



STONEHOUSE TOWN COUNCIL

To Members of the Town Council

You are hereby summoned to attend a Town Council Meeting to be held on Monday 14th April 2025 at 7.00pm at the Town Hall, 1 Queens Road, Stonehouse

Council Members:

Councillors: John Callinan, Keren Capeling, Keith Creighton, Debbie Curtis, Marcus Dixon, Stephen Hunter, Carol Kambites, Simon MacGregor, Neil Gibbs, John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt

All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
Tuesday 8th April '25

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

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|--------|--|
| TC3407 | To receive apologies |
| TC3408 | To receive declarations of interest |
| TC3409 | To approve the minutes of the Town Council meeting of 17 th March '25 |
| TC3410 | To welcome Cllrs John Parker and Carol Trim to Stonehouse Town Council |
| TC3411 | To discuss the Town's Annual Meeting scheduled for Thursday 17 th April '25 |
| TC3412 | To receive reports from Chair of Town Council and town councillors |
| TC3413 | To receive reports from County and District Councillors |
| TC3414 | To receive RFO's budget report and bank reconciliation March '25 |
| TC3415 | To approve the latest payment lists |
| TC3416 | To note the Council's Asset list and approve the recommended disposals |

TC3417 To receive the draft minutes of Business Committee meeting of 1st April '25 and approve the following recommendations:

B/843 For Town Council to RESOLVE to recommend to Stroud District Council to reduce the maximum parking time in the long stay section of the High street car park from 23 hours to a maximum of 9 hours per day.

TC3418 To receive the draft minutes of Environment Committee meeting of 31st March '25 and approve the following recommendations:

E/898 Naming the development at Land Adjoining Station Road, Bristol Road, Stonehouse as either:

- a) *'West Station Road' or*
- b) *'Old Coalyard Road'.*

TC3419 To note the date of the next town council meeting Monday 19th May '25

Notes on Agenda items, Full Town Council Monday 14th April 2025

TC3409 - Minutes	See attached minutes
TC3411 – Annual meeting	This year's Annual Town Meeting will be held at 7pm on Thursday 17 th April at the Library/Town Hall. There will be a number of participants providing small 3 minute presentations on the progress on a number of projects. It is hoped that that all Cllrs will be able to attend the event.
TC3413 – SDC/GCC	Updates to follow
TC3414 – Budget and Reconciliation	See attached budget report and reconciliation (including the relevant Lloyds Bank Statement) for March 2025
TC3415 – Payment list	Payment lists and additional report for Standing order and Direct Debit payments to follow
TC3416 – Asset Register	See attached asset register – the register includes the items recommended for disposal
TC3417 - BC	See attached draft minutes BC Recommendation detailed on the agenda
TC3418 - EC	See attached draft minutes EC Recommendation detailed on the agenda



**STONEHOUSE
TOWN COUNCIL**

**Minutes of a meeting of the Town Council
held Monday 17th March 2025 at the Town Hall**

Present:

Councillors: Councillors: John Callinan, Keren Capeling, Marcus Dixon, Neil Gibbs (Chair of Council), Stephen Hunter, Carol Kambites, Simon MacGregor, Val Randell, Keith Terry and Theresa Watt (vice Chair of Council)

In Attendance: Carlos Novoth - Town Clerk

Attendees were reminded that the Proceedings of the meeting could be filmed photographed or recorded.

There were no members of the public in attendance. However Cllr Capeling asked a question on behalf of a local resident - Residents wanted to know where they could acquire information about the candidates put forward for the by election - The Chair stated that it was up to each of the candidates to provide the public with their own information. At least three of the candidates have placed their information on social media.

- TC3390 To receive apologies**
Apologies were received from Cllrs Marcus Dixon and Ward Cllr John Parker
- TC3391 To receive declarations of interest**
Declarations of interest were received from Cllr Carol Kambites in relation to agenda item TC3399; Cllr John Callinan in relation to agenda items TC3398 and TC3399; Cllr Keren Capeling in relation to agenda item TC3401
- TC3392 To approve the minutes of the Town Council meeting of 17th February '25**
Council **APPROVED** the minutes as a true and accurate record of the meeting
- TC3393 To receive reports from Chair of Town Council and town councillors**
Cllr Keith Terry attended an open day with GL11 Hub - he found useful information that would help the Stonehouse Community Association seek help and advice to support their community centre
Cllr Keith Creighton noted that 10th Anniversary of Boat Mobility on 6th April at St Cyrs Church. He also commented on the fact that the recent litter pick had support from 10 volunteers - a very successful event.

A member of the public arrived at the meeting at 7.08pm. He was afforded the opportunity to ask questions. He thanked the Chair and stated that he only attended the meeting in a listening capacity

- TC3394 To receive an update on the recent by-elections for the North and Central Stonehouse wards**
Cllrs were advised to continue to observe the requirements of the Pre-election advice
- TC3395 To highlight the impending county council elections for Gloucestershire and to draw attention to the Pre-election requirements**
Owing to the forthcoming elections, Cllrs were advised to observe the requirements of the Pre-election advice
- TC3396 To receive reports from County and District Councillors**
Ward and Town Cllr Carol Kambites provided Council with a written District update. Cllr John Callinan added that SDC had now received wave three grant funding of £5.2M towards the cost of refurbishments to council properties that are suffering from damp issues. This funding is to be matched by SDC's contribution of a further £5.2M.
Also, a resolution has now been found for the flooding issue on land owned by SDC behind properties located at Meadow Road. Necessary works are to take place shortly. Also there was a single tenancy issue that now appears to have been settled.
- TC3397 To receive RFO's budget report and bank reconciliation February '25**
Members queried budget code 1110 as there appeared to be no costs for the year to date. The Clerk felt that some minor, incidental costs could have been coded to code 1090 'Admin'.
Council **NOTED** the latest budget update totalling 'Actual Net' Expenditure of £508,561.36; 'Actual Net' Income of £445,609.48 and Reserve movements totalling £131,112.24.
Council also **NOTED** the bank reconciliation for February 2025 with a total closing balance of £46,707.35

In light of his declared interest in agenda item TC3398, Cllr John Callinan left the meeting

- TC3398 To approve the latest payment lists**
Council **APPROVED** the BACS payment list totalling £13,503.52
Council **RETROSPECTIVELY APPROVED** Debit Card payments totalling £69.63
Council also **NOTED** Standing Order and Direct Debit payments totalling £11,989.99 and £5,278.07 respectively

Cllr John Callinan was asked to return to the meeting to provide an overview of agenda item TC3399 and then to leave during the vote. Cllr Carol Kambites remained for the discussion and left during the vote.

TC3399 To approve an application for grant funding towards the community's Walking Festival

Cllr John Callinan provided an overview of the Walking Festival's activities, workload and associated costs. It was explained that the organisation's accounts, which had £147, were not provided in detail as they formed part of a greater set of accounts run by Stonehouse Partnership and as such there was a requirement not to reveal other's account details. Following a query, it was confirmed that one or more of the walks did accommodate people with disabilities or limited abilities. It was proposed that the council should award a grant of £2,500 as this reflected the organisation's full costs for the forthcoming Festival year. The proposal was seconded and all voted in favour.
Council **APPROVED** a grant of £2,500 to the Walking Festival

Both Cllrs John Callinan and Carol Kambites returned to the meeting

TC3400 To approve the extension to the council's licensing arrangement with Stroud Council for the Ship Inn site

Cllr Debbie Curtis confirmed that Stroud District Council had agreed an extension to the town council's current licence for the site to April 2026 and the inclusion to install a tool shed.
Council **RESOLVED** to sign the Memorandum to reflect these changes

TC3401 To approve sponsorship for the Park Federation Easter Bunny Trail '25

Council considered this to be a very worthy cause and therefore **APPROVED** the grant of £50 to go towards the School's Premium sponsorship

TC3402 To receive the draft minutes of Business Committee meeting of 3rd March '25 and approve the following recommendations:
Council received and **NOTED** the draft minutes

B/827 To approve the following recommendations in relation to the council's Financial Regulations
RECOMMENDATIONS:

1. Para 2.6 - Delete the paragraph
Council **DEFERRED** this matter to Business Committee
2. Para 7.3 - Change current practice to reflect the FRs
Council **APPROVED** the recommendation
3. Para 7.11 - Implement information checks as required
Council **APPROVED** the recommendation
4. Para 9.1 - Officers to strictly following FR requirements
Council **APPROVED** the recommendation
5. Observation - Observation noted - no action necessary
Council **NOTED** the observation

B/828 To approve the list of organisations and individuals to be paid through either Standing Order or Variable Direct Debit in the 2025/26 financial year

Council **APPROVED** the updated Standing Order and Direct Debit payment list for use during the 2025/26 financial year

B/829 To approve the updated Environmental Policy
Council **APPROVED** the updated Environment Policy

B/830 To approve the council's new Biodiversity Policy
There was a suggestion that perhaps the Biodiversity Policy might more suitably be sat under the council's Environment Policy - it was agreed that a later discussion might be had on this issue.
Council **APPROVED** the new Biodiversity Policy

- TC3403 To receive the draft minutes of Environment Committee meeting of 24th February '25.
Council received and **NOTED** the draft minutes
- TC3404 To provide a response to Gloucestershire's second round consultation on the Local Development Guide
Council **RESOLVED** to include the following statement within the council's consultation response - that Stonehouse Town Council remains disappointed that clause 3.1 still fails to include proactive rail solutions including the use of the Bristol Road Railway Station in Stonehouse.
- TC3405 To note the date of the next town council meeting Monday 14th April '25
Council **NOTED** the date of the next town council meeting

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.

A proposal was made to exclude members of the public from further attending the meeting to listen to the discussion in relation to agenda item TC3406 due to the use of confidential information. All voted in favour

- TC3406 To receive an update on the HR Sub Committee business and approve its recommendations
The Chair of HR Sub Committee provided an explanation of the recruitment process followed by the Sub Committee and its chosen interview panel and provided further detail on the applications. Three good candidates were shortlisted for interview. One candidate excelled and thought to be an ideal fit within the team and was therefore recommended for Council approval.
Council **APPROVED** the preferred candidate, Anthony Gaylard.

The meeting was called to an end

Stroud District Councillor Report - April 2025

District Council meetings during March are noted below (with link to meeting agenda and documents in the committee title).

Development Control Committee - 4th March

- Aston Down, Cowcombe Lane, Chalford, Gloucestershire, S.20/0716/FUL

A hybrid planning application for extension to the existing business park for a mixture of commercial and employment use.

Refused in line with the officer's recommendation, since it would be a major development within the Cotswold National Landscape and exceptional circumstances had not been demonstrated.

Video recording

Environment Committee - 6th March

Bulky Waste Concessionary Scheme

As part of the council's waste management offer, all residents can request a bulky waste collections, which must be booked in advance at a cost of £25 for the first three items and £5 per additional item. In 2023/24, the Council's environmental services partner Ubico, serviced 4,400 bulky collections.

The Committee agreed to a trial a new collection of bulky waste to reduce the amount of flytipping on SDC housing estates / neighbourhoods. The trial will start in one or two locations. A simple booking system, separate to the general bulky waste booking system, will be set up for these trial areas.

Officers will consider the approach of other councils, which offer concessionary collection rates for residents in receipt of Housing Benefit or Council Tax support. In Stroud District there are 9.7% of households in receipt of Council Tax Support and 4.4% in receipt of Housing Benefit.

The trial will last four months, with findings and recommendations presented in September.

Additional member / officer reports were noted on:

- Strategic Planning Advisory Board
- Stroud Town Council Regeneration Working Group
- Performance Monitoring Quarter 3

- Climate Leadership Gloucestershire
- Biodiversity Net Gain Information Sheet
- Joint Berkeley/Oldbury Site Stakeholder Group
- Stroud Valleys Canal Company
- Natural Flood Management
- Lower Severn Internal Drainage Board
- Cotswold National Landscape

Video recording

Community Services and Licensing Committee – 13th March

Community Wellbeing Grant 2025 Review

Committee agreed changes to the Community Wellbeing Grant process to improve delivery against Council Plan targets and alignment with the Voluntary and Community Sector (VCSE) principles of good partnership working. There are three main changes:

- Targeting the grant to Community Hubs, other VCSE partners who deliver specialist wellbeing work in the district and to Cultural Hubs to focus on tackling Health Inequalities.
- A one or two year term for new grant agreements.
- Other funding options to be signposted including Small Grants of less than £1,000, Stroud Funding (crowd funding platform) or funding related to other Council or partner workstreams.

Leisure Service Performance Update

SDC took over management of the Stroud leisure centre at Stratford Park last year (now Active Lifestyles Stroud) which now joins the existing and recently rebranded Actively Lifestyles Dursley centre in the SDC Leisure Service. Work is underway to prepare for the Lido opening in May and to completely refresh the fitness gyms at both centres. A new Leisure Customer Experience Manager will be recruited to take the lead on developing community partners and engagement.

Community Officer Update

There are some changes to the Community Officer role (previously known as Neighbourhood Wardens) to reflect local needs and take in a broader range of work. The six Community Officers for Stroud District will now focus on four areas:

- **Prevention:** Focus on area-based working, attending community events, youth engagement, building community partnerships, community safety (ASB prevention and support), community based projects and sharing information.
- **Reactive:** Addressing ASB through evidence gathering on fly tipping, organising team and community clean-up days and engagement with property owners, Town and Parish Councils and community groups, adapting to the community needs based on data and local intelligence, conducting joint patrols with other agencies, and safeguarding.
- **One Council:** Acting as council champions, disseminating messages through community involvement, and relaying concerns to relevant council officers. Collaborating closely with all council services on joint ventures such as community safety awareness campaigns, planning notices. Supporting the new Careline model, signposting residents in need of help, promoting the service through regular clinics in Community Hubs, supporting elections in various roles and being part of the emergency support team.
- **Competency Model:** Developing a competency model and training plan for existing and new officers, focusing on areas such as community building, ASB prevention, and safeguarding to ensure continuity and professionalism.

Cultural Strategy Update

A new Community Cultural Panel has been set up to oversee the delivery of key recommendations in the council's new Cultural Strategy and the Action Plan programme.

A Cultural Symposium is scheduled for 11 April 2025. Its aim is to create new ways of thinking and conversations about the cultural future of the Stroud district:

<https://www.sva.org.uk/events/cultureshock>

Police and Crime Panel

Approved the Police and Crime Commissioner's proposed precept, which is included within Council Tax. Noted that there will be staff cuts, including PCSOs, given the pressure on the service in the next year.

Other member/Officer Reports were noted as follows:

- Museum in the Park (Cowle Trust)
- Citizens Advice work in Stroud district
- Kingshill House, Dursley
- Salix Project Update on installation of air source heat pumps at the leisure centres and museum.

[Video recording](#)

Extraordinary Full Council - 20th March

An extra council meeting was called to agree the proposed joint response and 'interim plan' from all the Gloucestershire councils to Government about Local Government Reorganisation. Members unanimously agreed the draft letter, which has now been sent to the Government Minister.

The council agreed to Note the work under way in Gloucestershire to develop proposals for Local Government Reorganisation. Three options are currently being considered:

- A unitary council for the whole county, population 659k
- Two unitary councils: in the west, the districts of Gloucester, Forest of Dean, and Stroud (population 349k) and in the east, the districts of Cheltenham, Cotswolds, and Tewkesbury (population 310k).
- A city-based unitary council based around a 'Greater Gloucester' area along with one or two unitaries for the rest of the county area

The Government initially stated that new unitary councils should have a minimum population of 500k. However, more recent statements have indicated that lower population figures of 300k+ may be acceptable. The next deadline is for submission of final proposals by 28 November 2025.

The Council also agreed to assess final proposals for Local Government Reorganisation on whether they demonstrate accordance with the following principles (in addition to the criteria set out by Government):

- Support for the development of inclusive economic prosperity, which meets the needs of all, particularly the most vulnerable members of society.
- An equitable and financially viable council structure which does not exacerbate wealth or service need imbalances.
- Ability to maintain the delivery of key services at a local level to our residents and businesses with a focus on long term effectiveness rather than short term efficiency. Savings to be achieved by economies of scale not service reductions.
- Strengthening of participative democracy including adequate elected representation.
- Alignment with other public service providers and structures which support our parish and town councils and the voluntary and community sector.
- A structure which facilitates continued joint and ambitious working for our local environment, nature recovery and climate action.
- A structure which builds on local identity incorporating best practice from the current councils and ensuring valued local assets are retained for community use.

- A structure which facilitates the delivery of the SDC Council Plan priorities: environment, climate and nature; communities and wellbeing, local economy, housing and working for our communities.

Background papers on the single unitary option, and two unitary option can be found in the papers presented to other councils [here](#). SDC has made a commitment to wider community and stakeholder engagement for the next phase of the work ([press release](#)).

[Video recording](#)

Housing Committee - 25th March

Numerous papers were presented and agreed by the Committee:

- Counter Fraud and Enforcement Unit Update Report
- Budget Monitoring Report 2024/25 Quarter 3
- Adoption of the Council's Housing and Homelessness Strategy
- Adoption of a Private Sector Housing Renewal Policy 2025-30
- Private Sector Housing Enforcement Policy – this includes a revised and updated procedure for issuing civil penalties.
- Review of Council Empty Homes Policy – minor changes approved.

New Homes & Regeneration Programme

Four family homes for Temporary Accommodation will be delivered with Government' funding using Modern Methods of Construction, which involves some offsite construction with the most likely site Orchard Road in Ebley. There are 97 new council homes for delivery in the approved programme.

Progress with the three Swedish Timber sites is advancing with full design teams appointed. Mount Pleasant, Wotton-under-Edge is the most advanced of the three sites. Surveys and investigations are still underway at The Knoll in Uley and The Avenue in Stinchcombe. Discussions have continued with those tenants and private owners affected by these proposals, who are happy to engage.

Other Member / Officer Reports were noted as follows:

- Performance Monitoring
- Tenant Representatives
- Service Standards

- Variation of Tenancy Conditions Rights and Responsibilities
- Resident Engagement Officer Report Q1

Video recording

Other news

The Pre-Election Period is now underway (25 March – 1 May) ahead of elections to Gloucestershire County Council on 1 May.

Stroud Funding - next wave of community projects

The first round of Stroud District Council's community crowdfunding scheme has been a success with all seventeen groups achieving their funding goals. Applications of interest are now invited for round two.

Groups have until 7 May to prepare their projects before starting crowdfunding in mid- May. Those not ready to start in May can join the next round in June, which will commence in September.

Join the Great British Spring Clean: make a pledge and borrow litter picking equipment

People in the Stroud district are invited to participate in the Great British Spring Clean from 21 March to 6 April. You can pledge to pick up a bag of litter, borrow litter-picking equipment from the council or join a community litter pick organised by Stroud District Council's Litter Champion, Cllr Gill Thomas. Make a pledge as an individual, group or school by visiting the page on the Keep Britain Tidy website:

[Pledge to Pick | Keep Britain Tidy](#)

You'll receive free digital resources including draft social media posts and advice on how to keep safe during your litter pick. Don't forget to tag Stroud District Council on Facebook and Instagram and we'll share your photos! Stroud District Council will supply Keep Britain Tidy litter picking bags, lend litter-picking equipment to anyone who needs it and will collect bags of rubbish gathered by volunteers during the Keep Britain Tidy campaign. To borrow litter picking equipment or arrange a collection please email community.services@stroud.gov.uk or call 01453 766321.

Redevelopment proposals for Cheapside, Stroud

Stroud District Council's vision for new Stroud town centre homes is starting to take shape. This would create new energy-efficient homes on brownfield land with development on two sites near Stroud railway station and much-needed improvements to the railway station.

This will be a partnership project with Network Rail and others to create new homes, better access to the station, the canal and the town centre, and to improve the public spaces in and around the station, creating a better experience for people arriving in the town. [Press release](#) and project page: www.stroud.gov.uk/environment/projects/cheapside-redevelopment/

Historic anti-slavery arch conserved for future generations

Britain's oldest anti-slavery memorial, built in 1834 to commemorate the abolition of slavery in the British Empire, has been repaired and restored. Some £42,000-worth stone repairs and cleaning to the Grade II* Listed monument were carried out by a specialist contractor for Stroud District Council which owns the arch. The arch, originally constructed at the entrance of anti-slavery campaigner Henry Wyatt's Farmhill Park estate (now the Paganhill estate), holds significant historical value.

£5.2million to improve council housing energy efficiency

The least energy efficient council homes in the Stroud district are set to receive significant improvements. SDC has been awarded £5.2million to deliver warmer, healthier and energy efficient homes. This will help to tackle fuel poverty and improve tenants' health and wellbeing and help fight climate change. Stroud District Council was the lead partner in a consortium of Gloucestershire social housing providers which was awarded £15.7 million to provide warmer, more energy efficient homes, reduce carbon emissions and tackle fuel poverty.

Tenant safety recognised with Stroud District Council award nomination

Stroud District Council has been nominated for a key industry award thanks to its work to protect the safety of its tenants. The council has been nominated for Safety & Compliance Training & Development Award at the upcoming Association of Safety and Compliance Professionals (ASCP) Awards. Over the past two years more than 40 training courses have been completed, resulting in officers becoming qualified in essential housing issues such as fire doors, asbestos, legionella, damp and mould and playground inspections.

Paw Prints RSPCA awards

Stroud District Council's work with animals has been recognised with four prestigious RSPCA Paw Prints awards. The council's Animal Welfare service retained its platinum Stray Dog Services and silver Animal Licensing awards. The service ensures that all stray dogs are safely collected and cared for until they are reunited with their owners, maintaining high standards in animal welfare through robust enforcement and compliance in licensable activities. SDC's Housing Service upgraded last year's bronze award to gold, recognising its pet-friendly housing policies and support for responsible pet ownership among tenants. And the Community Services team celebrated a bronze award for integrating animal welfare into emergency and contingency planning.

Museum in the Park's 10,000-year-old elk bones spark new research

The identification of 10,000-year-old elk bones in the collection of the Museum in the Park, Stroud, is opening new avenues for research into the prehistoric landscape of the Cotswolds. These bones, part of the museum's collection for nearly a century, have been confirmed to date back to around 8700 BC, thanks to a research project by prehistoric archaeologist Pete J.B. Moore, funded by the Bristol & Gloucestershire Archaeological Society. The bones, which include a jawbone and a metacarpus from a mature elk, were discovered in 1854 at Dunkirk Mills, near Nailsworth, Gloucestershire. They were found in peat deposits, which once formed marshy wetlands adjacent to the Nailsworth Stream.

Entrance to the museum, and membership is free of charge: <https://museuminthepark.org.uk/>

Update from Carol

Meeting re Ship Inn site, Monday 7th April

John Callinan and I had a constructive meeting with Andrew Cummings, Keith Gerrard and Alison Fisk about the future of the Ship Inn site and whether it would be affected by local government reorganisation.

Development Control Committee, Tuesday April 8th

- Land Parcel A & B Moreton Valance

Variation of condition on the hours between which deliveries can be made to the solar farm construction sites at Whitminster and Moreton Valance. Committee amended officers' recommendation for acceptance to reach a compromise that maintained the existing restriction through Whitminster during termtime.

- Land at Elm Farm Buildings, Coaley

Committee agreed to the serving of an enforcement notice against the siting of a mobile home but with an extension to the time allowed for the residents to move out.

Full Council, Thursday 10th April

Agenda includes:

- Ubico Business Plan 2025/2026
- Extension of the Appointment of Monitoring Officer
- Equality, Diversity, Inclusion, Equity and Belonging Policy
- To note changes to committee membership

Carol Kambites, 9th April 2025

Financial Budget Comparison

Comparison between 01/04/24 and 31/03/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve Movements	Actual Net	Balance	Bal %age
INCOME					
Town Business Committee					
100 Precept	£383,870.25	£0.00	£383,870.00	-£0.25	0.00%
105 Newsletter Advertising	£100.00	£0.00	£0.00	-£100.00	-100.00%
120 Feed-in Tariff from Town Hall	£800.00	£0.00	£898.45	£98.45	12.31%
125 Stonehouse Town FC lease	£600.00	£0.00	£0.00	-£600.00	-100.00%
126 STFC Water Recharge	£200.00	£0.00	£200.00	£0.00	0.00%
127 STFC Electric Recharge	£1,500.00	£0.00	£2,401.85	£901.85	60.12%
130 Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135 Phone Mast on Land	£1,000.00	£0.00	£5,998.12	£4,998.12	499.81%
140 Building Lease at OEL	£637.00	£0.00	£637.00	£0.00	0.00%
145 Magpies Social Club	£3,150.00	£0.00	£3,150.00	£0.00	0.00%
150 Community Centre Lease	£500.00	£0.00	£500.00	£0.00	0.00%
155 OEL Pitch Hire	£2,000.00	£0.00	£2,815.00	£815.00	40.75%
160 Misc Income	£500.00	£0.00	£18,878.88	£18,378.88	3675.78%
170 Investments Interest	£0.00	£0.00	£234.39	£234.39	100.00%
171 Bank Interest - Lloyds Bank	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
172 Bank Interest - Charity A/C	£1,000.00	£0.00	£1,500.00	£500.00	50.00%
173 Bank Interest - Natwest	£1,000.00	£0.00	£5.79	-£994.21	-99.42%
174 Bank interest - Cambridge BS	£1,000.00	£0.00	£4,102.40	£3,102.40	310.24%
175 Town Hall/Library Recharges	£3,400.00	£0.00	£3,707.42	£307.42	9.04%
176 Bank Interest - Nationwide	£1,000.00	£0.00	£1,500.00	£500.00	50.00%
177 Bank Interest - Melton Building Society	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%

Financial Budget Comparison

Comparison between 01/04/24 and 31/03/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve Movements	Actual Net	Balance	Bal %age
178 CCLA Interest	£10,000.00	£0.00	£25,072.70	£15,072.70	150.73%
Total Town Business Committee	£414,257.25	£0.00	£455,472.00	£41,214.75	9.95%
Town Environment Committee					
200 Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
205 Event Income/Donations	£1,200.00	£0.00	£1,395.00	£195.00	16.25%
210 Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215 Grants	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee	£1,200.00	£0.00	£1,395.00	£195.00	16.25%
Total Income	£415,457.25	£0.00	£456,867.00	£41,409.75	9.97%

EXPENDITURE

Town Business Committee					
1000 Salaries	£205,000.00	£0.00	£213,346.92	£8,346.92	4.07%
1010 Training & Recruitment	£4,000.00	£0.00	£2,455.28	£1,544.72	-38.62%
1020 Health & Safety	£2,500.00	£0.00	£765.61	£1,734.39	-69.38%
1030 Professional Fees	£8,000.00	£375.00	£6,668.89	£1,706.11	-21.33%
1040 IT support	£9,550.00	£0.00	£9,664.66	£114.66	1.20%
1050 Office Equipment Renewals	£500.00	£2,838.87	£3,307.86	£31.01	-6.20%
1060 Grants	£17,400.00	£25,000.00	£38,097.00	£4,303.00	-24.73%
1070 Town Hall/Library Shared Costs	£13,700.00	£0.00	£18,172.33	£4,472.33	32.64%
1080 Town Hall/Library STC costs	£2,700.00	£0.00	£1,979.68	£720.32	-26.68%
1090 Admin Expenses	£5,250.00	£0.00	£4,648.99	£601.01	-11.45%
1100 Mayor's Charity & Expenses	£300.00	£0.00	£55.25	£244.75	-81.58%
1110 Travel Costs/Staff & Councillors	£400.00	£0.00	£0.00	£400.00	-100.00%

Financial Budget Comparison

Comparison between 01/04/24 and 31/03/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve Movements	Actual Net	Balance	Bal %age
1120	Election Costs	£0.00	£2,208.41	£0.00	0.00%
1130	Civic/Remembrance Parades	£180.00	£0.00	£180.00	-100.00%
1140	Pavilion Overheads	£12,900.00	£9,849.35	£3,050.65	-23.65%
1150	Workshop Overheads	£3,800.00	£4,665.14	£865.14	22.77%
1160	Equipment & Vehicle Costs	£3,800.00	£2,373.25	£1,426.75	-37.55%
1170	Youth Centre Workers	£61,000.00	£55,745.00	£5,255.00	-8.61%
1180	Youth Centre Overheads	£10,400.00	£7,761.45	£2,638.55	-25.37%
1200	Subscriptions	£3,500.00	£4,374.84	£874.84	25.00%
1210	Insurances	£7,000.00	£8,333.89	£1,333.89	19.06%
1220	Project Planning & Delivery	£0.00	£118,186.04	£118,636.04	100.00%
1230	Climate Change	£5,000.00	£4,690.00	£310.00	-6.20%
	Total Town Business Committee	£376,880.00	£517,799.84	£7,688.48	-2.04%
	Town Environment Committee				
1190	Amenity Areas	£46,800.00	£38,244.41	£8,555.59	-18.28%
2000	Christmas Lights	£2,000.00	£0.00	£2,000.00	-100.00%
2005	Climate Change	£0.00	£0.00	£0.00	0.00%
2010	In Bloom	£0.00	£338.17	£338.17	100.00%
2050	Cultural Events & Studies	£9,300.00	£4,844.15	£4,455.85	-47.91%
2080	Neighbourhood Plan Review	£0.00	£0.00	£0.00	0.00%
2090	Planning Specialist Advice	£0.00	£0.00	£0.00	0.00%
	Total Town Environment Committee	£58,100.00	£43,426.73	£14,673.27	-25.26%
	Total Expenditure	£434,980.00	£561,226.57	£22,361.75	-5.14%

Financial Budget Comparison

Comparison between 01/04/24 and 31/03/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Reserve Movements	Actual Net	Balance	Bal %age
Total Income	£415,457.25	£0.00	£456,867.00	£41,409.75	-9.97%
Total Expenditure	£434,980.00	£148,608.32	£561,226.57	£22,361.75	-5.14%
Total Net Balance	£19,522.75		£104,359.57	£19,048.00	

Bank Account Reconciled Statement

Stonehouse Town Council

01651837

30-98-29

Statement Number

60

Bank Statement No. 60

Statement Opening Balance

£46,707.35

Opening Date

01/03/25

Statement Closing Balance

£69,929.10

Closing Date

31/03/25

True/ Cashbook Closing
Balance

£69,929.10

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/03/25	BGC010524HMRC	HMRC (VAT)	0.00	0.00	46,707.35
01/03/25	BGC121124HMRC	HMRC (VAT)	0.00	0.00	46,707.35
03/03/25	FPI030325MAGPIE S	Magpies Social Club	0.00	262.50	46,969.85
03/03/25	FPI030325TWHEELER	Tess Wheeler	0.00	30.00	46,999.85
04/03/25	DEB040325SWIFT	Swift Direct Blinds	40.85	0.00	46,959.00
04/03/25	FPI040325KCAPELI NG	Keren Capeling	0.00	15.00	46,974.00
05/03/25	DEB050325CVD	CVD Insurance Services	0.00	108.28	47,082.28
06/03/25	FPO060325AUTOPARTS	Stonehouse Autoparts	52.44	0.00	47,029.84
06/03/25	FPO060325CRISTO M	Cristom Construction Ltd	108.00	0.00	46,921.84
06/03/25	FPO060325GCC	Gloucestershire County Council	179.89	0.00	46,741.95
06/03/25	FPO060325GWETS ON	Gary Wetson	30.00	0.00	46,711.95
06/03/25	FPO060325HMRC	HMRC	4,250.04	0.00	42,461.91
06/03/25	FPO060325MDLKE LEX	MDL Kelex	1,060.00	0.00	41,401.91
06/03/25	FPO060325OLDCOMMON	Old Common Dry Stone Walling	215.00	0.00	41,186.91
06/03/25	FPO060325PCROSBY	Paul Crosby	30.00	0.00	41,156.91
06/03/25	FPO060325PRIMARY	Primary Water Solutions	432.00	0.00	40,724.91
06/03/25	FPO060325RHELPS	R F Helps	30.00	0.00	40,694.91
06/03/25	FPO060325SDC	Stroud District Council	2,208.41	0.00	38,486.50
10/03/25	DD100325YUENERGY	YU Energy	1,272.77	0.00	37,213.73
12/03/25	DEB120325FASTHOSTS	Fasthosts	28.78	0.00	37,184.95
14/03/25	DD140325WATERPLUS	WaterPlus	53.70	0.00	37,131.25
17/03/25	DEB170325VOIPFONE	Voipfone	8.40	0.00	37,122.85
18/03/25	DEB180325GREEN FARM	Green Farm Seeds Ltd	312.00	0.00	36,810.85
18/03/25	PAY180325LLOYDS	Lloyds Bank	9.35	0.00	36,801.50
19/03/25	DD190325SKY	Sky Mobile	10.00	0.00	36,791.50

Bank Account Reconciled Statement

19/03/25	DEB190325HYGIEN Hygiene4Less E	34.18	0.00	36,757.32
19/03/25	DEB190325SCREW Screwfix FIX	388.43	0.00	36,368.89
19/03/25	PS3078935	0.00	30,000.00	66,368.89
21/03/25	DD210325NEST NEST	2,799.31	0.00	63,569.58
21/03/25	FPO210325ABBEY Abbey Loos	145.50	0.00	63,424.08
21/03/25	FPO210325ALLDO All Done and Dusted NE	108.00	0.00	63,316.08
21/03/25	FPO210325ASGAR Asgard D	1,818.00	0.00	61,498.08
21/03/25	FPO210325EASYW Easy Window Cleaning IN	21.60	0.00	61,476.48
21/03/25	FPO210325GAPTC GAPTC	45.00	0.00	61,431.48
21/03/25	FPO210325GRUND Grondon Waste ON Management Ltd	65.16	0.00	61,366.32
21/03/25	FPO210325JIREH Jireh Solutions Ltd	469.01	0.00	60,897.31
21/03/25	FPO210325JOMEW Jo Mew Creative	322.00	0.00	60,575.31
21/03/25	FPO210325MARSD David Marsden EN	17.45	0.00	60,557.86
21/03/25	FPO210325PROLIFI Prolific Solutions (South C West) Ltd	101.80	0.00	60,456.06
21/03/25	FPO210325SEVER Severn Wye Energy Agency NWYE	4,690.00	0.00	55,766.06
21/03/25	FPO210325TWHAW T W Hawkins & Sons WKINS	5,700.00	0.00	50,066.06
24/03/25	BGC240325EDF EDF	0.00	113.61	50,179.67
24/03/25	DD240325BT BT	189.04	0.00	49,990.63
24/03/25	DD240325STAYTE John Stayle Services Ltd	101.37	0.00	49,889.26
24/03/25	DD240325WATERP WaterPlus LUS	73.15	0.00	49,816.11
24/03/25	SO240325STAFF Staff Salaries	9,618.19	0.00	40,197.92
26/03/25	FPI260325STROUD Stroud Town Council TOWN	0.00	200.00	40,397.92
27/03/25	DEB270325SIGN Green Magic Ltd	158.88	0.00	40,239.04
27/03/25	DEB270325SPTRA Tradefence DE	437.41	0.00	39,801.63
28/03/25	7918961	0.00	30,000.00	69,801.63
28/03/25	DD280325WATERP WaterPlus LUS	23.24	0.00	69,778.39
28/03/25	DEB280325ASGAR Asgard D	257.00	0.00	69,521.39
28/03/25	FPI280325MAGPIE Magpies Social Club S	0.00	525.00	70,046.39
28/03/25	SO280325PATA PATA Payroll	130.48	0.00	69,915.91
31/03/25	BGC310325MELTO Melton Mowbray Building N Society	0.00	234.39	70,150.30
31/03/25	DD310325PENINSU Peninsula LA	451.36	0.00	69,698.94

Bank Account Reconciled Statement

31/03/25	DEB310325SAFET Y	The Safety Supply Company	35.58	0.00	69,663.36
31/03/25	FPI310325CAPELIN G	Keren Capeling	0.00	25.00	69,688.36
31/03/25	FPI310325CRICK	Ken Crick	0.00	20.00	69,708.36
31/03/25	FPI310325KEEN	S J Cakes - Sarah Keen	0.00	15.00	69,723.36
31/03/25	FPI310325STFC	Stonehouse Town Football Club	0.00	200.74	69,924.10
31/03/25	FPI310325TURNER	Mandy Turner - Baked 4 You	0.00	5.00	69,929.10

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	38532.77	61754.52

Reconciled by David Marsden

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Expenditure transactions - approval list 2025/26 BACS

Cheque	Gross	Heading	Invoice date	Details	Cheque Total
	£90.00	1040/1	01/04/25	Jireh Solutions Ltd - Wiping & disposal of 3 old PCs	
	£21.60	1080/1	01/04/25	Easy Window Cleaning - Apr '25 - TH	
	£160.00	1190/4	02/04/25	Clarian Property Services - Fix leak in water fountain, Old Chapel Garden & reduce height of High Street flower planter posts	
	£178.51	1220/3	03/04/25	Marcus Dixon - Expenses for Ship Inn Site - bolts, woodstain, brushes, paint	
	£29.89	2050/2	04/04/25	UK Office Direct - 10 x Black frames for Civic Awards	
	£127.50	1040/1	04/04/25	Jireh Solutions Ltd - Billable Hours - new Cllrs' email accounts, Dep Clerk email and laptop problems	
	£331.57	1040/1	08/04/25	Jireh Solutions Ltd - April '25 - Contract	
	£3,066.00	1220/1	08/04/25	TEK Fencing Ltd - Supply & install fencing at OEL around new pumping station	
	£2,532.00	2000	09/04/25	STL Gloucester Ltd - Install and remove Christmas lights, cherry picker hire, testing, parts.	
Sub Total	£6,537.07				
Total	£6,537.07				

Signature

Signature

Date

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4298		£190.50	1180/4	27/03/25	All Done and Dusted - Mar '25 - Pod cleaning	358
		£190.50			All Done and Dusted - Total	
4303		£1,537.00	1150/3	28/03/25	Dursley Garden Machinery - 1 x Ego Mower, 1 x Ego brushcutter attachment, 1 x Ego cordless hedgetrimmer, 1 x Ego extension pole - FTC Minutes 17th Feb '25 TC3386	5652
		£1,537.00			Dursley Garden Machinery - Total	
4304		£1,501.96	1070/6	28/03/25	Gloucestershire County Council - 2023/24 GCC Recharges for Stonehouse Library	1800812259
		£1,501.96			Gloucestershire County Council - Total	
4294		£65.16	1150/5	27/03/25	Grundon Waste Management Ltd - Mar '25 - Waste - Workshop	PSI-1257190
		£65.16			Grundon Waste Management Ltd - Total	
4302		£396.00	1040/3	28/03/25	Leaflet Distribution - Darren - Delivery of Newsletter - Issue 56	
		£396.00			Leaflet Distribution - Darren - Total	
4307		£178.51	1220/3	03/04/25	Marcus Dixon - Expenses for Ship Inn Site - bolts, woodstain, brushes, paint	
		£178.51			Marcus Dixon - Total	
4287		£85.96	1040/5	27/03/25	Prolific Solutions (South West) Ltd - Mar '25 - Printer TH	11587
		£85.96			Prolific Solutions (South West) Ltd - Total	
3679		£3,627.60	1030	31/03/24	Selford Law - Costs for legal work - Stonehouse Town Football Club Lease	899449
4305		£2,220.00	1030	31/03/25	Selford Law - Costs for Legal Fees - Magpies Social Club Lease	899563
		£5,847.60			Selford Law - Total	
Total		£9,802.69				

Signature

Date

Signature

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

Debit Card Approval

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4299		£257.00	1220/3	27/03/25	Asgard - Ship Inn Site - Secure Storage Shed - Linked with Transaction No. 4260. Order changed for bigger model than original spec.	50512
		£257.00		Asgard - Total		
4286		£158.88	1220/3	27/03/25	Green Magic Ltd - Lockable poster case & outdoor brochure box x 2 - Ship Inn Site	259752
		£158.88		Green Magic Ltd - Total		
4301		£35.58	1150/3	28/03/25	The Safety Supply Company - 3 x Scrubb Graffiti Remover	9450314
		£35.58		The Safety Supply Company - Total		
4300		£437.41	1220/3	27/03/25	Tradefence - 23 x Scaffolding Boards - Ship Inn Site	9030
		£437.41		Tradefence - Total		
Total		£888.87				

Signature

Signature

Date

Purchase Day Book

Showing only Account type All				Ledger Date before				Ledger Date after			
Supplier				Paid date before				Paid date after			
Type				Payment type				Reference			
				Direct Debit							
No.	Date	Invoice no.	Supplier	Details	Heading	Net	Vat type	Vat	Gross Due	Payment Reference	Paid
4285	25/03/25		BT	Internet - Pod - 4th Quarter	1180/9	£157.53	20% Standard	£31.51	£189.04 24/04/25	DD240325BT	
4283	21/03/25		Information Commissioners Office	Data Protection Fee - 2024/25	1200	£52.00	Zero Rated	£0.00	£52.00 20/04/25		
4295	27/03/25		John Stayle Services Ltd	Estimate - Mar '25 - Fuel	1160/3	£41.67	20% Standard	£8.33	£50.00 26/04/25		
4308	21/03/25		NEST	March 25 - See Transaction number 4282 & 4309 & attachment.	1000/1	-£6.90	Outside the S	£0.00	-£6.90 20/04/25		
4309	21/03/25		NEST	March 25 - See Transaction number 4282 & 4308 & attachment.	1000/1	-£0.32	Outside the S	£0.00	-£0.32 20/04/25		
4282	21/03/25		NEST	March 25 - note that NEST took out £7.22 more than is specified on the attached paperwork. This is because a change was communicated to them by us too late for them to amend their original figures. See Transaction number 4308 for their partial refund of £6.90, & number 4309 for the missing £0.32.	1000/1	£2,799.31	Outside the S	£0.00	£2,799.31 20/04/25	DD210325NEST	
4306	31/03/25	4862907	Peninsula	Apr '25 - Monthly Contract	1030	£376.13	20% Standard	£75.23	£451.36 30/04/25	DD310325PENI NSULA	
4269	19/03/25		Sky Mobile	Mar '25 - CCTV Sim Card Ship Inn Site	1220/3	£10.00	Outside the S	£0.00	£10.00 18/04/25	DD190325SKY	
4262	18/03/25	1014665214	Voipfone	Mar '25 - Renewal of number & PBX	1040/4	£7.00	20% Standard	£1.40	£8.40 17/04/25	DEB170325VOI PFONE	
4266	18/03/25	8672138	WaterPlus	Mar 25 - Water - Pod	1180/2	£23.24	Zero Rated	£0.00	£23.24 17/04/25	DD280325WAT ERPLUS	
4296	27/03/25		WaterPlus	Estimate - Mar '25 - Water - Pod	1180/2	£20.00	Zero Rated	£0.00	£20.00 26/04/25		
4292	27/03/25	8777694	WaterPlus	Mar 25 - Water - Pavilion	1140/2	£66.25	Zero Rated	£0.00	£66.25 26/04/25		

4288	27/03/25	WaterPlus	Mar 25 - Water - TH	1070/2	£79.28 Zero Rated	£0.00	£79.28 26/04/25
4291	27/03/25	YU Energy	Mar 25 - Gas - TH	1070/4	£301.96 5%	£15.10	£317.06 26/04/25
4290	27/03/25	YU Energy	Mar 25 - Electric - TH	1070/3	£189.62 5%	£9.48	£199.10 26/04/25
4293	27/03/25	YU Energy	Mar 25 - Electric - Pavilion	1140/3	£464.41 20% Standard	£92.88	£557.29 26/04/25
4297	27/03/25	YU Energy	Mar 25 - Electric - Pod	1180/3	£185.60 5%	£9.28	£194.88 26/04/25
4289	27/03/25	YU Energy	Mar 25 - Electric - Library	1070/3	£69.72 5%	£3.49	£73.21 26/04/25
18	Transactions	Total		£4,836.50	£246.70	£5,083.20	

Purchase Day Book

		Showing only		Account type	All	Ledger Date before		Ledger Date after
		Supplier		Supplier		Paid date before		Paid date after
		Type		All		Payment type		Reference
		Details		Heading		Net		Gross Due
						Vat type		Payment Reference
								Paid
No.	Date	Invoice no.	Supplier	Details	Heading	Net	Vat type	Gross Due
4281	21/03/25	24/0819/PP	PATA Payroll	March 2025 Payroll with Pension Service	1000/1	£130.48	Outside the S	£130.48 20/04/25
4279	21/03/25		Staff Salaries	March 25	1000/1	£9,618.19	Outside the S	£9,618.19 20/04/25
2	Transactions				Total	£9,748.67	£0.00	£9,748.67

Asset Register 2024/25					
	Asset	Original Value	Disposals 2024/25	Additions 2024/25	Original value 31st March '25
Fixed Assets	Town Hall	£240,000			£240,000
	Oldends Lane Pavilion	£250,000			£250,000
	Stagholt Pavilion	£0			£0
	Youth Pod	£208,000			£208,000
	Football Stadium	£48,677			£48,677
	Workshop	£97,888			£97,888
	Meadow road playing field	£70,000			£70,000
	Sub Total	£914,565			£914,565
Vehicles and Equipment	Steel Allotment Sheds	£52,000			£52,000
	Maintenance vehicles & equipment	£29,753	4751	2071	£27,073
	Christmas lights	£3,080			£3,080
	Play equipment (all play sites)	£215,928	3000		£212,928
	Outdoor Gym	£28,000			£28,000
	Office/Street furniture	£26,749	4749	6101	£28,101
	Youth Building contents	£25,000			£25,000
	Sub Total	£380,510	12500	8172	£376,182
Infrastructure Assets	Bus Shelters	£32,000			£32,000
	Bench seats	£19,878		2480	£22,358
	Flagpoles	£1,900			£1,900
	Bins	£5,200			£5,200
	Notice boards	£4,860			£4,860
	Footpath lights	£776			£776
	Town Clock	£4,200			£4,200
	Millenium Stone (Town Green)	£15,399			£15,399
	Motorcycle inhibitor	£232			£232
	Town council sign (Town Hall)	£225			£225
	Mayoral Chain	£4,000			£4,000
	War Memorial (Memorial Green)	£17,500			£17,500
	Skate park	£117,700			£117,700
	Goal posts	£1,460			£1,460
	Horse Trough	£5,000			£5,000
	Gates and Fences	£30,000			£30,000
	Sub Total	£260,330		2480	£262,810
Community Assets	Oldends Lane Playing Field	£1			£1
	Laburnum Recreation ground	£1			£1
	Stagholt Sports Ground	£1			£1
	Old Chapel Gardens	£1			£1
	Allotments	£1			£1
	Sub Total	£5			£5
Total		£1,555,410	£12,500	£10,652	£1,553,562

24/25 Asset Disposals	24/25 Asset Additions
Mini Fridge for Workshop Long Ladder single 4m + short ladder 2.5m Wolfair Sioux II Air Compressor Einhell RT- AG115 4" Disc Cutter Einhell BT- ID100E Power Drill Stihl RE14-Z PowerWasher Iseki SXG 216 Diesel Riding Mower Small child's activity apparatus Car Frame bench Small round wooden coffee table and 3 chairs Plastic wall mounted leaflet holder Wooden table top leaflet display Large wooden boardroom table Low wooden double cupboards Fire-proof filing cabinet Computer extension tables Diswasher - large under counter Computer towers x 3. Lenovo/ Dell/ Jujitsu Printer - table top Laminater - LEITZ	Laptops with Docking Stations (4) Steel posts (3) Multi use pumps Water pump CCTV (Ship Inn) Remembrance figures Laminator Road signs Defib unit Picnic Benches (5) Cable reel & hose Reciprocating saw Angle Grinder Compressor



STONEHOUSE
TOWN COUNCIL

Minutes of a Town Business Committee Meeting held on Tuesday 1st April 2025 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

Present: Councillors Keren Capeling, Neil Gibbs, Carol Kambites (Committee Vice Chair), Val Randall, Keith Terry, Carol Trim and Theresa Watt.

In Attendance: Town Clerk and Michael Towson of Stroud District Council's Community Services Department

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

B/835 To receive apologies

Apologies were received from Cllr John Parker

B/836 To receive Declarations of Interest

There was a declaration of interest from Cllr Theresa Watt in relation to Agenda item B/839

B/837 To approve the minutes of the Business Committee meeting held on 3rd March '25

Committee APPROVED the minutes as a true and accurate record of the meeting

B/838 To receive the latest budget position

The Council's budget is currently recording a 3.9% underspend for the year even with the overspend on salaries. The accounts will be finalised later in the month and will include late invoices that may bring the final underspend to approx. 2.5%.

A query was raised in relation to the spend on budget code 1070/1 - it seemed as though there had been a significant overspend or mis coding - the Clerk to look into this. There was mention of the reserve spending and how this affected the revenue budget spend - this was explained.

Committee **NOTED** the following: Total 'Actual Net' income of £445,388.47; Total 'Actual Net' Expenditure of £509,793.47; Total Reserve movements of £147,897.24.

Cllr Thereesa Watt removed herself from the meeting in light of her declared interest in relation to Agenda Item B/839. The Vice Chair, Cllr Carol Kambites took over as Chair for the following item

B/839 To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments

Committee APPROVED the BACS payment list totalling £30,220.73 and RETROSPECTIVELY APPROVED the Debit card payments totalling £734.61

Cllr Theresa Watt returned to Chair the remainder of the meeting

With Committee agreement, agenda item B/843 was brought forward

B/843 To discuss future car parking restrictions that are being considered by Stroud District Council for introduction to the High street car park.

Michael Towson was invited to talk on the issue; he provided an overview of the events leading up to the present parking restrictions, implemented in February 2024. Since then, he had undertaken a survey of the available parking spaces during a week in October 2024, the results of which led to a belief that the restrictions on the short stay section had had a very positive impact for shoppers and the nearby Doctors surgery; it was recognised that this had however created problems for local businesses.

Mention was made of the recent consultation event with the public and local businesses; a reasonably successful event that demonstrated the wider impact of the lack of parking in Stonehouse. Several options had been presented to SDC but none were considered feasible other than introducing a charge. Businesses felt that the long stay section of the car park should be restricted to approximately 9 hours per day allowing businesses the opportunity to secure parking spaces. It was understood that the town had such limited parking and that whilst it would ideally encourage commuters to travel by rail by allowing drivers to park in Stonehouse, their presence did little to improve the wealth of the town; the primary focus should therefore be placed on accommodating local businesses and other users. Committee **RECOMMENDED** that town council put forward a recommendation to Stroud District Council to reduce the period with which drivers can park in the long stay car park from 23 hours to 9 hours per day; In the event that this did not have a positive impact, a further review would be undertaken to include the possibility of charging for parking. It was recognised that any changes made to the parking arrangements would take approximately 6 weeks to implement

The Chair thanked the officer from Stroud for his time. The officer left the meeting

B/840 To approve a grant application from the Great Western Air Ambulance Charity

Committee felt that whilst the organisation was not Stonehouse based, it provided a much needed service.

Committee **APPROVED** a grant of £2,200, the full cost of conducting a single operation.

B/841 To confirm the arrangements to sell the council's 'Iseki' ride on mower.
Committee was advised that this matter was only brought to the committee's attention because the disposal had been delayed following council's decision in 2024. It has since been established that the machine could not be used on the Ship Inn site and was therefore not needed by the town council. The ride on mower to be sold in line with the offers put forward to the council in 2024
This was **NOTED** by Committee.

B/842 To recommend for council approval the following updated Policies:

- Terms of Reference for Town Council and Committees
- Scheme of Delegations

Both policies were referred back to the Policy working group for further consideration; the former policy specifically in relation to HR

B/843 To discuss future car parking restrictions that are being considered by Stroud District Council for introduction to the High street car park.
The agenda item was brought forward - see above for details

B/844 To receive updates from the following working groups:

1. **Climate Change Action Forum**
It was felt that the Forum needed a reset in the form of a new working group called 'Environment Policy' - the current working group to be discontinued
2. **Communications**
Information is being gathered for the next Newsletter
3. **Oldends Lane Development**
The latest fencing around the sewerage control unit has been completed. Work is commencing around the ground water issue
4. **Support Stonehouse**
The working group had not met recently
5. **Youth**
Youth working group are to meet three times each year in future to receive updates on the Door's work - the reports will relate to each of the three terms.
6. **Policy**
Considering the next set of policy reviews
7. **Internal Audit Panel**
Considering the next audit
8. **Court View**
The working group now reports to Environment Committee and will therefore be removed from the BC agenda

B/845 To note the date of the next meeting - Tuesday 6th May 2025
Committee **NOTED** the date of the next meeting



STONEHOUSE
TOWN COUNCIL

Minutes (subject to agreement at the next Committee Meeting) of a meeting of the Town Environment Committee held on Monday 31st March, 7pm at Stonehouse Library, High Street, Stonehouse GL10 2NG

Present:

Councillors: Keith Creighton (Committee Vice-Chair), Debbie Curtis (Committee Chair) Marcus Dixon, Neil Gibbs, Stephen Hunter, Simon Macgregor, Theresa Watt.

Also present:

Jacqui Sanders (Deputy Clerk), Cllr John Parker

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

E/894 To receive apologies.

Apologies were received from Cllr John Callinan

E/895 Declarations of Interest

Cllr Gibbs declared an interest in item E/900.

E/896 To approve the minutes of the Town Environment Committee meeting held on Monday 24th February

Committee APPROVED the Minutes as a true and accurate record of the meeting.

E/897 To receive the latest updated Environment Budget.

Committee NOTED the updated report showing a total 'Actual Net' Income of £1,240.00; 'Actual Net' Expenditure of £43,426.73 and Reserve Expenditure of £0.

E/898 To propose a street name for the development at Land Adjoining Station Road, Bristol Road, Stonehouse.

After much discussion, committee proposed the following street names - West Station Road or Old Coalyard Road for Full Council approval. Committee would like to advise against the street name of Station Road because of the main train station already in Stonehouse and the thought it may cause confusion for commuters.

E/899 To comment on recent Planning Applications

S.25/0239HHOLD 16 Paddock Rise, Stonehouse
Installation of 1.8m timber fence.

Comment: No Comment.

S.25/0437/HHOLD 3 Bath Road, Stonehouse

Dropped kerb and creation of parking area.

Comment: This council supports the objections from Gloucestershire County Council that the applicant is not providing safe and suitable access to the site.

S.25/0419/HHOLD 91 Ryelands Road Stonehouse

Erection of two storey rear extension.

Comment: No objections as long as none from neighbours.

S.25/0423/CPL Block 31 Upper Mills Trading Estate Bristol Road Stonehouse

Certificate of lawfulness to confirm use of building as B2-General Industrial.

Comment: No comment

S.25/0103/FUL Far Westrip Farm , Far Westrip, Stroud

Construction of roof over existing agricultural store.

Comment: No comment

S.25/0410/HHOLD The Wheelwrights , Grosvenor Road, Stonehouse

Erection of two storey side extension with a single storey rear extension, driveway extended with an extended drop kerb.

Comment: No objections as long as none from neighbours. This council supports the addition of solar panels.

S.25/0457/FUL Land At The Rear Of 42, High Street, Stonehouse

Erection of single storey rear extension.

Comment: No objections as long as none from neighbours.

Cllr Gibbs left the room at 7.28pm.

S.25/0275/FUL Land At Verney Road, Verney Road, Stonehouse

Conversion of garage to dwelling.

Comment: This council has no objections, however there is concern that parking is restricted to one car only and there is limited parking elsewhere.

Cllr Gibbs returned to the meeting at 7.33pm

Cllr Parker left the meeting at 7.33pm

S.25/0557/HHOLD 6 Burdett Road, Stonehouse

Erection of a single storey front extension and a dormer extension.

Comment: No objections

S.25/0373/FUL 53, 55, 56, 60, 64, 70, 76 & 78, Woodcock Lane, Stonehouse,

Installation of external wall insulation.

Comment: No objections. This council welcomes improvements to public housing.

E/900 To receive a report on planning decisions received from Stroud District Council.

S.25/0108/HHOLD 9 Abbots Way Bridgend Stonehouse
Erection of single storey flat roof extension to the front elevation.
PERMITTED

S.25/1877/FUL 56 High Street Stonehouse
Erection of first floor extensions to front & rear and replacement of existing rear extension.
APPLICATION WITHDRAWN

S.25/0117/P18A Footbridge At Rear Of 75 Midland Road Stonehouse
Replacement of existing footbridge deck and parapets of Oldends Footbridge.
NOTIFICATION ACKNOWLEDGED

S.25/0226/CPL 8A Gloucester Road Stonehouse
Erection of a single storey outbuilding.
CONSENT GIVEN

S.25/0333/GDPE 9 Blackbird Court Stonehouse
Erection of a single storey rear extension.
NO OBJECTIONS

E/901 To receive Working Groups updates.

- **Communications**
Not met.
- **Stroudwater (Bristol Road) Station**
Not met.
- **Transport and Highways**
Not met.
- **Public Rights of Way**
Not met.
- **Recreation.**
Not met.
- **Canal Rejuvenation**
The Ship Inn site has been harrowed and levelled.
A new gate has been fitted.
The site is awaiting the arrival of tables and benches.
Opening day is 4th May.
Canal Festival is 29th June.

- **Court View**
Not met.

E/902 Date of next Environment Committee meeting: Monday 28th April 2025.
Committee NOTED the date of the next meeting.