



To Members of the Town Council

You are hereby summoned to attend a Town Council Meeting to be held on Monday 8<sup>th</sup> December 2025 at 7.00pm at the Town Hall, 1 Queens Road, Stonehouse

**Council Members:**

Councillors: John Callinan, Keren Capeling (Vice Chair), Keith Creighton, Debbie Curtis, Marcus Dixon, Stephen Hunter, Carol Kambites, Simon MacGregor, John Parker (Chair), Val Randell, Keith Terry, Carol Trim and Theresa Watt

*All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.*

Carlos Novoth  
Town Clerk  
2<sup>nd</sup> December '25

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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**A G E N D A**

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| TC3526 | To receive apologies  |
| TC3527 | To receive declarations of interest   |
| TC3528 | To approve the minutes of the Town Council meeting of 17 <sup>th</sup> November '25 |
| TC3529 | To note Matters Arising   |
| TC3530 | To note the call for election to fill the Councillor vacancy in the North ward      |
| TC3531 | To receive reports from Chair of Town Council and town councillors                  |
| TC3532 | To receive reports from County and District Councillors                             |
| TC3533 | To receive RFO's budget report and bank reconciliations for November '25            |
| TC3534 | To approve the latest payment lists   |
| TC3535 | To approve a grant application for 'Little Acorns Baby and Toddler Group'           |
| TC3536 | To approve the purchase of a thermal camera for use within the community            |

- TC3537 To note the introduction, from the 1<sup>st</sup> December 2025 of the new Government levy, 'Nuclear Asset Based (RAB) levy'
- TC3538 To receive an update on the budget setting process for 2026/27 financial year
- TC3539 To approve the internal auditor to undertake the annual audit for financial year 2025/26
- TC3540 To receive Stroud District Council decision on the naming of the 'Newdawn Homes' development adjacent to the old Bristol road station
- TC3541 To receive draft minutes of Business Committee meeting of 1<sup>st</sup> December '25 and approve its recommendations:
- B/940 - To approve the following policies
    - Financial Regulations
    - Risk Management
    - Investment Strategy
    - Reserves Policy
    - Code of Conduct
    - Scheme of Delegations
    - Scale of Charges
  - B/943 - To approve the revised Terms of Reference for the council's HR Sub Committee
- TC3542 To receive draft minutes of Environment Committee meeting of 2<sup>nd</sup> December '25 and approve the committee's recommendations:
- E/993 - To approve payment of Stroud District Council's £10,000 contribution towards the installation of a cycle shelter at Burdett Road Railway Station, following confirmation from GWR that installation works are due to commence and payment is required, on the proviso that clarification is given that additional funds are not required from Stonehouse Town Council.

*Public Bodies (Admission to Meetings) Act 1960*

*The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.*

- TC3543 To receive an update on the Town Green registration and to approve a legal request
- TC3544 To note the date of the next town council meeting Monday 19<sup>th</sup> January '26