17/11/25

STONEHOUSE
TOWN COUNCIL

Minutes of a meeting of the Town Council
held Tuesday 28th October 2025 at the Town Hall

Present:

Councillors:	Councillors: John Callinan, Keren Capeling (Vice Chair of Council), Debbie Curtis, Marcus Dixon, Stephen Hunter, Carol Kambites, John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt
In Attendance:	Carlos Novoth - Town Clerk; County Councillor Dean Botterill; numerous members of the public including local High street businesses.

Attendees were reminded that the Proceedings of the meeting could be filmed photographed or recorded.

Following the resignation of the Chair of Council, the meeting was chaired by the Vice Chair. In light of the resignation, the first order of business was to appoint a new chair.

TC3496 **To appoint a Chair of Council**
A proposal for the new chair was put forward by Cllr John Callinan in support of Cllr John Parker; this was seconded by Cllr Marcus Dixon; all voted in favour.
Council voted for Cllr John Parker to become the new Chair or Council and Mayor of Stonehouse.

The Vice Chair of Council immediately vacated the Chair's position at the meeting and was replaced by Cllr John Parker.

The Chair continued the meeting with public participation. He reminded those present that there were only 15 minutes allocated to this part of the meeting and therefore asked that participants make their points clearly and concisely as time needed to be allocated to all wishing to speak. The following matters were raised:

- The latest position of the discarded caravans left at Verney Fields: Cllr John Callinan provided a verbal update.
- Why has the council felt it difficult to interpret Government guidance on flying the national flag. The Chair of council stated that Government Guidance was not as clear as it had been thought and that the council needed time to evaluate it through its task and finish working group. Councillors were asked if the Flag Response Task & Finish Group meetings would be open to the public. It was confirmed that this would be discussed at the first meeting of the group.

- A representative of 'Go Bananas' spoke in support of the potential move to Oldends Lane Industrial estate - accidents on Oldends lane was raised - the discussion was brought short by others within the spectator group
- Concerns were raised about racism within the town and the fact that it had been upsetting many local residents and visitors
- Cllr Botterill stated that he felt that the statement made in the local press about the group erecting unauthorised flags had targeted certain businesses that were owned or run by ethnic minority groups was false and that the person making the statement should apologise
- Representatives from local High street businesses raised serious concerns about the lack of parking within the town, especially in light of the recent change to the community centre parking. There was general acknowledgement of the issue; the Chair of Council would be happy to meet with High street businesses as a collective to discuss car parking in general.

A large number of public participants left the meeting

TC3497 **To receive apologies**
Apologies were received from Cllrs Keith Creighton, Neil Gibbs and Simon MacGregor.

TC3498 **To receive declarations of interest**
Declarations of interest were raised by Cllrs Keith Terry and Keren Capeling in relation to their positions on the Stonehouse Community Association's Board of Trustees - Agenda item TC3508

TC3499 **To approve the minutes of the Town Council meeting of 22nd September '25**
Council APPROVED the minutes as a true and accurate record of the meeting

TC3500 **To receive reports from Chair of Town Council and town councillors**
Cllrs Stephen Hunter and Carol Kambites attended Biodiversity training - Cllr Hunter provided a brief overview.
Cllr Marcus Dixon attended the opening of the new 'Insight' shop premises in Stroud - Insight provide advice and support for people suffering from partial or full sight impediment
Cllr Keith Terry highlighted that the 2nd quarter's internal audit report will be presented to town council at its next meeting
Cllr Debbie Curtis stated that Stonehouse Town Council was now considered a major partner within Cotswold Canals Connected Community Engagement team. Also, 'Stonehouse In Bloom' won two awards from the RHS Heart of England in Bloom 2025; one was a special discretionary award for 'Community Achievement' and the other was a Gold award for 'Best Small Town'.

TC3501 **To receive reports from County and District Councillors**
County councillor Dean Botterill stated that he had forwarded an update report to the town council. The Clerk stated he had not received it. Cllr

John Callinan queried Cllr Botterill's statement about the state of housing estates not meeting the same standards of cleanliness and repair as the town's High street but that some of the responsibilities rested with Cllr Botterill and the county council. Cllr Botterill blamed this on the leadership of the county council and a member of the public also commented that the district council was also at fault for much of the problem.
Asked by a member of the public about what aspirations Cllr Botterill had for the town, he responded by saying that he wished to bring unity within the town towards the British flag. Another participant argued that it was shame that he could not identify some of the other more important and relevant issues to the people of Stonehouse in his answer.
Cllr Carol Kambites provided the meeting with a written update. She further highlighted that the Medium Term Financial Plan was going to be hard hit from next year due to the introduction of the 'Fair Funding Formula', and that an information session on local government reorganisation and its effect on parish and town councils was to take place on 5th November.

Cllr Debbie Curtis left the meeting at 7.50pm

TC3502 **To receive RFO's budget report and bank reconciliations for July and Aug '25**

Comments were made in relation to the redacted bank statement supporting the bank reconciliation statement - it was made clear that it was necessary to ensure that individuals were not identified. Bank statements were provided in place of the quarterly bank reconciliations that should be undertaken by Cllrs - it was stated that these checks will be happening in future.
Council **NOTED** the Budget report that showed that showed the following: Actual Net Expenditure £293,844.44; Actual Net Income of £425,713.39 and Reserve Movements totalling £24,715.40.
Council **NOTED** the Bank reconciliation for September 2025 (Note the agenda item is incorrect in that it should have read September 2025)

TC3503 **To approve the latest payment lists**

A query was raised in relation to MD Electrical works being included within the Blachere payment - The Clerk confirmed that it did not.
Council **APPROVED** the BACS payments totalling £38,822.43.
Council Retrospectively **APPROVED** Debit Card payments totalling £88.40
Council **NOTED** Direct debit payments and Standing Order payments totalling £7,509.50 and £23,757.80 respectively

TC3504 **To receive an update on the budget setting process for 2026/27 financial year**

The Clerk confirmed that discussions were underway with Environment Committee. Business Committee were due to meet shortly. Information from both meetings would be presented for comment to both committees and council at future meetings

TC3505 **To note the Council's Pension assessment as undertaken by PATA and the submission of the Redeclaration of Compliance**

The Clerk confirmed that the council's payroll advisers had submitted the council's Redeclaration of Compliance meeting its legal requirements.

TC3506 **To approve electrical works in support of this year's Christmas festive lighting**

Council **APPROVED** the award of the necessary festive lighting supply repair works to MD Electrical at a cost of £4,124.15 plus vat

TC3507 **To approve the Terms of Reference for the 'Flag Response Task and Finish Group'**

The recommended Terms of Reference state that 'the members present proposed that the group be named the Flag Response Task & Finish Group, reporting to Full Town Council. The proposed remit of the group is to suggest a Town Council response to public requests for, and concerns about, flags in Stonehouse. As and when the Terms of Reference of the group are approved by Full Town Council, additional members may be invited if they offer a particular insight into the issue at hand. Decisions will be made via majority vote in the standard way, with a proposer, seconder and show of hands.' The intention is for this Task & Finish Group to come to an end once the specific matter at hand has come to a conclusion."

Council **APPROVED** the Terms of Reference for the 'Flag Response Task and Finish Group'

TC3508 **To receive draft minutes of Business Committee meeting of 6th October '25 and approve its recommendations:**

B/912

- **To approve the award of a works contract for the repair of the outer walls of the Youth Pod to 'Marlyn Home Services' at a total cost of £10,730 plus vat**
- **To only commence work subject to either the proposed works falling within permitted development or if necessary, receipt of approval by Stroud District Council planning department**
- **To fund the planned works from the council's General Reserves**

Discussion on the award of the contract was positive but it had been assumed that based on the information forwarded to the town council by the district planners, the repair works necessary to bring the Pod up to full repair would fall within Permitted Development. Based on this, it was proposed to amend the motion as follows:

> **Further to the recommended repair works falling within Permitted Development, Council to approve the award of a works contract for the repair of the outer walls of the Youth**

Pod to 'Marlyn Home Services' at a total cost of £10,730 plus vat; costs to be funded from the council's General Reserves

The proposal was seconded; all voted in favour.

Cllrs Keith Terry and Keren Capeling left the meeting in light of their declared interest in the following recommendation B/915

B/915

- **To approve a revision to the criteria originally set to release reserve funding from the town council for use on the Stonehouse Community Centre (replacement of reference from 'Major works' to 'provide general financial support').**
- **To approve payments from the appropriate earmarked reserve up to the value of £7,500 subject to the provision of the necessary quotes**

There was widespread discussion on this recommendation. The association had taken a number of measures to stabilise the centre in the hope of reducing its costs and increasing its income. It was accepted that the current arrangements set aside by the town council to provide financial support for the community association was quite cumbersome and potentially unhelpful. It was therefore proposed for the council to replace the current funding arrangements with a grant to Stonehouse Community Association for the full amount requested of £7,500; this would allow the association to make quick progress in settling payments. Council **APPROVED** a grant to Stonehouse Town Council of £7,500 to be paid from the council's General Reserves.

Cllrs Keith Terry and Keren Capeling returned to the meeting

TC3509 **To receive draft minutes of Environment Committee meetings of 1st September, 29th September and 27th October '25 and approve the committee's recommendations.**

The Clerk had hoped to provide council with all three sets of draft minutes - unfortunately time did not allow the draft minutes for the 27th October to be produced in time

Council **NOTED** the draft minutes of the 1st September and 29th September anticipating that the draft minutes for the 27th October '25 will be presented to council at its next meeting

TC3510 **To note the date of the next town council meeting Monday 17th November '25**

Council **NOTED** the date of the council's next meeting

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Financial Budget Comparison

Comparison between 01/04/25 and 21/10/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
INCOME						
Town Business Committee						
100	Precept	£410,143.00	£0.00	£410,133.00	-£10.00	0.00%
105	Newsletter Advertising	£100.00	£0.00	£0.00	-£100.00	-100.00%
120	Feed-in Tariff from Town Hall	£800.00	£0.00	£725.04	-£74.96	-9.37%
125	Stonehouse Town FC lease	£600.00	£0.00	£0.00	-£600.00	-100.00%
126	STFC Water Recharge	£200.00	£0.00	£0.00	-£200.00	-100.00%
127	STFC Electric Recharge	£2,000.00	£0.00	£1,244.79	-£755.21	-37.76%
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135	Phone Mast on Land	£6,000.00	£0.00	£0.00	-£6,000.00	-100.00%
140	Building Lease at OEL	£637.00	£0.00	£0.00	-£637.00	-100.00%
145	Magpies Social Club	£2,000.00	£0.00	£1,575.00	-£425.00	-21.25%
150	Community Centre Lease	£500.00	£0.00	£0.00	-£500.00	-100.00%
155	OEL Pitch Hire	£3,000.00	£0.00	£115.00	-£2,885.00	-96.17%
160	Misc Income	£500.00	£0.00	£2,351.08	£1,851.08	370.22%
170	Investments Interest	£0.00	£0.00	£0.00	£0.00	0.00%
171	Bank Interest - Lloyds Bank	£0.00	£0.00	£0.00	£0.00	0.00%
172	Bank Interest - Charity A/C	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
173	Bank Interest - Natwest	£0.00	£0.00	£0.00	£0.00	0.00%
174	Bank interest - Cambridge BS	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
175	Town Hall/Library Recharges	£3,000.00	£0.00	£1,286.96	-£1,713.04	-57.10%
176	Bank Interest - Nationwide	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
177	Bank Interest - Melton Building Society	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%

NP

Financial Budget Comparison

Comparison between 01/04/25 and 21/10/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
178	CCLA Interest	£21,000.00	£0.00	£6,497.52	-£14,502.48	-69.06%
Total Town Business Committee		£458,480.00	£0.00	£423,928.39	-£34,551.61	-7.54%
Town Environment Committee						
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
205	Event Income/Donations	£1,200.00	£0.00	£1,785.00	£585.00	48.75%
210	Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215	Grants	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee		£1,200.00	£0.00	£1,785.00	£585.00	48.75%
Total Income		£459,680.00	£0.00	£425,713.39	-£33,966.61	-7.39%
EXPENDITURE						
Town Business Committee						
1000	Salaries	£223,800.00	£0.00	£125,116.67	£98,683.33	-44.09%
1010	Training & Recruitment	£3,000.00	£0.00	£1,557.98	£1,442.02	-48.07%
1020	Health & Safety	£2,500.00	£0.00	£809.17	£1,690.83	-67.63%
1030	Professional Fees	£8,000.00	£0.00	£3,061.78	£4,938.22	-61.73%
1040	IT support	£9,550.00	£0.00	£4,436.77	£5,113.23	-53.54%
1050	Office Equipment Renewals	£500.00	£0.00	£0.00	£500.00	-100.00%
1060	Grants	£17,400.00	£2,200.00	£12,790.00	£6,810.00	-39.14%
1070	Town Hall/Library Shared Costs	£12,000.00	£0.00	£7,620.72	£4,379.28	-36.49%
1080	Town Hall/Library STC costs	£2,200.00	£0.00	£1,522.24	£677.76	-30.81%
1090	Admin Expenses	£9,250.00	£0.00	£4,373.73	£4,876.27	-52.72%
1100	Mayor's Charity & Expenses	£300.00	£0.00	£0.00	£300.00	-100.00%
1110	Travel Costs/Staff & Councillors	£400.00	£0.00	£0.00	£400.00	-100.00%

Financial Budget Comparison

Comparison between 01/04/25 and 21/10/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
1120	Election Costs	£0.00	£9,185.29	£9,185.29	£0.00	0.00%
1130	Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	-100.00%
1140	Pavilion Overheads	£12,900.00	£0.00	£12,748.33	£151.67	-1.18%
1150	Workshop Overheads	£3,300.00	£5,912.39	£7,811.57	£1,400.82	-42.45%
1160	Equipment & Vehicle Costs	£3,000.00	£550.00	£1,440.02	£2,109.98	-70.33%
1170	Youth Centre Workers	£66,000.00	£0.00	£48,750.50	£17,249.50	-26.14%
1180	Youth Centre Overheads	£8,800.00	£0.00	£3,830.50	£4,969.50	-56.47%
1200	Subscriptions	£3,500.00	£0.00	£2,646.45	£853.55	-24.39%
1210	Insurances	£8,000.00	£0.00	£8,988.70	-£988.70	12.36%
1220	Project Planning & Delivery	£0.00	£6,867.72	£6,792.72	£75.00	100.00%
1230	Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	-100.00%
Total Town Business Committee		£399,580.00	£24,715.40	£263,483.14	£160,812.26	-40.25%
Town Environment Committee						
1190	Amenity Areas	£48,800.00	£0.00	£18,750.03	£30,049.97	-61.58%
2000	Christmas Lights	£2,000.00	£0.00	£8,089.20	-£6,089.20	304.46%
2005	Climate Change	£0.00	£0.00	£0.00	£0.00	0.00%
2010	In Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
2050	Cultural Events & Studies	£9,300.00	£0.00	£3,522.07	£5,777.93	-62.13%
2080	Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090	Planning Specialist Advice	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee		£60,100.00	£0.00	£30,361.30	£29,738.70	-49.48%
Total Expenditure		£459,680.00	£24,715.40	£293,844.44	£190,550.96	-41.45%

Financial Budget Comparison

Comparison between 01/04/25 and 21/10/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Reserve Movements	Actual Net	Balance	Bal %age
Total Income	£459,680.00	£0.00	£425,713.39	-£33,966.61	7.39%
Total Expenditure	£459,680.00	£24,715.40	£293,844.44	£190,550.96	-41.45%
Total Net Balance	**£0.00**		**£131,868.95**	**-£224,517.57**	

Bank Account Reconciled Statement

Stonehouse Town Council **01651837** **30-98-29**

Statement Number	66	Bank Statement No.	66
Statement Opening Balance	£35,934.87	Opening Date	01/09/25
Statement Closing Balance	£206,730.43	Closing Date	30/09/25
True/ Cashbook Closing Balance	£206,730.43		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/09/25	DD010925PENINSULA	Peninsula	451.36	0.00	35,483.51
01/09/25	FPI010925CAPELING	[redacted]	0.00	20.00	35,503.51
01/09/25	FPI010925KCRICK	[redacted]	0.00	5.00	35,508.51
01/09/25	FPI010925STFC	Stonehouse Town Football Club	0.00	287.09	35,795.60
02/09/25	FPI020925MTURNER	[redacted] - Baked 4 You	0.00	10.00	35,805.60
02/09/25	FPI020925WHEELER	[redacted]	0.00	20.00	35,825.60
03/09/25	FPI030925SJCAKES	S J Cakes - [redacted]	0.00	10.00	35,835.60
08/09/25	DD080925YUENERGY	YU Energy	841.74	0.00	34,993.86
08/09/25	FPI080925KCAPELING	[redacted]	0.00	24.00	35,017.86
09/09/25	FPI090925HALE	[redacted]	0.00	36.00	35,053.86
10/09/25	BCG100925EDF	EDF	0.00	384.64	35,438.50
10/09/25	DD100925YUENERGY	YU Energy	9.65	0.00	35,428.85
11/09/25	FPO110925ABBEYLOO	Abbey Loos	230.40	0.00	35,198.45
11/09/25	FPO110925CSC	Cotswold Surfacing Co	2,394.00	0.00	32,804.45
11/09/25	FPO110925DOR2DOR	Dor2Dor	600.00	0.00	32,204.45
11/09/25	FPO110925EASYWINDOW	Easy Window Cleaning	24.00	0.00	32,180.45
11/09/25	FPO110925GBSPORT	GB Sport & Leisure	101.76	0.00	32,078.69
11/09/25	FPO110925GRUNDON	Grundon Waste Management Ltd	45.67	0.00	32,033.02
11/09/25	FPO110925HMRC	HMRC	4,060.12	0.00	27,972.90
11/09/25	FPO110925JIREH	Jireh Solutions Ltd	322.15	0.00	27,650.75
11/09/25	FPO110925JPR	JPR Environmental	360.00	0.00	27,290.75
11/09/25	FPO110925KELLAWAY	Kellaway Building Supplies Ltd	208.76	0.00	27,081.99
11/09/25	FPO110925MDL	MDL Kelex	120.00	0.00	26,961.99
11/09/25	FPO110925TWHAWKINS	T W Hawkins & Sons	2,952.60	0.00	24,009.39
12/09/25	CLOSED	PHS Group	0.00	0.00	24,009.39

Bank Account Reconciled Statement

12/09/25	DEB120925VOIPFONE	Voipfone	8.40	0.00	24,000.99
12/09/25	FPI120925AROGERS	[redacted]	0.00	25.00	24,025.99
12/09/25	FPI120925CKENNABY	[redacted]	0.00	72.00	24,097.99
12/09/25	FPI120925SHRUBBERIES	Shrubberies PTA	0.00	36.00	24,133.99
16/09/25	DEB160925OLYMPIC	Olympic Cars Peugeot	287.60	0.00	23,846.39
16/09/25	PAY160925LLOYDS	Lloyds Bank	8.50	0.00	23,837.89
18/09/25	DD180925SKY	Sky Mobile	10.00	0.00	23,827.89
18/09/25	DD180925WATERPLUS	WaterPlus	396.93	0.00	23,430.96
19/09/25	FPI190925JFORSYTH	[redacted] Paganhill Plants	0.00	24.00	23,454.96
22/09/25	DEB220925FFASTHOSTS	Fasthosts	0.59	0.00	23,454.37
23/09/25	DD230925BT	BT	193.64	0.00	23,260.73
23/09/25	DD230925JSTAYTE	John Stayte Services Ltd	86.19	0.00	23,174.54
24/09/25	DD240925NEST	NEST	2,481.65	0.00	20,692.89
24/09/25	SO240925STAFF	Staff Salaries	10,220.00	0.00	10,472.89
26/09/25	FPI260925MAGPIES	Magpies Social Club	0.00	262.50	10,735.39
29/09/25	DD290925WATERPLUS	WaterPlus	56.31	0.00	10,679.08
29/09/25	FPI290925KCRICK	[redacted]	0.00	10.00	10,689.08
29/09/25	FPI310725RBL	Stonehouse RBL	0.00	-20.00	10,669.08
29/09/25	FPO290925ADAD	All Done and Dusted	501.00	0.00	10,168.08
29/09/25	FPO290925CS	[redacted]	26.00	0.00	10,142.08
29/09/25	FPO290925GAPTC	GAPTC	615.00	0.00	9,527.08
29/09/25	FPO290925GBSPORT	GB Sport & Leisure	25.80	0.00	9,501.28
29/09/25	FPO290925GCC	Gloucestershire County Council	201.48	0.00	9,299.80
29/09/25	FPO290925GRUNDON	Grundon Waste Management Ltd	65.16	0.00	9,234.64
29/09/25	FPO290925INITIAL	Initial	91.73	0.00	9,142.91
29/09/25	FPO290925INSIGHT	Insight Gloucestershire	1,000.00	0.00	8,142.91
29/09/25	FPO290925JOMEW	Jo Mew Creative	125.00	0.00	8,017.91
29/09/25	FPO290925KELLAWAY	Kellaway Building Supplies Ltd	146.20	0.00	7,871.71
29/09/25	FPO290925MDL	MDL Kelex	1,060.00	0.00	6,811.71
29/09/25	FPO290925MSM	Market Street Markets - Nailsworth	125.00	0.00	6,686.71
29/09/25	FPO290925PHILBRICK	[redacted]	150.00	0.00	6,536.71

Bank Account Reconciled Statement

29/09/25	FPO290925PROLIFIC	Prolific Solutions (South West) Ltd	76.77	0.00	6,459.94
29/09/25	FPO290925RAGGED	Ragged & Old	75.00	0.00	6,384.94
29/09/25	FPO290925SIB	Stonehouse In Bloom	3,000.00	0.00	3,384.94
29/09/25	FPO290925SSS	Sunflowers Suicide Support	1,000.00	0.00	2,384.94
29/09/25	FPO290925TSTROUD	Transition Stroud	390.00	0.00	1,994.94
29/09/25	SO290925PATA	PATA Payroll	90.48	0.00	1,904.46
30/09/25	DD300925PENINSULA	Peninsula	451.36	0.00	1,453.10
30/09/25	FPI300925SDC	Stroud District Council	0.00	205,066.50	206,519.60
30/09/25	FPI300925STFC	Stonehouse Town Football Club	0.00	210.83	206,730.43

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	35688	206483.56

Reconciled by David Marsden

Signed _____ _____

Clerk / Responsible Financial Officer Chair

Date _____ _____

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4650		£253.44	1220/3	16/10/25	Abbey Loos - Portaloo hire - Ship Inn Site	82202
		£253.44		Abbey Loos - Total		
4631		£306.60		08/10/25	All Done and Dusted - Sep '25 - Pod & Pavilion Cleaning	635
	1	£141.00	1180/4		Sep '25 Cleaning Pod - various dates - see invoice	
	2	£165.60	1140/4		Sep '25 Cleaning Pavilion - various dates - see invoice	
		£306.60		All Done and Dusted - Total		
4656		£7,175.04	2000	21/10/25	Blachere Illuminations - Christmas Lights	59096
		£7,175.04		Blachere Illuminations - Total		
4625		£240.00	1190/4	08/10/25	Clarian Property Services - Replace gate, re-site gate, replace gate posts and walkway at Laburnum Park. Replace edging on walkway alongside railway.	32
		£240.00		Clarian Property Services - Total		
4660		£114.00	1140/5	21/10/25	Defibshop - Defib Pad Pak	1000291900
		£114.00		Defibshop - Total		
4640		£69.60	1090/1	09/10/25	Delta Nine Ltd - Printer paper for TH	1775
		£69.60		Delta Nine Ltd - Total		
4647		£24.00	1080/1	16/10/25	Easy Window Cleaning - Oct '25 - TH	30363
		£24.00		Easy Window Cleaning - Total		
4643		£966.00	1190/4	09/10/25	Five Valleys Signs - 12 x Dibond Play Area Signs - Total £1008 but we have a £42 credit with FVS hence only £966 paid. See enclosures	54485
		£966.00		Five Valleys Signs - Total		
4639		£90.00	1010/2	26/09/25	GAPTC - Cllr CT Training - Being a better Cllr - K Terry, V Randell	1147
		£90.00		GAPTC - Total		
4608		£201.48	1080/2	23/07/25	Gloucestershire County Council - Jul '25 TH Cleaning	1800832799
		£201.48		Gloucestershire County Council - Total		
4632		£65.16	1150/5	08/10/25	Grundon Waste Management Ltd - Sep '25 - Waste - Workshop	1358916
		£65.16		Grundon Waste Management Ltd - Total		

Signature _____ Signature _____

Date 17/11/25

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4626		£322.15	1040/1	08/10/25	Jireh Solutions Ltd - Oct '25 Contract	33987
		£322.15		Jireh Solutions Ltd - Total		
4644		£315.00		16/10/25	Jo Mew Creative -	1126
	1	£215.00	1040/2		Sep '25 Web Management	
	2	£100.00	1190/4		Oldends Park Play Area Sign (Design & Artwork)	
4651		£399.00	1040/2	16/10/25	Jo Mew Creative - Aug '25 - Website management, remedial actions after website hack & purchase of secuirty plugin.	1122
		£714.00		Jo Mew Creative - Total		
4659		£3,236.02	1140/9	21/10/25	Mike Davies Pumping Serv - Installation of pumps and pipework for Pavilion septic tank	517
		£3,236.02		Mike Davies Pumping Serv - Total		
4658		£2,592.00	1140/5	08/10/25	Primary Water Solutions - Pavilion - Works required for Legionella Compliance	18294
		£2,592.00		Primary Water Solutions - Total		
4624		£74.63	1040/5	30/09/25	Prolific Solutions (South West) Ltd - Sep '25 - Printer TH	12162
		£74.63		Prolific Solutions (South West) Ltd - Total		
4657		£233.88	1160/1	21/10/25	Stonehouse Commercial Vehicles - Fit 2 front tryes, balance wheels, tracking and road test	1554
		£233.88		Stonehouse Commercial Vehicles - Total		
4621		£60.00	2050/3	08/10/25	Stonehouse Community Association - Hire of Centre for Community Festival	202519
		£60.00		Stonehouse Community Association - Total		
4642		£16,250.00	1170	01/10/25	The Door - Quarter 3 - Youthwork	1474
		£16,250.00		The Door - Total		
		£5,834.43			Confidential - Staff Costs	
Total		£38,822.43				

Signature _____ Signature _____

Date 17/11/25

Expenditure transactions

Start of year 01/04/25

Confidential - Staff Costs

Tn no	Gross	Vat	Net	Cttee	Invoice date	Details	
4654	£5,834.43	£0.00	£5,834.43	BUS	17/10/25	HMRC	October '25.
Total	£5,834.43	£0.00	£5,834.43				

Cheque	Cheque Total

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

Debit Card Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
4649		£60.00	2050/3	16/10/25	Royal British Legion Poppy Appeal - 2 x Wreaths Remembrance Day & Paddington	
		£60.00		Royal British Legion Poppy Appeal - Total		
4646		£8.40	1040/4	16/10/25	Voipfone - Oct '25 Renewal of Number & PBX	1014860909
4648		£20.00	1040/4	16/10/25	Voipfone - Auto Top Up	1014865084
		£28.40		Voipfone - Total		
Total		£88.40				

Signature

Date 17/11/25

Signature

Purchase Day Book

Showing only	Account type	All	Ledger Date before	Ledger Date after	14/09/25
	Supplier		Paid date before	Paid date after	
	Type	All	Payment type	Direct Debit	Reference

No.	Date	Invoice no.	Supplier	Details	Heading	Net	Vat type	Vat	Gross	Due	Payment Reference	Paid
4607	18/09/25		NEST	September 25	1000/1	£2,481.65	Outside the S	£0.00	£2,481.65	18/10/25	DD240925NEST	24/09/25
4622	30/09/25	10438405	WaterPlus	Sep '25 - Water - Paviilion	1140/2	£123.72	Zero Rated	£0.00	£123.72	30/10/25		
4623	30/09/25	5215072	Peninsula	Oct '25 - Monthly Contract	1030	£376.13	20% Standard	£75.23	£451.36	30/10/25	DD300925PENINSULA	30/09/25
4627	08/10/25	3058001	YU Energy	Sep '25 - Electric - TH	1070/3	£163.38	5%	£8.17	£171.55	07/11/25		
4628	08/10/25	3057999	YU Energy	Sep '25 - Electric - Library	1070/3	£53.42	5%	£2.67	£56.09	07/11/25		
4629	08/10/25	3058000	YU Energy	Sep '25 - Electric - Pavilion & W/S	1140/3	£396.71	20% Standard	£79.34	£476.05	07/11/25		
4630	08/10/25	3058002	YU Energy	Sep '25 - Electric - Pod	1180/3	£84.51	5%	£4.23	£88.74	07/11/25		
4633	08/10/25	3128276	YU Energy	Sep '25 - Gas - TH	1070/4	£18.36	5%	£0.92	£19.28	07/11/25		
4634	08/10/25	062	BT	Internet - Pod - 2nd Quarter	1180/9	£161.37	20% Standard	£32.27	£193.64	07/11/25	DD230925BT	23/09/25
4635	08/10/25		Sky Mobile	Sep '25 CCTV Sim Card Ship Inn Site	1220/3	£10.00	Outside the S	£0.00	£10.00	07/11/25	DD180925SKY	18/09/25
4636	08/10/25	465374274	Lloyds Bank	Sep '25 Bank Charges	1090/2	£8.50	Zero Rated	£0.00	£8.50	07/11/25	PAY160925LLOYDS	16/09/25
4637	08/10/25	467597513	Lloyds Bank	Oct '25 Bank Charges	1090/2	£8.50	Zero Rated	£0.00	£8.50	07/11/25		
4641	09/10/25	10541234	WaterPlus	Sep '25 - Water - TH	1070/2	£59.72	Zero Rated	£0.00	£59.72	08/11/25		
4645	16/10/25	10617620	WaterPlus	Sep '25 Water - Pod	1180/2	£9.34	Zero Rated	£0.00	£9.34	15/11/25		
4655	17/10/25		NEST	October 25	1000/1	£3,351.36	Outside the S	£0.00	£3,351.36	16/11/25		
15	Transactions				Total	£7,306.67		£202.83	£7,509.50			

Purchase Day Book

Showing only	Account type	All	Ledger Date before	Ledger Date after	14/09/25
	Supplier		Paid date before	Paid date after	
	Type	All	Payment type	Standing Order	Reference

No.	Date	Invoice no.	Supplier	Details	Heading	Net	Vat type	Vat	Gross	Due	Payment Reference	Paid
4605	17/09/25	25/0111/PP	PATA Payroll	September 2025 Payroll with Pension Service	1000/1	£90.48	Outside the S	£0.00	£90.48	17/10/25	SO290925PATA	29/09/25
4653	17/10/25	25/0251/PP	PATA Payroll	October 2025 Payroll with Pension Service	1000/1	£210.48	Outside the S	£0.00	£210.48	16/11/25		
4604	18/09/25		Staff Salaries	September 25	1000/1	£10,220.00	Outside the S	£0.00	£10,220.00	18/10/25	SO240925STAFF	24/09/25
4652	17/10/25		Staff Salaries	October 25	1000/1	£13,236.84	Outside the S	£0.00	£13,236.84	16/11/25		
4	Transactions				Total	£23,757.80		£0.00	£23,757.80			