



To Members of the Town Business Committee

You are hereby summoned to attend a meeting of the Committee to be held Monday 1st June 2026 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

Committee Members:

Councillors: John Callinan, Keren Capeling, Carol Kambites (Committee Vice Chair), John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt (Committee Chair)

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth

Town Clerk
25th May 2026

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

- B/1020** To vote in the Business Committee Chair
- B/1021** To vote in the Business Committee Vice Chair
- B/1022** To receive apologies
- B/1023** To receive Declarations of Interest
- B/1024** To approve the minutes of the Business Committee meetings held on 7th April and 5th May '26.
- B/1025** Matters arising
- B/1026** To receive the latest budget position
- B/1027** To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments
- B/1028** To consider and approve a funding grant for:
- The Walking Festival
 - Canal Festival organised by St Cyr's Church
- B/1029** To receive and comment on the 4th quarter Internal Control Checks for 2025/26
- B/1030** To receive and comment on GALC's (Gloucestershire Association of Local Councils) Internal Audit report for the 2025/26 financial year

- B/1031** To recommend for council approval the 2025/26 Year End Accounts, Balance Sheet and Bank Reconciliation
- B/1032** To recommend for council approval the Annual Governance Statement for the 2025/26 financial year
- B/1033** To recommend for council approval and signing of the 2025/26 Accounting Statements by Resolution.
- B/1034** To recommend for council approval dates for the 'Exercise of Public Rights'
- B/1035** To approve the award of a contract for the removal of Himalayan Balsam from Stagholt Brook
- B/1036** To review the council's Earmarked and General Reserves
- B/1037** To approve a new task and finish group to review the Saturday Market
- B/1038** To consider a written request by 'Hope for Tomorrow Cancer Care Charity' to locate one or more textile banks on Town council land
- B/1039** To receive 'The Door's' 4th Quarter report for 2025/26
- B/1040** To receive an update from HR Sub Committee
- B/1041** To receive updates from the following working groups:
1. Climate Change Action Forum
 2. Communications
 3. Oldends Lane Development
 4. Support Stonehouse
 5. Youth
 6. Policy
 7. Internal Control Checks (ICC)
 8. Local Government Review
- B/1042** To note the date of the next meeting - Monday 6th July 2026