



To Members of the Town Council

You are hereby summoned to attend a Town Council Meeting to be held on Monday 17th November 2025 at 7.00pm at the Town Hall, 1 Queens Road, Stonehouse

Council Members:

Councillors: John Callinan, Keren Capeling (Vice Chair), Keith Creighton, Debbie Curtis, Marcus Dixon, Stephen Hunter, Carol Kambites, Simon MacGregor, John Parker (Chair), Val Randell, Keith Terry, Carol Trim and Theresa Watt

All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
11th November '25

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

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| TC3511 | To receive apologies |
| TC3512 | To receive declarations of interest |
| TC3513 | To approve the minutes of the Town Council meeting of 28 th October '25 |
| TC3514 | To announce the councillor vacancy left by the resignation of Neil Gibbs |
| TC3515 | To receive reports from Chair of Town Council and town councillors |
| TC3516 | To receive reports from County and District Councillors |
| TC3517 | To receive RFO's budget report and bank reconciliations for October '25 |
| TC3518 | To approve the latest payment lists |
| TC3519 | To approve a refund for the annual Goodwill event |
| TC3520 | To receive an update on the budget setting process for 2026/27 financial year |
| TC3521 | To approve the schedule of council meetings for the 2026 calendar year |

- TC3522** To receive the minutes of the ‘Flag Response Task and Finish Group’ meeting and to approve its recommendations:-
- In light of the volume of correspondence from the general public raising concerns about flags in Stonehouse, the Town Council formally write again to Gloucestershire County Council to insist that all flags are immediately removed from lamp posts in Stonehouse, and attempt to contact the groups responsible for attaching the flags to insist the same.
 - The Town Council to approve the installation of two additional flagpoles on the Town Green, outside the medical centre. One of which will be used to respectfully fly the Union flag at all times, with the others used to fly appropriate national/regional/event flags.
 - That reserve funding be allocated and quotes be sought for the installation of two additional flagpoles, and that in the interim period the Union flag is flown from the existing flagpole outside the medical centre, with the Ukrainian flag continuing to fly below it.
- TC3523** To receive draft minutes of Business Committee meeting of 3rd November ’25 and approve its recommendations:
- To approve a three year grant of £5,500 per year to the ‘Fig Tree’ for financial years 2026/27, 2027/28 and 2028/29
 - To approve the replacement of Cllr Neil Gibbs and Cllr John Callinan as bank signatories with Cllr John Parker and Cllr Keren Capeling
 - To approve the nominated town councillors to undertake regular bank reconciliation checks
 - To approve the Council’s revised Standing Orders
- TC3524** To receive draft minutes of Environment Committee meetings of 27th October ’25 and approve the committee’s recommendations.
- TC3525** To note the date of the next town council meeting Monday 8th December ’25