



To Members of the Town Council

You are hereby summoned to attend a Town Council Meeting to be held on Monday 22nd September 2025 at 7.00pm at the Town Hall, 1 Queens Road, Stonehouse

Council Members:

Councillors: John Callinan, Keren Capeling (Vice Chair), Keith Creighton, Debbie Curtis, Marcus Dixon, Stephen Hunter, Carol Kambites, Simon MacGregor, Neil Gibbs (Chair), John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt

All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
Tuesday 16th September '25

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

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| TC3483 | To receive apologies |
| TC3484 | To receive declarations of interest |
| TC3485 | To approve the minutes of the Town Council meeting of 11 th August '25 |
| TC3486 | To receive reports from Chair of Town Council and town councillors |
| TC3487 | To receive reports from County and District Councillors |
| TC3488 | To receive RFO's budget report and bank reconciliations for July and Aug '25 |
| TC3489 | To approve the latest payment lists |
| TC3490 | To approve the process to be followed in setting the Council's 2026/27 revenue budget |
| TC3490 | To note the external final auditor's findings following their audit of the Town Council's financial accounts for 2024/25 |

- TC3491 To receive draft minutes of Business Committee meeting of 8th Sept '25 and approve its recommendations:
- To approve the purchase of a new skid steer ride on mower to support the council's grounds maintenance efforts at a total cost of £4,199 plus vat.
 - To approve the disposal of the metal container and invest any proceeds from its sale into improving the facilities around the Youth Pod.
 - To approve Business Committee recommendation to increase the council's current salaries budget by £2,500 to reflect the revised cost to the authority of the combined increment rises and National pay rise for 2025/26
- TC3492 To receive draft minutes of Environment Committee meetings of 28th July and 1st Sept '25
- TC3493 To approve the formal adoption of the UK Government guidance on flying the national flags on Town Council property
- TC3494 To consider the concerns shared by 'Dawn Homes' in relation to the naming of the new housing development at land adjoining Station road
- TC3495 To note the date of the next town council meeting Monday 20th October '25