



**STONEHOUSE**  
**TOWN COUNCIL**

Minutes of a Town Business Committee Meeting held on Monday 3<sup>rd</sup> February 2025 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

**Present:** Councillors Keren Capeling, Neil Gibbs, Carol Kambites (Committee Vice Chair), Val Randall, Keith Terry.

**In Attendance:** Town Clerk

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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The Committee Vice Chair, Cllr Carol Kambites took over as Chair of the meeting in Cllr Theresa Watt's absence

There were no members of the public.

**B/807 To receive apologies**

Apologies were received from Cllr Theresa Watt (Committee Chair)

**B/808 To receive Declarations of Interest**

There were no declarations of interest

**B/809 To approve the minutes of the Business Committee meeting held on 13<sup>th</sup> January '25**

Committee **APPROVED** the minutes as a true and accurate record of the meeting

**B/810 To receive the latest budget position**

The Clerk highlighted that all investment interests will be reported at the end of the financial year. Income from the Phone mast at Oldends lane is due in February and is due to exceed budget by approx £5,000.

Committee **NOTED** the latest budget report showing an 'Actual Net' Expenditure totalling £427,314.81; an 'Actual Net' Income of £426,202.01 and Reserve movement totalling £90,561.

*C. Kambites*  
3/3/25



**B/811 To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments**

The Clerk drew Cllrs attention to the latest payment to Cambrian Civil Engineering and also the 3<sup>rd</sup> of three annual payments to Edge IT Systems for the finance software contract.

Committee **APPROVED** BACs payment totalling £31,589.88 and gave **RETROSPECTIVE APPROVAL** for Debit card payments totalling £1,265.04

**B/812 To recommend for council approval the award of the Youth services contract for the period 1<sup>st</sup> April 2025 to March 31<sup>st</sup> 2028**

Committee **NOTED** the work undertaken to determine the successful tenderer to provide the Youth services contract for the period April 2025 to March 2028.

Committee **RECOMMENDS** council approve the award of the three year contract to 'The Door' at a cost of £66,150 per year (plus inflation in years two and three); the contract price equates to Core costs of £45,750 and Provisional costs of £20,400

**B/813 To recommend for council approval the disposal of obsolete equipment**

Committee **RECOMMENDS** council approve the disposal of the listed equipment

**B/814 To recommend for council approval the council's latest Reserves allocation**

Clarification was sought on the meaning of the phrase 'Underwriting Rev Budget' - Officers stated that it referred to a underwriting the revenue budget for the 2024/25 financial year - as the amount was not needed, the money was transferred back to the 'General Reserves'.

Cllrs also noted a number of reserve movements were made to the general reserves that appeared duplicated. The Clerk stated that this was due to an error that is shown to have been rectified

Committee **RECOMMENDS** council approve the latest Reserves allocation

**B/815 To recommend for council approval the following updated documents:**

- **FOI Publication scheme**  
Committee **RECOMMENDS** council approve the latest Reserves allocation
- **Transparency Code**  
Committee **RECOMMEND** Council approve the latest Transparency Code

**B/816 To approve the purchase of workshop related equipment**

Committee **RECOMMENDS** Council approve the purchase of workshop related equipment totalling £1,791.98 plus vat, using the council's 'Mowers and Equipment' earmarked reserve.

**B/817 To recommend for town council approval:**

- the installation of protective fencing around the new OEL sewer control unit

C. K.



Committee **RECOMMENDS** council approve the award of the fencing contract to TEK Fencing for the total cost of £2,555 plus vat - to be funded from Earmarked reserves 'Oldends Lane Sewage Development'

- **the annual servicing and remote monitoring for the control unit**  
It was explained that the remote monitoring installation will provide council with the right level of support to ensure the pump is both adequately maintained and fully functioning. This was an unexpected cost but one that will be of significant benefit.

Committee **RECOMMENDS** council approve the placement of an order for an annual remote monitoring and maintenance contract with TT Pumps, the pump supplier at a first year cost of £700 plus vat and 2<sup>nd</sup> and subsequent annual costs of £930 plus vat. Costs to be accommodated within the revenue budget.

**B/818 To provide a further update on Stroud District Council's planned resurfacing works on the High street car park and usage of the long stay section**

The Clerk provided an overview of the discussions held with district council officers to date. Should the car park close entirely during the period of resurfacing works, the car park could be reopened within two weeks. Owing to the shape of the car park along with its narrow entrance, partial closure during works to allow some parking would only serve to prolong the work period. The work is now planned for Easter half term in order to maximise the potential to secure alternative parking arrangements. Park Infants school car park is being made available for this purpose and discussions are being held with Wycliffe college and Stonehouse Community Centre. SDC Officers will be holding a drop in session on Tuesday 11<sup>th</sup> February '24 for stakeholders to discuss the resurfacing works along with the review of the existing parking restrictions implemented in Feb '24.

**B/819 To receive updates from the following working groups:**

1. **Climate Change Action Forum**  
The working group has not met recently. The need for the group in its current form is to be reviewed
2. **Communications**  
The latest edition of the council Newsletter is to be sent to the printers by the end of this week. This edition will be delivered to each household
3. **Oldends Lane Development**  
Sewer line complete and operational. How to close off the old septic tank is currently being considered. Working Group to review terms of reference and present to council to establish whether other planned projects on site remain a Council priority
3. **Support Stonehouse**  
The new 'Warm Space' leaflets and posters to be distributed to key outlets throughout the town
4. **Youth**  
The last meeting was held with 'The Door' on 20<sup>th</sup> December '24.
5. **Policy**

C. J. -



Mike Davis has agreed to help support the Policy WG as a short term measure. There are a number of reviews that are currently outstanding

**6. Internal Audit Panel**

ICC check for the third quarter to be undertaken imminently

**7. Court View**

There was some discussion about whether 'Court View' formed part of the new 'Stonehouse Arboretum and Open Spaces' working group. The Clerk confirmed that this was council's decision in May 2024 and as such the outcome of transfer discussions with Taylor Wimpey should be directed to Environment Committee in future.

**B/820 To note the date of the next meeting - Monday 3<sup>rd</sup> March 2025**

The Chair called for a vote to exclude members of the public from agenda item B/821 on the basis that the detail contained confidential information. The vote was carried. There were no members of the public present at the meeting

***Public Bodies (Admission to Meetings) Act 1960***

***The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.***

**B/821 To receive an update from HR Sub Committee following their meeting on Monday 27th January '25 and approve the following recommendations:**

1. To approve the reduction in working hours of the current project officer from 25 hours to 17 hours per week with effect from 1<sup>st</sup> March '25

Committee **APPROVED** the reduction in the Project Officer's working hours to 17 hours per week with effect from 1<sup>st</sup> March 2025

2. To approve the application of the salary level to the temporary Business Support Officer to that of the substantive postholder with effect from 1<sup>st</sup> April '25

Committee **APPROVED** the application of the requisite salary level to be applied to the temporary Business Support Officer post should he continue with his employment with the council from 1<sup>st</sup> April '25.

C. K.



# Financial Budget Comparison

## for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.  
Excludes transactions with an invoice date prior to 01/04/24

INCOME		2024/2025	Reserve	Actual Net	Balance	Bal %age
<b>Town Business Committee</b>						
100	Precept	£383,870.25	£0.00	£383,870.00	-£0.25	0.00%
105	Newsletter Advertising	£100.00	£0.00	£0.00	-£100.00	-100.00%
120	Feed-in Tariff from Town Hall	£800.00	£0.00	£787.74	-£12.26	-1.53%
125	Stonehouse Town FC lease	£600.00	£0.00	£0.00	-£600.00	-100.00%
126	STFC Water Recharge	£200.00	£0.00	£200.00	£0.00	0.00%
127	STFC Electric Recharge	£1,500.00	£0.00	£1,573.38	£73.38	4.89%
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135	Phone Mast on Land	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
140	Building Lease at OEL	£637.00	£0.00	£637.00	£0.00	0.00%
145	Magpies Social Club	£3,150.00	£0.00	£2,362.50	-£787.50	-25.00%
150	Community Centre Lease	£500.00	£0.00	£500.00	£0.00	0.00%
155	OEL Pitch Hire	£2,000.00	£0.00	£2,815.00	£815.00	40.75%
160	Misc Income	£500.00	£0.00	£7,968.99	£7,468.99	1493.80%
170	Investments Interest	£0.00	£0.00	£0.00	£0.00	0.00%
171	Bank Interest - Lloyds Bank	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
172	Bank Interest - Charity A/C	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
173	Bank Interest - Natwest	£1,000.00	£0.00	£5.79	-£994.21	-99.42%
174	Bank interest - Cambridge BS	£1,000.00	£0.00	£2,547.91	£1,547.91	154.79%
175	Town Hall/Library Recharges	£3,400.00	£0.00	£1,569.57	-£1,830.43	-53.84%
176	Bank Interest - Nationwide	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
177	Bank Interest - Melton Building Society	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%

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		2024/2025	Reserve	Actual Net	Balance	Bal %age
178	CCLA Interest	£10,000.00	£0.00	£16,357.00	£6,357.00	63.57%
Total Town Business Committee		£414,257.25	£0.00	£421,194.88	£6,937.63	1.67%
EXPENDITURE						
Town Business Committee						
1000	Salaries					
1000/1	Contracted staff	£205,000.00	£0.00	£159,275.14	£45,724.86	-22.30%
1000/2	Locum	£0.00	£0.00	£135.00	-£135.00	100.00%
1000/3	Short term contracted staff	£0.00	£0.00	£0.00	£0.00	0.00%
1000	Total	£205,000.00	£0.00	£159,410.14	£45,589.86	-22.24%
1010	Training & Recruitment					
1010/1	Contracted Staff	£3,000.00	£0.00	£819.63	£2,180.37	-72.68%
1010/2	Councillors	£1,000.00	£0.00	£485.00	£515.00	-51.50%
1010	Total	£4,000.00	£0.00	£1,304.63	£2,695.37	-67.38%
1020	Health & Safety	£2,500.00	£0.00	£230.69	£2,269.31	-90.77%
1030	Professional Fees	£8,000.00	£375.00	£3,690.50	£4,684.50	-58.56%
1040	IT support					
1040/1	General	£6,750.00	£0.00	£2,737.76	£4,012.24	-59.44%
1040/2	Website	£1,300.00	£0.00	£1,379.80	-£79.80	6.14%
1040/3	Newsletter	£0.00	£0.00	£1,896.00	-£1,896.00	100.00%
1040/4	Phones	£1,500.00	£0.00	£134.10	£1,365.90	-91.06%
1040/5	Printing	£0.00	£0.00	£905.90	-£905.90	100.00%
1040	Total	£9,550.00	£0.00	£7,053.56	£2,496.44	-26.14%
1050	Office Equipment Renewals	£500.00	£2,838.87	£3,307.86	£31.01	-6.20%

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# Financial Budget Comparison

## for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1060 Grants					
1060/1 One-Offs	£10,000.00	£10,000.00	£17,547.00	£2,453.00	-24.53%
1060/2 Long-Term	£7,400.00	£0.00	£3,000.00	£4,400.00	-59.46%
1060 Total	£17,400.00	£10,000.00	£20,547.00	£6,853.00	-39.39%
1070 Town Hall/Library Shared Costs					
1070/1 Rates	£4,500.00	£0.00	£4,898.94	£-398.94	8.87%
1070/2 Water	£700.00	£0.00	£623.54	£76.46	-10.92%
1070/3 Electric	£3,000.00	£0.00	£2,281.82	£718.18	-23.94%
1070/4 Gas	£3,000.00	£0.00	£1,253.84	£1,746.16	-58.21%
1070/5 Interior Maintenance (reactive)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1070/6 Interior Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1070/7 Waste Collection	£300.00	£0.00	£0.00	£300.00	-100.00%
1070/8 Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1070 Total	£13,700.00	£0.00	£9,058.14	£4,641.86	-33.88%
1080 Town Hall/Library STC costs					
1080/1 Exterior Maintenance/Cleaning	£1,000.00	£0.00	£180.00	£820.00	-82.00%
1080/2 Interior Cleaning	£1,700.00	£0.00	£1,313.95	£386.05	-22.71%
1080 Total	£2,700.00	£0.00	£1,493.95	£1,206.05	-44.67%
1090 Admin Expenses					
1090/1 Paper	£250.00	£0.00	£119.57	£130.43	-52.17%
1090/2 Other	£1,000.00	£0.00	£1,555.42	£-555.42	55.54%
1090/3 Printing and Delivery of Newsletters	£4,000.00	£0.00	£1,370.00	£2,630.00	-65.75%

C.K.



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## for Town Business Committee

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	2024/2025	Reserve	Actual Net	Balance	Bal %age
1090/4 Travel expenses	£0.00	£0.00	£43.65	£2,161.36	100.00%
1090 Total	£5,250.00	£0.00	£3,088.64	£2,161.36	-41.17%
1100 Mayor's Charity & Expenses	£300.00	£0.00	£55.25	£244.75	-81.58%
1110 Travel Costs/Staff & Councillors	£400.00	£0.00	£0.00	£400.00	-100.00%
1120 Election Costs	£0.00	£0.00	£0.00	£0.00	0.00%
1130 Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	-100.00%
1140 Pavilion Overheads					
1140/1 Rates	£0.00	£0.00	£0.00	£0.00	0.00%
1140/2 Water	£1,200.00	£0.00	£664.68	£535.32	-44.61%
1140/3 Electric	£6,300.00	£0.00	£4,498.75	£1,801.25	-28.59%
1140/4 Cleaning	£1,000.00	£0.00	£512.24	£487.76	-48.78%
1140/5 Maintenance (reactive)	£2,000.00	£0.00	£642.45	£1,357.55	-67.88%
1140/6 Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
1140/7 Waste Collection	£500.00	£0.00	£46.14	£453.86	-90.77%
1140/8 Security	£200.00	£0.00	£90.00	£110.00	-55.00%
1140/9 Septic Tank	£700.00	£0.00	£185.00	£515.00	-73.57%
1140 Total	£12,900.00	£0.00	£6,639.26	£6,260.74	-48.53%
1150 Workshop Overheads					
1150/1 Water	£0.00	£0.00	£0.00	£0.00	0.00%
1150/2 Electric	£300.00	£0.00	£0.00	£300.00	-100.00%
1150/3 Maintenance (Reactive)	£300.00	£0.00	£1,242.30	£-942.30	314.10%
1150/4 Maintenance (programmed)	£1,000.00	£0.00	£192.88	£807.12	-80.71%
1150/5 Waste Collection	£2,000.00	£0.00	£1,229.91	£770.09	-38.50%

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# Financial Budget Comparison

## for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1150/6 Security	£200.00	£0.00	£20.00	£180.00	-90.00%
1150 Total	£3,800.00	£0.00	£2,685.09	£1,114.91	-29.34%
1160 Equipment & Vehicle Costs					
1160/1 Equipment and Vehicle costs	£1,000.00	£0.00	£124.74	£875.26	-87.53%
1160/2 Maintenance	£1,000.00	£0.00	£795.83	£204.17	-20.42%
1160/3 Fuel	£1,000.00	£0.00	£499.80	£500.20	-50.02%
1160/4 Tax	£200.00	£0.00	£335.00	-£135.00	67.50%
1160/5 MOT/Service	£600.00	£0.00	£473.60	£126.40	-21.07%
1160 Total	£3,800.00	£0.00	£2,228.97	£1,571.03	-41.34%
1170 Youth Centre Workers	£61,000.00	£0.00	£41,596.00	£19,404.00	-31.81%
1180 Youth Centre Overheads					
1180/1 Rates	£1,400.00	£0.00	£1,167.10	£232.90	-16.64%
1180/2 Water	£300.00	£0.00	£178.39	£121.61	-40.54%
1180/3 Electric	£2,500.00	£0.00	£1,156.44	£1,343.56	-53.74%
1180/4 Cleaning	£1,000.00	£0.00	£788.85	£211.15	-21.12%
1180/5 Maintenance (reactive)	£2,000.00	£0.00	£295.00	£1,705.00	-85.25%
1180/6 Maintenance (programmed)	£1,500.00	£0.00	£0.00	£1,500.00	-100.00%
1180/7 Waste collection	£700.00	£0.00	£22.55	£677.45	-96.78%
1180/8 Security	£500.00	£0.00	£641.55	-£141.55	28.31%
1180/9 IT costs	£500.00	£0.00	£763.94	-£263.94	52.79%
1180 Total	£10,400.00	£0.00	£5,013.82	£5,386.18	-51.79%
1200 Subscriptions	£3,500.00	£0.00	£2,815.84	£684.16	-19.55%
1210 Insurances					

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# Financial Budget Comparison

## for Town Business Committee

Comparison between 01/04/24 and 07/01/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve	Actual Net	Balance	Bal %age
1210/1 Public/Employee Liability	£7,000.00	£0.00	£7,124.37	-£124.37	1.78%
1210/2 Buildings	£0.00	£0.00	£0.00	£0.00	0.00%
1210/3 Vehicle	£0.00	£0.00	£0.00	£0.00	0.00%
1210 Total	£7,000.00	£0.00	£7,124.37	-£124.37	1.78%
1220 Project Planning & Delivery					
1220/1 OEL Car Park	£0.00	£54,406.11	£65,162.97	-£10,756.86	100.00%
1220/2 Stagholt	£0.00	£0.00	£2,357.20	-£2,357.20	100.00%
1220/3 Ship Inn site	£0.00	£12,941.02	£12,961.02	-£20.00	100.00%
1220/4 Court View	£0.00	£0.00	£0.00	£0.00	0.00%
1220/5 Great Oldbury	£0.00	£10,000.00	£10,000.00	£0.00	0.00%
1220 Total	£0.00	£77,347.13	£90,481.19	-£13,134.06	100.00%
1230 Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	-100.00%
Total Town Business Committee	£376,880.00	£90,561.00	£367,824.90	£99,616.10	-26.43%

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# Stonehouse Town Council

## Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

### BACS Payments

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4109		£108.00	1180/4	05/12/24	All Done and Dusted - November 2024 - Pod cleaning	154
4144		£108.00	1180/4	02/01/25	All Done and Dusted - December 2024 - Pod cleaning	207
		<b>£216.00</b>			All Done and Dusted - Total	
4117		£12,631.54	1220/1	10/12/24	Cambrian Civil Engineering - Drainage & Pumping Station STFC - Variations 1 & 2	32
		<b>£12,631.54</b>			Cambrian Civil Engineering - Total	
4116		£43.65	1090/4	09/12/24	Carlos Novoth - Travel Expenses - ROSPA course, Swindon	
		<b>£43.65</b>			Carlos Novoth - Total	
4130		£1,807.00	1060/1	12/12/24	Citizens Advice - Grant - Approved BC 4th November 2024 B/787	
		<b>£1,807.00</b>			Citizens Advice - Total	
4111		£21.60	1080/1	06/12/24	Easy Window Cleaning - December 2024 -TH	24564
4112		£48.00	1140/4	06/12/24	Easy Window Cleaning - Pavilion Velux cleaning - ad hoc	24563
4139		£21.60	1080/1	23/12/24	Easy Window Cleaning - January 2025 - TH	24906
		<b>£91.20</b>			Easy Window Cleaning - Total	
4110		£25.62	1150/4	05/12/24	G R Fasteners - Multi use maintenance aerosol & PTFE spray	869448
		<b>£25.62</b>			G R Fasteners - Total	
4138		£179.89	1080/2	23/12/24	Gloucestershire County Council - December 2024 - TH Cleaning	1800793091
		<b>£179.89</b>			Gloucestershire County Council - Total	
4108		£64.79	1150/5	05/12/24	Grundon Waste Management Ltd - November 2024 - Waste - Workshop	PSI-1181163
4152		£35.68	1150/5	07/01/25	Grundon Waste Management Ltd - Dec '24 - Waste - Workshop	PSI-1205385
		<b>£100.47</b>			Grundon Waste Management Ltd - Total	
4126		£78.00	1140/5	12/12/24	Hogg and Smith - Repair leak in Pavilion changing rooms	2824
		<b>£78.00</b>			Hogg and Smith - Total	
4142		£353.35	1040/1	02/01/25	Jireh Solutions Ltd - January 2025 - Contract	31585
		<b>£353.35</b>			Jireh Solutions Ltd - Total	

Signature

*C. Kambouris*

Signature

Date

*3/3/25*



# Stonehouse Town Council

## Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

### BACS Payments

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4119		£275.00	1040/2	11/12/24	Jo Mew Creative - Oct & Nov 2024 - Website management & Goodwill designs	1095
4127		£150.00	1040/2	12/12/24	Jo Mew Creative - September 2024 - Website management & SIB banner design	1093
		<b>£425.00</b>			Jo Mew Creative - Total	
4151		£48.87	1220/1	03/01/25	John Callinan - Expenses - OEL Pump Supply	
		<b>£48.87</b>			John Callinan - Total	
4125		£17.15	1150/3	12/12/24	Kellaway Building Supplies Ltd - Pan and brush set, roof and gutter sealant	2937696
		<b>£17.15</b>			Kellaway Building Supplies Ltd - Total	
4156		£900.00	1190/4	07/01/25	London Hearts - Mindray C1A Fully Automatic Defibrillator & External Heated Cabinet - Partially Funded	9435
		<b>£900.00</b>			London Hearts - Total	
4129		£1,000.00	1060/1	12/12/24	Night Angels - Grant - Approved BC 4th November 2024 B/787	
		<b>£1,000.00</b>			Night Angels - Total	
4153		£82.01	1040/5	07/01/25	Prolific Solutions (South West) Ltd - Dec '24 - Printer TH	11295
		<b>£82.01</b>			Prolific Solutions (South West) Ltd - Total	
4128		£2,000.00	1060/1	12/12/24	Stonehouse Community Association - Grant - Approved BC 4th November 2024 B/787	
		<b>£2,000.00</b>			Stonehouse Community Association - Total	
4118		£78.00	1090/2	11/12/24	Stroud Alarms - Attended Site - connected Pod & TH to PSS software	60799
4149		£612.00		03/01/25	Stroud Alarms - Annual Contract - 01/02/25 - 31/01/26	60953
1		£108.00	1140/8		Pavilion Annual Contract - 01/02/25 - 31/01/26	
2		£24.00	1150/6		Workshop Annual Contract - 01/02/25 - 31/01/26	
3		£480.00	1180/8		Pod Annual Contract - 01/02/25 - 31/01/26	
		<b>£690.00</b>			Stroud Alarms - Total	
4114		£2,850.00	1190/1	09/12/24	T W Hawkins & Sons - Dec 2024 - Contract mowing & provisional area	13736
		<b>£2,850.00</b>			T W Hawkins & Sons - Total	
4134		£2,288.64	1220/2	17/12/24	Wildwood Ecology - Stagholt - Habitat condition assessment, Ecological Appraisal and Consultancy, BNG watercourse module, Project Management,	3253

Signature

*C. K. Crawshaw*

Signature

Date

*3/3/25*



# Stonehouse Town Council

## Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

### BACS Payments

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		<b>£2,288.64</b>			Wildwood Ecology - Total	
		£2,955.85			Confidential	
<b>Total</b>		<b>£28,784.24</b>				

Signature

*C. Karabites*

Signature

Date

*3/3/25*



# Stonehouse Town Council

## Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

### Debit Card Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4148		£10.32	1090/2	02/01/25	Fast Keys - Rectangular Faced Wooden Pedestal Lock - Desk Town Hall	333880
		<b>£10.32</b>			Fast Keys - Total	
4115		£576.00	1160/2	09/12/24	Peugeot Ext Warranty - Peugeot Van Warranty Extension - Dec 24 - Dec 25	
		<b>£576.00</b>			Peugeot Ext Warranty - Total	
4155		£218.05	1220/1	07/01/25	Rexel - Various electrical components - OEL	453586352
		<b>£218.05</b>			Rexel - Total	
4135		£39.99	1090/2	17/12/24	Screwfix - Tool Kit for Town Hall	20129659930
		<b>£39.99</b>			Screwfix - Total	
4133		£73.21	1090/2	17/12/24	Viking - Stationery - pads, desk calculator, scissors, Tippex (Transaction is 0.01p more than the invoice. Edge amended to match actual transaction.)	5204115
		<b>£73.21</b>			Viking - Total	
<b>Total</b>		<b>£917.57</b>				

Signature

*C. Kombois*

Signature

Date

*3/3/25*