



Members of the Town Environment Committee

You are hereby summoned to attend a meeting of the Town Environment Committee to be held on Monday 9th February, 7pm at Stonehouse Library, High Street, Stonehouse, GL10 2NG.

Committee Members:

Councillors: Keren Capeling, Keith Creighton (Committee Vice-Chair), Deborah Curtis (Committee Chair), Marcus Dixon, David Drew, Stephen Hunter, Simon Macgregor, John Parker

A period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
3rd February 2026

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

E/1009 To receive apologies.

E/1010 Declarations of Interest

E/1011 To approve the minutes of the Town Environment Committee meeting held on Monday 5th January.

E/1012 To receive the latest updated Environment Budget.

E/1013 To consider and recommend to Full Council, changes to the councils Earmarked Reserves.

E/1014 To recommend for Full Council to approve the reserve allocation to allocate £20,000 to the Ship Inn Community Space project to cover the anticipated funding shortfall anticipated over the next three years:
Year 1 - £5000, Year 2 - £7,500, Year 3 - £7,500.

E/1015 To recommend to Full Council that an application is made to Stroud District Council for a Certificate of Lawfulness for the building design/site plans, proposed for the Ship Inn Community Space.

E/1016 To agree in principle the restoration and potential relocation of the Kingfisher Sculpture.

E/1017 To consider and approve, the application for the siting of a memorial bench In Stonehouse.

E/1018 To seek retrospective approval for a tree survey to be undertaken by Glendale for a total of £813.78, plus VAT.

E/1019 To receive an update concerning Harpers Field and consider a response.

E/1020 To receive and approve the following recommendations from the Community Arboretum and Open Spaces working group:

- That the cedar outside the Globe be removed and replanted in a more suitable location, and that a swamp cypress be purchased and planted in its place.
- That Neil Gibbs be invited to join the CAOS Group, as a member of the public.

E/1021 To comment on recent Planning Applications (details in support papers).

E/1022 To receive a report on planning decisions received from Stroud District Council.

E/1023 To receive Working Groups updates from:

- Communications,
- Stroudwater (Bristol Road) Station,
- Transport and Highways,
- Public Rights of Way
- Recreation.
- Canal Rejuvenation
- Court View
- Community Arboretum and Open Spaces
- Events

E/1024 Date of next Environment Committee meeting: Monday 9th March 2026.

Notes on Agenda items, Environment Committee, Monday 9th February

E/1011 Minutes	Minutes attached
E/1012 Budget report	Report attached
E/1021 Planning Applications	<p>S.22/0206/OUT Land at M5 Junction 13 west of Stonehouse Proposed Eco-Park development comprising a 5,000 capacity football stadium, indoor and outdoor playing pitches, an Academy building, up to 37,700 sq.metres of Class E offices and 18,000 sq. metres of B2/B8 employment floorspace with up to 2,750 sq. metres of ancillary Class E food/retail/creche, a hotel with up to 100 beds, a Care Village including a 70 bed Care Home, as well as associated access, parking, landscaping and other ancillary works. Outline with access details submitted. Respond by 10th February. Click here.</p> <p>S.25/2438/PIP Site of Former Reliance Works, Downton Road, Bridgend, Stonehouse Erection of up to 9 dwellings (Use Class C3) Respond by 12th February. Click here.</p> <p>S.26/0102/HHOLD 1 Canal Side, Ebley Road, Stonehouse Erection of a single storey front extension. Respond by 19th February. Click here.</p> <p>S.26/0110/HHOLD 17 Kings Road, Stonehouse Erection of a rear dormer extension and loft conversion. Respond by 19th February. Click here.</p> <p>S.25/2455/HHOLD 30 Willow Road, Stonehouse Rendering of the external elevations. Respond by 17th February. Click here.</p> <p>S.26/0056/HHOLD 8A Gloucester Road, Stonehouse Erection of outbuilding. Respond by 11th February. Click here.</p> <p>S.26/0003/FUL Far Westrip, Stroud Erection of roofs over the collecting yard, where cows wait to be milked, joining on to existing milking parlour and silage barn. Respond by 10th February. Click here.</p> <p>S.26/0073/HHOLD 1 Laburnum Walk, Stonehouse Installation of a dropped kerb. Respond by 23rd February. Click here.</p>
E/1022 Planning Decisions	<p>S.25/2008/TPO 20 Bramble Lane, Stonehouse Oak tree – fell. REFUSED</p> <p>S.25/2060/HHOLD Brierfield, Pearcroft Road, Stonehouse Erection of a single storey side and rear extension. PERMITTED</p> <p>S.25/2307/TCA Ryeford Lodge, Ryeford Road North, Ryeford, Stonehouse. Pollard T1, T2 and T3 down to 2-3m monoliths.</p>

	CONSENT GIVEN
E/1023 Reports Working Groups	

Financial Budget Comparison

for Town Environment Committee

Comparison between 01/04/25 and 30/01/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve	Actual Net	Balance	Bal %age
INCOME						
Town Environment Committee						
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
205	Event Income/Donations					
205/1	Events	£1,200.00	£0.00	£1,335.00	£135.00	11.25%
205/2	Donations	£0.00	£0.00	£49.20	£49.20	100.00%
205/3	Markets	£0.00	£0.00	£755.00	£755.00	100.00%
205	Total	£1,200.00	£0.00	£2,139.20	£939.20	78.27%
210	Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215	Grants	£0.00	£0.00	£1,797.11	£1,797.11	100.00%
Total Town Environment Committee		£1,200.00	£0.00	£3,936.31	£2,736.31	228.03%
EXPENDITURE						
Town Environment Committee						
1190	Amenity Areas					
1190/1	Grounds Maintenance (contract)	£29,500.00	£0.00	£24,605.00	£4,895.00	-16.59%
1190/2	Grounds Maintenance (in-house)	£1,000.00	£0.00	£829.88	£170.12	-17.01%
1190/3	Play Equipment maint/repairs/insp	£3,800.00	£0.00	£3,390.83	£409.17	-10.77%
1190/4	Public Space Improvements	£6,000.00	£0.00	£3,958.98	£2,041.02	-34.02%
1190/5	Tree & Hedge/boundary maintenance	£4,500.00	£0.00	£1,733.90	£2,766.10	-61.47%
1190/6	Waste Collection	£4,000.00	£0.00	£2,978.32	£1,021.68	-25.54%
1190	Total	£48,800.00	£0.00	£37,496.91	£11,303.09	-23.16%
2000	Christmas Lights	£2,000.00	£7,116.70	£17,007.15	-£7,890.45	394.52%

Financial Budget Comparison

for Town Environment Committee

Comparison between 01/04/25 and 30/01/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve	Actual Net	Balance	Bal %age
2005	Climate Change	£0.00	£0.00	£0.00	£0.00	0.00%
2010	In Bloom					
2010/1	Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/2	Non-Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/3	Watering Services	£0.00	£0.00	£0.00	£0.00	0.00%
2010/4	Other	£0.00	£0.00	£0.00	£0.00	0.00%
2010	Total	£0.00	£0.00	£0.00	£0.00	0.00%
2050	Cultural Events & Studies					
2050/1	Goodwill	£6,000.00	£0.00	£5,574.26	£425.74	-7.10%
2050/2	Civic Awards	£300.00	£0.00	£24.91	£275.09	-91.70%
2050/3	Other	£3,000.00	£0.00	£3,454.00	-£454.00	15.13%
2050/4	Communications	£0.00	£0.00	£0.00	£0.00	0.00%
2050	Total	£9,300.00	£0.00	£9,053.17	£246.83	-2.65%
2080	Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090	Planning Specialist Advice					
2090/1		£0.00	£820.00	£0.00	£820.00	100.00%
2090/2		£0.00	£0.00	£0.00	£0.00	0.00%
2090	Total	£0.00	£820.00	£0.00	£820.00	100.00%
Total Town Environment Committee		£60,100.00	£7,936.70	£63,557.23	£4,479.47	-7.45%
Total Town Environment Committe		£1,200.00	£0.00	£3,936.31	£2,736.31	
Total Town Environment Committe		£60,100.00	£7,936.70	£63,557.23	£4,479.47	
Total Net Balance		-£58,900.00		-£59,620.92		

Reserve Movements

Start of year 01/04/25

General Fund

	-£47,312.13	Start of year value	
22/05/25	£57,312.13	From Community Facilities, FTC 19th May 25 - TC3441	
27/05/25	£17,657.50	From Mowers & Equipment, FTC 19th May 25 - TC3441	
27/05/25	£1,608.34	From Laburnum Recreation Field Trees and Wildflower seeds Memorial Fund, FTC 19th May 25 - TC3441	
27/05/25	£1,250.00	From GCC Build Back Better Fund, FTC 19th May 25 - TC3441	
27/05/25	£1,115.00	From Welcome Back Funding, FTC 19th May 25 - TC3441	
27/05/25	£10,000.00	From Court View, FTC 19th May 25 - TC3441	
27/05/25	£5,000.00	From Support Stonehouse, FTC 19th May 25 - TC3441	
27/05/25	£5,000.00	From In Bloom Planting display, FTC 19th May 25 - TC3441	
27/05/25	£3,522.00	From Replacement vehicle, FTC 19th May 25 - TC3441	
27/05/25	-£10,000.00	To GWR Cycle Shelter, FTC 19th May 25 - TC3441	
27/05/25	-£10,000.00	To Stagholt Brook Repairs, FTC 19th May 25 - TC3441	
27/05/25	-£7,000.00	To Christmas Lighting, FTC 19th May 25 - TC3441	
28/05/25	-£1,276.56	To Community Facilities, FTC 19th May 25 - TC3441	
28/05/25	-£16,876.28	To Oldends Lane Seage Development, FTC 19th May 25 - TC3441	
18/09/25	-£1,500.00	To Elections, To provide adequate funding	
20/01/26	-£5,000.00	To Christmas Lighting, FTC Decision - 19th Jan '26 TC3554	
20/01/26	-£3,105.00	To Oldends Lane Seage Development, FTC Decision - 19th Jan '26 TC3554	
20/01/26	-£45,000.00	To General Reserve (Contingency), FTC Decision - 19th Jan '26 TC3554	
20/01/26	£106.00	From Elections, FTC Decision - 19th Jan '26 TC3554	
	£671,583.53	Value as at 31/03/26	This value is calculated and not just a sum of reserve movements plus starting balance.

General Reserve (Contingency)

	£56,204.71	Start of year value
22/05/25	£40,000.00	From Community Facilities, FTC 19th May 25 - TC3441
14/08/25	-£5,912.39	Expenditure transaction 4528, Install toilet facilities, soil pipe, plumbing and washbasin in workshop, Workshop toilet installation
15/09/25	-£1,137.50	Expenditure transaction 4664, Christmas Lights - led string lights, Christmas Lights - led string lights
21/10/25	-£5,979.20	Expenditure transaction 4656, Christmas Lights, FTC 11th August 25 TC3480
30/10/25	-£2,160.00	Expenditure transaction 4658, Pavilion - Works required for Legionella Compliance

20/01/26 £45,000.00 From General Fund, FTC Decision - 19th
FTC Decision - 19th Jan '26 TC3554

£126,015.62 Current value

Replacement Recreation Land

£53,056.00 Start of year value

£53,056.00 Current value

Asset Renewal Reserve

£19,161.13 Start of year value

10/12/25 -£3,499.17 Expenditure transaction 4725, Hawkins Groundcare - ego zero turn mower, 4 x
batteries and charger

£15,661.96 Current value

Elections

£7,791.59 Start of year value

14/08/25 -£9,185.29 Expenditure transaction 4526, Local Election Recharge, Local Election
recharges

18/09/25 £1,500.00 From General Fund, To provide adequate funding

20/01/26 -£106.00 To General Fund, FTC Decision - 19th Jan '26 TC3554

£0.30 Current value

Community Facilities

£399,475.00 Start of year value

22/05/25 -£40,000.00 To General Reserve (Contingency), FTC 19th May 25 - TC3441

22/05/25 -£57,312.13 To General Fund, FTC 19th May 25 - TC3441

28/05/25 £1,276.56 From General Fund, FTC 19th May 25 - TC3441

£303,439.43 Current value

Street Furniture

£5,000.00 Start of year value

£5,000.00 Current value

Oldends Lane Seage Development

-£16,876.28 Start of year value

23/04/25 -£2,555.00 Expenditure transaction 4316, Supply & install fencing at OEL around new
pumping station, Supply & install fencing at OEL

28/05/25 £16,876.28 From General Fund, FTC 19th May 25 - TC3441

27/06/25 -£550.00 Expenditure transaction 4435, 3000 watt Converter for van, 3000 watt
Converter for van

20/01/26 £3,105.00 From General Fund, FTC Decision - 19th Jan '26 TC3554

£0.00 Current value

Replacement vehicle

	£3,522.00	Start of year value
27/05/25	-£3,522.00	To General Fund, FTC 19th May 25 - TC3441
	£0.00	Current value

Mowers & Equipment

	£17,657.50	Start of year value
27/05/25	-£17,657.50	To General Fund, FTC 19th May 25 - TC3441
	£0.00	Current value

Neighbourhood Plan Review

	£13,000.00	Start of year value
	£13,000.00	Current value

Stroud DC Tourism Grants 2019

	£651.27	Start of year value
	£651.27	Current value

Stroud District Council Market Towns Initiative Funding

	£43,325.00	Start of year value
	£43,325.00	Current value

GWR Cycle Shelter

	£0.00	Start of year value
27/05/25	£10,000.00	From General Fund, FTC 19th May 25 - TC3441
	£10,000.00	Current value

CIL

	£7,532.46	Start of year value
	£7,532.46	Current value

Bus shelter replacement & repairs

	£16,000.00	Start of year value
	£16,000.00	Current value

Meadow Road Play area refurbishment

	£16,000.00	Start of year value
	£16,000.00	Current value

Stagholt Brook Repairs

	£0.00	Start of year value
27/05/25	£10,000.00	From General Fund, FTC 19th May 25 - TC3441
	£10,000.00	Current value

Underwrite Rev Budget

	£0.00	Start of year value
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£0.00 Current value

Laburnum Recreation Field Trees and Wildflower seeds Memorial Fund

£1,608.34 Start of year value

27/05/25 -£1,608.34 To General Fund, FTC 19th May 25 - TC3441

£0.00 Current value

GCC Build Back Better Fund

£1,250.00 Start of year value

27/05/25 -£1,250.00 To General Fund, FTC 19th May 25 - TC3441

£0.00 Current value

Welcome Back Funding

£1,115.00 Start of year value

27/05/25 -£1,115.00 To General Fund, FTC 19th May 25 - TC3441

£0.00 Current value

Stagholt

£40,787.67 Start of year value

24/06/25 -£100.00 Expenditure transaction 4459, Site Plans & OS Plans - Stagholt

02/02/26 -£500.00 Expenditure transaction 4824, Legal Fees re Stagholt (deed of variation)

£40,187.67 Current value

Court View

£30,000.00 Start of year value

27/05/25 -£10,000.00 To General Fund, FTC 19th May 25 - TC3441

£20,000.00 Current value

Major Projects Support

£0.00 Start of year value

£0.00 Current value

Tourism Market Towns

£1,010.00 Start of year value

£1,010.00 Current value

Stroudwater Railway station

£10,000.00 Start of year value

£10,000.00 Current value

Homestart Grant

£30,000.00 Start of year value

£30,000.00 Current value

Support Stonehouse

£5,000.00 Start of year value

27/05/25	-£5,000.00	To General Fund, FTC 19th May 25 - TC3441
	£0.00	Current value

In Bloom Planting display

	£7,322.02	Start of year value
27/05/25	-£5,000.00	To General Fund, FTC 19th May 25 - TC3441
	£2,322.02	Current value

Canal Spring Festival

	£2,000.00	Start of year value
	£2,000.00	Current value

Youth Support

	£0.00	Start of year value
	£0.00	Current value

Kings Coronation

	£0.00	Start of year value
	£0.00	Current value

Ship Inn Site

	£10,944.77	Start of year value
03/04/25	-£178.51	Expenditure transaction 4313, Expenses for Ship Inn Site - bolts, woodstain, brushes, paint
16/04/25	-£39.00	Expenditure transaction 4324, 1 x Dumpy bag - Ship Inn Site shed base material
16/04/25	-£75.00	Expenditure transaction 4323, 2 x Dumpy Bags - Ship Inn Site shed base material
17/04/25	-£163.80	Expenditure transaction 4328, Posts, rails, boards - Ship Inn Site
24/04/25	-£39.99	Expenditure transaction 4338, Façade screws x 100 - Ship Inn Site
24/04/25	-£10.00	Expenditure transaction 4341, Apr '25 CCTV Sim Card Ship Inn Site - Journal transfer done to correct Budget Heading
25/04/25	-£24.99	Expenditure transaction 4345, Heavy duty weed control material for Ship Inn Site
25/04/25	-£75.00	Expenditure transaction 4344, 2 x Dumpy Bags - Ship Inn Site shed base material
07/05/25	-£55.27	Expenditure transaction 4363, Ship Inn Site - Timber for Info Board
07/05/25	-£75.00	Expenditure transaction 4358, 2 x Dumpy Bags - Ship Inn Site shed base material
07/05/25	-£135.54	Expenditure transaction 4361, Ship Inn Site Expenses - 100 x screws, Protection oil, cable ties
09/05/25	-£55.47	Expenditure transaction 4372, Ship Inn Site - Sheets of Ply
14/05/25	-£37.46	Expenditure transaction 4380, Ship Inn Site - Key Safe

14/05/25	-£33.17	Expenditure transaction 4383, Ship Inn Site - Gearbox for Stihl Strimmer
20/05/25	-£10.00	Expenditure transaction 4390, May '25 CCTV Sim Card Ship Inn Site
29/05/25	-£368.60	Expenditure transaction 4413, Portaloo hire - Ship Inn Site 2/5 - 31/5/25
20/06/25	-£10.00	Expenditure transaction 4454, Jun '25 CCTV Sim Card Ship Inn Site
02/07/25	-£89.50	Expenditure transaction 4479, Portaloo hire - Ship Inn Site - 1/6 - 27/6/25 minus a refund of £291 for overpayment of Canal Festival toilets. These were paid for by Cotswold Canal Trust
03/07/25	-£76.13	Expenditure transaction 4480, Security Post with top mounted eyelet
04/07/25	-£12.49	Expenditure transaction 4487, Ship Inn Site - Concreting sand x 2 & 1 bag of cement
07/07/25	-£154.73	Expenditure transaction 4489, Ship Inn Expenses - Fuel x 2, Hay bales (canal fest)
07/07/25	-£64.87	Expenditure transaction 4490, Ship Inn Expenses - 2 x 6kg powder fire extinguisher
29/07/25	-£10.00	Expenditure transaction 4523, Jul '25 CCTV Sim Card Ship Inn Site
26/08/25	-£10.00	Expenditure transaction 4567, Aug '25 CCTV Sim Card Ship Inn Site
28/08/25	-£1,995.00	Expenditure transaction 4570, Ship Inn Site - Construction and installation of footpath on jct. Bristol Rd and Downton Rd, Ship Inn Site - Construction and installation of footpath on jct. Bristol Rd and Downton Rd
29/08/25	-£192.00	Expenditure transaction 4573, Portaloo hire - Ship Inn Site
08/10/25	-£10.00	Expenditure transaction 4635, Sep '25 CCTV Sim Card Ship Inn Site
16/10/25	-£211.20	Expenditure transaction 4650, Portaloo hire - Ship Inn Site
22/10/25	-£10.00	Expenditure transaction 4662, Oct '25 CCTV Sim Card Ship Inn Site
30/10/25	-£220.80	Expenditure transaction 4685, Portaloo hire - Ship Inn Site
20/11/25	-£10.00	Expenditure transaction 4714, Nov '25 Sim Card Ship Inn Site
20/11/25	-£820.00	Expenditure transaction 4718, Ship Inn Site - Planning pre application advice ref PRE/188
02/12/25	-£192.00	Expenditure transaction 4737, Nov '25 - Portaloo hire - Ship Inn Site
23/12/25	-£10.00	Expenditure transaction 4769, Dec '25 CCTV Sim Card Ship Inn Site
06/01/26	-£172.80	Expenditure transaction 4783, Dec '25 - Portaloo hire - Ship Inn Site
20/01/26	-£10.00	Expenditure transaction 4812, Jan '26 CCTV Sim Card Ship Inn Site
	£5,286.45	Current value

Climate change

£4,000.00	Start of year value
£4,000.00	Current value

Christmas Lighting

£3,000.00	Start of year value
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27/05/25	£7,000.00	From General Fund, FTC 19th May 25 - TC3441
20/01/26	£5,000.00	From General Fund, FTC Decision - 19th Jan '26 TC3554
	£15,000.00	Current value

Cotswold Canal Trust Grant

£0.00	Start of year value
£0.00	Current value

Stonehouse Community Association

	£12,500.00	Start of year value
20/11/25	-£7,500.00	Expenditure transaction 4711, Grant - Approved FTC 28th November 2025 TC3508, Grant - Approved FTC 28th November 2025 TC3508
	£5,000.00	Current value

Verney Fields

£10,000.00	Start of year value
£10,000.00	Current value

£764,488.18	Current Reserves total excluding the General Fund
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£1,436,071.71	Current Reserves total including the General Fund
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Application for Memorial Feature in Stonehouse	
Name:	[REDACTED]
Address:	[REDACTED]
Postcode:	[REDACTED]
Telephone Number:	[REDACTED]
Type of Memorial:	Bench/Tree/Other (please provide details) BENCH
Preferred location:	QM ROAD (OPPOSITE SCHOOL ENTRANCE) GRASS BETWEEN PARK INFANTS + JUNIORS, GREEN OUTSIDE WILLOW PRADCE, CRAPZ GARDEN, LABURNAM PARK
Name of person on memorial	JANE GULLIFORD
Requested Inscription	A DEAR WIFE, MOTHER AND GRANDMOTHER, TAKEN TOO EARLY FROM US.
Permission for the memorial must be requested by the next of kin, and must agree to the condition of the Stonehouse Memorial Policy	
Name of Next of Kin:	[REDACTED]
Address of next of Kin	[REDACTED] CHERRY LANE
Telephone number	[REDACTED]
Relationship to the person on the memorial:	DAUGHTER DAUGHTER
Signature:	[REDACTED]

Please forward the completed form to: Stonehouse Town Council
 The Town Hall
 1 Queens Road
 Stonehouse
 Glos
 GL10 2QA

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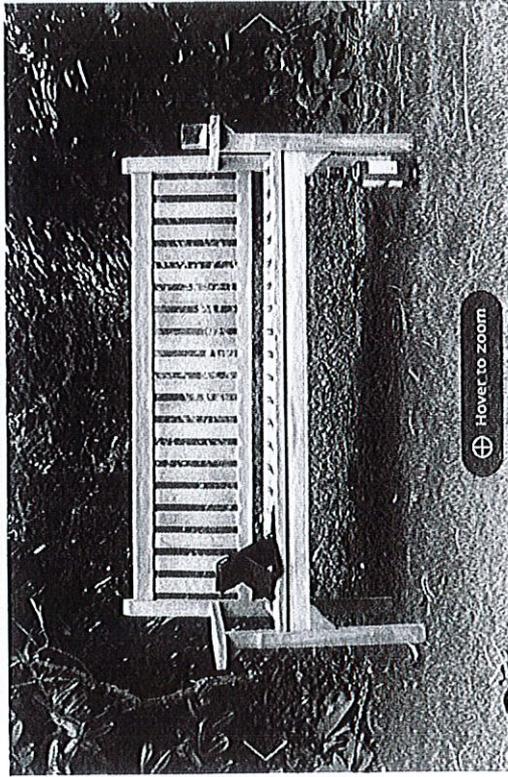
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Hover to zoom



With its school bench-retro feel, our Westminster Flat Arm Teak bench is a handsome addition to your garden, patio or porch as well as being versatile enough for a public space or park.

Communications Working Group Meeting – Monday 19th January

Minutes

Present: Cllrs Carol Kambites, Keren Capeling, Debbie Curtis, Keith Terry, Carol Trim

Also present: Jacqui Sanders

Apologies: Cllr Parker

Newsletter

- Chair/Deputy Chair to write a short piece for the newsletter, introducing themselves, with a photo.
- Newsletter to have a 4-page pullout in the centre for Stonehouse Support, at an extra cost of £132.

Social Media

- Original Facebook site to have a post directing to 'new' one.
- All agendas to be published on social media, along with the notice board and website.
- Officers to do 'congratulation' posts for events/community groups/schools
- Ensure all events funded by STC clarify this.
- Contentious issues to be approved by Comms group before posting.
- All responses on social media, or posts, to be read and agreed by at least 4 members of the Comms group.

Sharing News

- FTC to have an agenda item for items to publicised (from the Agenda only)

WhatsApp

- A WhatsApp group for the Comms group has been set up.

Other Business

- All councillors to receive important information before members of the public.
- Recipients of STC grants to publicise this either as a small sticker in a window or via their website if this is not possible. Grants policy to be amended to reflect this.
- Communications & Engagement policy to be reviewed by comms Working group.
- Policies format, as a whole, to be reviewed by Policies Working Group. Cllr Terry to research appropriate font/format and feedback to Comms group.

Next meeting: Monday 2nd March

Transport and Highways Group Meeting Action items Minutes

Date: Wednesday 10th December 2025 Time: 15:30

Location: Town Hall

Present Cllr Terry, Cllr Dixon, Cllr Capling, Carlos Novoth (Town Clerk), Cllr Macgregor

Apologies Cllr Parker

Transport and Highways Legacy Items List discussed at meeting **Draft**

In Progress / Pending Response

Topic	Owner	Current Status / Update	Next Steps
Carriageway Lettering near Horsetrough Roundabout	Gary Wilson	Road Safety Team to be consulted; quote to be obtained	<ul style="list-style-type: none">Garry to bring some maps to our next meeting to highlight the issues with trying to alter the current lining layout. has discussed the lettering with our Roads Safety Team, but any alterations could potentially cause other conflicts.

High Street / Regent Street Parking (Out of Hours)	Carlos	Email to be sent to Parking Team asking for evidence of out-of-hours enforcement	Follow up with Parking Team once all lines are in place
Road Sign Washing	Carlos / Gary	Awaiting list from Carlos; feasibility to be reviewed	<ul style="list-style-type: none"> Garry to try and program work for next year.
Weeds – Gaps Around Posts	Carlos / Gary	Awaiting What3Words locations; scheduling post-April 2025	Carlos to get locations
Pedestrian Crossing at Bonds Mill Avenue Terrace	Cllr Macgregor	After speaking to residents, safety concerns raised regarding visibility, overtaking, and lack of central refuge. A full safety review is urgently needed. High-sided vehicles can block signal visibility, causing overtaking drivers to miss the lights.	Cllr Roger Whyborn. In his email, he mentioned he's arranged for a senior traffic signals engineer to review it. They'll be looking at pedestrian timings, ways to prevent overtaking, and improving signal visibility to take place in next six weeks.
Faded / Missing Yellow Lines	Carlos	Urgent relining requested at Upper Queen's Road, Rosedale Avenue, Oak Way, Verney Road	Within next two weeks

shared space
area Concerns about
Driver understanding
Of pedestrian priority

Cllr Macgregor

[Garry discussed this with our Road Safety team also. They advised that the signage is correct for the site. We are governed by the type of sign that we can use, but also the size of sign has to be correct for the speed of roadthe visibility of the shared space zone.]

Not happy with answer from Road safety team mater to be raised with Cllr Roger Whyborn.

Cllr Macgregor to email

Feeder Road – Cycle
Infrastructure &
Safety

Gary Wilson

Safety issues and
cycle-friendly
redesign
outstanding

- Garry Reply work to improve the safety of cyclists and the route that they can take at the roundabout has been undertaken by our road safety team. I am happy to discuss this at our next meeting if it is easier. I may be able to improve the cycling signage in the new financial year.

419 Downton Road Junction – Speeding & Noise	Cllr Macgregor	Complaints of speeding, noise, vehicles forcing into traffic	Email Cllr Roger Whyborn.
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Topic	Owner	Notes	Next Steps
Accessibility Study	Cllr Macgregor	Priority list to be created	Set up group
Co-op Parking Visibility	Cllr Macgregor	Planter allowed (<600mm), covered by STC insurance	We Decided not to proceed with this
Oldends Lane Parking Hazards (Play Area)	STC	Instal planter (<600mm), covered by STC insurance	Cllr Macgregor to raise at environmental meeting
Main Car Park (Long-Stay Bays)	STC	To be discussed at future meeting	Recommended 9hr
Horsetrough Roundabout Landscaping & Sculpture	STC	Awaiting proposals to send to Gary	Formulate proposals and consult
Downton Road Closures (62-bus access)	Carlos	Alternative stop sufficient – no reroute	Cllr Dixon to email Cllr Haris and Cllr Whyborn
20mph Speed Zone Extension	Cllr Macgregor	GCC invited STC to join rollout; STC has	Follow up with Cllr Whyborn

emailed asking to
join

Parking issues
Look into permit
parking around
town

STC

Wider review
needed

Discuss next
meeting

Oldends Lane

Safety concerns
speeding parking
and lack of
crossing's 30mph
road with park and
school

STC

Wider review
needed

Discuss next
meeting

Events WG Meeting – 19th January 2026

Clhrs: Theresa Watt (TW), Keren Capeling (KCa), Val Randell (VR), Debbie Curtis (DC)

Officers: Carlos Novoth (CN), Carla Swindells (CS)

Events WG minutes to be reported to TEC for approval/decision making going forward.

Canal Festival

DC explained that although not an STC led event, SpICE will be involved and taking the lead on the Ship Inn site. In previous years STC has paid for the Church Lane road closure, toilets on the Ship Inn site and bins. In 2025, Events WG committed to paying £100 towards parking @ Wycliffe but this has not yet been paid.

Events WG recommendation: to organise & fund road closure, toilets and bins. To pay Chris Ames £200 (£100 for 2025, £100 for 2026) for car parking at Wycliffe and book Stonehouse Community Centre on the day (£60).

Christmas Lights

New Christmas lighting very well received this year. Discussed possibility of further lamppost lighting/Christmas Trees/Motifs towards TH end of Stonehouse.

ACTIONS TW to speak to business owners regarding motifs
CN to look at Blachere passive/summer lighting

Next meeting 23rd February 2026 2pm.