



STONEHOUSE
TOWN COUNCIL

Members of the Town Environment Committee

You are hereby summoned to attend a meeting of the Town Environment Committee to be held on Monday 5th January, 7pm at Stonehouse Library, High Street, Stonehouse, GL10 2NG.

Committee Members:

Councillors: Keren Capeling, Keith Creighton (Committee Vice-Chair), Deborah Curtis (Committee Chair), Marcus Dixon, Stephen Hunter, Simon Macgregor, John Parker

A period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
23rd December 2025

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

E/999 To receive apologies.

E/1000 Declarations of Interest

E/1001 To approve the minutes of the Town Environment Committee meeting held on Tuesday 2nd December.

E/1002 To receive the latest updated Environment Budget.

E/1003 To agree arrangements for the 2025/26 budget setting process.

E/1004 To consider completing Stroud District Council's online Unique Selling Point survey.

E/1005 To comment on recent Planning Applications (details in support papers).

E/1006 To receive a report on planning decisions received from Stroud District Council.

E/1007 To receive Working Groups updates from:

- Communications,

- Stroudwater (Bristol Road) Station,
- Transport and Highways,
- Public Rights of Way
- Recreation.
- Canal Rejuvenation
- Court View
- Community Arboretum and Open Spaces
- Events

E/1008 Date of next Environment Committee meeting: Monday 9th February 2026.

Notes on Agenda items, Environment Committee, Monday 5th January

E/1001 Minutes	Minutes attached
E/1002 Budget report	Report attached
E/1004 Unique Selling Point Survey	<p>Unique Selling Point of the Stroud District Parish and Town Council Consultation</p> <p>A few years ago, SDC began to identify the unique selling point (USP) of the Stroud district. A USP in this context is an appealing feature or characteristic within the Stroud district that distinguishes it from other areas of a similar nature. As such, the USP of the district and its market towns can inform understanding of how to boost the council’s tourism offer with improved and tailored marketing of the area.</p> <p>SDC have now had an opportunity within the Economic Development team to build upon and expand this piece of work by collecting further up-to-date information to inform how stakeholders view their local area. As part of this, SDC are conducting a consultation with Parish and Town Councils to identify what they think the USP is for their local area, and the district’s USP as a whole.</p> <p><i>“We aim to gather insights regarding public perceptions of the district and how these views align with those of Parish and Town Councils, as well as national data regarding the UK's USPs. Your feedback will be used to shape the USP report, and we will communicate the results of the consultation when this is complete.”</i></p> <p>The deadline to provide feedback to this consultation is 26/01/26. The survey takes approximately 5 minutes to complete.</p>
E/1005 Planning Applications	<p>S.25/2307/TCA Ryeford Lodge, Ryeford Road North, Ryeford, Stonehouse. Pollard T1, T2 and T3 down to 2-3m monoliths. Respond by 5th January. Click here.</p> <p>S.22/2653/OUT Brunsdons Yard, Ryeford Road South, Ryeford, Stonehouse. Hybrid planning application for outline planning permission for an extension to existing warehouse unit (class B8) and erection of ancillary office building (all matters reserved) and full planning permission for provision of landscaping, parking, drainage & vehicular access to A419 Respond by 5th January. Click here.</p>
E/1006 Planning Decisions	None received
E/1007 Reports Working Groups	



STONEHOUSE
TOWN COUNCIL

Minutes (subject to agreement at the next Committee Meeting) of a meeting of the Town Environment Committee held on Tuesday 2nd December, 7pm at Stonehouse Library, High Street, Stonehouse GL10 2NG

Present:

Councillors: Keren Capeling, Keith Creighton (Committee Vice-Chair), Marcus Dixon, Stephen Hunter, John Parker

Also present:

Jacqui Sanders (Deputy Clerk), one member of the public

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

Due to apologies received from Cllr Debbie Curtis (Committee Chair), the Vice-Chair Cllr Keith Creighton, chaired the meeting.

The meeting starts promptly at 7pm.

The member of public was welcomed to the meeting and invited to speak. She wanted to speak about one of the planning applications in item E/995, namely S.25/1692/HHOLD. With the Chair's permission, the item was brought forward to be discussed. The member of the public shared the plans and talked through the improvements needed for the building, answering councillor's questions.

The committee expressed their gratitude for her attendance, explanations, and answers to questions.

The member of the public left the committee at 7.10pm.

E/988 To receive apologies.

Apologies were received from Cllr Curtis (Committee Chair) and Cllr Macgregor.

E/989 Declarations of Interest

There were no declarations of interest.

E/990 To approve the minutes of the Town Environment Committee meeting held on Monday 27th October.

Committee APPROVED the Minutes as a true and accurate record of the meeting.

E/991 To receive the latest updated Environment Budget.

Committee NOTED the updated report showing a total 'Actual Net' Income of £3,742.11; 'Actual Net' Expenditure of £36,269.8 and Reserve Expenditure of £7,116.70.

E/992 To agree arrangements for the 2025/26 budget setting process.

A budget meeting took place with the Chair, (Committee Vice-Chair sent his apologies) and committee was updated.

Cllr Dixon queried the ongoing financial support arrangement for the Ship Inn Site. The query was noted and will be discussed further.

E/993 To recommend for Full Council approval, the payment of Stroud District Council's £10,000 contribution towards the installation of a cycle shelter at Burdett Road Station, following confirmation from GWR that installation works are due to commence and payment is required.

Committee RECOMMEND for Full Council approval, the payment of Stroud District Council's £10,000 contribution towards the installation of a cycle shelter at Burdett Road Station, following confirmation from GWR that installation works are due to commence and payment is required, on the proviso that clarification is given that additional funds are not required from Stonehouse Town Council.

E/994 To initiate a comprehensive review of Oldends Lane Play Park to bring it up to modern standards and ensure it is fully inclusive for all members of our community.

Recommendations:

- To recommend the review is undertaken by the Recreation Working Group

Or

- To recommend to Full Council that a new working group be set up solely for Oldends Lane Play Park review and improvements.

Committee received the proposal put forward by an individual councillor. A discussion on this matter centred on the rationale for establishing Oldends Lane Play Park as a priority for refurbishment. With the potential need to inject significant capital to the project, together with the fact that Meadow road play area was identified by the council to be the next play area to be refurbished/renewed, it was considered essential to establish a sound basis for any future decision.

Therefore, Committee DEFERRED the matter to the Recreation working group to determine, through full review, which play area should be prioritised for renewal and to return to committee with a fully reasoned recommendation.

E/995 To comment on recent Planning Applications

S.25/2060/HHOLD Brierfield, Pearcroft Road, Stonehouse
Erection of a single storey side and rear extension.

This application was discussed at the start of the meeting.

Comment: No objections as long as none from neighbours.

S.25/2028/FUL Stroudwater Canal, Ryeford Road North, Ryeford, Stonehouse
Installation of a fish pass and bank protection works.
Comment: No objection.

E/996 To receive a report on planning decisions received from Stroud District Council.

S.25/1692/HHOLD 6 Magpie Court, Stonehouse
Erection of a single storey front and side extension.
PERMITTED

S.25/1817/DISCON 16 Crescent Road, Bridgend, Stonehouse
Discharge of condition 4 (biodiversity enhancements) from S.20/2024/HHOLD.
PERMITTED

S.25/1301/FUL 86, 88, 90, 100, 135, 161, 167, 175 Midland Road, Stonehouse
Installation of external wall insulation and render system.
PERMITTED

S.25/1936/DEM 14 Gloucester Road, Stonehouse
Demolition of industrial site.
REFUSED

E/997 To receive Working Groups updates.

- **Communications**
Met to discuss social media engagement.
- **Stroudwater (Bristol Road) Station**
Not met.
- **Transport and Highways**
Not met.
- **Public Rights of Way**
Not met.
- **Recreation.**
Not met.
- **Canal Rejuvenation**
Not met.
- **Court View**
Not met.
- **Community Arboretum and Open Spaces.**
- **Events**
Minutes were attached to supporting papers.

E/998 Date of next Environment Committee meeting: Monday 5th January 2026.
Committee NOTED the date of the next meeting.

DRAFT

Financial Budget Comparison

for Town Environment Committee

Comparison between 01/04/25 and 23/12/25 inclusive. Includes due and unpaid transactions. Includes commitments. Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Reserve	Actual Net	Balance	Bal %age
INCOME					
Town Environment Committee					
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	0.00%
205	Event Income/Donations				
205/1	Events	£1,200.00	£1,335.00	£135.00	11.25%
205/2	Donations	£0.00	£49.20	£49.20	100.00%
205/3	Markets	£0.00	£745.00	£745.00	100.00%
205	Total	£1,200.00	£2,129.20	£929.20	77.43%
210	Planting Sponsorship	£0.00	£0.00	£0.00	0.00%
215	Grants	£0.00	£1,797.11	£1,797.11	100.00%
	Total Town Environment Committee	£1,200.00	£3,926.31	£2,726.31	227.19%
EXPENDITURE					
Town Environment Committee					
1190	Amenity Areas				
1190/1	Grounds Maintenance (contract)	£29,500.00	£22,144.50	£7,355.50	-24.93%
1190/2	Grounds Maintenance (in-house)	£1,000.00	£829.88	£170.12	-17.01%
1190/3	Play Equipment maint/repairs/insp	£3,800.00	£3,354.63	£445.37	-11.72%
1190/4	Public Space Improvements	£6,000.00	£3,673.98	£2,326.02	-38.77%
1190/5	Tree & Hedge/boundary maintenance	£4,500.00	£1,529.90	£2,970.10	-66.00%
1190/6	Waste Collection	£4,000.00	£0.00	£4,000.00	-100.00%
1190	Total	£48,800.00	£31,532.89	£17,267.11	-35.38%
2000	Christmas Lights	£2,000.00	£7,116.70	£17,007.15	394.52%

Financial Budget Comparison

for Town Environment Committee

Comparison between 01/04/25 and 23/12/25 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Reserve	Actual Net	Balance	Bal %age
2005	£0.00	£0.00	£0.00	£0.00	0.00%
2010					
2010/1	£0.00	£0.00	£0.00	£0.00	0.00%
2010/2	£0.00	£0.00	£0.00	£0.00	0.00%
2010/3	£0.00	£0.00	£0.00	£0.00	0.00%
2010/4	£0.00	£0.00	£0.00	£0.00	0.00%
2010	£0.00	£0.00	£0.00	£0.00	0.00%
2050					
2050/1	£6,000.00	£0.00	£2,464.26	£3,535.74	-58.93%
2050/2	£300.00	£0.00	£24.91	£275.09	-91.70%
2050/3	£3,000.00	£0.00	£3,454.00	£-454.00	15.13%
2050/4	£0.00	£0.00	£0.00	£0.00	0.00%
2050	£9,300.00	£0.00	£5,943.17	£3,356.83	-36.09%
2080	£0.00	£0.00	£0.00	£0.00	0.00%
2090					
2090/1	£0.00	£820.00	£820.00	£0.00	0.00%
2090/2	£0.00	£0.00	£0.00	£0.00	0.00%
2090	£0.00	£820.00	£820.00	£0.00	0.00%
Total Town Environment Committee	£60,100.00	£7,936.70	£55,303.21	£12,733.49	-21.19%
Total Town Environment Committe	£1,200.00	£0.00	£3,926.31	£2,726.31	
Total Town Environment Committe	£60,100.00	£7,936.70	£55,303.21	£12,733.49	
Total Net Balance	-£58,900.00		-£51,376.90		

Events WG Meeting – 16th December 2025

Cllrs: Theresa Watt (TW), Keren Capeling (KCa), Val Randell (VR), Keith Creighton (KCr), Debbie Curtis (DC)

Officers: David Marsden (DM)

Apologies: Simon Macgregor (SM)

FORTHCOMING EVENTS

Carol Service 20th December

ACTION **TW/DC** buy drinking chocolate, arrange thermos flasks, etc

Silver Band hired at a cost of £200. (This commitment was made without prior authorisation by Events Committee.)

PAST EVENTS

Goodwill 6th December

Very successful day with constructive and positive feedback from Littlepartyheaven. Working Group is particularly grateful to Jan Bogdiukiewicz for his hard work and dedication.

ACTION **VR** to query the anomaly between animals supplied and those quoted by Littlepartyheaven
thank LPH for their helpful feedback
DM amend booking form to show correct stall size for next year
KCa book Community Centre for Goodwill

Agreed to hold a 2026 Goodwill Festival. Scheduled for Saturday 5th December 2026.

Canal Festival 29th June 2025

ACTION **TW** reply to Chris Ames email re STC financial support for the Festival
clarify £100 parking fee to Wycliffe School

2026 EVENTS

Flower Sculpture Trail – date tbc

Summer Fair - (non STC) 25th July, 11am – 2pm

EAT Food Festival - (non STC) 16th August, 10am - 4pm

Canal Festival - 5th July, 12 – 4pm

BUDGETS

Gross Expenditure - Goodwill	£6,000
Gross Expenditure - Event Budget	£3,300
Gross Income - Goodwill Net Income forecast	£420
Net Expenditure	£8,880

EXPENDITURE/COMMITMENTS

Canal Festival

- £174 Road Closure
- £100 Wycliffe Parking
- £291 Portaloos

Sub Total **£565**

Goodwill

- £50 Dursley Steel Band
- £150 Skiffle Band
- £1000 Cost of stall hire
- £1200 for stage
- £1000 Lighting
- £1925 Littlepartyheaven (inc. £150 Refund from 2024)
- £146 Santa's toys
- £368 – Insurance for stall hire 2024

Sub Total **£5,839**

Community Festival

- £75 Morris Dancing
- £1950 Electric & Generator
- £50 Dursley Steel Band
- £150 Skiffle Band
- £60 Community Centre Hire
- £432 Refuse Bins
- £75 Banner Design
- £120 x 4 Banners

Sub Total **£2,912**

Carol Service

£200 Silver Band

Sub Total £200

Overall Total £9,516

Balance -£636

Next meeting – 23rd February 2026