



Members of the Town Environment Committee

You are hereby summoned to attend a meeting of the Town Environment Committee to be held on Monday 8th June, 7pm at Stonehouse Library, High Street, Stonehouse, GL10 2NG.

Committee Members:

Councillors: Keren Capeling, Keith Creighton (Committee Vice-Chair), Deborah Curtis (Committee Chair), Marcus Dixon, David Drew, Stephen Hunter, Simon Macgregor, John Parker

A period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
1st June 2026

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

E/1057 To vote in the Environment Committee Chair

E/1058 To vote in the Environment Committee Vice Chair

E/1059 To receive apologies.

E/1060 Declarations of Interest

E/1061 To approve the minutes of the Town Environment Committee meeting held on Monday 11th May.

E/1062 To receive the latest updated Environment Budget.

E/1063 To agree a response regarding the potential development of Harper's Field.

E/1064 To note the recent ROSPA Play Inspection report.

E/1065 To receive the following recommendation from the Recreation Working Group:

To recommend for Full Council approval that Oldends Lane is the preferred site for play area improvement.

E/1066 To receive the following recommendation from the Transport & Highways Working Group:

That Jenny Jones be invited to join the Transport & Highways Working Group, as a member of the public.

E/1067 To comment on recent Planning Applications (details in support papers).

E/1068 To receive a report on planning decisions received from Stroud District Council.

E/1069 To receive Working Groups updates from:

- Stroudwater (Bristol Road) Station,
- Transport and Highways,
- Public Rights of Way
- Recreation.
- Canal Rejuvenation
- Court View
- Community Arboretum and Open Spaces
- Events

E/1070 Date of next Environment Committee meeting: Monday 13th July 2026.

Notes on Agenda items, Environment Committee, Monday 8th June

E/1061 Minutes	Minutes attached
E/1062 Budget report	Report attached
E/1064 ROSPA	Officer to give update on recent ROSPA Play Inspection.
E/1067 Planning Applications	<p>S.26/0852/FUL Stroudwater Canal. Ryeford, Stonehouse Installation of a fish pass. Respond by 17th June.</p> <p>S.26/0855/TCA Site of Former Ship Inn, Bristol Road, Stonehouse Willow tree – fell Respond by 9th June.</p> <p>S.26/0875/LBC 19 High Street, Stonehouse Installation of an electric vehicle charging unit. Respond by 19th June.</p>
E/1068 Planning Decisions	<p>S.26/0630/HHOLD 48 Cotswold Green, Stonehouse Erection of a single storey front extension. PERMITTED</p> <p>S.26/0597/TPO The Grove, Browns Lane, Stonehouse T23 Oak tree- Crown reduce by up to 4m in height and 2m laterally. REFUSED</p> <p>S.26/0730/CM The Elms, Elm Road, Stonehouse Consultations on planning application 26/0017/STR3MJ – proposed 3 storey care home comprising of 80no bedrooms & café area with associated car parking & landscaped gardens. NO OBJECTIONS</p>
E/1069 Reports Working Groups	<p>Transport & Highways in supporting papers. Recreation in supporting papers.</p>



Minutes of a meeting of the Town Environment Committee held on Monday 11th May, 7pm at Stonehouse Library, High Street, Stonehouse GL10 2NG

Present:

Councillors: Keren Capeling, Keith Creighton, Deborah Curtis (Committee Chair), David Drew, Stephen Hunter, John Parker, Simon Macgregor

Also present:

Jacqui Sanders (Deputy Clerk), Gary Wetson (Project Officer, Cllr Dean Bottrill (GCC)

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

E/1045 To receive apologies.

Apologies were received from Cllr Marcus Dixon.

E/1046 Declarations of Interest

There were no declarations of interest.

E/1047 To approve the minutes of the Town Environment Committee meeting held on Monday 13th April.

Subject to an amendment to agenda item E/1040, Committee APPROVED the Minutes as a true and accurate record of the meeting:

‘Committee noted the survey showed that the trees identified for works were assessed as medium or low priority.’

E/1048 To receive the latest updated Environment Budget.

Committee NOTED the updated report showing a total ‘Actual Net’ Income of £0; ‘Actual Net’ Expenditure of £618.90 and Reserve Expenditure of £0.

E/1049 To seek retrospective approval for urgent works to a lime tree on the High Street, at a cost of £120.00 plus VAT.

Committee retrospectively APPROVED the payment of £120.00 for urgent works to the lime tree on the High Street.

E/1050 To approve the pollarding of an ash tree to 3m, at Stagholt Brook, at a cost of £700 plus VAT.

The Chair permitted Cllr Parker to address the Committee prior to consideration of the agenda item. Cllr Parker stated that councillors should not rely solely on his views, as he does not hold indemnity or insurance. He expressed full support for the officers’ comments and confirmed his

agreement with their stated position. Cllr Parker advised that the matter should be subject to discussion, following which the Committee should reach a decision based on the outcome of that discussion.

He further confirmed that he would draft a suitable tree specification in advance of the next survey and would present this to the Community Arboretum and Open Spaces Working Group once completed.

Chair thanked Cllr Parker for his comments.

Committee APPROVED the pollarding of the ash tree to 3m, at Stagholt Brook at a cost of £700 plus VAT.

E/1051 To approve the application for a black wrought iron, memorial bench to be sited in Laburnum Park.

Committee APPROVED the application for a wrought iron memorial bench to be sited in Laburnum Park.

E/1052 To receive a recommendation from the Recreation Working Group to approve a contractor to complete Phase 1 allotment works at Stagholt.

The Chair permitted the Project Officer to address the Committee in relation to this item. The Project Officer outlined the scope of the quoted works and emphasised the need for the works to commence.

The Committee discussed the community benefits arising from the project, including a reduction in the allotment waiting list and improvements to the greenspace. Committee noted that the allotments have been highly successful, are well managed, and represent a worthwhile investment.

Committee RECOMMENDED for Full Council approval the appointment of a contractor to complete Phase 1 allotment works at Stagholt.

E/1053 To comment on recent Planning Applications

S.26/0691/HHOLD 24 Oldends Lane, Stonehouse

Erection of a garage.

Comment: No objections as long as none from neighbours.

S.26/0716/LAC High Street, Stonehouse

Removal of public payphone.

Comment: The Council raises no objection to the removal of the telephone; however, it notes concern that there is no alternative public telephone located nearby for use by members of the public should it be required.

The Committee requested that officers investigate whether the telephone box could potentially remain in situ and, if so, whether the Town Council would be willing to consider adopting it.

S.26/0017/STR3MJ The Elms, Elm Road, Stonehouse

Proposed 3 storey care home comprising of 80no. bedrooms and café area with associated parking and landscaped gardens.

Comment: The Committee noted that an 80-bed care home would represent a very large development for the proposed site. Committee expressed concern that there is insufficient parking provision to accommodate residents, staff and visitors, and that there are no nearby opportunities for overflow parking. The site is located on a road that already experiences significant traffic congestion at the start and end of the school day and forms part of a main bus route.

While the Council welcomes the provision of a new care home facility in principle, Committee suggests that the scale of the development proposed requires careful and thorough consideration.

S.26/0630/HHOLD 48 Cotswold Green, Stonehouse
Erection of a single storey front extension.

Comment: No objection to this planning application but notes the objection from the neighbouring property.

S.26/0531/FUL Hopelands Preparatory School, Stonehouse
Alterations to playground including upgraded access path, relocation of wall and fencing to enlarge play surface, and replacement fencing and erection of a retaining wall.

Comment: No objection but notes the loss of permeable green space and biodiversity.

S.26/0597/TPO The Grove, Browns Lane, Stonehouse
T23 Oak tree - crown reduce by up to 4m in height and 2m laterally.

Comment: This is a tree of significant importance to the history and heritage of Stonehouse. The Council is not persuaded that the report demonstrates a level of severity that would justify the proposed works and therefore considers the works to be unnecessary.

E/1054 To receive a report on planning decisions received from Stroud District Council.

S.26/0410/HHOLD 3 Anderson Drive, Stonehouse
Erection of a single storey rear extension.
PERMITTED

S.26/0600/CPL 17 Kings Road, Stonehouse
Erection of a rear dormer extension and loft conversion.
PERMITTED

S.26/0307 12 Boakes Drive, Stonehouse
Erection of conservatory, insertion of window to first floor side elevation, new heat pump, new gate in boundary wall.
PERMITTED

S.26/0180/FUL Stonehouse Community Centre, Laburnum Walk, Stonehouse

Erection of an InPost Locker
REFUSED

E/1055 To receive Working Groups updates.

- **Stroudwater (Bristol Road) Station**
Not met.
- **Transport and Highways**
Met. Minutes will be included in next meeting.
- **Public Rights of Way**
Not met.
- **Recreation.**
Met. Minutes will be included in next meeting.
- **Canal Rejuvenation**
Not met.
- **Court View**
Not met.
- **Community Arboretum and Open Spaces.**
Not met.
- **Events**
Not met.

E/1056 Date of next Environment Committee meeting: Monday 8th June 2026.
Committee NOTED the date of the next meeting.

Financial Budget Comparison

for Town Environment Committee

Comparison between 01/04/26 and 29/05/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/26

		2026/2027	Reserve	Actual Net	Balance	Bal %age
INCOME						
Town Environment Committee						
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
205	Event Income/Donations					
205/1	Events	£1,200.00	£0.00	£0.00	-£1,200.00	-100.00%
205/2	Donations	£0.00	£0.00	£0.00	£0.00	0.00%
205/3	Markets	£0.00	£0.00	£55.00	£55.00	0.00%
205	Total	£1,200.00	£0.00	£55.00	-£1,145.00	-95.42%
210	Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215	Grants	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee		£1,200.00	£0.00	£55.00	-£1,145.00	-95.42%
EXPENDITURE						
Town Environment Committee						
1190	Amenity Areas					
1190/1	Grounds Maintenance (contract)	£29,000.00	£0.00	£4,626.58	£24,373.42	84.05%
1190/2	Grounds Maintenance (in-house)	£2,000.00	£0.00	£59.00	£1,941.00	97.05%
1190/3	Play Equipment maint/repairs/insp	£3,300.00	£0.00	£515.00	£2,785.00	84.39%
1190/4	Public Space Improvements	£5,300.00	£0.00	£618.90	£4,681.10	88.32%
1190/5	Tree & Hedge/boundary maintenance	£4,500.00	£0.00	£186.00	£4,314.00	95.87%
1190/6	Waste Collection	£3,300.00	£0.00	£0.00	£3,300.00	100.00%
1190	Total	£47,400.00	£0.00	£6,005.48	£41,394.52	87.33%
2000	Christmas Lights	£3,000.00	£0.00	£0.00	£3,000.00	100.00%

Financial Budget Comparison

for Town Environment Committee

Comparison between 01/04/26 and 29/05/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/26

		2026/2027	Reserve	Actual Net	Balance	Bal %age
2005	Climate Change	£0.00	£0.00	£0.00	£0.00	0.00%
2010	In Bloom					
2010/1	Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/2	Non-Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/3	Watering Services	£0.00	£0.00	£0.00	£0.00	0.00%
2010/4	Other	£0.00	£0.00	£0.00	£0.00	0.00%
2010	Total	£0.00	£0.00	£0.00	£0.00	0.00%
2050	Cultural Events & Studies					
2050/1	Goodwill	£7,000.00	£0.00	£0.00	£7,000.00	100.00%
2050/2	Civic Awards	£300.00	£0.00	£0.00	£300.00	100.00%
2050/3	Other	£4,000.00	£0.00	£0.00	£4,000.00	100.00%
2050/4	Communications	£0.00	£0.00	£0.00	£0.00	0.00%
2050	Total	£11,300.00	£0.00	£0.00	£11,300.00	100.00%
2080	Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090	Planning Specialist Advice					
2090/1		£0.00	£0.00	£0.00	£0.00	0.00%
2090/2		£0.00	£0.00	£0.00	£0.00	0.00%
2090	Total	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee		£61,700.00	£0.00	£6,005.48	£55,694.52	90.27%
Total Town Environment Committe		£1,200.00	£0.00	£55.00	-£1,145.00	
Total Town Environment Committe		£61,700.00	£0.00	£6,005.48	£55,694.52	
Total Net Balance		-£60,500.00		-£5,950.48		

Transport and Highways Meeting Date 1st May 2026 Town Hall Minutes and action items

Present: Gary Wilson (Highways) Cllr Botterill Cllr Drew, Cllr Parker, Cllr Dixon, Cllr Terry, Cllr Macgregor

Apologies: Cllr Capling

Minutes of the Previous Meeting: Wednesday 10th December 2025 Agreed

In Progress / Pending Response

Topic	Owner	Current Status / Update	Next Steps
Carriageway Lettering near Horsetrough Roundabout	Gary Wilson	Road Safety Team to be consulted	Gary's action to speak with the road safety team to explore what updated lane markings or signage could be implemented like marking lanes with destinations (such as M5 or Stonehouse) instead of directional arrows
Feeder Road – Cycle Infrastructure & Safety	Gary Wilson	Safety issues and cycle-friendly redesign outstanding	Gary Wilson to check with the road safety team about the cycling situation at the feeder lane near the Horse Trough Roundabout. Specifically, he was tasked with exploring whether additional cyclist signage or infrastructure could be introduced and to see if any improvements were feasible for cyclist safety in that area.

419 Downton Road Junction – Speeding & Noise	Gary Wilson	Complaints of speeding, noise, vehicles forcing into traffic	Gary Willson to speak with the road safety team and escalate the need for a comprehensive safety review covering the roundabout, the feeder lane, and Downton Road to assess and address both layout and speed-related issues.
Weeds – Gaps Around Posts	Carlos / Gary	Awaiting What3Words locations; scheduling post-April 2025	Carlos to get locations
Pedestrian Crossing at Bonds Mill Avenue Terrace	Cllr Macgregor	After speaking to residents, safety concerns raised regarding visibility, overtaking, and lack of central refuge. A full safety review is urgently needed. High- sided vehicles can block signal visibility, causing overtaking drivers to miss the lights.	Update From Dr Jawn “An interim design has now been prepared and submitted for internal review by GCC’s Road Safety Audit (RSA) team. Chris Thompson is leading on this stage and has advised that a date for the RSA site visit will be confirmed by the end of this week. Subject to the design receiving internal approval and successfully passing the RSA process, the Signals Team will then be in a position to instruct Telent to progress the agreed signal pole alterations and the additional signal head installations. Once this stage is reached, I will be able to provide further updates regarding anticipated delivery timescales. I trust this update is helpful and will allow you to brief the relevant parties accordingly.”

Shared space
area Concerns about
Driver understanding
Of pedestrian priority

Gary
Wilson

signage is sometimes missed or unclear to some Drivers. We're awaiting Gary's follow-up after he checks with the road safety team on whether clearer, more visible signage can be implemented.

Gary Wilson will consult with the road safety team to see if larger, clearer signage such as advance warnings or pedestrian priority markings can be implemented in the shared space. He will assess what adjustments are feasible to improve safety and clarity for all users.

Accessibility Study

Cllr Macgregor Set Up Group

Simon to Email Carlos for copy of accessibility Study and Propose to EC we invite Jenny Jones on to WG

Oldends Lane Parking Hazards (Play Area)	Cllr Parker	SIB couldn't support maintaining a planter. After discussing options, we concluded that we could approach GCC to see if they could plant a tree there instead.	Councillor Parker's action is to contact the tree officer at GCC and inquire if planting a tree at the agreed location is possible.
Horsetrough Roundabout Landscaping & Sculpture	STC	Awaiting proposals to send to Gary	Formulate proposals and consult
20mph Speed Zone Extension		GCC invited STC to join rollout; STC has emailed asking to join	Joel Price has confirmed they're reviewing all parish submissions countywide over 210 so far. Once they've prioritised, we'll get a full update on what's next
widescale parking and transport review for the town	Cllr Drew	Scope of such a review (e.g. residential streets, schools, High Street, commuter parking, future developments) Potential to incorporate wider transport considerations (public transport, active travel, shared vehicle schemes) Including permit parking	Cllr Drew to speak to Carlos

Oldends Lane

Safety concerns speeding parking need for pedestrian crossing's 30mph road with park and school parking near level crossing and school and Red light violations at rail crossing

Cllr Macgregor

Gary Wilson

STC

Shrubberies School, parking was a concern because it created congestion and visibility problems, especially during drop-off and pick-up times. It was noted that parents should be encouraged to use the nearby church car park, and adding yellow lines near the school was discussed as a way to reduce unsafe parking in that area. A lollipop person was also suggested for school (Gary from Highways explained that installing a formal crossing would require a feasibility study, and even then, due to the relatively low footfall outside of peak times, it probably wouldn't meet the criteria for a crossing outside the school or park. Thus, it's unlikely that a crossing would be approved.)

We also Discussed double yellow lines near School and Rail Crossing this would need TRO

(Cllr Macgregor to contact school and see if they could encourage parents to use church car park plus see if Church would allow more spaces)

(Gary Wilson to contact Network rail about red Light violations on crossing)

(STC more discussion needed yellow lines next Transport meeting)

Bus shelter's park
Estate plus Electronic
Signage

Cllr Macgregor

A resident identified that there are no bus shelters on the Park Estate, which means people waiting for the bus are left without cover

Cllr Macgregor to contact GCC about bus shelters and real-time bus displays Bus Info

We spoke about real-time bus displays at the meeting, noting they are being rolled out in some parts of the county. We discussed the potential benefit of having these displays installed in Stonehouse, including locally, to keep passengers informed.

Park School
Dangerous U-turns
using entrance and
parking

Cllr Macgregor

At Park School, we identified two issues: dangerous U-turns at the entrance and parking near the school obstructing visibility during drop-off and pick-up. To address this, it was suggested we contact the police for monitoring. Additionally, we discussed applying for parking buddies, like the Shrubberies School uses, from the GCC Travel Team. The school would need to apply directly

Councillor Macgregor will contact PCSO Jordan regarding the U-turns and parking issues at the school entrance to see if any monitoring can be arranged. Additionally, Councillor Parker, as a school governor, will speak with the school about applying for parking buddies from the GCC Travel Team.

Cllr Parker

coordination of
roadworks

STC

At the meeting with Ella Stevens, Councillor Macgregor, Councillor Dixon, and Carlos were all present. We had a very productive discussion about permits and improving the coordination of roadworks. We believe there's a clear way forward, and we're optimistic that Ella has put something in place to prevent a situation like Downton Road. We'll need to monitor this going forward to ensure progress.

Monitor

Potholes

Gary Wilson

We discussed the state of Rylands Road and Bath Road, with Rylands Road being particularly bad due to many potholes. On Bath Road, some potholes that had been repaired have reappeared. Gary mentioned this could be due to poor weather conditions when they were laid, causing them not to last. We also talked about Midland Road at the junction with Park Road, where potholes are a concern. Gary said he's hopeful they will do some work on Rylands Road soon to fill the potholes.

Gary to action repairs

Recreation Group Meeting 22nd April 2026

Locations: Laburnum Play Park and Meadow Road Play Park

Attendees: Councillor Drew, Councillor Macgregor, Councillor Capeling, Neil Gibbs

Apologies: Councillor Watts

Minutes from the previous meeting agreed.

1. Review of Laburnum Play Park:

- **Cracked paving slabs identified for replacement.**
- **Matting under swings and play equipment needs attention.**
- **Laburnum Play Park was reviewed for a fully inclusive upgrade. However, it has no available parking. The community centre parking nearby is for community centre use only, with permits at £5 per day. This is unsuitable for someone bringing a disabled child.**
-

2. Review of Meadow Road Play Park:

- **Wood on the seesaw requires attention.**
- **Surface under swings needs maintenance.**
- **Meadow Road was also reviewed for a fully inclusive upgrade. It has no suitable parking nearby, which rules it out.**
-

3. Discussion of All Parks Reviewed:

- **The group felt Oldends Lane Play Park is the most suitable for a fully inclusive improvement. This will involve identifying needed equipment and consulting with schools and the community.**
- **but noted we'd need to pursue designated disabled spaces in the layby.**
- **There is also a car park nearby that may need some work.**
- **This is the recommendation to go to the Environment Committee to move forward.**

4. Action:

- **Email Jacqui regarding the maintenance issues identified.**