



## Members of the Town Environment Committee

You are hereby summoned to attend a meeting of the Town Environment Committee to be held on Monday 13<sup>th</sup> April, 7pm at Stonehouse Library, High Street, Stonehouse, GL10 2NG.

### Committee Members:

Councillors: Keren Capeling, Keith Creighton (Committee Vice-Chair), Deborah Curtis (Committee Chair), Marcus Dixon, David Drew, Stephen Hunter, Simon Macgregor, John Parker

A period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth  
Town Clerk  
7<sup>th</sup> April 2026

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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## A G E N D A

E/1036 To receive apologies.

E/1037 Declarations of Interest

E/1038 To approve the minutes of the Town Environment Committee meeting held on Monday 9<sup>th</sup> March.

E/1039 To receive the latest updated Environment Budget.

E/1040 To receive the latest tree survey and agree on its recommendations.

E/1041 To comment on recent Planning Applications (details in support papers).

E/1042 To receive a report on planning decisions received from Stroud District Council.

E/1043 To receive Working Groups updates from:

- Communications - Now reports to Business Committee
- Stroudwater (Bristol Road) Station,

- Transport and Highways,
- Public Rights of Way
- Recreation.
- Canal Rejuvenation
- Court View
- Community Arboretum and Open Spaces
- Events

**E/1044 Date of next Environment Committee meeting: Monday 11<sup>th</sup> May 2026.**

Notes on Agenda items, Environment Committee, Monday 13<sup>th</sup> April

<b>E/1038 Minutes</b>	Minutes attached
<b>E/1039 Budget report</b>	Report attached
<b>E/1040</b>	<p>The recent tree survey was undertaken by Glendale in February. They made some recommendations regarding 5 trees in Doverow and one at Stagholt (please see supporting papers). John Parker has visited the trees in Doverow and made the following comments:</p> <p><i>T98. I don't believe any work is required here. The trees are very small and pose little or no risk – as the survey says, it is an 'acceptable risk'. If anything, they are creating an interesting feature. I would suggest there are literally hundreds of trees on Doverow which would require attention before this one.</i></p> <p><i>T99. Agree with the recommended works – it would be good to have this cleared asap.</i></p> <p><i>T100. Agree with the proposed work, this will fail at some point and one stem would create major problems on the path. I would ask that the final cuts are coronet rather than flat to encourage habitat.</i></p> <p><i>T101. I don't believe any work is required here. As the survey says, the tree poses nothing more than an acceptable risk. The stem most likely to fail would fall harmlessly into the undergrowth. The fact we have an annual survey means that this can be checked year on year to monitor the situation.</i></p> <p><i>T102. I also don't believe this requires work. We have been monitoring this tree for several years and undertook a crown reduction a couple of years ago to mitigate the risk and largely bring the canopy down below the surrounding trees. As per T101, the stem most likely to fail would fall into the undergrowth. It is not impossible that the other stem would block the path but the risk to people is, as the survey itself says, acceptable. The fact we have an annual survey means that this can be checked year on year to monitor the situation.</i></p>
<b>E/1041 Planning Applications</b>	<p><b>S.26/0450/HHOLD</b> 119 Arrowsmith Drive, Stonehouse Erection of a rear single-storey extension. Respond by 17<sup>th</sup> April. Click <a href="#">here</a>.</p> <p><b>S.26/0454/FUL</b> Unit 1, 13 High Street, Stonehouse Erection of single storey extension to the rear and first floor extension to create 4no additional treatment rooms and staff amenities. Respond by 16<sup>th</sup> April. Click <a href="#">here</a>.</p> <p><b>S.26/0410/HHOLD</b> 3 Anderson Drive, Stonehouse Erection of a single storey rear extension Respond by 14<sup>th</sup> April. Click <a href="#">here</a>.</p> <p><b>S.26/0274/HHOLD</b> Leonard Stanley House, Beards Mill, Leonard Stanley Reinstate fencing and erection of vehicle gate and posts. Respond by 14<sup>th</sup> April. Click <a href="#">here</a>.</p>

	<p><b>S.26/0424/FUL</b>, Far Westrip Farm, Stroud,          Build a roof and cast concrete walls on two sides of a hard standing currently used for maize silage and other forages, adjacent to existing maize silage bunkers.          Respond by 23<sup>rd</sup> April. Click <a href="#">here</a>.</p> <p>Pre-planning application:  <b>2025/0654/PREAPPPRE/284</b> Orchard House, 60 High Street, Stonehouse          Major repairs to the roof of a listed building.</p>
<p><b>E/1042 Planning Decisions</b></p>	<p><b>26/0110/HHOLD</b> 17 Kings Road, Stonehouse          Erection of a rear dormer extension and loft conversion.  <b>Application withdrawn</b></p>
<p><b>E/1043 Reports Working Groups</b></p>	<p>Events Working Group Meeting minutes attached.</p>



**Minutes of a meeting of the Town Environment Committee held on Monday 9<sup>th</sup> March, 7pm at Stonehouse Library, High Street, Stonehouse GL10 2NG**

**Present:**

Councillors: Keren Capeling, Keith Creighton, Deborah Curtis (Committee Chair), Marcus Dixon, David Drew, Stephen Hunter, Simon Macgregor,

**Also present:**

Jacqui Sanders (Deputy Clerk)

**One member of the public**

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The Chair invited the member of the public to speak. He introduced himself as the owner of the 14 Gloucester Road site, Item E/1032. He expressed that following 12 months on the market, there had been no interest in the site being retained for commercial use and that he is proceeding with an application for outline planning for housing. The original idea was to build 14 houses, but that has been reduced that to 11 houses - a mix of 3- and 4-bedroom homes, with parking. Councillors looked at the plan for the site but preferred to defer the discussion of the planning application to the relevant item on the agenda. The Chair thanked the owner for attending and speaking. The member of the public left the meeting at 7.08pm

**E/1025 To receive apologies.**

Apologies were received from Cllr John Parker.

**E/1026 Declarations of Interest**

Cllr Capeling declared an interest in Item E/1032, planning application S.26/0180/FUL.

**E/1027 To approve the minutes of the Town Environment Committee meeting held on Monday 9<sup>th</sup> February.**

Subject to an amendment to agenda item E/1014, Committee APPROVED the Minutes as a true and accurate record of the meeting:

*'Committee to RECOMMEND to Full Council the proposed phased allocation of reserves only on condition that the Certificate of Lawfulness is issued by Stroud District Council'.*

**E/1028 To receive the latest updated Environment Budget.**

Committee NOTED the updated report showing a total 'Actual Net' Income of £3,936.31; 'Actual Net' Expenditure of £67,480.17 and Reserve Expenditure of £16,560.69.

**E/1029** To recommend to Full Council the redesign and relocation of the Kingfisher to the Ship Inn Community Space, with the work to be undertaken by Stonehouse in Bloom volunteers at a cost of no more than £120.

Committee **RECOMMENDED** to Full Council, the redesign and relocation of the Kingfisher to the Ship Inn Community Space, with the work to be undertaken by Stonehouse in Bloom volunteers at a cost of no more than £120.

**E/1030** To recommend to Full Council that a Task and Finish Working Group be set up to identify locations for signage to link the station, canal, Cotswold Way, and the Town Centre, and establish a suitable design and source costings.

Committee agreed that new signage is needed and **RECOMMENDED** to Full Council that a Task and Finish Working Group be set up to identify locations for signage to link the station, canal, Cotswold Way, and the Town Centre, and establish a suitable design and source costings.

**E/1031** To receive and approve the following recommendation from the Recreation working group:

- That Neil Gibbs be invited to join the Recreation Working Group, as a member of the public.

Committee **APPROVED** that Neil Gibbs be invited to join the Recreation Working Group, as he had been a very engaged member previously whilst in the group as a councillor. Committee felt he would be a benefit to the group.

- Kay Lillington (Gloucestershire Playing Fields Association) to attend in an advisory capacity.

Committee **APPROVED** that Kay Lillington attends the group in an advisory capacity as they felt her knowledge and expertise would benefit the group.

**E/1032** To comment on recent Planning Applications

**S.26/0307/HHOLD** 12 Boakes Drive, Stonehouse

Erection of conservatory, insertion of window to first floor side elevation, new heat pump, new gate in boundary wall.

Comment: No objection as long as none from neighbours.

**S.26/0175/OUT** 14 Gloucester Road, Stonehouse

Outline planning application for the demolition of the existing buildings & the construction of 11 new dwellings - access and layout to be determined - all other matters reserved.

Comment: In principle, Stonehouse Town Council has no objection to housing on this site. However, it raises these points for consideration:

- The parking spaces do not appear adequate for the size of the houses; there is nowhere in close proximity for overspill parking or visitor parking. It also notes the response from the business adjacent who has concerns about the limited space outside his premises for customers, and the concern that this may be used as additional parking for the houses.
- The Stonehouse Neighbourhood Plan (H1) identified the need for a lack of bungalows and smaller dwelling units for first time buyers, and the need for additional housing suitable for an increasing population of retirement

age people. This site gives flat access to nearby shops, so would seem an ideal position for the elderly community, or starter homes. Stroud District Council's Needs Analysis for Stonehouse has also identified the need for more smaller, two-bedroom, affordable housing in Stonehouse.

- The Stonehouse Neighbourhood Plan (H3) identifies that 'development proposals for 10 or more dwellings should demonstrate how they meet the requirements for play space set out in the Local Plan policy ES15.' Although the planning application is for just over that amount at 11 houses, due to the large family homes that are being proposed, we ask that this is considered.

**S.26/0180/FUL** Stonehouse Community Centre, Stonehouse  
Erection of an InPost Locker.

Comment: A discussion was had regarding the InPost locker. Cllr Capeling provided clarity that the InPost locker would be freestanding and on a 5 year contract.

Committee AGREED to RECOMMEND that this application be discussed and determined at Full Council.

**E/1033 To receive a report on planning decisions received from Stroud District Council.**

**S.25/2431/HHOLD** 11 Melbourne Drive, Stonehouse  
Erection of single storey front extension and porch.  
**PERMITTED**

**S.26/0056/HHOLD** 8A Gloucester Road, Stonehouse  
Erection of outbuilding.  
**PERMITTED**

**E/1034 To receive Working Groups updates.**

- **Communications**  
Met 9<sup>th</sup> March. Minutes to be included in next Environment meeting.
- **Stroudwater (Bristol Road) Station**  
Not met.
- **Transport and Highways**  
Not met.
- **Public Rights of Way**  
Not met.
- **Recreation.**  
Minutes were attached to supporting papers.
- **Canal Rejuvenation**  
Not met.

- **Court View**  
Not met.
- **Community Arboretum and Open Spaces.**  
Minutes were attached to supporting papers.
- **Events**  
Met. Minutes to be included in next Environment meeting.

**E/1035 Date of next Environment Committee meeting: Monday 13<sup>th</sup> April 2026.**  
Committee NOTED the date of the next meeting.

# Financial Budget Comparison

## for Town Environment Committee

Comparison between 01/04/25 and 30/03/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Reserve	Actual Net	Balance
<b>INCOME</b>					
<b>Town Environment Committee</b>					
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00
205	Event Income/Donations				
205/1	Events	£1,200.00	£0.00	£1,335.00	£135.00
205/2	Donations	£0.00	£0.00	£49.20	£49.20
205/3	Markets	£0.00	£0.00	£805.00	£805.00
205	Total	£1,200.00	£0.00	£2,189.20	£989.20
210	Planting Sponsorship	£0.00	£0.00	£0.00	£0.00
215	Grants	£0.00	£0.00	£1,797.11	£1,797.11
<b>Total Town Environment Committee</b>		<b>£1,200.00</b>	<b>£0.00</b>	<b>£3,986.31</b>	<b>£2,786.31</b>
<b>EXPENDITURE</b>					
<b>Town Environment Committee</b>					
1190	Amenity Areas				
1190/1	Grounds Maintenance (contract)	£29,500.00	£0.00	£29,526.00	£-26.00
1190/2	Grounds Maintenance (in-house)	£1,000.00	£0.00	£829.88	£170.12
1190/3	Play Equipment maint/repairs/insp	£3,800.00	£0.00	£3,955.83	£-155.83
1190/4	Public Space Improvements	£6,000.00	£0.00	£4,577.88	£1,422.12
1190/5	Tree & Hedge/boundary maintenance	£4,500.00	£0.00	£2,615.72	£1,884.28
1190/6	Waste Collection	£4,000.00	£0.00	£2,978.32	£1,021.68
1190	Total	£48,800.00	£0.00	£44,483.63	£4,316.37
2000	Christmas Lights	£2,000.00	£14,897.15	£17,007.15	£-110.00

# Financial Budget Comparison

## for Town Environment Committee

Comparison between 01/04/25 and 30/03/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/25

		<b>2025/2026</b>	<b>Reserve</b>	<b>Actual Net</b>	<b>Balance</b>
2005	Climate Change	£0.00	£0.00	£0.00	£0.00
2010	In Bloom				
2010/1	Contract Planting	£0.00	£0.00	£0.00	£0.00
2010/2	Non-Contract Planting	£0.00	£343.54	£343.54	£0.00
2010/3	Watering Services	£0.00	£0.00	£0.00	£0.00
2010/4	Other	£0.00	£0.00	£0.00	£0.00
2010	Total	£0.00	£343.54	£343.54	£0.00
2050	Cultural Events & Studies				
2050/1	Goodwill	£6,000.00	£0.00	£5,724.26	£275.74
2050/2	Civic Awards	£300.00	£0.00	£24.91	£275.09
2050/3	Other	£3,000.00	£0.00	£3,304.00	-£304.00
2050/4	Communications	£0.00	£0.00	£0.00	£0.00
2050	Total	£9,300.00	£0.00	£9,053.17	£246.83
2080	Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00
2090	Planning Specialist Advice				
2090/1		£0.00	£500.00	£675.00	-£175.00
2090/2		£0.00	£0.00	£0.00	£0.00
2090	Total	£0.00	£500.00	£675.00	-£175.00
<b>Total Town Environment Committee</b>		<b>£60,100.00</b>	<b>£15,740.69</b>	<b>£71,562.49</b>	<b>£4,278.20</b>
Total Town Environment Committe		£1,200.00	£0.00	£3,986.31	£2,786.31
Total Town Environment Committe		£60,100.00	£15,740.69	£71,562.49	£4,278.20
<b>Total Net Balance</b>		<b>-£58,900.00</b>		<b>-£67,576.18</b>	

Midland Forestry Limited  
 Rear of Eastcote Hall Farm  
 Barston Lane  
 Hampton in Arden  
 Solihull, West Midlands  
 B92 0HR  
 Tel: 01675 443400  
 Email: enquiries@midlandforestry.co.uk  
 VAT Reg No: 831 2883 31  
 Co. Reg No: 04975930



Registered Office: C/O Leigh Christou LLP, Leofric House, Binley Road, Coventry, CV3 1JN

Jacqui Sanders  
 Stonehouse Town Council  
 Town Hall  
 High Street  
 Stonehouse  
 Gloucestershire  
 GL10 2NG  
 01453822070

Quotation No	5786
Quotation Date	24/02/2026
Expiry Date	24/08/2026

**Payment is due within 30 days of completion of work.**

All works carried out to BS3998:2010 and BS5837:2012 by qualified arborists and arboriculturalists.  
 Midland Forestry Ltd is covered by £10 million public liability insurance in all aspects of tree surgery and complies with relevant legislations such as LOLER, RIDDOR, and Chapter 8 of the Traffic Regulations.

Description	Net Amt (£)
Remove all arisings from site. Doverow Woods	210.00
T98 - Ash - fell both stems into woodland.	
T99 - Hawthorn - fell failed tree and clear footpath.	210.00
T100 - Beech - fell both stems to 5m.	520.00
T101 - Beech fell to 5m.	420.00
T102 - Beech - fell both stems to 3m.	420.00
Stagholt Brook	
T69 - Ash pollard at 3m.	700.00

If you require any further information regarding this quotation please do not hesitate to contact me.

Total Net Amount	£	2,480.00
Total Tax Amount	£	496.00
Invoice Total	£	2,976.00

## Events WG Meeting 23/03/2026

### Canal festival

Terms of entering the photo competition, DC to find them and draw them up.

Under 10, under 18 and over 18.

Entry free with printed photo by Friday 19<sup>th</sup> July name address and contact details.

John P has some boards we could use.

DC to use image to design poster to advertise the competition. DC

We need to find a judge and more display boards. Chris Mitford Slade/Steve Roberts/Simon Pizey from SNJ or someone from Cotswolds canal. TW

What will they win? Afternoon Tea at Stonehouse Court Hotel??? £50? Feedback to other category entries. Highly commended, 3<sup>rd</sup>, 2<sup>nd</sup>, 1<sup>st</sup>.

Bins are sorted for Canal festival. Toilets needed still for 3 on Church Lane and one for Spice site.

Need event management plan from CA to get the road closure. And remind him of the grant application.

Plan for scavenger hunt on the day.

### RE the Eat festival

We give permission for the festival on our land but need to point out a couple of issues.

Town council do not own the land outside Tasty's so that will need a street license.

We would like the organisers to write to every householder effected in Orchard Place/behind the Globe and the memorial Green houses to tell them they will not have access to get out of their properties and not to park inconveniencing other residents etc.

Next meeting Monday 27<sup>th</sup> April at 12 noon.