



STONEHOUSE
TOWN COUNCIL

29-10-25

**Minutes of a meeting of the Town Council
held Monday 22nd September 2025 at the Town Hall**

Present:

Councillors: Councillors: John Callinan, Keren Capeling (Vice Chair of Council), Keith Creighton, Marcus Dixon, Stephen Hunter, Carol Kambites, Simon McGregor, John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt

In Attendance: Carlos Novoth - Town Clerk; several members of the public.

Attendees were reminded that the Proceedings of the meeting could be filmed photographed or recorded.

Public Questions

The Chair opened the meeting welcoming non councillor attendees and made them aware of the 15 minutes made available for them to raise comments and/or questions. It was made clear that once the meeting had progressed to the agenda, members of the public were not able to speak on any matter.

A member of the public raised a question to Ward Cllr Carol Kambites in relation to additional council housing in Stonehouse. Cllr Kambites explained that suitable sites still needed to be found - she asked all present at the meeting if anyone knew of such sites in the community. The resident stated that she knew about all the good work being undertaken to improve the efficiency of the current stock of council housing but she had concern about the district council's budget for building new social housing. Cllr Kambites stated that the budget has been increased for the purchase of land and buildings but was not aware of the funding being ring fenced for Stonehouse. Cllr Kambites stated that she will update the resident on this issue.

Another member of the public thanked the council for pursuing a long awaited effort from the Highways agency in clearing footpaths around the Meadow road estate of vegetation. This allowed her frail father to venture out for walks without undue fear of tripping over. She highlighted that there will be an ongoing need for this work. The resident also highlighted that highways had committed to resurfacing the footpaths in the open grassed area behind her father's estate and that this work was being supported by 50% of the County Councillor's own budget.

A local resident living on Rosedale estate questioned why the double yellow lines that currently exist on Upper Queens road have not yet been relined and as a result is creating a real road hazard. This was promised several months ago. The County

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Councillor commented that he will try and speed this work up. This issue had also been commented on by a further resident who stated that until this work takes place, the county council say they are unable to enforce the on street parking provisions and that this was causing local residents with a great deal of angst and frustration as car users have been found to be parking fairly indiscriminately and without consideration causing ongoing problems. Again the county councillor stated that he will try and speed the necessary work up. The County Councillor promised to get in touch with the local resident to discuss the matter further.

At this point, the attending members of the public were advised to direct their comments/questions through the Chair

There were a number of residents attending the meeting to put their points of view over with regards the flying of the national flag of England and the Union flag. The attending residents questioned why it was not possible to fly the Union flag from the Town Green flagpole permanently. One person commented that the current indiscriminate flying of the St George's flag along the High street did the flag a dis-service whilst others commented that they felt that some town councillors did not like the Union flag or the St George's flag but were happy to fly other country's flags, namely the Ukraine flag. Despite protestations to counter the last comment, some of the residents were adamant about their statement. There was a long statement read out by a resident (later to be found not from the Stonehouse community) on behalf of his family who were or had at one time been Stonehouse residents. For reasons of time (the public speaking time had gone well beyond the time allowed), there was an interjection and the resident was asked to state his concern.

Whilst many of the attending public were in favour of flying the Union flag on the Town Green (Memorial), an individual had raised the feeling of being intimidated by recent events and most notably in relation to the recent attack on a neighbour along Gloucester street; the lady's statement was interrupted by other attendees.

A local resident asked who had taken down the St George's flag from the High street; The town clerk confirmed that he had taken the St George's flag down from the Town Green but that the town council had not been involved with either the removal of the other flags or the installation of any form of CCTV

Councillor John Callinan moved to end the Public question time in light of the remaining time left for the remainder of the meeting. Members of the public were reminded that they were not able to speak during the meeting once business moved onto the agenda. A number of residents left the meeting including the Council Councillor Dean Botterill. The Chair thanked the attendees and moved to the meeting's agenda

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| TC3483 | To receive apologies
Apologies were given by Cllrs Neil Gibbs (Chair of Council) and Debbie Curtis |
| TC3484 | To receive declarations of interest
There were declarations of interest |
| TC3485 | To approve the minutes of the Town Council meeting of 11th Aug '25 |

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Council **APPROVED** the minutes as a true and accurate record of the meeting

- TC3486** **To receive reports from Chair of Town Council and town councillors**
There were no meetings or events to report on
- TC3487** **To receive reports from County and District Councillors**
Written reports were provided by Ward and Town Cllr Carol Kambites and County Cllr Dean Botterill
Cllr John Callinan - stated that he now left the District Council's Audit committee and joined Development Control Committee.
- TC3488** **To receive RFO's budget report and bank reconciliations for July and Aug '25**
Council **NOTED** the report showing an 'Actual Net' Expenditure of 216,836.55; an 'Actual Net' Income of £219,438.73 and Reserve Movements £9,396.52.
Council also **NOTED** bank reconciliations for both July and August 2025 with closing balances of £69,137 and £35,934.87 respectively.
- TC3489** **To approve the latest payment lists**
Council **APPROVED** the BACS payment list totalling £8,674.14.
Council **APPROVED** a refund of £20 to Stonehouse RBL in relation to the pitch charge applied at the Stonehouse Community Festival
Council **RETROSPECTIVELY APPROVED** Debit Card payments totalling.
Council also **NOTED** total Standing Order and Direct Debit card payments for July and August of £21,319.42 and £8,411.71
- TC3490a** **To approve the process to be followed in setting the Council's 2026/27 revenue budget**
Council **APPROVED** the process for setting the 2026/7 council budgets to include:-
 - detailed discussions between Chair/Vice Chair of each committee and the respective clerks and
 - providing regular feedback to committee and full councilCllr John Callinan asked if it were possible to link future major works to earnings from interest payments
- TC3490b** **To note the final external auditor's findings following their audit of the Town Council's financial accounts for 2024/25**
Council **NOTED** the auditor's report. The Notice of conclusion of the audit was dated 23rd September '25.
- TC3491** **To receive draft minutes of Business Committee meeting of 8th Sept '25 and approve its recommendations:**
 - To approve the purchase of a new skid steer ride on mower to support the council's grounds maintenance efforts at a total cost of £4,199 plus vat.

Council **APPROVED** the purchase of a new Skid Steer lawn mower with added 10 amp batteries at a total cost of £4,199 plus vat from local suppliers, 'Hawkins Groundcare'.

- To approve the disposal of the metal container and invest any proceeds from its sale into improving the facilities around the Youth Pod.

Council **APPROVED** the disposal of the metal container with the net income from the sale being invested into improving the facilities around the Youth Pod. Officers are awaiting responses from 5 companies that may be interested in the container's purchase. Failing interest from these companies, the council has been advised by Stonehouse Town Football Club that they would be willing to take possession of the container and would pay for its removal. Cllrs wished to see the net income from any sale to be reinvested in Youth activities such as the provision of a shelter and cycle racks.

- To approve Business Committee recommendation to increase the council's current salaries budget by £2,500 to reflect the revised cost to the authority of the combined increment rises and National pay rise for 2025/26

Council **APPROVED** an increase to the current year's salaries budget by £2,500

TC3492 To receive draft minutes of Environment Committee meetings of 28th July and 1st Sept '25
Council **NOTED** the draft minutes

TC3493 To approve the formal adoption of the UK Government guidance on flying the national flags on Town Council property
It was recognised that current guidance on flying the national and Union flags is somewhat limited and raises a lot more questions that it answers. Whilst the guidance discusses the use of flagpoles, it does so in relation to public buildings. The situation in Stonehouse does not reflect this scenario. The guidance is fairly silent on the issue of flying the St George's flag but supports the flying of the Union flag permanently under certain circumstances; it refers to flying flags on buildings and under lighting during the night. It was felt the issue needed clearer guidance and to this end the council **RESOLVED** to set up a working group to further investigate the matter.

TC3494 To consider the concerns shared by 'Dawn Homes' in relation to the naming of the new housing development at land adjoining Station road
Council **NOTED** the approach to the town council by New Dawn Homes to consider alternative names for the new development adjacent to the Bristol Road Railway station and determined that in light of the requirements of the authority's own Standing Orders, it could not revisit

its original decision. Stroud District Council are to be advised. The Developer to be sent historical evidence to support the council's original decision.

TC3495 **To note the date of the next town council meeting Monday 20th October '25**
Council **NOTED** the date of the next meeting

Financial Budget Comparison

Comparison between 01/04/25 and 15/09/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
INCOME					
Town Business Committee					
100 Precept	£410,143.00	£0.00	£205,066.50	-£205,076.50	-50.00%
105 Newsletter Advertising	£100.00	£0.00	£0.00	-£100.00	-100.00%
120 Feed-in Tariff from Town Hall	£800.00	£0.00	£350.21	-£449.79	-56.22%
125 Stonehouse Town FC lease	£600.00	£0.00	£0.00	-£600.00	-100.00%
126 STFC Water Recharge	£200.00	£0.00	£0.00	-£200.00	-100.00%
127 STFC Electric Recharge	£2,000.00	£0.00	£1,033.96	-£966.04	-48.30%
130 Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135 Phone Mast on Land	£6,000.00	£0.00	£0.00	-£6,000.00	-100.00%
140 Building Lease at OEL	£637.00	£0.00	£0.00	-£637.00	-100.00%
145 Magpies Social Club	£2,000.00	£0.00	£1,312.50	-£687.50	-34.38%
150 Community Centre Lease	£500.00	£0.00	£0.00	-£500.00	-100.00%
155 OEL Pitch Hire	£3,000.00	£0.00	£115.00	-£2,885.00	-96.17%
160 Misc Income	£500.00	£0.00	£2,351.08	£1,851.08	370.22%
170 Investments Interest	£0.00	£0.00	£0.00	£0.00	0.00%
171 Bank Interest - Lloyds Bank	£0.00	£0.00	£0.00	£0.00	0.00%
172 Bank Interest - Charity A/C	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
173 Bank Interest - Natwest	£0.00	£0.00	£0.00	£0.00	0.00%
174 Bank interest - Cambridge BS	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
175 Town Hall/Library Recharges	£3,000.00	£0.00	£1,286.96	-£1,713.04	-57.10%
176 Bank Interest - Nationwide	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
177 Bank Interest - Melton Building Society	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%

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	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
178 CCLA Interest	£21,000.00	£0.00	£6,497.52	-£14,502.48	-69.06%
Total Town Business Committee	£458,480.00	£0.00	£218,013.73	-£240,466.27	-52.45%
Town Environment Committee					
200 Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
205 Event Income/Donations					
205/1 Events	£1,200.00	£0.00	£975.00	-£225.00	-18.75%
205/2 Donations	£0.00	£0.00	£0.00	£0.00	0.00%
205/3 Markets	£0.00	£0.00	£450.00	£450.00	100.00%
205 Total	£1,200.00	£0.00	£1,425.00	£225.00	18.75%
210 Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215 Grants	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee	£1,200.00	£0.00	£1,425.00	£225.00	18.75%
Total Income	£459,680.00	£0.00	£219,438.73	-£240,241.27	-52.26%
EXPENDITURE					
Town Business Committee					
1000 Salaries					
1000/1 Contracted staff	£223,800.00	£0.00	£85,954.90	£137,845.10	-61.59%
1000/2 Locum	£0.00	£0.00	£0.00	£0.00	0.00%
1000/3 Short term contracted staff	£0.00	£0.00	£0.00	£0.00	0.00%
1000 Total	£223,800.00	£0.00	£85,954.90	£137,845.10	-61.59%
1010 Training & Recruitment					
1010/1 Contracted Staff	£2,500.00	£0.00	£1,332.98	£1,167.02	-46.68%
1010/2 Councillors	£500.00	£0.00	£135.00	£365.00	-73.00%

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	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
1010 Total	£3,000.00	£0.00	£1,467.98	£1,532.02	-51.07%
1020 Health & Safety	£2,500.00	£0.00	£809.17	£1,690.83	-67.63%
1030 Professional Fees	£8,000.00	£0.00	£2,685.65	£5,314.35	-66.43%
1040 IT support					
1040/1 General	£6,750.00	£0.00	£2,262.73	£4,487.27	-66.48%
1040/2 Website	£1,300.00	£0.00	£416.80	£883.20	-67.94%
1040/3 Newsletter	£0.00	£0.00	£400.00	£400.00	100.00%
1040/4 Phones	£1,500.00	£0.00	£166.67	£1,333.33	-88.89%
1040/5 Printing	£0.00	£0.00	£221.76	£221.76	100.00%
1040 Total	£9,550.00	£0.00	£3,467.96	£6,082.04	-63.69%
1050 Office Equipment Renewals	£500.00	£0.00	£0.00	£500.00	-100.00%
1060 Grants					
1060/1 One-Offs	£10,000.00	£2,200.00	£12,790.00	£-590.00	5.90%
1060/2 Long-Term	£7,400.00	£0.00	£0.00	£7,400.00	-100.00%
1060 Total	£17,400.00	£2,200.00	£12,790.00	£6,810.00	-39.14%
1070 Town Hall/Library Shared Costs					
1070/1 Rates	£4,500.00	£0.00	£5,613.75	£-1,113.75	24.75%
1070/2 Water	£1,200.00	£0.00	£279.59	£920.41	-76.70%
1070/3 Electric	£3,000.00	£0.00	£1,110.15	£1,889.85	-63.00%
1070/4 Gas	£1,800.00	£0.00	£251.43	£1,548.57	-86.03%
1070/5 Interior Maintenance (reactive)	£500.00	£0.00	£60.00	£440.00	-88.00%
1070/6 Interior Maintenance (programmed)	£500.00	£0.00	£0.00	£500.00	-100.00%
1070/7 Waste Collection	£300.00	£0.00	£10.92	£289.08	-96.36%

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	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
1070/8 Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1070 Total	£12,000.00	£0.00	£7,325.84	£4,674.16	-38.95%
1080 Town Hall/Library STC costs					
1080/1 Exterior Maintenance/Cleaning	£500.00	£0.00	£174.45	£325.55	-65.11%
1080/2 Interior Cleaning	£1,700.00	£0.00	£671.60	£1,028.40	-60.49%
1080 Total	£2,200.00	£0.00	£846.05	£1,353.95	-61.54%
1090 Admin Expenses					
1090/1 Paper	£250.00	£0.00	£53.34	£196.66	-78.66%
1090/2 Other	£500.00	£0.00	£670.04	£-170.04	34.01%
1090/3 Printing and Delivery of Newsletters	£8,000.00	£0.00	£3,461.00	£4,539.00	-56.74%
1090/4 Travel expenses	£500.00	£0.00	£45.00	£455.00	-91.00%
1090 Total	£9,250.00	£0.00	£4,229.38	£5,020.62	-54.28%
1100 Mayor's Charity & Expenses	£300.00	£0.00	£0.00	£300.00	-100.00%
1110 Travel Costs/Staff & Councilors	£400.00	£0.00	£0.00	£400.00	-100.00%
1120 Election Costs	£0.00	£0.00	£9,185.29	£-9,185.29	100.00%
1130 Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	-100.00%
1140 Pavilion Overheads					
1140/1 Rates	£0.00	£0.00	£0.00	£0.00	0.00%
1140/2 Water	£1,200.00	£0.00	£1,089.69	£110.31	-9.19%
1140/3 Electric	£6,300.00	£0.00	£1,946.03	£4,353.97	-69.11%
1140/4 Cleaning	£1,000.00	£0.00	£630.72	£369.28	-36.93%
1140/5 Maintenance (reactive)	£2,000.00	£0.00	£3,085.00	£-1,085.00	54.25%
1140/6 Maintenance (programmed)	£1,000.00	£0.00	£3.10	£996.90	-99.69%

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Financial Budget Comparison

Comparison between 01/04/25 and 15/09/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
1140/7 Waste Collection	£500.00	£0.00	£43.68	£456.32	-91.26%
1140/8 Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1140/9 Septic Tank	£700.00	£0.00	£0.00	£700.00	-100.00%
1140 Total	£12,900.00	£0.00	£6,798.22	£6,101.78	-47.30%
1150 Workshop Overheads					
1150/1 Water	£0.00	£0.00	£0.00	£0.00	0.00%
1150/2 Electric	£300.00	£0.00	£0.00	£300.00	-100.00%
1150/3 Maintenance (Reactive)	£300.00	£0.00	£6,864.29	£-6,564.29	2188.10%
1150/4 Maintenance (programmed)	£700.00	£0.00	£120.03	£579.97	-82.85%
1150/5 Waste Collection	£1,800.00	£0.00	£481.62	£1,318.38	-73.24%
1150/6 Security	£200.00	£0.00	£0.00	£200.00	-100.00%
1150 Total	£3,300.00	£0.00	£7,465.94	£-4,165.94	126.24%
1160 Equipment & Vehicle Costs					
1160/1 Equipment and Vehicle costs	£700.00	£550.00	£876.08	£373.92	-53.42%
1160/2 Maintenance	£600.00	£0.00	£75.00	£525.00	-87.50%
1160/3 Fuel	£900.00	£0.00	£294.04	£605.96	-67.33%
1160/4 Tax	£200.00	£0.00	£0.00	£200.00	-100.00%
1160/5 MOT/Service	£600.00	£0.00	£0.00	£600.00	-100.00%
1160 Total	£3,000.00	£550.00	£1,245.12	£2,304.88	-76.83%
1170 Youth Centre Workers	£66,000.00	£0.00	£32,500.50	£33,499.50	-50.76%
1180 Youth Centre Overheads					
1180/1 Rates	£1,400.00	£0.00	£1,458.88	£-58.88	4.21%
1180/2 Water	£300.00	£0.00	£91.10	£208.90	-69.63%



Financial Budget Comparison

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Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
1180/3 Electric	£1,500.00	£0.00	£472.10	£1,027.90	-68.53%
1180/4 Cleaning	£1,300.00	£0.00	£578.00	£722.00	-55.54%
1180/5 Maintenance (reactive)	£1,000.00	£0.00	£627.99	£372.01	-37.20%
1180/6 Maintenance (programmed)	£1,500.00	£0.00	£46.50	£1,453.50	-96.90%
1180/7 Waste collection	£300.00	£0.00	£21.84	£278.16	-92.72%
1180/8 Security	£500.00	£0.00	£0.00	£500.00	-100.00%
1180/9 IT costs	£1,000.00	£0.00	£161.37	£838.63	-83.86%
1180 Total	£8,800.00	£0.00	£3,457.78	£5,342.22	-60.71%
1200 Subscriptions	£3,500.00	£0.00	£2,646.45	£853.55	-24.39%
1210 Insurances					
1210/1 Public/Employee Liability	£8,000.00	£0.00	£8,851.28	£-851.28	10.64%
1210/2 Buildings	£0.00	£0.00	£0.00	£0.00	0.00%
1210/3 Vehicle	£0.00	£0.00	£137.42	£-137.42	100.00%
1210 Total	£8,000.00	£0.00	£8,988.70	£-988.70	12.36%
1220 Project Planning & Delivery					
1220/1 OEL Car Park	£0.00	£2,555.00	£2,555.00	£0.00	0.00%
1220/2 Stagholt	£0.00	£100.00	£100.00	£0.00	0.00%
1220/3 Ship Inn site	£0.00	£3,981.52	£3,916.52	£65.00	100.00%
1220/4 Court View	£0.00	£10.00	£0.00	£10.00	100.00%
1220/5 Great Oldbury	£0.00	£0.00	£0.00	£0.00	0.00%
1220 Total	£0.00	£6,646.52	£6,571.52	£75.00	100.00%
1230 Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	-100.00%
Total Town Business Committee	£399,580.00	£9,396.52	£198,436.45	£210,540.07	-52.69%

Financial Budget Comparison

Comparison between 01/04/25 and 15/09/25 inclusive. Includes due and unpaid transactions. Includes commitments.
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	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
Town Environment Committee					
1190	Amenity Areas				
1190/1	Grounds Maintenance (contract)	£29,500.00	£0.00	£12,302.50	£17,197.50
1190/2	Grounds Maintenance (in-house)	£1,000.00	£0.00	£467.88	£532.12
1190/3	Play Equipment maint/repairs/insp	£3,800.00	£0.00	£257.75	£3,542.25
1190/4	Public Space Improvements	£6,000.00	£0.00	£1,750.00	£4,250.00
1190/5	Tree & Hedge/boundary maintenance	£4,500.00	£0.00	£59.90	£4,440.10
1190/6	Waste Collection	£4,000.00	£0.00	£0.00	£4,000.00
1190	Total	£48,800.00	£0.00	£14,838.03	£33,961.97
2000	Christmas Lights	£2,000.00	£0.00	£2,110.00	-£110.00
2005	Climate Change	£0.00	£0.00	£0.00	£0.00
2010	In Bloom				
2010/1	Contract Planting	£0.00	£0.00	£0.00	£0.00
2010/2	Non-Contract Planting	£0.00	£0.00	£0.00	£0.00
2010/3	Watering Services	£0.00	£0.00	£0.00	£0.00
2010/4	Other	£0.00	£0.00	£0.00	£0.00
2010	Total	£0.00	£0.00	£0.00	£0.00
2050	Cultural Events & Studies				
2050/1	Goodwill	£6,000.00	£0.00	£393.16	£5,606.84
2050/2	Civic Awards	£300.00	£0.00	£24.91	£275.09
2050/3	Other	£3,000.00	£0.00	£1,034.00	£1,966.00
2050/4	Communications	£0.00	£0.00	£0.00	£0.00
2050	Total	£9,300.00	£0.00	£1,452.07	£7,847.93
					-84.39%

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	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
2080 Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Planning Specialist Advice					
2090/1	£0.00	£0.00	£0.00	£0.00	0.00%
2090/2	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Total	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee	£60,100.00	£0.00	£18,400.10	£41,699.90	-69.38%
Total Expenditure	£459,680.00	£9,396.52	£216,836.55	£252,239.97	-54.87%
Total Income	£459,680.00	£0.00	£219,438.73	£240,241.27	-52.26%
Total Expenditure	£459,680.00	£9,396.52	£216,836.55	£252,239.97	-54.87%
Total Net Balance	£0.00		£2,602.18		

OP

Bank Account Reconciled Statement

Stonehouse Town Council

01651837

30-98-29

Statement Number

65

Bank Statement No.

65

Statement Opening Balance

£69,137.00

Opening Date

01/08/25

Statement Closing Balance

£35,934.87

Closing Date

31/08/25

True/ Cashbook Closing
Balance

£35,934.87

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/08/25	FPI010825CRICK	Ken Crick	0.00	5.00	69,142.00
04/08/25	FPI040825CAPELIN G	Keren Capeling	0.00	15.00	69,157.00
04/08/25	FPI040825KEEN	S J Cakes - Sarah Keen	0.00	5.00	69,162.00
05/08/25	DEB050825TAYNT ONS	Tayntons Solicitors	100.00	0.00	69,062.00
05/08/25	FPI050825TURNER	Mandy Turner - Baked 4 You	0.00	5.00	69,067.00
06/08/25	FPI060825MAGPIE S	Magpies Social Club	0.00	262.50	69,329.50
06/08/25	FPI060825WOODC HESTER	Woodchester Valley Vineyard	0.00	70.00	69,399.50
07/08/25	DEB070825GCC	Gloucestershire County Council	174.72	0.00	69,224.78
07/08/25	FPI070825FORSYT H	James Forsyth - Paganhill Plants	0.00	15.00	69,239.78
08/08/25	DD080825YUENER GY	YU Energy	868.17	0.00	68,371.61
08/08/25	FPI080826ROGERS	Alan Rogers Fruit & Veg	0.00	5.00	68,376.61
11/08/25	DD110825YUENER GY	YU Energy	9.65	0.00	68,366.96
11/08/25	FPI110825MAGPIE S	Magpies Social Club	0.00	262.50	68,629.46
12/08/25	DD120825WATERP LUS	WaterPlus	247.55	0.00	68,381.91
12/08/25	DEB120825VOIPFO NE	Voipfone	28.40	0.00	68,353.51
12/08/25	FPI120825LOSCUB ANOS	Los Cubanos	0.00	25.00	68,378.51
14/08/25	FPI140825MHONEY	Marc Honey	0.00	5.00	68,383.51
14/08/25	FPO140825DCR	DCR Domestic Appliances	96.00	0.00	68,287.51
14/08/25	FPO140825EASYW INDOWS	Easy Window Cleaning	24.00	0.00	68,263.51
14/08/25	FPO140825GSERM ON	Gill Sermon	400.00	0.00	67,863.51
14/08/25	FPO140825HMRC	HMRC	4,068.31	0.00	63,795.20
14/08/25	FPO140825JIREH	Jireh Solutions Ltd	347.65	0.00	63,447.55
14/08/25	FPO140825KELLA WAY	Kellaway Building Supplies Ltd	124.80	0.00	63,322.75
14/08/25	FPO140825PROLIFI C	Prolific Solutions (South West) Ltd	80.90	0.00	63,241.85

Bank Account Reconciled Statement

14/08/25	FPO140825RACTO N	Robert Acton	72.00	0.00	63,169.85
14/08/25	FPO140825SDC	Stroud District Council	9,185.29	0.00	53,984.56
14/08/25	FPO140825SSDBS	SSD Building Services	7,493.26	0.00	46,491.30
14/08/25	FPO140825TWHAWKINS	T W Hawkins & Sons	2,952.60	0.00	43,538.70
15/08/25	BGC150825HMRC	HMRC (VAT)	0.00	1.08	43,539.78
15/08/25	FPI150825HILL	Lynzi Hill	0.00	20.00	43,559.78
15/08/25	FPI150825HMRC	HMRC (VAT)	0.00	6,045.57	49,605.35
18/08/25	DD18825STAYTE	John Stayte Services Ltd	98.08	0.00	49,507.27
18/08/25	PAY180825LLOYDS	Lloyds Bank	8.50	0.00	49,498.77
19/08/25	FPO270525KELLAWAY	Kellaway Building Supplies Ltd	-90.00	0.00	49,588.77
20/08/25	DD200825SKY	Sky Mobile	10.00	0.00	49,578.77
20/08/25	DEB200825FASTHOSTS	Fasthosts	0.59	0.00	49,578.18
20/08/25	FPI200825GOULDING	Hazel Goulding	0.00	36.00	49,614.18
20/08/25	FPI200825PRETTYTHING	Pretty Things	0.00	72.00	49,686.18
21/08/25	DEB210825VIKING	Viking	61.07	0.00	49,625.11
21/08/25	FPI210825ROTARY	Stonehouse Rotary	0.00	20.00	49,645.11
22/08/25	DD220825WATERPLUS	WaterPlus	56.31	0.00	49,588.80
22/08/25	FPI220825SCP	Janine Bagouin - Stroud Cats Protection	0.00	36.00	49,624.80
26/08/25	SO260825STAFF	Staff Salaries	10,645.73	0.00	38,979.07
27/08/25	DEB270825SMITHS	Smiths Gloucester LTD	432.00	0.00	38,547.07
28/08/25	DD280825NEST	NEST	2,539.45	0.00	36,007.62
28/08/25	DD280825WATERPLUS	WaterPlus	18.27	0.00	35,989.35
28/08/25	FPI280825CRICK	Ken Crick	0.00	36.00	36,025.35
28/08/25	SO280825PATA	PATA Payroll	90.48	0.00	35,934.87

Uncleared and unrepresented effects

Total uncleared and unrepresented 0.00 0.00

Total debits / credits 40143.78 6941.65

Reconciled by Carla Swindells

Signed _____

Clerk / Responsible Financial Officer

Chair

Date _____

W

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4541		£278.40		06/08/25	All Done and Dusted - Jul '25 - Pod & Pavilion Cleaning	
	1	£112.80	1180/4		July '25 Cleaning Pod - various dates - see invoice	
	2	£165.60	1140/4		July '25 Cleaning Pavilion - various dates - see invoice	
4589		£222.60		02/09/25	All Done and Dusted - Aug '25 - Pod & Pavilion Cleaning	
	1	£84.60	1180/4		Aug 25 Cleaning Pod - various dates - see invoice	
	2	£138.00	1140/4		Aug '25 Cleaning Pavilion - various dates - see invoice	
		£501.00			All Done and Dusted - Total	
4576		£26.00	1090/2	01/09/25	Carla Swindells - Expenses - 2 x months of Canva pro	
		£26.00			Carla Swindells - Total	
4551		£480.00	1030	20/08/25	GAPTC - Internal Audit	1092
4602		£45.00	1010/2	09/09/25	GAPTC - Cllr CT Training - New Cllr Toolkit	1112
4603		£90.00	1010/2	12/09/25	GAPTC - Cllr CT Training - Being a better Cllr	1128
		£615.00			GAPTC - Total	
4601		£25.80	1190/3	10/09/25	GB Sport & Leisure - Plastic Nut Covers - OEL	18477
		£25.80			GB Sport & Leisure - Total	
4582		£201.48	1080/2	29/08/25	Gloucestershire County Council - Aug '25 TH Cleaning	1800841595
		£201.48			Gloucestershire County Council - Total	
4593		£65.16	1150/5	31/08/25	Grundon Waste Management Ltd - Aug '25 - Waste - Workshop	1340728
		£65.16			Grundon Waste Management Ltd - Total	
4583		£91.73		03/09/25	Initial - Sanitary Hygiene Bins TH Pav Pod	
	1	£13.10	1070/7		TH 1 x bin 11/09/2025-10/09/2026	
	2	£52.42	1140/7		Pavilion 4 x bins 11/09/2025-10/09/2026	
	3	£26.21	1180/7		Pod 2 x bins 11/09/2025-10/09/2026	
		£91.73			Initial - Total	
4597		£1,000.00	1060/1	15/09/25	Insight Gloucestershire - Grant - TBC 8th September B/895	
		£1,000.00			Insight Gloucestershire - Total	

Signature

Signature

Date

OP

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4549		£125.00		14/08/25	Jo Mew Creative - Jul '25 - Website management & Goodwill Facebook Assets	
	1	£100.00	1040/2		Jul '25 - Website management	
	2	£25.00	2050/1		Goodwill 2025 Facebook Assets	
		£125.00			Jo Mew Creative - Total	
4590		£73.10	1190/2	02/09/25	Kellaway Building Supplies Ltd - Dumpy Bag - Topsoil - OEL	003205194
4600		£73.10	1190/2	09/09/25	Kellaway Building Supplies Ltd - Dumpy Bag - Topsoil - OEL	003212788
		£146.20			Kellaway Building Supplies Ltd - Total	
4595		£150.00	2050/3	06/09/25	Luke Philbrick - Skiffle Band - Stonehouse Community Festival	060925
		£150.00			Luke Philbrick - Total	
4591		£125.00	2050/3	03/09/25	Market Street Markets - Nailsworth - Rent 5 x gazebos, tables and weights for Stonehouse Comm. Festival	
		£125.00			Market Street Markets - Nailsworth - Total	
4552		£1,060.00	1090/3	20/08/25	MDL Kelex - Print Stonehouse News Issue 58 x 4000	25413
		£1,060.00			MDL Kelex - Total	
4581		£76.77	1040/5	02/09/25	Prolific Solutions (South West) Ltd - Aug '25 - Printer TH	12067
		£76.77			Prolific Solutions (South West) Ltd - Total	
4594		£75.00	2050/3	06/09/25	Ragged & Old - Morris Dancing - Stonehouse Community Festival	060925
		£75.00			Ragged & Old - Total	
4598		£3,000.00	1060/1	15/09/25	Stonehouse In Bloom - Grant - TBC 8th September B/895	
		£3,000.00			Stonehouse In Bloom - Total	
4586		£1,000.00	1060/1	12/09/25	Sunflowers Suicide Support - Grant - approved TBC 8th Sept B/895	
		£1,000.00			Sunflowers Suicide Support - Total	
4596		£390.00	1060/1	15/09/25	Transition Stroud - Grant - TBC 8th September B/895	
		£390.00			Transition Stroud - Total	
Total		£8,674.14				

Signature

Signature

Date

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

Debit Card Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4584		£0.59	1040/2	20/08/25	Fasthosts - Wordpress Business - 12 month contract ending 18/07/26	2
		£0.59			Fasthosts - Total	
4585		£287.60		12/09/25	Olympic Cars Peugeot - Service and MOT Van	144908
	1	£58.60	1160/1		MOT	
	2	£229.00	1160/1		Service	
		£287.60			Olympic Cars Peugeot - Total	
4587		£8.40	1040/4	11/09/25	Voipfone - September '25 - Renewal of Number & PBX	1014832013
		£8.40			Voipfone - Total	
Total		£296.59				

Signature

Signature

Date

2

Purchase Day Book

Purchase Day Book

Showing only

Account type

All

Supplier

Type

All

Ledger Date before

Paid date before

Payment type

Ledger Date after

Paid date after

Reference

Direct Debit

No.	Date	Invoice no.	Supplier	Details	Heading	Net	Vat	type	Vat	Gross Due	Payment Reference	Paid
4509	17/07/25		John Stayte Services Ltd	July '25 Fuel - Diesel	1160/3	£81.73	20% Standard		£16.35	£98.08	16/08/25	DD18825STAY TE
4555	31/08/25	9002697	John Stayte Services Ltd	Aug '25 Fuel - Diesel	1160/3	£71.82	20% Standard		£14.37	£86.19	30/09/25	
4524	29/07/25	460395719	Lloyds Bank	Jul '25 Bank Charges	1090/2	£8.50	Zero Rated		£0.00	£8.50	28/08/25	PAY180725LLO YDS
4566	26/08/25	462725391	Lloyds Bank	Aug '25 Bank Charges	1090/2	£8.50	Zero Rated		£0.00	£8.50	25/09/25	PAY180825LLO YDS
4512	18/07/25		NEST	July 25	1000/1	£2,539.45	Outside the S		£0.00	£2,539.45	17/08/25	DD240725NES T
4561	22/08/25		NEST	August 25	1000/1	£2,539.45	Outside the S		£0.00	£2,539.45	21/09/25	DD280825NES T
4525	31/07/25	5095039	Peninsula	Aug '25 - Monthly Contract	1030	£376.13	20% Standard		£75.23	£451.36	30/08/25	DD300725PENI NSULA
4575	30/08/25	5155740	Peninsula	September '25 - Monthly Contract	1030	£376.13	20% Standard		£75.23	£451.36	29/09/25	
4523	29/07/25		Sky Mobile	Jul '25 CCTV Sim Card Ship Inn Site	1220/3	£10.00	Outside the S		£0.00	£10.00	28/08/25	DD180725SKY
4567	26/08/25		Sky Mobile	Aug '25 CCTV Sim Card Ship Inn Site	1220/3	£10.00	Outside the S		£0.00	£10.00	25/09/25	DD200825SKY
4507	15/07/25	9807707	WaterPlus	July '25 - Water - Pod	1180/2	£9.34	Zero Rated		£0.00	£9.34	14/08/25	DD290725WAT ERPLUS
4521	29/07/25	9909152	WaterPlus	July '25 - Water - Pavilion	1140/2	£247.55	Zero Rated		£0.00	£247.55	28/08/25	DD120825WAT ERPLUS
4550	14/08/25		WaterPlus	Aug '25 - Water - Pod	1180/2	£18.27	Zero Rated		£0.00	£18.27	13/09/25	DD280825WAT ERPLUS
4546	14/08/25	10018078	WaterPlus	July '25 - Water - TH	1070/2	£56.31	Zero Rated		£0.00	£56.31	13/09/25	DD220825WAT ERPLUS
4571	29/08/25	10180432	WaterPlus	August '25 - Water - Pavilion	1140/2	£396.93	Zero Rated		£0.00	£396.93	28/09/25	
4599	09/09/25	10283325	WaterPlus	Aug '25 - Water - TH	1070/2	£56.31	Zero Rated		£0.00	£56.31	09/10/25	
4588	14/09/25	10356384	WaterPlus	August '25 - Water - Pod	1180/2	£18.27	Zero Rated		£0.00	£18.27	14/10/25	
4537	05/08/25	2865105	YU Energy	Jul '25 - Electric - TH	1070/3	£182.35	5%		£9.12	£191.47	04/09/25	DD080825YUE NERGY

2

4536	05/08/25	2865107	YU Energy	Jul '25 - Electric - Library	1070/3	£46.21 5%	£2.31	£48.52	04/09/25	DD080825YUE NERGY	08/08/25
4535	05/08/25	2865108	YU Energy	Jul '25 - Electric - Pod	1180/3	£105.02 5%	£5.25	£110.27	04/09/25	DD080825YUE NERGY	08/08/25
4534	05/08/25	2865106	YU Energy	Jul '25 - Electric - Pavilion	1140/3	£493.25 5%	£24.66	£517.91	04/09/25	DD080825YUE NERGY	08/08/25
4533	05/08/25	2923487	YU Energy	Jul '25 - Gas - TH	1070/4	£9.19 5%	£0.46	£9.65	04/09/25	DD110825YUE NERGY	11/08/25
4577	02/09/25	2960558	YU Energy	Aug '25 - Electric - Library	1070/3	£47.98 5%	£2.40	£50.38	02/10/25		
4578	02/09/25	2960559	YU Energy	Aug '25 - Electric - Pavilion & W/S	1140/3	£418.93 20% Standard	£83.79	£502.72	02/10/25		
4579	02/09/25	2960557	YU Energy	Aug '25 - Electric - TH	1070/3	£184.09 5%	£9.20	£193.29	02/10/25		
4580	02/09/25	2960560	YU Energy	Aug '25 - Electric - Pod	1180/3	£90.81 5%	£4.54	£95.35	02/10/25		
4592	03/09/25	03029158	YU Energy	Aug '25 - Gas - TH	1070/4	£9.19 5%	£0.46	£9.65	03/10/25		
27	Transactions				Total	£8,411.71	£323.37	£8,735.08			

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Purchase Day Book

Showing only Account type All

Supplier

Type All

Ledger Date before

Ledger Date after

Paid date before

Paid date after

Payment type

Standing Order

Reference

No.	Date	Invoice no.	Supplier	Details	Heading	Net	Vat type	Vat	Gross Due	Payment Reference	Paid
4514	18/07/25	24/1337/PP	PATA Payroll	July 2025 Payroll with Pension Service	1000/1	£90.48	Outside the S	£0.00	£90.48 17/08/25	SO280725PAT A	28/07/25
4560	22/08/25	24/1448/PP	PATA Payroll	August 2025 Payroll with Pension Service	1000/1	£90.48	Outside the S	£0.00	£90.48 21/09/25	SO280825PAT A	28/08/25
4513	18/07/25		Staff Salaries	July 25	1000/1	£10,492.73	Outside the S	£0.00	£10,492.73 17/08/25	SO240725STA FF	24/07/25
4558	22/08/25		Staff Salaries	August 25	1000/1	£10,645.73	Outside the S	£0.00	£10,645.73 21/09/25	SO260825STA FF	26/08/25
4	Transactions					Total	£21,319.42	£0.00	£21,319.42		