



Minutes of a Town Business Committee Meeting held on Monday 7th July 2025 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

Present: Councillors John Callinan, Keren Capeling, Val Randall, Keith Terry, Carol Trim and Theresa Watt (Committee Chair).

In Attendance: Town Clerk; Glos County Cllr Dean Botterhill and representatives from 'Allsorts' and 'Longfield Hospice'.

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

Those present had no comments to make or questions to raise

B/875 To receive apologies

Apologies were received from Cllrs Carol Kambites and Neil Gibbs

B/876 To receive Declarations of Interest

There were no declarations of interest

B/877 To approve the minutes of the Business Committee meeting held on 9th June '25

Committee **APPROVED** the minutes as a true and accurate record of the meeting

With agreement of the committee, the Chair brought forward agenda item B/881

B/881 To approve the following grant applications:

- **'Allsorts'**

The representative provided answers to a number of queries raised by Committee members.

Committee **APPROVED** a revenue grant of £2,000 for financial year 2025/26 on the basis that the organisation may request a grant in future years.

- **‘Longfield Hospice’**
Funding requested to assist in providing an increased need for end of life care including support for family members.
Committee **APPROVED** a grant of £2,000 for financial year 2025/26

B/878 To receive the latest budget position

The Clerk confirmed that since distribution of the initial support papers, some detailed work was undertaken to the budget resulting in more clarity. The Clerk detailed the differences.
Committee **NOTED** the latest budget position with ‘Actual Net’ expenditure of £109,135.11; ‘Actual Net’ Income of £210,243.73 and Reserve movement of £4,402.43.

B/879 To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments

Committee **APPROVED** the BACS payments totalling £11,557.04.
Committee **RETROSPECTIVELY APPROVED** Debit Card payments totalling £392.18.

B/880 To approve payments for legal services to establish the ownership and register various sections of the Town Green

Committee **APPROVED** authorisation for Officers to secure the services of ‘Tayntons solicitors’ for:

- The first tranche at a cost of £950 plus vat and disbursements - work to include an assessment of the Council’s position in securing registered ownership of all the town greens
- Upon agreement with the Chair and Vice Chair of Council, to authorise progression with the second tranche of legal work following a positive outcome of the first tranche

(The second tranche will cost in the region of £1,000 plus vat with disbursements and will involve legally securing all the town greens and have each registered with land registry).

B/881 To approve the following grant applications:

- **‘Allsorts’**
Agenda item brought forward - see above
- **‘Longfield Hospice’**
Agenda item brought forward - see above

B/882 To recommend for council approval the purchase/lease of new festive lighting

The matter has been deferred to the next meeting. Cllr John Callinan commented that the Project Officer had met with an electrical contractor to establish the suitability of the current electrical supplies. Rectification works will be necessary.

By agreement, the Chair delayed the agenda item B/883 until the end of the meeting

B/883 To receive an update on the latest position on Stonehouse Community Centre

Matter deferred to later in the meeting with the exclusion of the public

B/884 To receive updates from the following working groups:

- 1. Climate Change Action Forum**
Meeting next week
- 2. Communications**
No update
- 3. Oldends Lane Development**
Meeting next week to establish where we are with utilities
- 4. Support Stonehouse**
No update
- 5. Youth**
Meeting due 17th September
- 6. Policy**
Meeting on Tuesday 8th July to discuss Standing Orders
- 7. Internal Audit Panel**
Meeting to be arranged for next audit
- 8. Local Government Review**
Meeting due shortly

Due to confidential information, Cllrs agreed to discuss the item with the exclusion of the public.

Members of the public left the meeting (7.55pm)

B/885 To note the date of the next meeting - Monday 8th September 2025

Council NOTED the date of the next meeting

B/883 To receive an update on the latest position on Stonehouse Community Centre

Keith Terry has resigned as the town council's representative as Trustee of Stonehouse Community Association to avoid a conflict of interest with his new position as Chair of the association.

Cllr Capeling has joined as a Trustee but not as the council's representative. A new representative of the council needs to be sought to sit as Trustee on the association.