.27	-52.45%
EXPENDITURE						
Town Business Committee						
1000	Salaries					
1000/1	Contracted staff	£223,800.00	£0.00	£85,954.90	£137,845.10	-61.59%
1000/2	Locum	£0.00	£0.00	£0.00	£0.00	0.00%
1000/3	Short term contracted staff	£0.00	£0.00	£0.00	£0.00	0.00%
1000	Total	£223,800.00	£0.00	£85,954.90	£137,845.10	-61.59%
1010	Training & Recruitment					
1010/1	Contracted Staff	£2,500.00	£0.00	£1,332.98	£1,167.02	-46.68%
1010/2	Councillors	£500.00	£0.00	£0.00	£500.00	-100.00%
1010	Total	£3,000.00	£0.00	£1,332.98	£1,667.02	-55.57%
1020	Health & Safety	£2,500.00	£0.00	£809.17	£1,690.83	-67.63%
1030	Professional Fees	£8,000.00	£0.00	£2,685.65	£5,314.35	-66.43%
1040	IT support					
1040/1	General	£6,750.00	£0.00	£2,262.73	£4,487.27	-66.48%
1040/2	Website	£1,300.00	£0.00	£416.31	£883.69	-67.98%
1040/3	Newsletter	£0.00	£0.00	£400.00	-£400.00	100.00%
1040/4	Phones	£1,500.00	£0.00	£159.67	£1,340.33	-89.36%
1040/5	Printing	£0.00	£0.00	£221.76	-£221.76	100.00%
1040	Total	£9,550.00	£0.00	£3,460.47	£6,089.53	-63.76%
1050	Office Equipment Renewals	£500.00	£0.00	£0.00	£500.00	-100.00%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/25 and 03/09/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve	Actual Net	Balance	Bal %age
1060	Grants					
1060/1	One-Offs	£10,000.00	£2,200.00	£7,400.00	£4,800.00	-48.00%
1060/2	Long-Term	£7,400.00	£0.00	£0.00	£7,400.00	-100.00%
1060	Total	£17,400.00	£2,200.00	£7,400.00	£12,200.00	-70.11%
1070	Town Hall/Library Shared Costs					
1070/1	Rates	£4,500.00	£0.00	£5,613.75	-£1,113.75	24.75%
1070/2	Water	£1,200.00	£0.00	£223.28	£976.72	-81.39%
1070/3	Electric	£3,000.00	£0.00	£1,110.15	£1,889.85	-63.00%
1070/4	Gas	£1,800.00	£0.00	£242.24	£1,557.76	-86.54%
1070/5	Interior Maintenance (reactive)	£500.00	£0.00	£60.00	£440.00	-88.00%
1070/6	Interior Maintenance (programmed)	£500.00	£0.00	£0.00	£500.00	-100.00%
1070/7	Waste Collection	£300.00	£0.00	£36.96	£263.04	-87.68%
1070/8	Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1070	Total	£12,000.00	£0.00	£7,286.38	£4,713.62	-39.28%
1080	Town Hall/Library STC costs					
1080/1	Exterior Maintenance/Cleaning	£500.00	£0.00	£174.45	£325.55	-65.11%
1080/2	Interior Cleaning	£1,700.00	£0.00	£503.70	£1,196.30	-70.37%
1080	Total	£2,200.00	£0.00	£678.15	£1,521.85	-69.18%
1090	Admin Expenses					
1090/1	Paper	£250.00	£0.00	£53.34	£196.66	-78.66%
1090/2	Other	£500.00	£0.00	£670.04	-£170.04	34.01%
1090/3	Printing and Delivery of Newsletters	£8,000.00	£0.00	£3,461.00	£4,539.00	-56.74%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/25 and 03/09/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve	Actual Net	Balance	Bal %age
1090/4	Travel expenses	£500.00	£0.00	£45.00	£455.00	-91.00%
1090	Total	£9,250.00	£0.00	£4,229.38	£5,020.62	-54.28%
1100	Mayor's Charity & Expenses	£300.00	£0.00	£0.00	£300.00	-100.00%
1110	Travel Costs/Staff & Councillors	£400.00	£0.00	£0.00	£400.00	-100.00%
1120	Election Costs	£0.00	£0.00	£9,185.29	-£9,185.29	100.00%
1130	Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	-100.00%
1140	Pavilion Overheads					
1140/1	Rates	£0.00	£0.00	£0.00	£0.00	0.00%
1140/2	Water	£1,200.00	£0.00	£1,089.69	£110.31	-9.19%
1140/3	Electric	£6,300.00	£0.00	£1,946.03	£4,353.97	-69.11%
1140/4	Cleaning	£1,000.00	£0.00	£515.72	£484.28	-48.43%
1140/5	Maintenance (reactive)	£2,000.00	£0.00	£3,085.00	-£1,085.00	54.25%
1140/6	Maintenance (programmed)	£1,000.00	£0.00	£3.10	£996.90	-99.69%
1140/7	Waste Collection	£500.00	£0.00	£47.04	£452.96	-90.59%
1140/8	Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1140/9	Septic Tank	£700.00	£0.00	£0.00	£700.00	-100.00%
1140	Total	£12,900.00	£0.00	£6,686.58	£6,213.42	-48.17%
1150	Workshop Overheads					
1150/1	Water	£0.00	£0.00	£0.00	£0.00	0.00%
1150/2	Electric	£300.00	£0.00	£0.00	£300.00	-100.00%
1150/3	Maintenance (Reactive)	£300.00	£0.00	£6,864.29	-£6,564.29	2188.10%
1150/4	Maintenance (programmed)	£700.00	£0.00	£120.03	£579.97	-82.85%
1150/5	Waste Collection	£1,800.00	£0.00	£427.32	£1,372.68	-76.26%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/25 and 03/09/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve	Actual Net	Balance	Bal %age
1150/6	Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1150	Total	£3,300.00	£0.00	£7,411.64	-£4,111.64	124.60%
1160	Equipment & Vehicle Costs					
1160/1	Equipment and Vehicle costs	£700.00	£550.00	£626.65	£623.35	-89.05%
1160/2	Maintenance	£600.00	£0.00	£75.00	£525.00	-87.50%
1160/3	Fuel	£900.00	£0.00	£305.50	£594.50	-66.06%
1160/4	Tax	£200.00	£0.00	£0.00	£200.00	-100.00%
1160/5	MOT/Service	£600.00	£0.00	£0.00	£600.00	-100.00%
1160	Total	£3,000.00	£550.00	£1,007.15	£2,542.85	-84.76%
1170	Youth Centre Workers	£66,000.00	£0.00	£32,500.50	£33,499.50	-50.76%
1180	Youth Centre Overheads					
1180/1	Rates	£1,400.00	£0.00	£1,458.88	-£58.88	4.21%
1180/2	Water	£300.00	£0.00	£72.83	£227.17	-75.72%
1180/3	Electric	£1,500.00	£0.00	£472.10	£1,027.90	-68.53%
1180/4	Cleaning	£1,300.00	£0.00	£507.50	£792.50	-60.96%
1180/5	Maintenance (reactive)	£1,000.00	£0.00	£627.99	£372.01	-37.20%
1180/6	Maintenance (programmed)	£1,500.00	£0.00	£46.50	£1,453.50	-96.90%
1180/7	Waste collection	£300.00	£0.00	£36.96	£263.04	-87.68%
1180/8	Security	£500.00	£0.00	£0.00	£500.00	-100.00%
1180/9	IT costs	£1,000.00	£0.00	£161.37	£838.63	-83.86%
1180	Total	£8,800.00	£0.00	£3,384.13	£5,415.87	-61.54%
1200	Subscriptions	£3,500.00	£0.00	£2,646.45	£853.55	-24.39%
1210	Insurances					

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/25 and 03/09/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve	Actual Net	Balance	Bal %age
1210/1	Public/Employee Liability	£8,000.00	£0.00	£8,851.28	-£851.28	10.64%
1210/2	Buildings	£0.00	£0.00	£0.00	£0.00	0.00%
1210/3	Vehicle	£0.00	£0.00	£137.42	-£137.42	100.00%
1210	Total	£8,000.00	£0.00	£8,988.70	-£988.70	12.36%
1220	Project Planning & Delivery					
1220/1	OEL Car Park	£0.00	£2,555.00	£2,555.00	£0.00	0.00%
1220/2	Stagholt	£0.00	£100.00	£100.00	£0.00	0.00%
1220/3	Ship Inn site	£0.00	£3,981.52	£3,916.52	£65.00	100.00%
1220/4	Court View	£0.00	£10.00	£0.00	£10.00	100.00%
1220/5	Great Oldbury	£0.00	£0.00	£0.00	£0.00	0.00%
1220	Total	£0.00	£6,646.52	£6,571.52	£75.00	100.00%
1230	Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	-100.00%
Total Town Business Committee		£399,580.00	£9,396.52	£192,219.04	£216,757.48	-54.25%
Total Town Business Committee In		£458,480.00	£0.00	£218,013.73	-£240,466.27	
Total Town Business Committee Ex		£399,580.00	£9,396.52	£192,219.04	£216,757.48	
Total Net Balance		**£58,900.00**		**£25,794.69**		

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

Debit Card Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4544		£87.36	1090/2	14/08/25	Gloucestershire County Council - DBS Check for Tony Gaylard	
4545		£87.36	1090/2	14/08/25	Gloucestershire County Council - DBS Check for Paul Crosby	
		£174.72		Gloucestershire County Council - Total		
4569		£432.00	2050/3	27/08/25	Smiths Gloucester LTD - General waste bins - Sttonehouse Community Festival.	
		£432.00		Smiths Gloucester LTD - Total		
4562		£61.07	1150/4	26/08/25	Viking - Hand Towel Dispenser - Workshop	6227154
		£61.07		Viking - Total		
4547		£20.00	1040/4	14/08/25	Voipfone - Auto Top Up	1014803264
4548		£8.40	1040/4	14/08/25	Voipfone - August '25 - Renewal of Number & PBX	1014803584
		£28.40		Voipfone - Total		
Total		£696.19				

Signature _____ Signature _____

Date 6/10/25

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4573		£230.40	1220/3	29/08/25	Abbey Loos - Portaloo hire - Ship Inn Site	81718
		£230.40		Abbey Loos - Total		
4570		£2,394.00	1220/3	28/08/25	Cotswold Surfacing Co - Ship Inn Site - Construction and installation of footpath on jct. Bristol Rd and Downton Rd	9621
		£2,394.00		Cotswold Surfacing Co - Total		
4574		£600.00	1090/3	27/08/25	Dor2Dor - Delivery of Stonehouse News Autumn 2025	2316
		£600.00		Dor2Dor - Total		
4553		£24.00	1080/1	19/08/25	Easy Window Cleaning - Sep '25 - TH	29252
		£24.00		Easy Window Cleaning - Total		
4554		£101.76	1190/3	20/08/25	GB Sport & Leisure - Bolt, shackle and bearing - Basket Swing, OEL	
		£101.76		GB Sport & Leisure - Total		
4540		£45.67	1150/5	06/08/25	Grundon Waste Management Ltd - Jul '25 - Waste - Workshop	1323768
		£45.67		Grundon Waste Management Ltd - Total		
4572		£322.15	1040/1	01/09/25	Jireh Solutions Ltd - September '25 Contract	33734
		£322.15		Jireh Solutions Ltd - Total		
4568		£360.00	1190/4	26/08/25	JPR Environmental - Removal of Himalayan Balsam - Stagholt Brook	7170
		£360.00		JPR Environmental - Total		
4542		£62.40	1190/2	12/08/25	Kellaway Building Supplies Ltd - Dumpy Bag - Topsoil	003178578
4556		£83.96	1190/2	21/08/25	Kellaway Building Supplies Ltd - Dumpy Bag - Topsoil & Marker Paint - OEL	3189608
4557		£62.40	1190/2	21/08/25	Kellaway Building Supplies Ltd - Dumpy Bag - Topsoil - OEL	3192513
		£208.76		Kellaway Building Supplies Ltd - Total		
4564		£120.00	2050/3	26/08/25	MDL Kelex - Banners - Community Festival	25475
		£120.00		MDL Kelex - Total		
4563		£2,952.60	1190/1	25/08/25	T W Hawkins & Sons - Aug '25 - Contract mowing	14220

Signature _____ Signature _____

Date 6/10/25

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		£2,952.60		T W Hawkins & Sons - Total		
		£4,060.12			Confidential - Staff Costs	
Total		£11,419.46				

Signature _____ Signature _____

Date 6/10/25

Expenditure transactions

Start of year 01/04/25

Confidential - Staff Costs

Tn no	Gross	Vat	Net	Ctteelnvoice date	Details		Cheque	Cheque Total
4559	£4,060.12	£0.00	£4,060.12	BUS 22/08/25	HMRC	August '25		
Total	£4,060.12	£0.00	£4,060.12					

CLWatt
6/10/25