



To Members of the Town Business Committee

You are hereby summoned to attend a meeting of the Committee to be held Monday 6th July 2026 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

Committee Members:

Councillors: John Callinan, Keren Capeling, Carol Kambites (Committee Vice Chair), John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt (Committee Chair)

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth

Town Clerk

29th June 2026

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

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| <u>B/1044</u> | To receive apologies |
| <u>B/1045</u> | To receive Declarations of Interest |
| <u>B/1046</u> | To approve the minutes of the Business Committee meeting on 1 st June '26. |
| <u>B/1047</u> | Matters arising |
| <u>B/1048</u> | To receive a letter of Thanks from the 'Great Western Air Ambulance Charity' (GWAAC) for the town council's financial contribution towards the provision of its services |
| <u>B/1049</u> | To receive the latest budget position |
| <u>B/1050</u> | To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments |
| <u>B/1051</u> | To approve payment from earmarked reserves to Stonehouse Community Association for the cost of a tree survey |
| <u>B/1052</u> | To review the council's current Financial Reserves and recommend any suggested changes to full council for approval |
| <u>B/1053</u> | To review the council's Financial Risk Assessment for 2026 and recommend changes to full council for approval |

- B/1054** To approve the award of contract to undertake Fire Risk Assessments for the Pavilion, Workshop and Pod buildings
- B/1055** To approve the award of contract to undertake an EICR (Electrical Installation Condition Report) inspection on the Council's Pavilion, Pod and Workshop buildings
- B/1056** To receive an update on Assertion 10 (Digital Compliance) of the Annual Governance and Accountability Return (AGAR) for 2026/27
- B/1057** To seek permission from GCC to install cycle racks to two locations on High street pavements (outside 'Trafalgar' chip shop, 'Lobby's Tackle') and, outside the 'Pod' and if successful to approve their installation
- B/1058** To discuss and recommend the Communications working group report to Environment Committee in future
- B/1059** To receive the newly updated 'Parish and Town charter' and recommend for council approval
- B/1060** To receive updates from the following working groups:
1. Climate Change Action Forum
 2. Communications
 3. Oldends Lane Development
 4. Support Stonehouse
 5. Youth
 6. Policy
 7. Internal Control Checks (ICC)
 8. Local Government Review
- B/1061** To note the date of the next meeting - Monday 7th September 2026