



To Members of the Town Council

You are hereby summoned to attend a Town Council Meeting to be held on Monday 21st July 2025 at 7.00pm at the Town Hall, 1 Queens Road, Stonehouse

Council Members:

Councillors: John Callinan, Keren Capeling (Vice Chair), Keith Creighton, Debbie Curtis, Marcus Dixon, Stephen Hunter, Carol Kambites, Simon MacGregor, Neil Gibbs (Chair), John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt

All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
Tuesday 15th July '25

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

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| TC3458 | To receive apologies |
| TC3459 | To receive declarations of interest |
| TC3460 | To approve the minutes of the Town Council meeting of 23 rd June '25 |
| TC3461 | To receive reports from Chair of Town Council and town councillors |
| TC3462 | To receive reports from County and District Councillors |
| TC3463 | To receive RFO's budget report and bank reconciliation June '25 |
| TC3464 | To approve the latest payment lists |
| TC3465 | To note changes to CCLA |
| TC3466 | To note changes within the Board of Trustees of Stonehouse Community Association: <ul style="list-style-type: none">• Cllr Keith Terry's resignation as a council representative on the Board of Trustees to become Chair of Stonehouse Community Association |

- Cllr Keren Capeling becoming a Trustee on the Board of Trustees but not as a representative of the town council

and,

- approve a new council representative to SCA's Board of Trustees

- TC3467 To note the external auditor's findings following their audit of the Town Council's financial accounts for 2024/25
- TC3468 To approve the installation of a pontoon on the canal-side of the Ship Inn site.
- TC3469 To receive the draft minutes of Business Committee meeting of 7th July '25
- TC3470 To receive draft minutes of Environment Committee meeting of 30th June '25 and approve its recommendation:
- A. To seek permission from Gloucester Highways to install a pedestrian entrance to the Ship Inn site at the junction of Bristol road /Downton
 - B. To use the council's Earmarked Reserves for the installation works
 - C. To award the installation contract to 'Contract Surfacing Company'
- TC3471 To consider the concerns shared by 'Dawn Homes' in relation to the naming of the new housing development at land adjoining Station road
- TC3472 To approve festive lighting purchases and works
- TC3473 To note the date of the next town council meeting Monday 22nd September '25

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.

- TC3474 To receive an update from HR Sub Committee and approve its recommendations