



To Members of the Town Council

You are hereby summoned to attend the Annual General Meeting of the Town Council to be held on Monday 19th May '25 at 7.00pm at the Town Hall, 1 Queens Street, Stonehouse

Council Members:

Councillors: John Callinan, Keren Capeling, Keith Creighton, Debbie Curtis, Marcus Dixon, Stephen Hunter, Carol Kambites, Simon MacGregor, Neil Gibbs (Chair of Council), John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt (Vice Chair of Council)

All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
13th May 2025

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

- TC3420 To appoint the Chair of Council/Town Mayor
- TC3421 To appoint the Vice Chair of Council/Deputy Town Mayor
- TC3422 To receive apologies
- TC3423 To receive declarations of interest
- TC3424 To approve the minutes of the Town Council meeting of 14th April 2025
- TC3425 To receive an update on the Annual Town Meeting held 17th April 2025
- TC3426 To resolve to approve or review Standing Orders and Financial Regulations
- TC3427 To approve the appointment of Councillors to Committees, Working Groups and as representatives to external Organisations
- TC3428 To receive and note confirmation that Stonehouse Town Council retains the General Power of Competence
- TC3429 To approve account signatories for the following bank and building society accounts:

- Lloyds Bank (Council's Operating Account)
- CCLA (Churches, Charities and Local Authorities)
- Charity Bank
- Nationwide Building Society
- Melton Building Society
- Cambridge Building Society

- TC3430 To receive the 2024/25 internal audit from GAPTC (now GALC) and note its recommendations
- TC3431 To approve the 2024/25 Year End Accounts, Balance Sheet and Bank Reconciliation
- TC3432 To approve the Annual Governance Statement for the 2024/25 financial year
- TC3433 To approve the 2024/25 Accounting Statements by Resolution and for the meeting's Presiding Officer to sign the Accounting Statements
- TC3434 To approve dates for the 'Exercise of Public Rights'
- TC3435 To receive the draft Minutes of Business Committee meeting 6th May 2025 and approve the following recommendations:
- B/853 - to approve the award of a contract to install a new toilet in the workshop building to SSDB at a total cost of £5,912.41 plus vat
 - B/855 - to approve the payment of provisional sums to The Door in four equal instalments during the 2025/26 financial year prior to each quarter
 - B/587 - to approve the council's latest annual Financial Risk Assessment
 - B/858 - to approve the council's updated insurance cover premium
- TC3436 To receive the Minutes of Environment Committee meeting of 29th April 2024 and approve the following recommendations:
- E/907 To approve the design and purchase of 5 new Stonehouse Town Entry signs and accompanying Stonehouse in Bloom signs at an approximate cost of £1,000 plus vat.
 - E/911 To approve securing the services of Fields in Trust to secure the future protection of Doverow Hill Wood.
- TC3437 To receive reports from Chair of Town Council and town councillors
- TC3438 To receive and request reports from County and District Councillors
- TC3439 To receive RFO's budget report and bank reconciliation for April '25
- TC3440 To approve the latest payment list
- TC3441 To approve the latest Council Reserves
- TC3442 Date of next meeting - Monday 23rd June 2025