



To Members of the Town Business Committee

You are hereby summoned to attend a meeting of the Committee to be held on Monday 1st December 2025 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

Committee Members:

Councillors: John Callinan, Keren Capeling, John Parker, Carol Kambites (Committee Vice Chair), Val Randell, Keith Terry, Carol Trim and Theresa Watt (Committee Chair)

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth

Town Clerk

25th November 2025

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

B/933 To receive apologies

B/934 To receive Declarations of Interest

B/935 To approve the minutes of the Business Committee meeting held on 6th October and 3rd November '25

B/936 Matters arising

B/937 To receive the latest budget position

B/938 To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments

B/939 To receive an update on the latest budget setting exercise for 2026/27 financial year

B/940 To recommend for town council approval the latest updated policies:

- Financial Regulations
- Risk Management
- Investment Strategy
- Reserves policy
- Code of Conduct
- Scheme of Delegations
- Scale of charges

B/941 To discuss and approve a financial contribution towards the Open spaces Society's legal support work

B/942 To consider and approve an annual Warranty for the town council's service vehicle

B/943 To recommend for council approval revised Terms of Reference for the HR Sub Committee

B/944 To receive updates from the following working groups:

1. Climate Change Action Forum
2. Communications
3. Oldends Lane Development
4. Support Stonehouse
5. Youth
6. Policy
7. Internal Audit Panel
8. Local Government Review

B/945 To note the date of the next meeting - Monday 12th January 2026