



To Members of the Town Council

You are hereby summoned to attend a Town Council Meeting to be held on Monday 18<sup>th</sup> May 2026 at 7.00pm at the Town Hall, 1 Queens Road, Stonehouse

**Council Members:**

Councillors: John Callinan, Keren Capeling (Vice Chair), Keith Creighton, Debbie Curtis, Marcus Dixon, David Drew, Stephen Hunter, Carol Kambites, Simon MacGregor, John Parker (Chair), Val Randell, Keith Terry, Carol Trim and Theresa Watt

*All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.*

Carlos Novoth  
Town Clerk  
12<sup>th</sup> May 2026

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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**A G E N D A**

- TC3597 To appoint the Chair of Council/Town Mayor and receive their Declaration of Acceptance of Office
- TC3598 To appoint the Vice Chair of Council/Deputy Town Mayor and receive their Declaration of Acceptance of Office
- TC3599 To receive apologies
- TC3600 To receive declarations of interest
- TC3601 To approve the minutes of the Town Council meeting of 20<sup>th</sup> April 2026
- TC3602 To note matters arising
- TC3603 To receive questions from members of the public
- TC3604 To receive an update on the Annual Town Meeting held 14th May 2026
- TC3605 To review and adopt Standing Orders and Financial Regulations
- TC3606 To approve the appointment of Councillors to Committees, Working Groups and representatives to external Organisations

- TC3607 To review and approve the Terms of Reference for Town Council, Business and Environment Committees and HR Subcommittee
- TC3608 To receive and note confirmation that Stonehouse Town Council retains the General Power of Competence
- TC3609 To approve account signatories for the following bank and building society accounts:
- Lloyds Bank (Council's Operating Account)
  - CCLA (Churches, Charities and Local Authorities)
  - Charity Bank
  - Nationwide Building Society
  - Melton Building Society
  - Cambridge Building Society
- TC3610 To receive reports from Chair of Town Council and town councillors
- TC3611 To receive and request reports from County and District Councillors
- TC3612 To receive RFO's budget report and bank reconciliation for April '26
- TC3613 To approve the latest payment lists:
- BACS payments
  - Debit Card payments (Retrospective approval)
- And to Note the Standing order and Direct debit payments made since the previous full town council meeting
- TC3614 To note the latest Council Reserves
- TC3615 To receive the draft Minutes of Business Committee meeting 5<sup>th</sup> May 2026 and approve the following recommendations:
- To approve the renewal of the council's Public and Employee insurance cover for 1<sup>st</sup> June 2026 to 31<sup>st</sup> May 2027 at a cost of £9,533.78
- TC3616 To receive the Minutes of Environment Committee meeting of 11<sup>th</sup> May 2026 and approve the following recommendations:
- To approve completion of Phase 1 allotment works at Stagholt at a total cost of £23,976.90 plus vat to include the:
    - Removal of existing fence and installation of new fencing
    - Creation of new pathway through existing hedgerow and additional allotment plots including accessible plots for disabled users
    - Planting of a new hedgerow
    - Installation of a new soakaway
- TC3617 Date of next meeting - Monday 15<sup>th</sup> June 2026