



STONEHOUSE TOWN COUNCIL

To Members of the Town Council

You are hereby summoned to attend a Town Council Meeting to be held on Tuesday 28th October 2025 at 7.00pm at the Town Hall, 1 Queens Road, Stonehouse

Council Members:

Councillors: John Callinan, Keren Capeling (Vice Chair), Keith Creighton, Debbie Curtis, Marcus Dixon, Stephen Hunter, Carol Kambites, Simon MacGregor, Neil Gibbs (Chair), John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt

All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
Wednesday 22nd October '25

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

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|--------|---|
| TC3496 | To appoint a Chair of Council |
| TC3497 | To receive apologies |
| TC3498 | To receive declarations of interest |
| TC3499 | To approve the minutes of the Town Council meeting of 22 nd September '25 |
| TC3500 | To receive reports from Chair of Town Council and town councillors |
| TC3501 | To receive reports from County and District Councillors |
| TC3502 | To receive RFO's budget report and bank reconciliations for July and Aug '25 |
| TC3503 | To approve the latest payment lists |
| TC3504 | To receive an update on the budget setting process for 2026/27 financial year |
| TC3505 | To note the Council's Pension assessment as undertaken by PATA and the submission of the Redecoration of Compliance |

- TC3506 To approve electrical works in support of this year's Christmas festive lighting
- TC3507 To approve the Terms of Reference for the 'Flag Response Task and Finish Group'
- TC3508 To receive draft minutes of Business Committee meeting of 6th October '25 and approve its recommendations:
B/912
- To approve the award of a works contract for the repair of the outer walls of the Youth Pod to 'Marlyn Home Services' at a total cost of £10,730 plus vat
 - To only commence work subject to either the proposed works falling within permitted development or if necessary, receipt of approval by Stroud District Council planning department
 - To fund the planned works from the council's General Reserves
- B/915
- To approve a revision to the criteria originally set to release reserve funding from the town council for use on the Stonehouse Community Centre (replacement of reference from 'Major works' to 'provide general financial support').
 - To approve payments from the appropriate earmarked reserve up to the value of £7,500 subject to the provision of the necessary quotes
- TC3509 To receive draft minutes of Environment Committee meetings of 1st September, 29th September and 27th October '25 and approve the committee's recommendations.
- TC3510 To note the date of the next town council meeting Monday 17th November '25



**Minutes of a meeting of the Town Council
held Monday 22nd September 2025 at the Town Hall**

Present:

Councillors: Councillors: John Callinan, Keren Capeling (Vice Chair of Council), Keith Creighton, Marcus Dixon, Stephen Hunter, Carol Kambites, Simon McGregor, John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt

In Attendance: Carlos Novoth - Town Clerk; several members of the public.

Attendees were reminded that the Proceedings of the meeting could be filmed photographed or recorded.

Public Questions

The Chair opened the meeting welcoming non councillor attendees and made them aware of the 15 minutes made available for them to raise comments and/or questions. It was made clear that once the meeting had progressed to the agenda, members of the public were not able to speak on any matter.

A member of the public raised a question to Ward Cllr Carol Kambites in relation to additional council housing in Stonehouse. Cllr Kambites explained that suitable sites still needed to be found - she asked all present at the meeting if anyone knew of such sites in the community. The resident stated that she knew about all the good work being undertaken to improve the efficiency of the current stock of council housing but she had concern about the district council's budget for building new social housing. Cllr Kambites stated that the budget has been increased for the purchase of land and buildings but was not aware of the funding being ring fenced for Stonehouse. Cllr Kambites stated that she will update the resident on this issue.

Another member of the public thanked the council for pursuing a long awaited effort from the Highways agency in clearing footpaths around the Meadow road estate of vegetation. This allowed her frail father to venture out for walks without undue fear of tripping over. She highlighted that there will be an ongoing need for this work. The resident also highlighted that highways had committed to resurfacing the footpaths in the open grassed area behind her father's estate and that this work was being supported by 50% of the County Councillor's own budget.

A local resident living on Rosedale estate questioned why the double yellow lines that currently exist on Upper Queens road have not yet been relined and as a result is creating a real road hazard. This was promised several months ago. The County

Councillor commented that he will try and speed this work up. This issue had also been commented on by a further resident who stated that until this work takes place, the county council say they are unable to enforce the on street parking provisions and that this was causing local residents with a great deal of angst and frustration as car users have been found to be parking fairly indiscriminately and without consideration causing ongoing problems. Again the county councillor stated that he will try and speed the necessary work up. The County Councillor promised to get in touch with the local resident to discuss the matter further.

At this point, the attending members of the public were advised to direct their comments/questions through the Chair

There were a number of residents attending the meeting to put their points of view over with regards the flying of the national flag of England and the Union flag. The attending residents questioned why it was not possible to fly the Union flag from the Town Green flagpole permanently. One person commented that the current indiscriminate flying of the St George's flag along the High street did the flag a dis-service whilst others commented that they felt that some town councillors did not like the Union flag or the St George's flag but were happy to fly other country's flags, namely the Ukraine flag. Despite protestations to counter the last comment, some of the residents were adamant about their statement. There was a long statement read out by a resident (later to be found not from the Stonehouse community) on behalf of his family who were or had at one time been Stonehouse residents. For reasons of time (the public speaking time had gone well beyond the time allowed), there was an interjection and the resident was asked to state his concern.

Whilst many of the attending public were in favour of flying the Union flag on the Town Green (Memorial), an individual had raised the feeling of being intimidated by recent events and most notably in relation to the recent attack on a neighbour along Gloucester street; the lady's statement was interrupted by other attendees.

A local resident asked who had taken down the St George's flag from the High street; The town clerk confirmed that he had taken the St George's flag down from the Town Green but that the town council had not been involved with either the removal of the other flags or the installation of any form of CCTV

Councillor John Callinan moved to end the Public question time in light of the remaining time left for the remainder of the meeting. Members of the public were reminded that they were not able to speak during the meeting once business moved onto the agenda. A number of residents left the meeting including the Council Councillor Dean Botterill. The Chair thanked the attendees and moved to the meeting's agenda

TC3483 To receive apologies

Apologies were given by Cllrs Neil Gibbs (Chair of Council) and Debbie Curtis

TC3484 To receive declarations of interest

There were declarations of interest

TC3485 To approve the minutes of the Town Council meeting of 11th Aug '25

Council **APPROVED** the minutes as a true and accurate record of the meeting

- TC3486 To receive reports from Chair of Town Council and town councillors**
There were no meetings or events to report on
- TC3487 To receive reports from County and District Councillors**
Written reports were provided by Ward and Town Cllr Carol Kambites and County Cllr Dean Botterill
Cllr John Callinan - stated that he now left the District Council's Audit committee and joined Development Control Committee.
- TC3488 To receive RFO's budget report and bank reconciliations for July and Aug '25**
Council **NOTED** the report showing an 'Actual Net' Expenditure of 216,836.55; an 'Actual Net' Income of £219,438.73 and Reserve Movements £9,396.52.
Council also **NOTED** bank reconciliations for both July and August 2025 with closing balances of £69,137 and £35,934.87 respectively.
- TC3489 To approve the latest payment lists**
Council **APPROVED** the BACS payment list totalling £8,674.14.
Council **APPROVED** a refund of £20 to Stonehouse RBL in relation to the pitch charge applied at the Stonehouse Community Festival
Council **RETROSPECTIVELY APPROVED** Debit Card payments totalling.
Council also **NOTED** total Standing Order and Direct Debit card payments for July and August of £21,319.42 and £8,411.71
- TC3490a To approve the process to be followed in setting the Council's 2026/27 revenue budget**
Council **APPROVED** the process for setting the 2026/7 council budgets to include:-
 - detailed discussions between Chair/Vice Chair of each committee and the respective clerks and
 - providing regular feedback to committee and full councilCllr John Callinan asked if it were possible to link future major works to earnings from interest payments
- TC3490b To note the final external auditor's findings following their audit of the Town Council's financial accounts for 2024/25**
Council **NOTED** the auditor's report. The Notice of conclusion of the audit was dated 23rd September '25.
- TC3491 To receive draft minutes of Business Committee meeting of 8th Sept '25 and approve its recommendations:**
 - To approve the purchase of a new skid steer ride on mower to support the council's grounds maintenance efforts at a total cost of £4,199 plus vat.

Council **APPROVED** the purchase of a new Skid Steer lawn mower with added 10 amp batteries at a total cost of £4,199 plus vat from local suppliers, 'Hawkins Groundcare'.

- **To approve the disposal of the metal container and invest any proceeds from its sale into improving the facilities around the Youth Pod.**

Council **APPROVED** the disposal of the metal container with the net income from the sale being invested into improving the facilities around the Youth Pod. Officers are awaiting responses from 5 companies that may be interested in the container's purchase. Failing interest from these companies, the council has been advised by Stonehouse Town Football Club that they would be willing to take possession of the container and would pay for its removal. Cllrs wished to see the net income from any sale to be reinvested in Youth activities such as the provision of a shelter and cycle racks.

- **To approve Business Committee recommendation to increase the council's current salaries budget by £2,500 to reflect the revised cost to the authority of the combined increment rises and National pay rise for 2025/26**

Council **APPROVED** an increase to the current year's salaries budget by £2,500

TC3492 **To receive draft minutes of Environment Committee meetings of 28th July and 1st Sept '25**
Council **NOTED** the draft minutes

TC3493 **To approve the formal adoption of the UK Government guidance on flying the national flags on Town Council property**
It was recognised that current guidance on flying the national and Union flags is somewhat limited and raises a lot more questions that it answers. Whilst the guidance discusses the use of flagpoles, it does so in relation to public buildings. The situation in Stonehouse does not reflect this scenario. The guidance is fairly silent on the issue of flying the St George's flag but supports the flying of the Union flag permanently under certain circumstances; it refers to flying flags on buildings and under lighting during the night. It was felt the issue needed clearer guidance and to this end the council **RESOLVED** to set up a working group to further investigate the matter.

TC3494 **To consider the concerns shared by 'Dawn Homes' in relation to the naming of the new housing development at land adjoining Station road**
Council **NOTED** the approach to the town council by New Dawn Homes to consider alternative names for the new development adjacent to the Bristol Road Railway station and determined that in light of the requirements of the authority's own Standing Orders, it could not revisit

its original decision. Stroud District Council are to be advised. The Developer to be sent historical evidence to support the council's original decision.

TC3495 **To note the date of the next town council meeting Monday 20th October '25**
Council **NOTED** the date of the next meeting

Notes on Agenda items, Full Town Council Tuesday 28th Oct 2025

TC3499 - Minutes	See attached minutes
TC3501 – SDC/GCC	See attached report from Ward Cllr Carol Kambites
TC3502 - Budget	See attached budget to date and Bank Reconciliations for September 2025
TC3503 – Payment list	See attached payment lists for BACS payments and Debit Card payments for approval. Please also see attached reports on Standing Order and Direct Debit payments for note
TC3504 – Budget setting	The budget setting process has started. The Chair and Vice Chair of Environment Committee to feed back on initial budget discussions. The Clerk to feed back on preparatory work undertaken for Business Committee discussions.
TC3505 - Pension	Every three years, council has a legal duty as an employer to put certain staff back on its pension scheme. It must then submit a redeclaration of compliance to tell the Pensions Regulator even if the council has no staff to put back into the council's pension scheme. The Redecoration was sent to the Pensions Regulator on Friday 17th October 2025 (9.30am).
TC506 – Festive lighting preparations	Following Council's decision to proceed with checks to the town's electrical festive light outlets, a number of repairs have been found to be necessary. It is worthy of note that the outlets (probably installed by the town council many years ago) have not been inspected for a number of years. Officers will receive total costs of repair in time for the meeting. In light of the nature of this work and the relatively tight timeline to have the work completed, Officers have on this occasion relied on a single quotation from a local company 'MD Electrical'.
TC507 - ToR	Terms of Reference for the 'Flag Response Task and Finish Group' The members present proposed that the group be named the Flag Response Task & Finish Group, reporting to Full Town Council. The proposed remit of the group is to suggest a Town Council response to public requests for, and concerns about, flags in Stonehouse. As and when the Terms of Reference of the group are approved by Full Town Council, additional members may be invited if they offer a particular insight into the issue at hand. Decisions will be made via majority vote in the standard way, with a proposer, seconder and show of hands.'
TC3508 – Business Committee	See attached draft Business Committee minutes The committee's recommendations are detailed in the meeting's agenda The recommendation to approve the latest updated Standing Orders has been (following discussion with the Chair of Business Committee) withdrawn in light of the provision of additional relevant information. Recommendation B/912 – SDC Planners have forwarded the criteria for establishing whether the proposed cladding work falls within the Local Authority Permitted Development. This is being considered by town council officers at present. Recommendation B/915 – Following an approach by Stonehouse Community Association (SCA) Council, at its meeting on 9th December 2024 approved a new Earmarked Reserve for a total of £12,500 to provide financial assistance for 'Tree maintenance works' and other 'Major repairs'. The Earmarked Reserve is currently in place but has not yet been used. SCA has since approached the council's Business Committee to request that the criteria for releasing reserve funds originally set up to accommodate Major repair works be

	relaxed so that financial assistance can be given for smaller incidental works. Business Committee's recommendation can be found in the meeting's agenda.
TC3509 – Environment Committee	See attached draft minutes

SDC Councillors' Report to Stonehouse Town Council - October 2025

Council meetings

(Online links to agendas and other supporting documentation via underlined text)

Development Control Committee - 2nd September

- 31 Kingshill Road, Dursley, Gloucestershire, S.25/0257/FUL - approved
 - Adaptation and extension of existing car showroom into a new education facility (Use Class C2)
 - The Committee unanimously approved the application, despite the planning officers' recommendation to refuse. Committee members decided Local Plan Core Policy 12 (which seeks to protect and bolster the role that our town centres play in providing jobs and contributing to a strong local economy) should take priority over the heritage and design planning aspects highlighted by officers. Two of the ward councillors and the Town Council spoke at the meeting in support of the application.
- Biodiversity Net Gain (BNG) Monitoring Fee - Committee approved this new fee to enable the council to reasonably resource its new biodiversity monitoring duty.
- Video recording

Housing Committee - 9th September

- Empty Homes Strategy
 - Approved a new five year strategy to 2030 to bring more empty homes back into use, with a focus initially on long-term empty homes, particularly those that are the subject of complaints or other concerns. Currently 986 properties in the district are registered as empty for the purposes of council tax. Of the total number of empty dwellings 233 vacant homes are not on the market, undergoing major works or have been empty for less than 6 months. Discussed that the Private Sector Housing team will need extra resource to deliver this new strategy.
- New Council Housing
 - The Council is currently acquiring 30 affordable homes from developers, in Kingswood, Cam and Horsley, through s106 agreements, most of which will be completed this year. Four new family homes for temporary accommodation (for homeless people) will be bought at Great Oldbury, which is more viable than the initially proposed SDC build using Modern Methods of Construction (fabrication off site).
 - Swedish Timber sites: Mount Pleasant, Wotton: a planning application is anticipated in October. The Avenue, Stinchcombe: SDC now owns all the properties on the site, and an update will be presented at 4th November Housing Committee, and subject to approval, will be followed by consultation with the Parish Councillors and a public consultation event. The Knoll, Uley: more work is being undertaken on drainage options and highways issues.

- May Lane & Parsonage Street, Dursley - planning application for 17 units anticipated in November 2025.
- Stroud Council Tenant Complaints
 - The social housing complaints process is generally compliant with the Housing Ombudsman's Complaint Handling Code. A plan is in place for further improvement.
- Decant Policy
 - This policy provides support to tenants who are required to relocate/move because of planned development works, major repairs or emergency situations. Tenants will be kept informed with assistance provided which may include support with removals, packing and settling in, and temporary accommodation for pets. Tenants may also be eligible for statutory home loss payments.
- Compensation Policy
 - A revised Housing Services Compensation Policy was agreed which takes into account changes in legislation, regulation and the Consumer Standards and the Housing Ombudsman principles of good practice, so that statutory and discretionary compensation payments are awarded in a fair and consistent way.
- Decarbonisation and energy efficiency of council housing
 - Over recent years, the council has secured over £9 million in Government grant funding to improve the energy efficiency of council homes along with additional investment by the council. Works include insulation works, windows, renewable heating and solar PV installations. Data from Wave 1 of the funding for 160 homes, showed an increased energy efficiency rating, and an average saving of over £600 per property per year on the total energy costs within their homes, and with a saving of over 170 tonnes of carbon each year for all these properties. Funding for subsequent projects has enabled a further 850 council homes to be added to the this energy efficiency programme. This work was recognised last year, when SDC won an award for the Best Social Housing Led Retrofit Programme.
- Video recording

Licensing Sub-Committee - 16th September

- The Farmers Yard, Westend Farm, Church Road, Arlingham, GL2 7JL - granted subject to conditions
 - An application for a premises licence for a café named The Farmers Yard in a converted farm building with a large outside seating area to the rear. Concerns raised by residents that increased use during the evening will impact them and wildlife, and concern about lack of parking and parking on verges. The Panel agreed to grant the application with amendments and additional conditions which do not allow live music after 11 pm.
- Video recording

Environment Committee - 18th September

- Subsidised Bulky Waste collections
 - Agreed that subsidised bulky waste collections will be offered to people in receipt of Housing Benefit and Council Tax support across the district, following a trial at the Lawnside area of Nailsworth. This aimed to reduce fly tipping and improve the overall street scene trial. The new arrangements will go live by April 2026.
 - New group to review the Council's representation on outside bodies.
 - With local government reorganisation in the future, this review is being undertaken to ensure the Council remains connected to key local and regional work and reflects community views. (Also agreed by Community Services Committee).
- Member / Officer reports were shared on the following topics:
 - Climate Leadership Gloucestershire - a new Climate and Planning Manager has been appointed.
 - Cotswold National Landscape Board - new Head Warden for Cotswold Wardens, Sarah West.
 - Lower Severn Internal Drainage Board - based in Oldbury-on-Severn, and covers area of Avonmouth to Ledbury.
 - Performance Monitoring
 - Stroud Regeneration Committee
 - Stroud Valley Project Board
 - Air Quality Update
 - Update on Kerbside Collection of Vapes and Batteries
 - Beaver Letter of Support Information Sheet
 - Gloucestershire Local Nature Recovery Strategy - Consultation
- Video recording

Audit & Standards Committee - 23rd September

- Complaints - A new reporting format for council complaints performance was agreed. This will help to demonstrate that SDC takes complaints seriously with lessons identified to improve future performance. Performance will be reviewed annually.
- An 'Independent Person', Jonathan Wood, who has professional experience in Audit and Standards work, was appointed to join the Committee, in line with sector good practice requirements.
- Customer Contact Centre - update on development of the centralised customer contact model, and on the annual performance of the Council's Service Standards. Last year there were over 9,700 visits to Ebley Mill and 165,000 calls to the main SDC telephone

number, with the vast majority of calls answered within one minute. A new facility will be installed next summer to allow customers to request a callback, instead of waiting on the phone. Emails should be responded to as soon as possible and within 10 working days. Most emails to the recycling mailbox were responded to on the same day, during Q1. The new Liberty Digital Platform at SDC allows more options for self-serve online, e.g. for missed bin collections. Further improvements are planned.

- Reports also discussed on Treasury Management, Internal Audit, new Global Internal Audit Standards, the Strategic Risk Register and Performance Monitoring.
- Video recording

Community Services & Licensing Committee - 25th September

- The Chair of Friends of Stroud Skateparks asked questions of the Council. Councillors were enthusiastic and ongoing engagement is needed.
- Recommended the adoption the updated Licensing Policy (2026-2031) by Council following consultation.
- Recommend the establishment of a group to review representation on outside bodies.
 - Important with upcoming LGR ensuring the Council remains connected to important local and regional work and ensures community views are represented.
 - This is the same group that Environment is recommending to Council.
- Video recording

Strategy and Resources Committee – 2nd October

Minutes not yet available but all the papers are on the above link

Video recording

Forthcoming meetings

Development Control Committee

Meeting on 21st October to discuss:

- LAND NORTH EAST OF, KINGSTON ROAD, SLIMBRIDGE, GLOUCESTERSHIRE, S.25/1339/VAR (Pages 17 - 38) Variation of condition 2 (approved plans) from S.23/1593/FUL (Installation & operation of a 36MW battery storage facility & ancillary equipment) - 180-degree rotation of the transformer, reduction and repositioning of the BESS units and resizing the DNO control room.
- LAND AT 3 TO 4, FERNDAL ROAD, WHITESHILL, STROUD, S.25/0918/FUL (Pages 39 - 52) Erection of 2 detached dwellings.
- DEVELOPMENT MANAGEMENT SERVICE STATISTICS - Q3 2025 (Pages 53 - 64)
Development Management Service - Planning applications, Enforcement and Appeals Statistics

Full Council

Meeting on 23rd October to discuss:

- STROUD DISTRICT COUNCIL'S POLICY UNDER LICENSING ACT 2003 – AGREE FINAL AND RECOMMEND ADOPTION BY COUNCIL
- BUDGET STRATEGY AND DRAFT MEDIUM TERM FINANCIAL PLAN (MTFP)
- GLOUCESTERSHIRE TACKLING DOMESTIC ABUSE STRATEGY 2025 – 2028
- UPDATES TO THE CONSTITUTION
- CHANGES TO COMMITTEE AND OUTSIDE BODIES MEMBERSHIP AND APPOINTMENT OF VICE CHAIR OF AUDIT AND STANDARDS COMMITTEE
- CHANGES TO CIVIC TIMETABLE
- MOTION ON IMPROVING MEMBERS' FINANCIAL DECISION MAKING BY STRENGTHENING THEIR UNDERSTANDING OF THE AFFORDABILITY OF PROPOSED EXPENDITURE

Other news

- Round three of [Stroud Funding launches](#). £5-£15k. Free workshops for community groups.
- Plan now for a warmer winter. Free energy saving upgrades available to residents.
- Reminder: SDC operate a weekly [battery and vape collection service](#) in partnership with Ubico.
- John Callinan and I had a productive and positive meeting about the future of the Ship Inn site with Keith Gerrard, James Brain, Lucy Clothier and Alison Fisk
- SDC is celebrating Recycle Week by releasing a [behind-the-scenes film](#) that follows the recycling journey from kerbside collection to specialist processing facilities.
- Use SDC's [Waste Wizard](#) search to find out alternative ways you can repair, reuse, recycle or dispose of your household items.
- There is not much news on LGR other than the production of a number of reports and papers. There will be a special Full Council meeting on 20th November to decide on SDC's position before a paper goes to the Secretary of State in which the six districts and the county council will each give their position.

With the usual thanks to Councillor Gareth Kitchen for collating the September meetings,

Carol Kambites, 18th October 2025

Financial Budget Comparison

Comparison between 01/04/25 and 21/10/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
INCOME						
Town Business Committee						
100	Precept	£410,143.00	£0.00	£410,133.00	-£10.00	0.00%
105	Newsletter Advertising	£100.00	£0.00	£0.00	-£100.00	-100.00%
120	Feed-in Tariff from Town Hall	£800.00	£0.00	£725.04	-£74.96	-9.37%
125	Stonehouse Town FC lease	£600.00	£0.00	£0.00	-£600.00	-100.00%
126	STFC Water Recharge	£200.00	£0.00	£0.00	-£200.00	-100.00%
127	STFC Electric Recharge	£2,000.00	£0.00	£1,244.79	-£755.21	-37.76%
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135	Phone Mast on Land	£6,000.00	£0.00	£0.00	-£6,000.00	-100.00%
140	Building Lease at OEL	£637.00	£0.00	£0.00	-£637.00	-100.00%
145	Magpies Social Club	£2,000.00	£0.00	£1,575.00	-£425.00	-21.25%
150	Community Centre Lease	£500.00	£0.00	£0.00	-£500.00	-100.00%
155	OEL Pitch Hire	£3,000.00	£0.00	£115.00	-£2,885.00	-96.17%
160	Misc Income	£500.00	£0.00	£2,351.08	£1,851.08	370.22%
170	Investments Interest	£0.00	£0.00	£0.00	£0.00	0.00%
171	Bank Interest - Lloyds Bank	£0.00	£0.00	£0.00	£0.00	0.00%
172	Bank Interest - Charity A/C	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
173	Bank Interest - Natwest	£0.00	£0.00	£0.00	£0.00	0.00%
174	Bank interest - Cambridge BS	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
175	Town Hall/Library Recharges	£3,000.00	£0.00	£1,286.96	-£1,713.04	-57.10%
176	Bank Interest - Nationwide	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
177	Bank Interest - Melton Building Society	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%

Financial Budget Comparison

Comparison between 01/04/25 and 21/10/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
178	CCLA Interest	£21,000.00	£0.00	£6,497.52	-£14,502.48	-69.06%
Total Town Business Committee		£458,480.00	£0.00	£423,928.39	-£34,551.61	-7.54%
Town Environment Committee						
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
205	Event Income/Donations	£1,200.00	£0.00	£1,785.00	£585.00	48.75%
210	Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215	Grants	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee		£1,200.00	£0.00	£1,785.00	£585.00	48.75%
Total Income		£459,680.00	£0.00	£425,713.39	-£33,966.61	-7.39%
EXPENDITURE						
Town Business Committee						
1000	Salaries	£223,800.00	£0.00	£125,116.67	£98,683.33	-44.09%
1010	Training & Recruitment	£3,000.00	£0.00	£1,557.98	£1,442.02	-48.07%
1020	Health & Safety	£2,500.00	£0.00	£809.17	£1,690.83	-67.63%
1030	Professional Fees	£8,000.00	£0.00	£3,061.78	£4,938.22	-61.73%
1040	IT support	£9,550.00	£0.00	£4,436.77	£5,113.23	-53.54%
1050	Office Equipment Renewals	£500.00	£0.00	£0.00	£500.00	-100.00%
1060	Grants	£17,400.00	£2,200.00	£12,790.00	£6,810.00	-39.14%
1070	Town Hall/Library Shared Costs	£12,000.00	£0.00	£7,620.72	£4,379.28	-36.49%
1080	Town Hall/Library STC costs	£2,200.00	£0.00	£1,522.24	£677.76	-30.81%
1090	Admin Expenses	£9,250.00	£0.00	£4,373.73	£4,876.27	-52.72%
1100	Mayor's Charity & Expenses	£300.00	£0.00	£0.00	£300.00	-100.00%
1110	Travel Costs/Staff & Councillors	£400.00	£0.00	£0.00	£400.00	-100.00%

Financial Budget Comparison

Comparison between 01/04/25 and 21/10/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
1120 Election Costs	£0.00	£9,185.29	£9,185.29	£0.00	0.00%
1130 Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	-100.00%
1140 Pavilion Overheads	£12,900.00	£0.00	£12,748.33	£151.67	-1.18%
1150 Workshop Overheads	£3,300.00	£5,912.39	£7,811.57	£1,400.82	-42.45%
1160 Equipment & Vehicle Costs	£3,000.00	£550.00	£1,440.02	£2,109.98	-70.33%
1170 Youth Centre Workers	£66,000.00	£0.00	£48,750.50	£17,249.50	-26.14%
1180 Youth Centre Overheads	£8,800.00	£0.00	£3,830.50	£4,969.50	-56.47%
1200 Subscriptions	£3,500.00	£0.00	£2,646.45	£853.55	-24.39%
1210 Insurances	£8,000.00	£0.00	£8,988.70	-£988.70	12.36%
1220 Project Planning & Delivery	£0.00	£6,867.72	£6,792.72	£75.00	100.00%
1230 Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	-100.00%
Total Town Business Committee	£399,580.00	£24,715.40	£263,483.14	£160,812.26	-40.25%
Town Environment Committee					
1190 Amenity Areas	£48,800.00	£0.00	£18,750.03	£30,049.97	-61.58%
2000 Christmas Lights	£2,000.00	£0.00	£8,089.20	-£6,089.20	304.46%
2005 Climate Change	£0.00	£0.00	£0.00	£0.00	0.00%
2010 In Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
2050 Cultural Events & Studies	£9,300.00	£0.00	£3,522.07	£5,777.93	-62.13%
2080 Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090 Planning Specialist Advice	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee	£60,100.00	£0.00	£30,361.30	£29,738.70	-49.48%
Total Expenditure	£459,680.00	£24,715.40	£293,844.44	£190,550.96	-41.45%

Financial Budget Comparison

Comparison between 01/04/25 and 21/10/25 inclusive. Includes due and unpaid transactions. Includes commitments.
Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
Total Income	£459,680.00	£0.00	£425,713.39	-£33,966.61	7.39%
Total Expenditure	£459,680.00	£24,715.40	£293,844.44	£190,550.96	-41.45%
Total Net Balance	£0.00		£131,868.95	-£224,517.57	

Bank Account Reconciled Statement

Stonehouse Town Council

01651837

30-98-29

Statement Number	66	Bank Statement No.	66
Statement Opening Balance	£35,934.87	Opening Date	01/09/25
Statement Closing Balance	£206,730.43	Closing Date	30/09/25
True/ Cashbook Closing Balance	£206,730.43		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/09/25	DD010925PENINSU LA	Peninsula	451.36	0.00	35,483.51
01/09/25	FPI010925CAPELIN G		0.00	20.00	35,503.51
01/09/25	FPI010925KCRICK		0.00	5.00	35,508.51
01/09/25	FPI010925STFC	Stonehouse Town Football Club	0.00	287.09	35,795.60
02/09/25	FPI020925MTURNE R	Baked 4 You	0.00	10.00	35,805.60
02/09/25	FPI020925WHEELE R		0.00	20.00	35,825.60
03/09/25	FPI030925SJCAKE S	S J Cakes -	0.00	10.00	35,835.60
08/09/25	DD080925YUENER GY	YU Energy	841.74	0.00	34,993.86
08/09/25	FPI080925KCAPELI NG		0.00	24.00	35,017.86
09/09/25	FPI090925HALE		0.00	36.00	35,053.86
10/09/25	BCG100925EDF	EDF	0.00	384.64	35,438.50
10/09/25	DD100925YUENER GY	YU Energy	9.65	0.00	35,428.85
11/09/25	FPO110925ABBIEY LOO	Abbey Loos	230.40	0.00	35,198.45
11/09/25	FPO110925CSC	Cotswold Surfacing Co	2,394.00	0.00	32,804.45
11/09/25	FPO110925DOR2D OR	Dor2Dor	600.00	0.00	32,204.45
11/09/25	FPO110925EASYW INDOW	Easy Window Cleaning	24.00	0.00	32,180.45
11/09/25	FPO110925GBSPO RT	GB Sport & Leisure	101.76	0.00	32,078.69
11/09/25	FPO110925GRUND ON	Grundon Waste Management Ltd	45.67	0.00	32,033.02
11/09/25	FPO110925HMRC	HMRC	4,060.12	0.00	27,972.90
11/09/25	FPO110925JIREH	Jireh Solutions Ltd	322.15	0.00	27,650.75
11/09/25	FPO110925JPR	JPR Environmental	360.00	0.00	27,290.75
11/09/25	FPO110925KELLA WAY	Kellaway Building Supplies Ltd	208.76	0.00	27,081.99
11/09/25	FPO110925MDL	MDL Kelex	120.00	0.00	26,961.99
11/09/25	FPO110925TWHAW WKINS	T W Hawkins & Sons	2,952.60	0.00	24,009.39
12/09/25	CLOSED	PHS Group	0.00	0.00	24,009.39

Bank Account Reconciled Statement

12/09/25	DEB120925VOIPFO	Voipfone	8.40	0.00	24,000.99
	NE				
12/09/25	FPI120925AROG	RS	0.00	25.00	24,025.99
12/09/25	FPI120925CKENNA	BY	0.00	72.00	24,097.99
12/09/25	FPI120925SHRUBB	Shrubberies PTA	0.00	36.00	24,133.99
	ERIES				
16/09/25	DEB160925OLYMPI	Olympic Cars Peugeot	287.60	0.00	23,846.39
	C				
16/09/25	PAY160925LLOYD	Lloyds Bank	8.50	0.00	23,837.89
	S				
18/09/25	DD180925SKY	Sky Mobile	10.00	0.00	23,827.89
18/09/25	DD180925WATERP	WaterPlus	396.93	0.00	23,430.96
	LUS				
19/09/25	FPI190925JFORSY	Paganhill	0.00	24.00	23,454.96
	TH	Plants			
22/09/25	DEB220925FFAST	Fasthosts	0.59	0.00	23,454.37
	HOSTS				
23/09/25	DD230925BT	BT	193.64	0.00	23,260.73
23/09/25	DD230925JSTAYTE	John Stayte Services Ltd	86.19	0.00	23,174.54
24/09/25	DD240925NEST	NEST	2,481.65	0.00	20,692.89
24/09/25	SO240925STAFF	Staff Salaries	10,220.00	0.00	10,472.89
26/09/25	FPI260925MAGPIE	Magpies Social Club	0.00	262.50	10,735.39
	S				
29/09/25	DD290925WATERP	WaterPlus	56.31	0.00	10,679.08
	LUS				
29/09/25	FPI290925KCRICK		0.00	10.00	10,689.08
29/09/25	FPI310725RBL	Stonehouse RBL	0.00	-20.00	10,669.08
29/09/25	FPO290925ADAD	All Done and Dusted	501.00	0.00	10,168.08
29/09/25	FPO290925CS		26.00	0.00	10,142.08
29/09/25	FPO290925GAPTC	GAPTC	615.00	0.00	9,527.08
29/09/25	FPO290925GBSPO	GB Sport & Leisure	25.80	0.00	9,501.28
	RT				
29/09/25	FPO290925GCC	Gloucestershire County Council	201.48	0.00	9,299.80
29/09/25	FPO290925GRUND	Grundon Waste Management Ltd	65.16	0.00	9,234.64
	ON				
29/09/25	FPO290925INITIAL	Initial	91.73	0.00	9,142.91
29/09/25	FPO290925INSIGH	Insight Gloucestershire	1,000.00	0.00	8,142.91
	T				
29/09/25	FPO290925JOMEW	Jo Mew Creative	125.00	0.00	8,017.91
29/09/25	FPO290925KELLA	Kellaway Building Supplies	146.20	0.00	7,871.71
	WAY	Ltd			
29/09/25	FPO290925MDL	MDL Kelex	1,060.00	0.00	6,811.71
29/09/25	FPO290925MSM	Market Street Markets - Nailsworth	125.00	0.00	6,686.71
29/09/25	FPO290925PHILBR		150.00	0.00	6,536.71
	ICK				

Bank Account Reconciled Statement

29/09/25	FPO290925PROLIF IC	Prolific Solutions (South West) Ltd	76.77	0.00	6,459.94
29/09/25	FPO290925RAGGE D	Ragged & Old	75.00	0.00	6,384.94
29/09/25	FPO290925SIB	Stonehouse In Bloom	3,000.00	0.00	3,384.94
29/09/25	FPO290925SSS	Sunflowers Suicide Support	1,000.00	0.00	2,384.94
29/09/25	FPO290925TSTRO UD	Transition Stroud	390.00	0.00	1,994.94
29/09/25	SO290925PATA	PATA Payroll	90.48	0.00	1,904.46
30/09/25	DD300925PENINSU LA	Peninsula	451.36	0.00	1,453.10
30/09/25	FPI300925SDC	Stroud District Council	0.00	205,066.50	206,519.60
30/09/25	FPI300925STFC	Stonehouse Town Football Club	0.00	210.83	206,730.43

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	35688	206483.56

Reconciled by David Marsden

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Stonehouse Town Council
Townhall
1 Queens Road
Stonehouse
United Kingdom
GL10 2QA

Your Account

Sort Code 30-98-29
Account Number 01651837

BUSINESS ACCOUNT

01 September 2025 to 30 September 2025

Money In	£206,503.56	Balance on 01 September 2025	£36,221.96
Money Out	£35,708.00	Balance on 30 September 2025	£206,730.43

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
01 Sep 25	STONEHOUSE TOWN FO ELECTRIC AUG 25	FPI	287.09		36,221.96
01 Sep 25	[REDACTED] BOXES 944183751291138001	FPI	5.00		36,226.96
01 Sep 25	PENINSULA BUSINESS 000STO809	DD		451.36	35,775.60
01 Sep 25	[REDACTED] SATURDAY STALLS 04440849083078094	FPI	20.00		35,795.60
02 Sep 25	[REDACTED] COMMUNITY FESTIVAL 693506649051209001	FPI	20.00		35,815.60
02 Sep 25	GIFT FOR YOU BAKED FOR YOU RP4679962926017200	FPI	10.00		35,825.60
03 Sep 25	[REDACTED] MARKET 23825587253131827	FPI	10.00		35,835.60
08 Sep 25	YU ENERGY 2000103903001	DD		50.38	35,785.22
08 Sep 25	YU ENERGY 2000103905001	DD		95.35	35,689.87
08 Sep 25	YU ENERGY 2000103902001	DD		193.29	35,496.58
08 Sep 25	YU ENERGY 2000103904002	DD		502.72	34,993.86
08 Sep 25	[REDACTED] SATURDAY STALLS 31231574989869609	FPI	20.00		35,013.86
09 Sep 25	DOVETAILS WO [REDACTED] 040057346590909001 404321	FPI	36.00		35,049.86
10 Sep 25	EDF ENERGY FIT 762535F39382215BB0	BGC	384.64		35,434.50
10 Sep 25	YU ENERGY 2000101348003	DD		9.65	35,424.85
11 Sep 25	HMRC 200000001623731144 STCAUG25 083210 10	FPO		4,060.12	31,364.73

(Continued on next page)

BUSINESS ACCOUNT

Sort Code 30-98-29
Account Number 01651837

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
11 Sep 25	T W HAWKINS 500000001627721996 14220	FPO		2,952.60	28,412.13
11 Sep 25	MDL KELEX 500000001627722010 25475	FPO		120.00	28,292.13
11 Sep 25	KELLAWAY 500000001627722021	FPO		208.76	28,083.37
11 Sep 25	JPR ENVIRONMENTAL 600000001627493765 7170	FPO		360.00	27,723.37
11 Sep 25	JIREH SOLUTIONS 400000001632563660 33734	FPO		322.15	27,401.22
11 Sep 25	GRUNDON 100000001618569654 1323768	FPO		45.67	27,355.55
11 Sep 25	GB SPORT & LEISURE 100000001618569670 STC	FPO		101.76	27,253.79
11 Sep 25	EASY WINDOW CLEANI 100000001618569682 29252	FPO		24.00	27,229.79
11 Sep 25	DOR-TO-DOR 500000001627722094 2316	FPO		600.00	26,629.79
11 Sep 25	COTSWOLD SURFACING 300000001631138393 9621	FPO		2,394.00	24,235.79
11 Sep 25	ABBAY LOOS 100000001618569732 81718	FPO		230.40	24,005.39
12 Sep 25	SHRUBBERIES PTA SHRUBBERIES PTA	FPI	36.00		24,041.39
12 Sep 25	[REDACTED] 49847199215287540	FPI	25.00		24,066.39
12 Sep 25	PINCH OF POSITIVIT GW [REDACTED]	FPI	72.00		24,138.39
12 Sep 25	[REDACTED] SATURDAY STALLS 16114044365274060	FPI	4.00		24,142.39
12 Sep 25	VOIPFONE CD 1929	DEB		8.40	24,133.99
16 Sep 25	SERVICE CHARGES REF : 465374274	PAY		8.50	24,125.49
16 Sep 25	OLYMPIC CARS CD 1929	DEB		287.60	23,837.89
18 Sep 25	SKY MOBILE 00624994227004	DD		10.00	23,827.89
18 Sep 25	WATER PLUS 0152032908	DD		396.93	23,430.96
19 Sep 25	[REDACTED] PH PLANTS	FPI	24.00		23,454.96
22 Sep 25	FASTHOSTS CD 1929 20SEP25	DEB		0.59	23,454.37

(Continued on next page)

BUSINESS ACCOUNT

Sort Code 30-98-29
Account Number 01651837

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
23 Sep 25	T/AS J STAYTE JOHN STAYTES	DD		86.19	23,368.18
23 Sep 25	BT GROUP PLC WM38346573-000043	DD		193.64	23,174.54
24 Sep 25	[REDACTED]	SO		2,312.26	20,862.28
24 Sep 25	[REDACTED]	SO		1,704.32	19,157.96
24 Sep 25	[REDACTED]	SO		1,831.29	17,326.67
24 Sep 25	[REDACTED]	SO		845.96	16,480.71
24 Sep 25	[REDACTED]	SO		974.86	15,505.85
24 Sep 25	[REDACTED]	SO		998.36	14,507.49
24 Sep 25	[REDACTED]	SO		1,552.95	12,954.54
24 Sep 25	NEST IT000001272861	DD		2,481.65	10,472.89
26 Sep 25	MAGPIES S C MAGPIES RENT 361885014090629001 404342	FPI	262.50		10,735.39
29 Sep 25	[REDACTED] BOXES 877656735471829001	FPI	10.00		10,745.39
29 Sep 25	THE ROYAL BRITISH 500000001637319179 STC	FPO		20.00	10,725.39
29 Sep 25	TRANSITION STROUD 500000001637319192 STC	FPO		390.00	10,335.39
29 Sep 25	SUNFLOWERS SUICIDE 200000001633307308 STC	FPO		1,000.00	9,335.39
29 Sep 25	STONEHOUSE IN BLOO 100000001628166264 STC	FPO		3,000.00	6,335.39
29 Sep 25	RAGGED & OLD 500000001637319214 STC 4594	FPO		75.00	6,260.39
29 Sep 25	PROLIFIC 100000001628166275 12067 556138 10 28SEP25	FPO		76.77	6,183.62
29 Sep 25	MDL KELEX 500000001637319223 25413	FPO		1,060.00	5,123.62
29 Sep 25	MARKET STREET MARK 300000001640732136 STC 4591	FPO		125.00	4,998.62
29 Sep 25	[REDACTED] 100000001628166294 STC 4595	FPO		150.00	4,848.62
29 Sep 25	KELLAWAY 300000001640732144 5194/2788	FPO		146.20	4,702.42

(Continued on next page)

BUSINESS ACCOUNT

Sort Code 30-98-29
Account Number 01651837

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
29 Sep 25	JO MEW CREATIVE 300000001640732151 STC	FPO		125.00	4,577.42
29 Sep 25	INSIGHT GLOUCESTER 100000001628166315 STC	FPO		1,000.00	3,577.42
29 Sep 25	INITIAL 600000001637068163 STC 200000 10 28SEP25	FPO		91.73	3,485.69
29 Sep 25	GRUNDON 300000001640732183 1340728	FPO		65.16	3,420.53
29 Sep 25	GLOUCESTERSHIRE CO 100000001628166338	FPO		201.48	3,219.05
29 Sep 25	GB SPORT & LEISURE 500000001637319290 18477	FPO		25.80	3,193.25
29 Sep 25	GAPTC 600000001637068191 1092/112/1128 089041 10	FPO		615.00	2,578.25
29 Sep 25	[REDACTED] 400000001642142653	FPO		26.00	2,552.25
29 Sep 25	ALL DONE AND DUSTE 400000001642142662 STC	FPO		501.00	2,051.25
29 Sep 25	PATA	SO		90.48	1,960.77
29 Sep 25	WATER PLUS 0510081519	DD		56.31	1,904.46
30 Sep 25	PENINSULA BUSINESS 000STO809	DD		451.36	1,453.10
30 Sep 25	STROUD DISTRICT STROUD DISTRICT 40140938347714000N	FPI	205,066.50		206,519.60
30 Sep 25	STONEHOUSE TOWN FO ELECTRIC SEP 25	FPI	210.83		206,730.43

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4650		£253.44	1220/3	16/10/25	Abbey Loos - Portaloo hire - Ship Inn Site	82202
		£253.44			Abbey Loos - Total	
4631		£306.60		08/10/25	All Done and Dusted - Sep '25 - Pod & Pavilion Cleaning	635
	1	£141.00	1180/4		Sep '25 Cleaning Pod - various dates - see invoice	
	2	£165.60	1140/4		Sep '25 Cleaning Pavilion - various dates - see invoice	
		£306.60			All Done and Dusted - Total	
4656		£7,175.04	2000	21/10/25	Blachere Illuminations - Christmas Lights	59096
		£7,175.04			Blachere Illuminations - Total	
4625		£240.00	1190/4	08/10/25	Clarian Property Services - Replace gate, re-site gate, replace gate posts and walkway at Laburnum Park. Replace edging on walkway alongside railway.	32
		£240.00			Clarian Property Services - Total	
4660		£114.00	1140/5	21/10/25	Defibshop - Defib Pad Pak	1000291900
		£114.00			Defibshop - Total	
4640		£69.60	1090/1	09/10/25	Delta Nine Ltd - Printer paper for TH	1775
		£69.60			Delta Nine Ltd - Total	
4647		£24.00	1080/1	16/10/25	Easy Window Cleaning - Oct '25 - TH	30363
		£24.00			Easy Window Cleaning - Total	
4643		£966.00	1190/4	09/10/25	Five Valleys Signs - 12 x Dibond Play Area Signs - Total £1008 but we have a £42 credit with FVS hence only £966 paid. See enclosures	54485
		£966.00			Five Valleys Signs - Total	
4639		£90.00	1010/2	26/09/25	GAPTC - Cllr CT Training - Being a better Cllr - K Terry, V Randell	1147
		£90.00			GAPTC - Total	
4608		£201.48	1080/2	23/07/25	Gloucestershire County Council - Jul '25 TH Cleaning	1800832799
		£201.48			Gloucestershire County Council - Total	
4632		£65.16	1150/5	08/10/25	Grundon Waste Management Ltd - Sep '25 - Waste - Workshop	1358916
		£65.16			Grundon Waste Management Ltd - Total	

Signature

Signature

Date

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4626		£322.15	1040/1	08/10/25	Jireh Solutions Ltd - Oct '25 Contract	33987
		£322.15			Jireh Solutions Ltd - Total	
4644		£315.00		16/10/25	Jo Mew Creative -	1126
	1	£215.00	1040/2		Sep '25 Web Management	
	2	£100.00	1190/4		Oldends Park Play Area Sign (Design & Artwork)	
4651		£399.00	1040/2	16/10/25	Jo Mew Creative - Aug '25 - Website management, remedial actions after website hack & purchase of security plugin.	1122
		£714.00			Jo Mew Creative - Total	
4659		£3,236.02	1140/9	21/10/25	Mike Davies Pumping Serv - Installation of pumps and pipework for Pavilion septic tank	517
		£3,236.02			Mike Davies Pumping Serv - Total	
4658		£2,592.00	1140/5	08/10/25	Primary Water Solutions - Pavilion - Works required for Legionella Compliance	18294
		£2,592.00			Primary Water Solutions - Total	
4624		£74.63	1040/5	30/09/25	Prolific Solutions (South West) Ltd - Sep '25 - Printer TH	12162
		£74.63			Prolific Solutions (South West) Ltd - Total	
4657		£233.88	1160/1	21/10/25	Stonehouse Commercial Vehicles - Fit 2 front tyres, balance wheels, tracking and road test	1554
		£233.88			Stonehouse Commercial Vehicles - Total	
4621		£60.00	2050/3	08/10/25	Stonehouse Community Association - Hire of Centre for Community Festival	202519
		£60.00			Stonehouse Community Association - Total	
4642		£16,250.00	1170	01/10/25	The Door - Quarter 3 - Youthwork	1474
		£16,250.00			The Door - Total	
		£5,834.43			Confidential - Staff Costs	
Total		£38,822.43				

Signature

Date

Signature

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

Debit Card Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4649		£60.00	2050/3	16/10/25	Royal British Legion Poppy Appeal - 2 x Wreaths Remembrance Day & Paddington	
		£60.00			Royal British Legion Poppy Appeal - Total	
4646		£8.40	1040/4	16/10/25	Voipfone - Oct '25 Renewal of Number & PBX	1014860909
4648		£20.00	1040/4	16/10/25	Voipfone - Auto Top Up	1014865084
		£28.40			Voipfone - Total	
Total		£88.40				

Signature	_____	Signature	_____
Date	_____		

Purchase Day Book

Purchase Day Book

Showing only

Account type All

Ledger Date before

Ledger Date after

Supplier

Paid date before

Paid date after

Type

All

Payment type

Reference

Standing Order

No.	Date	Invoice no.	Supplier	Details	Heading	Net	Vat type	Vat	Gross Due	Payment Reference	Paid	
4605	17/09/25	25/0111/PP	PATA Payroll	September 2025 Payroll with Pension Service	1000/1	£90.48	Outside the S	£0.00	£90.48	17/10/25	SO290925PAT A	29/09/25
4653	17/10/25	25/0251/PP	PATA Payroll	October 2025 Payroll with Pension Service	1000/1	£210.48	Outside the S	£0.00	£210.48	16/11/25		
4604	18/09/25		Staff Salaries	September 25	1000/1	£10,220.00	Outside the S	£0.00	£10,220.00	18/10/25	SO240925STA FF	24/09/25
4652	17/10/25		Staff Salaries	October 25	1000/1	£13,236.84	Outside the S	£0.00	£13,236.84	16/11/25		
4	Transactions					Total		£0.00	£23,757.80			

Purchase Day Book

Showing only Account type All Supplier										Ledger Date before		Ledger Date after	
										Paid date before		Paid date after	
										Payment type		Reference	
										Direct Debit			
No.	Date	Invoice no.	Supplier	Details	Heading	Net	Vat type	Vat	Gross	Due	Payment Reference	Paid	
4607	18/09/25		NEST	September 25	1000/1	£2,481.65	Outside the S	£0.00	£2,481.65	18/10/25	DD240925NES T	24/09/25	
4622	30/09/25	10438405	WaterPlus	Sep '25 - Water - Pavilion	1140/2	£123.72	Zero Rated	£0.00	£123.72	30/10/25			
4623	30/09/25	5215072	Peninsula	Oct '25 - Monthly Contract	1030	£376.13	20% Standard	£75.23	£451.36	30/10/25	DD300925PENI	30/09/25	
4627	08/10/25	3058001	YU Energy	Sep '25 - Electric - TH	1070/3	£163.38	5%	£8.17	£171.55	07/11/25	NSULA		
4628	08/10/25	3057999	YU Energy	Sep '25 - Electric - Library	1070/3	£53.42	5%	£2.67	£56.09	07/11/25			
4629	08/10/25	3058000	YU Energy	Sep '25 - Electric - Pavilion & W/S	1140/3	£396.71	20% Standard	£79.34	£476.05	07/11/25			
4630	08/10/25	3058002	YU Energy	Sep '25 - Electric - Pod	1180/3	£84.51	5%	£4.23	£88.74	07/11/25			
4633	08/10/25	3128276	YU Energy	Sep '25 - Gas - TH	1070/4	£18.36	5%	£0.92	£19.28	07/11/25			
4634	08/10/25	062	BT	Internet - Pod - 2nd Quarter	1180/9	£161.37	20% Standard	£32.27	£193.64	07/11/25	DD230925BT	23/09/25	
4635	08/10/25		Sky Mobile	Sep '25 CCTV Sim Card Ship Inn Site	1220/3	£10.00	Outside the S	£0.00	£10.00	07/11/25	DD180925SKY	18/09/25	
4636	08/10/25	465374274	Lloyds Bank	Sep '25 Bank Charges	1090/2	£8.50	Zero Rated	£0.00	£8.50	07/11/25	PAY160925LLO YDS	16/09/25	
4637	08/10/25	467597513	Lloyds Bank	Oct '25 Bank Charges	1090/2	£8.50	Zero Rated	£0.00	£8.50	07/11/25			
4641	09/10/25	10541234	WaterPlus	Sep '25 - Water - TH	1070/2	£59.72	Zero Rated	£0.00	£59.72	08/11/25			
4645	16/10/25	10617620	WaterPlus	Sep '25 Water - Pod	1180/2	£9.34	Zero Rated	£0.00	£9.34	15/11/25			
4655	17/10/25		NEST	October 25	1000/1	£3,351.36	Outside the S	£0.00	£3,351.36	16/11/25			
15	Transactions					Total	£7,306.67	£202.83	£7,509.50				



The
Pensions
Regulator

automatic
enrolment

Employer name: Stonehouse Town Council

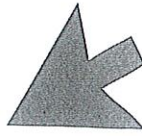
PAYE reference: 214/S297K

Automatic enrolment: Confirmation of re-declaration of compliance

On 17 October 2025, a completed re-declaration of compliance for Stonehouse Town Council was received by The Pensions Regulator under the Pensions Act 2008 (or, for Northern Ireland, the Pensions Order 2008).

The employer is legally responsible for ensuring the information provided in the re-declaration is correct and that they have authorised the person who submitted it. If you are not the employer, please pass this information to the appropriate person.

Sign in to our declaration of compliance service to view your re-declaration. Use the 'print for records' button to print a summary or create an electronic copy using the 'save to PDF' option in your printer settings.



If you do not have an account or need help with signing in, read how to sign in. Alternatively, the person who submitted your re-declaration can also print a summary. If you need an accessible format, such as large print or braille, please contact us.

Incorrect information? View the re-declaration and select 'edit this declaration' to make the changes, then re-submit. Read more about updating your online re-declaration. Any updates must be made within the next **14 days**.

You should be aware that knowingly providing false information in a re-declaration of compliance is a criminal offence.



STONEHOUSE
TOWN COUNCIL

Minutes of a Town Business Committee Meeting held on Monday 6th October 2025 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

Present: Councillors John Callinan, Keren Capeling, Carol Kambites, Val Randall, Keith Terry, Carol Trim and Theresa Watt (Committee Chair).

In Attendance: Town Clerk and Town Councillor Simon McGregor

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

B/904 To receive apologies

Apologies were received from Cllrs Neil Gibbs.

B/905 To receive Declarations of Interest

Cllr Theresa Watt declared an interest in agenda item B/908; Cllrs Keith Terry and Keren Capeling declared an interest in agenda item B/915

B/906 To approve the minutes of the Business Committee meeting held on 8th Sept '25

Committee **APPROVED** the minutes as a true and accurate record of the meeting

B/907 To receive the latest budget position

Committee **NOTED** the latest budget report; Total 'Actual Net' Expenditure of £213,994.08; total 'Actual Net' Income of £216,726.77 and Reserve movements of £24,494.20

In light of her declaration of interest in agenda item B/908, the Chair left the meeting. The Chair's position was filled by Cllr Carol Kambites 7.03pm.

B/908 To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments

Committee **APPROVED** BACS payments totalling £10,359.75

Cllr Theresa Watt returned to the meeting 7.04pm following determination of agenda B/908

B/909 To consider the comments made by the council's internal audit working group

Cllr Keith Terry presented his written report for consideration. It was agreed that the issues contained within the report be referred to Policy working group for consideration and the result be re-presented to Business Committee at a later date.

B/910 To approve first aid training for up to 12 Councillors

Committee **APPROVED** the recommended course for up to 12 Cllrs for £600 total subject to the course allowing attending Councillors to be suitably trained to become first aiders for a council event.

B/911 To approve the installation of two new pumps for the end chamber of the septic tank at Oldends lane

The clerk referred committee to his written report.

Committee **APPROVED** the award of the work to provide and install two new sewer pumps for the end chamber of the septic tank and to check the operational controls were in good working order to, 'Mike Davies Pumping Services' for the quoted price of £2,340 plus vat.

B/912 To consider and recommend for council approval the award of a works contract for the repair of the outer walls of the Youth Pod

Committee **RECOMMENDED** council approve:

- the award of repair works to the outer walls of the Youth Pod to 'Marlyn Home Services' at a total cost of £10,730 plus vat and,
- for the works to be funded from general reserves

subject to the approval by Stroud District Council planning department for the use of plastic cladding from sill height to the ground.

B/913 To recommend for council approval the council's revised Standing Orders

There were a number of recommendations raised in relation to NALC's Model Standing Orders which were itemised and discussed during the meeting.

Committee to **RECOMMEND** full town council approve the new standing orders subject to the recommended changes

B/914 To receive an update on the latest position on Stonehouse Community Centre

An update report was provided by the Chair of Stonehouse Community Association (SCA). The Chair stated that the Trustees have recently agreed to charge for the use of the centre's car park by non-users of the centre; this would be done through a specialist company. There were one or two concerns about how it would work but the Chair of SCA made it clear that it was a necessity to bring in additional income to the community centre to keep it commercially viable. Committee **NOTED** the update

In light of their declared interest in agenda item B/914, both Cllrs Keith Terry and Keren Capeling left the meeting

B/915 To recommend to town council a change to the council's criteria for releasing earmarked reserve funds to Stonehouse community association

It was made clear at the meeting that the criteria for drawing down reserve funding for use on the community centre was as originally agreed by council, that is, the funding was to be used for major works. Furthermore, it was agreed that it will be necessary to seek town council's approval to change this criteria so as to allow the funding to be used on more incidental works. The chair of SCA to provide details of the costs he is seeking to cover and where possible to show that he has secured value for money.

Committee **RECOMMENDED** town council approve:

- a revision to the criteria originally set to release reserve funding from the town council for use on the Stonehouse Community Centre - replacement of reference from 'Major works' to 'provide general financial support'.
- subject to the provision of the necessary quotes, payment of costs associated with necessary works to the community centre up to the value of £7,500, from the earmarked reserve.

Cllrs Keith Terry and Keren Capeling returned to the meeting

B/916 To recommend to town council the implementation of an Internal Safety Audit Panel

It was considered that the council had already maintained up to 14 working groups and that to add to this number seemed unnecessary and unmanageable. It was agreed that as the council's health and safety advisors, 'Peninsula' had been engaged by the HR Sub Committee, it would be sensible for it to continue to provide a H&S over-seeing role on behalf of the authority at this time. The clerk stated that he will be reporting on the most up to date developments of Peninsula's involvement with the council at the next sub committee meeting.

B/917 To receive updates from the following working groups:

- 1. Climate Change Action Forum**
Will be meeting Tuesday 14th October at 2pm
- 2. Communications**
No meetings were necessary at this time
- 3. Oldends Lane Development**
Further meeting to be arranged
- 4. Support Stonehouse**
No update
- 5. Youth**
Details of last quarter performance provided through report
- 6. Policy**
Further meetings required urgently
- 7. Internal Audit Panel**
Dates of further audits to be determined

8. Local Government Review

No recent changes

B/918 To note the date of the next meeting - Monday 3rd November 2025
Committee **NOTED** the date of the next meeting



STONEHOUSE
TOWN COUNCIL

Minutes (subject to agreement at the next Committee Meeting) of a meeting of the Town Environment Committee held on Monday 1st September, 7pm at Stonehouse Library, High Street, Stonehouse GL10 2NG

Present:

Councillors: Keren Capeling, Keith Creighton (Committee Vic-Chair), Debbie Curtis (Committee Chair), Marcus Dixon, Neil Gibbs, Stephen Hunter, Simon Macgregor, John Parker

Also present:

Jacqui Sanders (Deputy Clerk),

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

E/955 To receive apologies.
No apologies received.

E/956 Declarations of Interest
Cllr Gibbs declared an interest in item E/963.

E/957 To approve the minutes of the Town Environment Committee meeting held on Monday 28th July.
Committee APPROVED the Minutes as a true and accurate record of the meeting. Three abstentions were recorded due to being absent for the meeting.

E/958 To receive the latest updated Environment Budget.
Committee NOTED the updated report showing a total 'Actual Net' Income of £1,235.00; 'Actual Net' Expenditure of £14,686.26 and Reserve Expenditure of £0.

E/959 To approve the purchase and installation of new pedestrian gates to Oldends Lane play area.
Committee APPROVED the purchase and installation of self-closing pedestrian gates to Oldends Lane play area. The contract was awarded to All Out Play at a cost of £1,485.36, plus VAT.

E/960 To approve new signage for all play areas.
Committee APPROVED the purchase of new signage for all the play areas. The contract was awarded to Five Valleys Signs at a cost of £840.00, plus VAT.

E/961 To consider a response to a review of Stroud District Council's Statement of Licensing Policy under Licensing Act 2003 consultation.

This council thanks Stroud District council for the opportunity to consult on the review of the Statement of Licensing Policy under Licensing Act 2003 and welcomes the new editions to the policy.

E/962 To approve recommendations from the Community Arboretum and Open Spaces Group:

- 1. Committee to recommend a representative from the Cotswold Voluntary Wardens be permitted to join the Community Arboretum and Open Spaces Working Group.**

Committee APPROVE the request for a representative from the Cotswold Voluntary Wardens to join the Community Arboretum and Open Spaces Working Group.

2. To discuss the future of the Sorbus tree on the Town Green.

Committee discussed the future of the Sorbus tree on the Town Green at great length. As the tree is poor health and dying, committee AGREED to the removal of the tree and the excavation of the stump, ready for a replacement.

- All electrical wiring to be disconnected and removed prior to tree work commencing.
- Notice to be placed on tree prior to removal.

E/962 To comment on recent Planning Applications

7.30pm Cllr Gibbs left the meeting.

S.25/1512/FUL Land At Verney Road, Verney Road, Stonehouse
(Resubmission of S.25/0275/FUL)

Extension and conversion of garage into dwelling - self build.

Comment: No objection as long as none from neighbours.

7.35pm Cllr Gibbs returned to the meeting.

S.25/1310/FUL Red Lodge Bonds Mill Bristol Road Stonehouse

Demolition of existing/redundant units 8, 9 & 10 to allow for creation of new car parking area.

Comment: No comment.

S.25/1475/HHOLD 26 Severn Road Stonehouse Gloucestershire

Erection of two storey side extension together with an entrance porch, single storey rear extension & the provision of two additional car parking space including dropping the existing kerbs.

Comment: No objection as long as none from neighbours.

S.25/1498/LBC The Old Thatched Cottage 1 High Street Stonehouse

Internal alterations - demolish existing en-suite shower room in bedroom 1, create new shared shower room in bedroom 2, replace chipboard floor in bedroom 2 & associated reparatory works.

Comment: No objections.

S.25/1488/ADV First Floor Office Former Police Station 21 High Street Stonehouse

Installation of a wall sign.

Comment: No objection.

S.25/1595/HHOLD 79 Rosedale Avenue, Stonehouse

Erection of a side extension and rear dormer extension.

Comment: No objection as long as none from neighbours.

E/963 To receive a report on planning decisions received from Stroud District Council.

S.25/1375/DISCON Schreiber Foods UK Ltd Brunel Way Stonehouse

Discharge of condition 5 (noise report) from S.22/0903/FUL

PERMITTED

S.25/0520/FUL 5 Regency Close Stonehouse

Change of use from Use Class C3 to residential accommodation for people in need of care (Use Class C2). (Retrospective).

APPLICATION WITHDRAWN

S.25/1124/HHOLD Lyndale Grosvenor Road Stonehouse

Erection of a single storey side and two storey rear extension. Erection of a porch.

PERMITTED

E/964 To receive Working Groups updates.

- **Communications**
Not met.
- **Stroudwater (Bristol Road) Station**
Not met.
- **Transport and Highways**
Not met.
- **Public Rights of Way**
Not met.
- **Recreation.**
Not met.
- **Canal Rejuvenation**

Not met.

- **Court View**

Not met.

- **Community Arboretum and Open Spaces.**

A meeting was held on 19th June. Minutes of the meeting included in the Supporting Papers.

E/966 Date of next Environment Committee meeting: Monday 29th September 2025.

Committee NOTED the date of the next meeting.



STONEHOUSE TOWN COUNCIL

Minutes (subject to agreement at the next Committee Meeting) of a meeting of the Town Environment Committee held on Monday 29th September, 7pm at Stonehouse Library, High Street, Stonehouse GL10 2NG

Present:

Councillors: Keren Capeling, Keith Creighton (Committee Vic-Chair), Debbie Curtis (Committee Chair), Marcus Dixon, Stephen Hunter,

Also present:

Jacqui Sanders (Deputy Clerk),

Environment Committee welcomed one member of the public to the meeting, who did not wish to comment but just observe proceedings.

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

E/967 To receive apologies.

Apologies were received from Cllr Parker, Cllr Macgregor and Cllr Gibbs.

E/968 Declarations of Interest

Cllrs Dixon and Curtis declared an interest in item E/971.

E/969 To approve the minutes of the Town Environment Committee meeting held on Monday 1st September.

Committee APPROVED the Minutes as a true and accurate record of the meeting.

E/970 To receive the latest updated Environment Budget.

Committee NOTED the updated report showing a total 'Actual Net' Income of £1,495.00; 'Actual Net' Expenditure of £18,400.10 and Reserve Expenditure of £0.

E/971 To approve the continued servicing of one disabled toilet on the Ship Inn Community Space at a cost of no more than £50 per week, from October 6th to April 13th, 2026, at a cost of £1,296 plus VAT.

Committee agreed the toilet on the Ship Inn Community Space was a much needed asset and APPROVED the continued servicing of one disabled toilet at a cost of no more than £50 per week, from October 6th to April 13th, 2026, at a total cost of £1,296 plus VAT. To be funded from Ship Inn Reserves. Cllrs Dixon and Curtis abstained from voting.

E/972 To approve a recommendation from the Events Working Group:

- **To approve a proposal for Eat Festivals to host a food festival in Stonehouse on Sunday 16th August.**

Committee discussed the proposal by Eat Festivals at length, and APPROVED they host a food festival in Stonehouse on Sunday 16th August 2026. One abstention was recorded.

E/973 To approve the servicing of the two flagpoles on the High Street.

Committee APPROVED the servicing of the two flagpoles on the High Street and awarded the contract to Flagpole Express at a cost of £769.00 plus VAT.

E/974 To comment on recent Planning Applications

S.25/1688/FUL Oldends Hall, Oldends, Stonehouse

Change of use from light industrial to a children's soft play centre and padel courts (Class E(d)) associated external signage, minor elevational changes and free-standing signage board.

Comment: This council has no objections as long as there are none from neighbours. We recognise the positive impact of children's recreational facilities for the community, however, due to the increase in traffic during opening hours, we feel it may have an impact on those residents living in close proximity.

S.25/1692/HHOLD 6 Magpie Court, Stonehouse

Erection of a single storey front and side extension.

Comment: No objections as long as there are none from neighbours.

E/975 To receive a report on planning decisions received from Stroud District Council.

S.25/1218/FUL Schlumberger (Building B) Brunel Way Stonehouse

Construction of storage wall adjacent to storage container.

PERMITTED

S.25/1325/HHOLD 2 Wharfdale Way Bridgend Stonehouse

Erection of a single storey and two storey rear extension.

PERMITTED

S.25/1478/CPL 19 Arrowsmith Drive Stonehouse

Partial garage conversion.

PERMITTED

E/976 To receive Working Groups updates.

- **Communications**
Not met.

- **Stroudwater (Bristol Road) Station**
Not met.
- **Transport and Highways**
Not met.
- **Public Rights of Way**
Not met.
- **Recreation.**
Not met.
- **Canal Rejuvenation**
Not met.
- **Court View**
Not met.
- **Community Arboretum and Open Spaces.**
Not met.
- **Events**
Met on Friday 19th September to discuss Goodwill. Minutes to follow.

E/977 Date of next Environment Committee meeting: Monday 27th October 2025.
Committee NOTED the date of the next meeting.

