



To Members of the Town Council

You are hereby summoned to attend a Town Council Meeting to be held on Monday 20th July 2026 at 7.00pm at the Town Hall, 1 Queens Road, Stonehouse

Council Members:

Councillors: John Callinan, Keren Capeling (Vice Chair), Keith Creighton, Debbie Curtis, Marcus Dixon, David Drew, Stephen Hunter, Carol Kambites, Simon MacGregor, John Parker (Chair), Val Randell, Keith Terry, Carol Trim and Theresa Watt

All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions or make comments about any item which is on the agenda.

Carlos Novoth
Town Clerk
14th July 2026

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

PRESENTATION and QUESTIONS - Local Government Reorganisation - 15 Minutes

PUBLIC QUESTIONS - 15 minutes

A G E N D A

- | | |
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| TC3636 | To receive apologies |
| TC3637 | To receive declarations of interest |
| TC3638 | To approve the minutes of the Town Council meeting of 15 th June 2026 |
| TC3639 | To note matters arising |
| TC3640 | To receive reports from Chair of Town Council and town councillors |
| TC3641 | To receive reports from County and District Councillors |
| TC3642 | To receive RFO's budget report and bank reconciliation for June '26 |
| TC3643 | To approve the latest payment lists: |

- BACS payments
- Debit Card payments (Retrospective approval)

And to Note the Standing order and Direct debit payments made since the previous full town council meeting

- TC3644 To approve the 'write-off' of a £0.20 overpayment to Gloucestershire county council
- TC2645 To resolve to allow the Clerk to process payments during August 2026 without the prior submission of payment lists to and approval by Business Committee or Full Town Council and, to report back to council all payments made during the period for retrospective approval
- TC3646 To receive the draft Minutes of Business Committee meeting 6th July 2026 and approve the following recommendations:
- B/1052 - That the following minor changes be approved:
- To Delete the earmarked reserve for 'Elections'
 - To Delete the earmarked reserve 'Oldends Lane Sewage Development'
 - To Delete the earmarked reserve for the 'Neighbourhood Plan Review'
 - To consolidate the amounts currently held in the following earmarked reserves in a new earmarked reserve called 'Market Town Initiative Fund' and to Delete those reserve headings that will no longer hold reserve funding:
 - Stroud DC Tourism Grants - £651
 - Stroud District Council Market Towns Initiative Funding - £43,325
 - Tourism Market Towns - £1,010
- B/1053 - to approve the Council's updated 'Financial Risk Assessment'
- B/1058 - for the council's Communications working group to report to the town council's Environment Committee in future
- B/1059 - to adopt the latest version of the 'Parish and Town Charter'
- TC3647 To receive the draft Minutes of Environment Committee meeting of 13th July 2026 and approve the following recommendations:
- E/1078 - an extension to the town council's grounds maintenance contract to the 31st March 2028 with 'T W Hawkins'
- TC3648 To debate and consider, under clause 9b of the council's Standing Orders, the following motions raised by Town Councillor John Callinan:
1. That questions from members of the public should be submitted at least 3 days prior to the meeting date; the three days shall not include the weekend, Bank holidays or the day of the meeting.
 2. A video/sound record shall be kept of each of the three main meetings of the Council i.e. Full Town Council. Environment and Business Committee.
- TC3649 To approve the purchase of mobile air conditioning units for the town hall
- TC3650 Date of next meeting - Monday 21st September 2026



**Minutes of a meeting of the Town Council
held Monday 15th June 2026 at the Town Hall**

Present:

Councillors: Keren Capeling (Vice Chair of Council), Keith Creighton, Debbie Curtis, Marcus Dixon, David Drew, Stephen Hunter, Carol Kambites, Simon MacGregor, John Parker (Chair of Council), Val Randell, Keith Terry and Theresa Watt

In Attendance: Carlos Novoth - Town Clerk and County Councillor Dean Botterill

Attendees were reminded that the Proceedings of the meeting could be filmed photographed or recorded.

Public questions/comments

County Councillor Dean Botterill asked why he was not made aware of the recent change committed to by Glos County Council in respect of improving the road traffic crossing next to the Bonds Mill roundabout; he felt that having raised the matter with the county council, he should have been updated on progress. Cllr Botterill also asked whether there were other major highways projects/concerns that have been communicated directly to Glos County Council he should be made aware of. It was confirmed that whilst there were quite a number of highways issues generally, these have all been shared with him through the minutes of the town council's Transport and Highways working group meetings, to which he has been invited; there were no other major issues being discussed with the county council's current administration. It was also highlighted as a point of clarity that Cllr Botterill initially thought there were no problems with the crossing by Bonds Mill roundabout and that his thoughts had been widely shared on social media - it was considered therefore that he was not in favour of implementing improvements.

The lead councillor on the town council's Transport and Highways working group confirmed that Cllr Botterill will be kept updated on local highways issues.

TC3621 To receive apologies

Apologies were received from Cllrs John Callinan and Carol Trim

TC3622 To receive declarations of interest

Declarations of interest were noted by Cllrs Keith Terry and Keren Capeling in relation to Agenda item TC3628

- TC3623 To approve the minutes of the Town Council meeting of 18th May 2026**
Subject to the following minor amendments in relation to
- agenda item TC3611 resulting in the removal of reference to improvements to Wallbridge and
 - agenda item TC3616 relating to a change in the number of Cllrs voting in favour of a decision from fourteen to thirteen Cllrs
- Council **APPROVED** the minutes as true and accurate record of the meeting
- TC3624 To note matters arising**
The Clerk highlighted that at the time of writing the support papers for the meeting, he had intended to update the council's website with the most recent documents agreed by council. Unfortunately this has been delayed. Cllr Carol Kambites asked for the Working group memberships to be recirculated to Cllrs to confirm accuracy
- TC3625 To receive reports from Chair of Town Council and town councillors**
Cllr Theresa Watt attended meetings held by 'Stroud Valleys cycle path' group. Cllr Marcus Dixon confirmed that a very successful 'Nature environment day had been held at the Ship Inn Community space last at the weekend - he mentioned that a proportion of the event had been powered by Solar energy.
The Chair confirmed he had taken a group on a Tree walk
- TC3626 To receive reports from County and District Councillors**
Cllr Dean Botterill opened by stating that he would in future try and summarise his monthly reports to the town council and as a result would welcome feedback on the reports to ensure that he would be providing enough detail.
Cllr Carol Kambites had attended a number of extra meetings at Stroud District Council recently in relation to the Local Government Reorganisation (LGR) - it was considered that if there was to be a single authority for the county, this would be the most expensive option - the planned reorganisation will result in local elections being brought forward to May 2027.
Cllr Theresa Watt suggested that it was likely that an announcement would be made on the successor authority in Mid July this year.
There was discussion in relation to cost of elections to the town council; the Clerk was asked to seek confirmation of this and whether Stroud District Council would set aside funding to support the town/parish costs.
- TC3627 To receive RFO's budget report and bank reconciliation for May '26**
Council **NOTED** the latest Bank Reconciliation for May 2026 with an opening balance on 1st May '26 of £256,442.09 and a closing balance on 31st May '26 of £60,983.73.

Council also **NOTED** the latest budget report showing a 'Net Actual' Expenditure totalling £88,482.69; a 'Net Actual' Income of £217,301.98 and Reserve movements of £599.10.

TC3628 To approve the latest payment lists:

- **BACS payments**
Councillors Keith Terry and Keren Capeling remained in the meeting in case of questions but in light of their declared interest in agenda item TC3628 left the meeting prior to the vote at 7.26pm.
Council voted to **APPROVE** the BACS payment list totalling £19,137.41
Cllrs Keith Terry and Keren Capeling returned to the meeting at 7.27pm
- **Debit Card payments (Retrospective approval)**
Council **RETROSPECTIVELY APPROVED** the Debit card payments totalling £107.90

And to Note the Standing order and Direct debit payments made since the previous full town council meeting

Council **NOTED** Standing Order and Direct Debit payments made since the last meeting or £10,733.99 and £4,031.08 respectively

TC3629 To receive the draft Minutes of Business Committee meeting 1st June 2026 and approve the following recommendations:

- **To receive and note the completed 2025/26 internal audit from GALC and note its recommendations**
Council **RECEIVED** the Annual Audit report produced by Gloucestershire Association of Local Council's following their audit on the town council in May 2026. Council **NOTED** the observations and minor recommendations.
- **To receive and note the 4th quarter ICC checks for 2025/26 financial year**
Council **RECEIVED** the report findings and **NOTED** the recommendations
- **To approve the 2025/26 Year End Accounts, Balance Sheet and Bank Reconciliation**
Council **APPROVED** the 2025/26 Year End Accounts
- **To approve the dates for the 'Exercise of Public Rights'**
Council **APPROVED** the dates for the Notice for the Exercise of Public Rights with the announcement date being Tuesday 16th June 2026; the commencement date being Wednesday 17th June 2026 and the end date being Tuesday 28th July 2026.

TC3630 To approve the Annual Governance Statement (AGS) for the 2025/26 financial year

Having discussed each of the ten individual criteria of the AGS, Council **APPROVED** the Annual Governance Statement establishing that the town council had a sound system of internal control, including arrangements for the preparation of the accounting statements. Both the Chair and Clerk signed the Annual Governance Statement

TC3631 To approve the 2025/26 Accounting Statements by Resolution and for the meeting's Presiding Officer to sign the Accounting Statements

In answer to a query raised by Business Committee, the Clerk confirmed that the end of year budget report would differ from the Accounting Statements in as much as the latter would include the financial year's Debtors and Creditors.

Council **RESOLVED** to **APPROVE** the 2025/26 Accounting Statements as provided in the supporting papers. Both the Chair and RFO signed the 'Accounting Statements for 2025/26'

TC3632 To discuss and determine whether to request that Stroud District Council include Stonehouse Town Council in the Community Governance Review 2025/26 and to establish their reasoning for the request.

The Chair provided an overview of what had been requested by Stroud District Council explaining that the review process would in all likelihood have taken before the next election but because the elections will be brought forward to May '27, the review was also brought forward. Having identified the list of reasons why a Parish/town council may wish to be included in a review, town councillors felt that none of these applied to Stonehouse. It was also thought that Standish was possibly included in the review due to the expansion of new housing north of Great Oldbury - it was less likely to do with the boundary between Standish and Stonehouse.

Discussion broadened to include the impending local Government Reorganisation with concerns being raised in relation to assets that may be transferred during the reorganisation. It was felt that attention needed to be given to identifying assets owned by both the county council and district council that could be of particular benefit to Stonehouse should those assets be transferred. It was agreed that the Clerk would formulate a list of known county and district land holdings/assets for future discussion

Council **RESOLVED** not to request inclusion in the forthcoming Community Governance Review

TC3633 To receive the draft Minutes of Environment Committee meeting of 8th June 2026.

Council **RECEIVED** and **NOTED** the draft minutes

TC3634 To receive an update from HR Sub Committee and to approve the following recommendation:

- To approve the temporary position of one day per week to support the watering regime during the summer months, up to the end of September.

The Clerk presented Council with an overview of the problems experienced by the Town Maintenance Officers in watering the town's flower planters due to the hot weather conditions; it was in this context that consideration was given by HR Sub Committee to providing Officers additional support that would enable them to continue with their key maintenance duties during the watering season. It was recognised that an existing staff member who was not already involved in the watering process was willing to work an additional six hours on the Monday of each week to help support the watering schedule.

The Officer would undertake the work on the same scale as the Town Maintenance Officer.

There was a question raised in relation to the value of the plants purchased this year - it was explained that this amounted to £3,000; it was commented that this justified the council's continued watering support during the summer season. It was also explained that the work of Stonehouse In Bloom (SIB) was being recognised in the 'Cotswold Life' magazine. In addition, the Clerk had identified that since the struggles to maintain the flower display during the last summer, SIB had made a number of improvements to reduce reliance on watering.

Council **APPROVED** the new short term post of 6 hours each Monday for the period of mid June to the end of September at a approximate total cost of £1,500 ; the actual cost would depend on the length of the watering season.

TC3635 **Date of next meeting - Monday 20th July 2026**
Council **NOTED** the date of the next meeting

Notes on Agenda items, Full Town Council Monday 20th July '26

TC3638 - Minutes	See attached draft minutes
TC3639 – Matters arising	Officers have • Provided the external auditor with the AGAR (Annual Governance and Accountability Return); this includes the annual accounts • Placed the 'Exercise of Public Rights' advert on the council's noticeboard along with a copy of the AGAR (All AGAR related documents have been placed on the website) • Emailed Stroud District Council to confirm that the town council did not wish to be included in SDC's Community Governance Review • A member of the Office staff is now supporting the Town Maintenance Officers carry out the weekly watering of the 'In Bloom' flower display
TC3641 – County and Ward Cllr reports	See attached written reports from Ward Cllr Carol Kambites and County Cllr Dean Botterill
TC36242 – Budget and Reconciliation	See attached budget report and bank reconciliation for June '26
TC3643 - Payments	See BACS, Debit Card payment lists and details of Standing Order and Direct Debit payment lists
Relatively small amount	An overpayment £0.20 was made by the town council by mistake in relation to GCC invoice 1800900844. The town council made payment on 12th May 2026 (a payment of £210.46 was made instead of the correct figure of £210.26). 'Edge IT Systems' advised officers to write off the relatively small amount
TC3645 – August payments	There are no meetings scheduled for August – this has been the norm for a number of years. However it is essential in the current financial climate for the council to ensure that its suppliers are paid promptly. Officers are therefore seeking authority to authorise supplier payments and submit them directly to the council's bank signatories for payment. All payments will be reported back to council in September for retrospective approval
TC3644 – Business Committee	See attached draft minutes See also the Link to the committee's support papers for its July meeting Please note that if this link does not work, please go to the council's website and go to the following: 'Meetings and Agendas' and click on 'Supporting papers' alongside July's Business Committee meeting
TC3645 – Environment Committee	See attached draft minutes including a Link to the committee's support papers Please note that if this link does not work, please go to the council's website and go to the following: 'Meetings and Agendas' and click on 'Supporting papers' alongside July's Environment Committee meeting The following explanation is provided in support of Environment Committee's recommendation to approve an extension to the council's Grounds Maintenance contract: <u>Grounds Maintenance Contract Extension</u> Officers are seeking an extension to the council's current Grounds Maintenance Contract with its incumbent contractor T W Hawkins. The service was subjected to a full Tender process in 2024 using the Government's Tendering Portal (Contracts Finder); this is a requirement for contracts that reach a threshold in excess of £30,000 Incl vat (£25,000 plus vat) in value. At the time of tendering, the value of the contract was et

	The contract allows for a period of two years with an option to extend for two additional years should the council be agreeable. Council should have reviewed the service contract during 2025; The contract break point was to be March 2026. The review did not take place and so the contract continued into its extended period. For this reason, Officers are seeking formal council approval for the contract extension to take effect. The grounds maintenance contractor, T W Hawkins has, with a small exception been the council's grounds contractor for a number of years. The company has provided the council with exceptional service, delivering its ground-care to a high standard and in a timely fashion. There have been virtually no complaints about the service provided from either councillors or members of the public for the past few years. It is logical under the circumstances to retrospectively grant the two year extension to take the natural termination of the service contract up to 31st March 2028. Recommendation: To retrospectively approve the application of the provision of a two year contract extension to the Council's grounds maintenance contract with 'T W Hawkins' to run up to 31st March 2028.
TC3646 – Air Con Units	The total size of the front office is 36²m; as a guide, a unit with a minimum output of 18,000 BTUs is necessary to keep the room of this size cool. It was first considered that a fixed air conditioning unit should be considered. However, the unit would have to be connected in to an outside wall which would significantly detract from the aesthetics of the building; in addition, power usage and maintenance arrangements would be much higher. With these issues in mind, it was felt a smaller, portable unit might be all that would be necessary hence the purchase of one of the following units is being suggested. This would keep overall cost low and would allow officers to benefit from having a cooler office almost immediately. Below are some suggestions as to the cost of these relatively small portable units https://www.amazon.co.uk/LLNWDNB-Portable-Conditioner-Dehumidifier-Powerful 18000 BTU Portable Air Conditioner 3-In-1 Cooler Dehumidifier & Fan with 24H Timer Remote Control 3-Speed Powerful Cooling Mobile AC Unit Mute Mobile Air Conditioner 18000BTU £773.99. VERSATILE 3-IN-1 FUNCTIONS: Seamlessly integrates three dedicated modes—Cooling, Dehumidification, and Fan—into one premium air conditioner unit. This highly functional air conditioning portable unit offers complete climate control, effortlessly switching settings to handle changing weather. COMPRESSOR COOLING MODE: Powered by a heavy-duty dual-cylinder compressor, this high-performance air conditioner 18000 btu model achieves rapid refrigeration in just 3 minutes. It effectively lowers temperatures to chill any ac unit for room up to 35-55 m² without delay. https://halltronics.com/product/air-conditioning-units/HT907076/231-1513

RS PRO 18000 BTU/h Portable Air Conditioning Unit Type F - Schuko plug, Type G - British 3-pin £955.91

It is created with 18000btu/h of cooling capacity . portable air conditioning unit is the unit type of the product . It features a noise level of 65dba. It exhibits 5200w input power . The plug is a highly reliable type f - schuko, type g - British 3-pin with long service life. In addition, the height is 764mm. Furthermore, the product is 470mm wide. The product comes in 370mm depth. With an r290 type refrigerant . It has a 680m³/h air flow rate. air conditioning unit is a versatile product designed to provide user-defined applications. It has a screw type mount .

For your office (slightly smaller)

<https://www.onbuy.com>

16,000 BTU Portable Air Conditioner & Dehumidifier £799.99

Product Specification Standard (1.5 HP)Pro (2.0 HP)Cooling Capacity12,000 BTU/h16,000 BTU/h Applicable Area Up to 450 sq. ft. (~42 m²)Up to 650 sq. ft. (~60 m²)Operating Voltage110V-120V / 60Hz (US) or 220V-240V / 50Hz (EU)Power Consumption~1380W~1750WAirflow Volume410 m³/h520 m³/h Refrigerant Eco-Friendly R32 / R290 (Low GWP)Control Options Digital LED Touch Panel & Infrared Remote (Up to 33ft / 10m)Mobility360-Degree Smooth-Glide Caster Wheels + Integrated Carrying Handles What's Included in the Box:

1x Aero-Chill Portable Air Conditioner Unit
1x Multi-Functional Wireless Remote Control
1x Quick-Connect Exhaust Hose Assembly
1x User Manual & Sizing Setup Guide

Recommendation: For council to approve the purchase of a small portable unit costing up to £1,000 maximum subject to further detailed discussions with suppliers.

Gloucestershire County Council's Youth Hubs offer more opportunities for children and young people to stay active

Children and young people in Gloucestershire have increased opportunities to take part in sport and physical activity through the county's Youth Hubs.

Being active supports confidence, wellbeing and mental health. Youth Hubs, run by Gloucestershire County Council and local partners, provide safe indoor and outdoor spaces for activities year-round.

Across Gloucester and the Forest of Dean, activities include football, basketball, archery, jujitsu, roller skating and rugby. In Stroud and the Cotswolds, hubs offer informal sports, indoor games and a new sports night for ages 12+, helping build teamwork and confidence. In Cheltenham and Tewkesbury, activities include indoor skate sessions and coached sports delivered with partners such as Move More and Cheltenham Football Club.

Youth Hubs also allow local clubs to use facilities free of charge, increasing access for young people.

Cllr Ben Evans said the hubs support physical and mental health by offering safe places to stay active, build confidence and feel supported.

More information:

<https://familyhubs.gloucestershire.gov.uk/family-youth-hubs>

visit the Family Hubs website:

<https://familyhubs.gloucestershire.gov.uk/family-youth-hubs>

M5 Junction 10 Improvements Scheme reaches further milestone as main works decision approaches

Gloucestershire County Council has reached a key milestone in the M5 Junction 10 Improvements Scheme, with a Cabinet decision due in June on whether to proceed to main construction. If approved, work could begin later this year.

The £372m scheme (part of a £407m wider package) will deliver a new motorway junction, A4019 upgrades, and a link road to west Cheltenham. It is expected to support over 20,000 homes, 12,000 jobs, and major developments like the Golden Valley tech cluster.

Funding mainly comes from UK Government, plus CIL and developer contributions. Cabinet approval is also sought on how £44m of the total will be financed.

The project is described as transformational and aims to boost housing, jobs, and transport with minimal impact on council services.

Cllr Julian Tooke, Cabinet Member for Business, Economic Development, Planning and Infrastructure, said:

Cllr Julian Tooke said the M5 Junction 10 Improvements Scheme is a major project for Gloucestershire, marking years of work to secure funding, approvals and a deliverable plan, and bringing the county closer to construction.

He highlighted that most funding has been secured from UK Government, alongside CIL and developer contributions, meaning minimal impact on day-to-day council services. The scheme is expected to unlock new homes, jobs and economic growth, while improving transport infrastructure.

Subject to Cabinet approval, preparations will continue for the main construction phase. Further details and updates are available at www.gloucestershire.gov.uk/J10.

the scheme webpage at www.gloucestershire.gov.uk/J10, where you can also sign up to receive updates as the project progresses.

Trading Standards seize suspected counterfeit NFL goods in Gloucester operation

Over 800 suspected counterfeit NFL items worth about £13,000 were seized by Trading Standards in Gloucester (Kingsway, Churchdown, and local lock-ups) on 2 June. Items included 500+ “New Era” hats and 300 other goods. The investigation is ongoing, with authorities warning counterfeit products harm businesses, consumers, and tax revenue.

Anyone with information about the sale of counterfeit goods can report it to Trading Standards by calling 01452 426060 or visit www.gloucestershire.gov.uk/trading-standards

Plans to strengthen adult social care services take another step forward

Adult Social Care Reform Update – Gloucestershire

From 1 June 2026, Gloucestershire County Council has brought its Mental Health Social Work service in-house (previously delivered by the NHS Trust) to improve integration, information sharing, and early support.

- No change for residents – services continue as normal
- Smooth staff transition with strong onboarding
- Part of wider reforms agreed July 2025

Further services (Occupational Therapy, Supported Accommodation, Reablement) are set to transfer later in 2026, with a continued focus on partnership working and high-quality care.

Voices of care leavers help to shape housing support for young people

Care leavers in Gloucestershire are helping shape better housing support through their feedback at the Care Leavers' Housing Summit held at Kingsholm Stadium (18 May).

Young people shared their lived experiences, highlighting what works and where improvements are needed. Representatives from the county council, district councils, housing providers, and government departments attended to collaborate on solutions.

Key outcomes include plans for:

- A joint accommodation protocol for care leavers
- A joint approach to supporting homeless 16–17-year-olds

Cllr Ben Evans emphasised the importance of listening directly to care leavers, noting their insights are essential to closing gaps and improving support.

The overall goal is to strengthen housing pathways and ensure care leavers have stable, effective support as they move into independent living.

Residents urged to 'Hand it Back' to help others stay independent

Gloucestershire residents are being urged to return unused community equipment to help others and keep services efficient.

The Gloucestershire Equipment Loan Service (GELS) provides items like walking aids, hospital beds and shower chairs to support people living safely at home. In April, it delivered 5,590 items, collected 4,511, and supported over 3,100 people. Thousands of items were also cleaned and reused.

Returning equipment is essential—over 5,400 items worth £730,000 were handed back in April, allowing them to be refurbished and quickly redistributed.

A new “Hand it Back” campaign highlights how easy it is to return equipment. Councillor Dr Kate Usmar emphasised that returning items helps more people, supports independence and makes best use of public funds.

More information is available on the council's website.

For more information, visit www.gloucestershire.gov.uk/contact/gloucestershire-equipment-loan-service.

Temporary One-Way System – London Road, Gloucester

- From **10 June until early October 2026**, London Road will operate **one-way eastbound only**.
- **Westbound traffic (towards city centre/transport hub)** will be closed.
- Change is needed due to **limited road width** during Cycle Spine works, improving safety and speeding up progress.

Diversions:

- Via **Estcourt Road & Kingsholm Road** to Black Dog Way
- Or via **Barnwood Road, Eastern Avenue & Metz Way** to Bruton Way
- **No access to Alvin Street from Kingsholm Road**

Other impacts:

- Temporary mini roundabout remains in place
- **Cyclists must dismount** when heading towards the city centre
- Access to **Gloucester Royal Hospital** will be maintained with extra signage

Purpose:

Supports the **Gloucestershire Cycle Spine**, encouraging cycling, reducing congestion, and improving air quality.

for more

information: www.gloucestershire.gov.uk/highways/cyclespinegloscity/roadworks-information-and-planned-road-closures/.

Gloucestershire County Council – Carers Week 2026 (Summary)

Gloucestershire County Council is marking **Carers Week (8–14 June 2026)** by highlighting the role of unpaid carers and encouraging them to seek support.

Around **52,000 people in Gloucestershire (1 in 12 residents)** are unpaid carers, often not recognising themselves as such.

The council, with NHS Gloucestershire, supports carers through the **Gloucestershire Carers Hub**, offering free advice, wellbeing support, training, and emergency planning (including short-term backup care if needed).

Events during the week include informal **“Carers Cuppa and Cake”** gatherings to help carers connect and take a break.

The campaign theme, **“Building Carer Friendly Communities,”** focuses on recognising and supporting carers in everyday life.

For more details, visit <https://gloucestershirecarershub.co.uk/news/carers-week-2026/>.

Gloucestershire County Council will showcase the county’s highlights at the Royal Three Counties Show

(12–14 June 2026, Malvern), offering an immersive experience celebrating local food, heritage, creativity and innovation.

The stand will feature tastings from local producers, hands-on craft activities, a Cotswold Farm Park competition, library audio experiences, and virtual reality tours of the county. Visitors can also enjoy live demonstrations, learn about sustainable travel options, explore careers and skills opportunities, and discover local tourism attractions.

Cllr Julian Tooke highlighted the importance of the rural economy and said the display brings together the very best of Gloucestershire, welcoming visitors to explore what makes the county special.

Gloucestershire County Council leading the way on green skills at landmark 2026 conference

Gloucestershire County Council will host the Clean Energy and Green Skills Conference on 8 July 2026 at the University of Gloucestershire City Campus.

The event will bring together leaders from education, industry and government to support the transition to Net Zero by aligning green skills training with workforce needs. It will feature speakers from Skills England, the Department for Energy Security and Net Zero, and leading universities.

The conference will also launch the Gloucestershire Green Skills Strategy (2026–2030), including plans for a Federated Green Skills Faculty and a Retrofit Centre of Excellence.

Aimed at educators, employers, policymakers and students, the event offers insights into green careers and sector growth.

Councillors highlighted its role in boosting local jobs, investment and skills development.

Businesses can exhibit via greenskills@gloucestershire.gov.uk, and tickets are available online via Eventbrite.

New highways chief shocked by government funding gap

Gloucestershire's new highways chief, Cllr Mark Harris, has warned of a £15.5m annual funding gap for road maintenance. The county needs about £52m a year to maintain roads, bridges, lighting and drainage, but government funding is only £36.5m.

He said while residents see potholes, the bigger issue is the underlying funding "black hole." Despite the shortfall, crews are prioritising urgent repairs and trying to innovate to prevent further deterioration.

The council has added £15m over three years from internal savings to boost repairs, but says this still doesn't close the gap. Residents are encouraged to report issues via FixMyStreet to help target work.

Council calls on utility companies to reduce disruption during National Highways Over Bridge works

Gloucestershire County Council is urging utility companies to avoid non-essential works during National Highways' A40 Over Bridge repairs (June 2026–spring 2027), a key route carrying ~5,000 vehicles per peak hour. The council will assess permits case-by-case to limit disruption and is advising drivers to plan ahead. Cllr Mark Harris stressed coordinated efforts to minimise congestion.

Council aware of M50 closure impact as traffic diverted through Gloucester

Gloucestershire County Council has warned of overnight disruption due to a National Highways closure of the M50 westbound on **Sunday 21 June 2026 (9pm–6am)** between **M5 Junction 8 and M50 Junction 2**.

- Traffic will be diverted through **Gloucester**, where **Over Bridge works** are ongoing
- Expect **increased overnight traffic**, especially affecting the **Forest of Dean and Gloucester routes**
- Closure aims to minimise daytime impact
- **Emergency access maintained where possible**
- Motorists should **allow extra travel time** and follow diversion signs

Residents and businesses are thanked for their patience during these essential works.

Funding boost helps Hucclecote Scouts improve space for children and young people

The 11th Gloucester Hucclecote Scout Group has received £5,000 from Gloucestershire County Council's £1.1m Grassroots Neighbourhood Fund. Awarded by Cllr Ashley Bowkett, the funding will improve facilities, including new furniture, upgraded heating and air conditioning, and better storage.

The fund provides up to £20,000 per councillor to support local projects that boost wellbeing and community resilience. The scout group supports young people aged 4–18 by offering weekly activities that build confidence, skills, and friendships.

Cllr Bowkett praised the group's impact on the community, while Cllr Paul Hodgkinson highlighted the fund's role in improving health and wellbeing across Gloucestershire.

Get ready to book free activities for eligible children and young people this school summer holiday

Free Summer Holiday Activities (Gloucestershire) – Quick Summary

- **What:** Free activities + meals for eligible children
- **When:** 22 July – 1 September
- **Who:** Reception–Year 11 children on **benefits-related free school meals**

Key dates

- Activities available to view: **From 22 June (midday)**
- Booking opens: **6 July (midday)**

How to book

1. Create an account: <https://familyhubs.gloucestershire.gov.uk/>
2. Add child profile(s)
3. Include SEND details if needed

4. Check emergency contacts

What's on offer

- Sports, arts, outdoor activities
- Science & sensory sessions
- Inclusive SEND activities
- Family days & special attractions

Support

- Email eligibility: freeschoolmeals@gloucestershire.gov.uk
- Community Connectors available (incl. SEND support)

Not eligible?

See: Glos Families Directory

👉 Book early from **6 July** to secure places.

Community space in Nympsfield set to reopen with funding from Grassroots Neighbourhood Fund

The Rose & Crown Inn in Nympsfield will reopen as a community-run hub after receiving a £1,000 grant from Gloucestershire County Council's **Grassroots Neighbourhood Fund**. The funding will cover essential electrical rewiring to make the building safe.

This fund provides up to £20,000 per councillor to support local projects that improve wellbeing and community resilience. The reopened space will offer a venue for social activities, helping reduce isolation and strengthen community connections.

Local councillors have praised the project for supporting community ownership, wellbeing, and local engagement.

Residents invited to shape plans for safer roads in Stroud and Cainscross

Residents invited to shape safer roads in Stroud & Cainscross (Summary)

Residents, businesses and community groups in Stroud and Cainscross are being asked to share views on proposals to introduce wider **20mph speed limits** under Gloucestershire County Council's *Safer Roads and Community 20s programme*.

- Plans focus on lowering speeds on most residential streets and key local areas.
- Aim: **reduce collisions, improve safety, support walking & cycling, and cut noise and pollution.**
- Over the last five years, **121 road casualties** were recorded locally, with over **20% serious or fatal.**

Have your say:

- Consultation runs **22 June – 24 July**
- Online: gloucestershire.gov.uk/Safer-20s
- Paper copies: Stroud Library & Five Valleys Shopping Centre

Events:

- Pop-up: **30 June, 10am–6pm (Five Valleys Food Hall)**
- Webinar: **8 July, 6–7pm**

If supported, a formal decision process will follow in **2026**, with possible rollout from **2027**.

Nearly 2,000 unsafe 'squishy' toys seized by Trading Standards

Gloucestershire Trading Standards have seized nearly 2,000 unsafe "squishy" toys, including counterfeit NeeDoh items, due to safety failures such as strong chemical smells and missing UKCA/CE markings. Some may contain harmful substances like benzene.

Parents and carers are urged to avoid poorly made, cheap or strongly scented toys and to buy only from reputable retailers. A dangerous viral trend encouraging children to microwave these toys has also been highlighted, as it can cause burns.

Consumers should report concerns via the Citizens Advice Consumer Helpline (0808 223 1133).

Residents and businesses to have their say on parking and travel in Bourton-on-the-Water

Residents, businesses and visitors in Bourton-on-the-Water will soon be invited to share their views on parking and travel as Gloucestershire County Council reviews arrangements.

The study will assess parking pressure, coach services and pedestrian movement to improve safety and access while balancing local and visitor needs. It will also consider sustainable travel options such as cycling facilities and EV charging.

A public engagement exercise launching next month will gather feedback to help shape proposals, which will be shared before decisions are made.

The council is currently collecting data, including monitoring a temporary coach stop on Meadow Way under an Experimental Traffic Regulation Order.

Cllrs Roger Whyborn and Paul Hodgkinson encouraged people to take part, stressing the importance of community input in finding practical solutions to ongoing traffic and parking challenges.

Chief Fire Officer Mark Preece to retire on 1 October 2026

Gloucestershire Fire and Rescue Service Chief Fire Officer and Executive Director of Community Safety, Mark Preece, will retire on 1 October 2026.

Mark joined GFRS in 2019 and became Chief Fire Officer in 2022, following a long career in fire and rescue. He has led the service through significant change, focusing on service delivery, culture and modernisation.

Key achievements include supporting the COVID-19 response, securing investment in fire appliances, increasing staffing, addressing HMICFRS concerns, and introducing workplace and cultural improvements.

Cllr Paul Hodgkinson thanked Mark for his leadership and contribution, highlighting improvements across the service.

The council's Appointments Committee will meet on 2 July 2026 to consider recruitment plans for his successor, with temporary arrangements expected ahead of his retirement.

SDC Report to Stonehouse Town Council July 2026

Council Meetings

Link to meeting agenda and documents in the committee title.

Development Control Committee - 2nd June

- **S.23/1451/OUT Land Northwest of Stonehouse, Gloucestershire:** The application (validated July 2023) proposes up to 635 residential dwellings (up to 191 affordable), a primary school and sports and recreation facilities.
An appeal against non-determination of the application had been made by the applicant (Robert Hitchins Limited & Redrow Homes Limited), and the purpose of this Committee meeting was to review the officer's report. The application is opposed by Standish and Great Oldbury parish councils and falls outside of the settlement boundary in the adopted 2015 Local Plan. Committee agreed with the officer recommendation to refuse the application along with reasons but no decision notice will be issued. The outcome will shape the council's engagement with the inspector at the forthcoming appeal in September.
- [Video recording](#) (95 views)

Extraordinary Strategy and Resources Committee - 3rd June

- **Lido Opening Project Update:** Committee agreed to allocate an additional £276,000, bringing the total project cost to £476,000 to repair the Stratford Park Lido in Stroud. The funding covers short-term repairs, enabling works, and essential surveys to put the Lido in the best position possible to reopen for summer 2026 and operate during the 2027 season, while longer-term options for the site continue to be developed in partnership with community representatives. Fortnightly updates on project progress are shared on the [SDC website](#). The 25 June update reports that the principal contractor continues to make good progress in line with the programme. Works are scheduled to be completed with the Lido reopening on 14 August with the potential for an earlier opening date of 29 July if works progress smoothly.
- [Video recording](#) (356 views)

Community Services and Licensing Committee - 4th June

- **Taxi Fares 2026:** Approved an average 5.7% increase to taxi fares. A majority of consulted taxi licence holders supported the rise due to increased fuel and living costs, likely to take effect from 13th July 2026.
- **Public Spaces Protection Orders - alcohol consumption:** Supported a proposal to extend two existing PSPOs restricting alcohol consumption in Stroud and Dursley town centres for a further 3 years. The extension, supported by the police, aims to continue providing early intervention powers against alcohol-related anti-social behaviour. A statutory consultation is now being undertaken until 2 August to inform the final decision (see [consultation press release](#))
- **Crisis & Resilience Fund:** This fund was previously known as the Household Support Fund and is the UK Government's response to cost-of-living pressures for communities.

The fund now has more focus on longer-term prevention of crisis, financial resilience and community coordination and less focus on short-term crisis response. The SDC allocation is £227,430 and committee approved the proposed distribution of the Fund allocation through community partnerships (including community hubs), focusing on long-term financial resilience rather than short-term crisis aid. Community transport pilots also discussed. To note: GCC has a £5.7m allocation from this national fund which was considered in March 2026 ([report](#)). Gloucestershire residents can now [apply online here](#) for emergency financial support.

- **Member Reports**

- Museum in the Park achieved record visitor numbers and advanced its National Lottery Heritage Fund bid to reimagine the facility. Key updates include a new migration display, systems upgrades, and recruitment to replace the retired Volunteer Coordinator.
- Police and Crime Panel. Webcam and minutes available from GCC.

- [Video recording](#) (42 views)

[Housing Committee - 9th June](#)

- **Public questions:** Concern about pedestrian safety on South Street, Uley, relating to the Swedish Timber housing application.
- **Swedish Timber Houses - Uley:** In March 2024 a decision was made by the Housing Committee to add three Swedish Timber sites in Uley, Stinchcombe and Wotton to the New Homes and Regeneration programme and progress redevelopment for the provision of new council homes, subject to planning permission. This further report addressed the highway safety and infrastructure concerns raised by Uley Parish Council and local residents. Surveys have now been conducted including three road safety audits confirming safe access and a drainage strategy reducing surface water discharge by 40%, pending formal planning submission. The Uley scheme is anticipated to deliver 18 carefully designed affordable homes, providing a mix of dwelling types tailored to meet identified housing need through rent and shared ownership tenures. All homes will achieve an EPC rating of A, with solar panels, Air Source Heat Pumps and EV charging points. The Committee resolved unanimously to approve the proposed redevelopment proposals for The Knoll, Uley.
- **Funding for 16 new homes to support the homeless and Afghan Resettlement:** Following an application in December 2025, SDC has been allocated a further £2.6m towards the purchase of 16 properties in the District from the Local Authority Housing Fund. SDC will commit the remaining costs to meet the total budget of £5.2m. There will be eight properties for the resettlement of people on the Afghan Resettlement Programme and eight for temporary accommodation for homeless people in the district, and the properties will form a permanent addition to the council housing stock.
- **Warm Homes funding:** SDC has applied for additional grant funding from the Government's Warm Homes: Social Housing Fund, to deliver fabric insulation works for an additional 50 council homes, on top of the 507 homes which are already due to be improved through this funding in 2026/27. SDC will match fund the grant with an

additional £402k. It is expected that all social rented homes will be required to meet EPC-C standards by 2030 and this extra funding will help SDC to meet these new requirements. SDC has already achieved an average of EPC-C across the whole of the council housing stock.

- **Tenant voice and tenant satisfaction:** Committee agreed to new proposals for selecting and recommending tenant representatives to join the Housing Committee and noted the new tenant engagement arrangements to provide a stronger tenant voice through a Tenant Oversight Panel. Committee also reviewed tenant satisfaction measures which have been shared with the Regulator of Social Housing.
- **Member / officer reports:** Were shared on the Housing Oversight Board, the Decent Homes Standard and compliance with Regulatory Consumer Standards for social housing.
- [Video recording](#) (85 views)

Extraordinary Council - 10th June

- **Local Government Reorganisation - Structural Changes Order for Gloucestershire:** SDC reviewed and commented on the proposed joint response with six other Gloucestershire councils about the Structural Changes Order, a legal requirement to implement local government reorganisation, in relation to the three unitary council proposals under consideration. In terms of naming of the future unitary councils, it was agreed that if a single unitary council is selected, it should be called Gloucestershire Council. If the two unitary council option is chosen, the councils should be called East Gloucestershire and West Gloucestershire (which would include Stroud District). If the Gloucester doughnut / Greater Gloucester option is selected, the two councils should be called 'Greater Gloucester' and Gloucestershire Council. Proposed shadow authority structures were also agreed. The councils have now submitted their representations to the Secretary of State who is expected to make a decision on 17 July. Shadow unitary authorities are expected to be elected in May 2027 and to take over responsibilities from the District Councils and County Council in April 2028.
- [Video recording](#) (82 views)

Environment Committee - 11th June

- **Public footpath diversion order Standish EST 43:** Committee agreed that a long-stalled 2005 order to divert a small section of public footpath in Standish should be abandoned. There had previously been objections to the proposed diversion and there has since been a change in land ownership. The existing footpath remains in place and is unaffected. GCC's Public Rights of Way team requested the change and can pursue a fresh diversion order if required.
- **Extending Public Spaces Protection Orders - dog fouling and control:** Committee supported the proposal for dog control rules for Stroud District to be extended for a further three years, and subject to public consultation. These rules require removal of dog poo and obeying lead directives across Stroud district and apply to all public land. Requirements about excluding dogs are limited to signed play areas and sports facilities. Keeping dogs on leads applies only to specific designated zones like

cemeteries and canal towpaths. A statutory consultation is now being undertaken until 2 August to inform the final decision (see [consultation press release](#))

- **Member Reports**

- **Walking and Cycling Fund:** Infrastructure projects in the Stroud district. Since December 2025, three projects totalling approximately £47k have been completed, including Stroud Town Centre waymarking and the Pederson Way feasibility study. Four additional projects remain underway, such as bike rack installations. The Wotton-Charfield Greenway design phase, originally projected spend of £75,000 is now expected to come under budget to less than £40,000, with a design phase target completion date of March 2027. The project is managed by GCC, with design work by Walk, Wheel and Cycle Trust. April 2026 saw the Pederson Way (originally known as Cam, Dursley and Uley Greenway) opening event. Most projects are managed or match-funded by GCC and local councils.
- **Gloucestershire Resource and Waste Partnership:** This year's work focused on building momentum toward Local Government Reform through a cross-party senior officer group that advanced circular economy principles (reuse over recycling) and established new litter enforcement approaches, including an innovative university collaboration app to track fly-tipping and shift responsibility back to polluters.

- [Video recording](#) (22 views)

[Strategy and Resources Committee - 18th June](#)

- **Council's Communications Strategy:** Committee approved the new strategy which sees SDC adopting more planned, campaign-led approaches, and using email newsletters as another way to engage with residents directly, while maintaining non-digital access points for inclusivity. The action plan also embraces digital marketing techniques.
- **Canalside Land, Stonehouse Community Asset Transfer:** Committee agreed that after many years of joint working with the community, the SDC-owned land in Stonehouse known as the Former Ship Inn site, or Canalside site on the A419, should be transferred to Stonehouse Town Council for a nominal sum. There was a good turnout from the community to hear this item. The business case from [SplICE \(Ship Inn Community Enterprise\)](#), a Stonehouse Town Council Working Group, will see the site used by the community. Currently it is open on the first Sunday of the month with family friendly activities, and will be part of the [Stonehouse Canal Festival](#) on Sunday 5 July. See press release: Community vision for [Stonehouse Canalside](#) moves forward
- **Economic Development - revised delivery framework:** Committee agreed to a revised framework for the final two years of SDC's work until a new unitary council is in place. This reflects the council's recently approved Climate and Nature Strategy, Culture Strategy, and implementation of its Community Wealth Building Action Plan, and emphasises the role of the creative and green economies in the economic health of the district. The new framework sets out the five themes, with funding allocated to support this work within the financial outturn report. The priorities are: 1. Green & Inclusive

Economy, 2. People & Skills, 3. Investment & Enterprise, 4. Sustainable Tourism & Market Towns, 5. Planning & Infrastructure. For each priority there is a strategic area of work and numerous opportunities identified.

- **Council Plan Review:** Agreed that committee workshops will be held in the autumn to prioritise items in the [Council Plan](#) to meet budget savings targets for the council's five-year Medium Term Financial Plan. This reflects lower than expected funding from Government to SDC.
- **Regeneration and Investment Board:**
 - **Brimscombe Port:** Seeking a new developer after previous withdrawal. The aim is to launch the new procurement process in July 2026. Soft market testing has demonstrated positive interest. Progress includes appointment of a procurement consultant, establishment of a Project Board including community representation, redrafting the Development Agreement, Biodiversity Net Gain surveys and site clearance works.
 - **Stroud Station Quarter:** A proposal for new homes on the site is progressing in partnership with key stakeholders including Network Rail, GWR and government departments. It is still in the de-risking phase; the proposal for a station lift has not secured funding from the Access for All fund, but feasibility funding has been secured. This project is also noted as an amber risk; committee approval to be sought later in 2026 for collaboration and delivery arrangements, subject to viability outcomes. Public questions earlier in the meeting raised concerns about the potential loss of Cheapside parking if the project goes ahead.
 - Both the UK Shared Prosperity Fund (UKSPF) and the Rural England Prosperity Fund (REPF) programmes closed on 31 March 2026; there is no successor funding available for Gloucestershire.
 - Market Towns Vitality Fund is fully allocated and has now closed. Most projects are expected to complete this month. The underspend has been distributed to towns for additional initiatives alongside a district-wide marketing project.
 - Town of Culture. Stroud's application submitted. Shortlisted bids will receive development funding.
 - Stroud Town Centre Regeneration. Governance alignment needed between two existing groups with different focus to reduce duplication.
 - LGR procurement implications: as tighter contract scrutiny and potential restrictions during the vesting period are expected, careful planning will be required to ensure continuity of projects.
- **Canal Update:** Crossing of the canal under the M5 now commencing after all necessary permits from the EA and National Highways have been secured along with completed planning conditions. The project involves multiple contractor appointments across groundworks, piling, and design phases. Ongoing negotiations with Ecotricity for a temporary footpath and an agreed long-term lease agreement for operations and maintenance under the motorway. Key project risks: ensuring successful delivery of the

M5 Crossing project in line with the agreed licences, permission, engineering programme, budget, design and quality.

- **Sale of a private residential property, Dursley:** Agreed that the council will pursue an enforced sale of a private property in Dursley to minimise the council's ongoing costs and to approve in principle the write-off of the council's costs which are above the market value of the property. A partial collapse of the gable end wall at the property some years ago led the council to exercise its general duty to take enforcement action to safeguard the occupant of the property and members of the public / neighbours and to put in place a scaffold rig to support the wall and prevent further collapse.
- [Video recording](#) (83 views)

Other News

- Stroud District Council secures £225,000 funding to support refurbishment of [homes for veterans](#)
- Councillors unanimously approve funding to progress [Stratford Park Lido](#) reopening. [Progress report](#).
- [Meningitis Now](#) named as Stroud District Council's new Charity of the Year
- Summer holiday passport for leisure and activity access (£37 for six weeks) - [Active Lifestyles](#) bookings open soon
- Enjoy [outdoor theatre](#) across Stroud district this summer
- [Play Strategy Consultation](#) open until 10 August. Please take part and promote - particularly to young people.
- Consultation until 2 August on important powers to help [curb street drinking and control dogs](#)

I attended an event at Sherbourne House, reporting on the tenant consultation survey results. It was interesting though, unfortunately not very well attended by tenants. There was some concern about how LGR will affect our council housing. But there is unlikely to be much change on the short term as the housing will just be taken over by the new authority.

We should find out within the next couple of weeks whether we will have one or two unitary authorities in Gloucestershire.

With usual thanks to Cllrs Gareth Kitchen and Catherine Braun for providing most of this report.

Carol Kambites, 9th July 2026

Financial Budget Comparison

Comparison between 01/04/26 and 10/07/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/26

		2026/2027	Reserve Movements	Actual Net	Balance	Bal %age remaining
INCOME						
Town Business Committee						
100	Precept	£433,387.00	£0.00	£216,693.50	-£216,693.50	-50.00%
105	Newsletter Advertising	£0.00	£0.00	£0.00	£0.00	0.00%
120	Feed-in Tariff from Town Hall	£1,000.00	£0.00	£334.13	-£665.87	-66.59%
125	Stonehouse Town FC lease	£600.00	£0.00	£0.00	-£600.00	-100.00%
126	STFC Water Recharge	£200.00	£0.00	£0.00	-£200.00	-100.00%
127	STFC Electric Recharge	£2,500.00	£0.00	£775.76	-£1,724.24	-68.97%
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135	Phone Mast on Land	£6,000.00	£0.00	£0.00	-£6,000.00	-100.00%
140	Building Lease at OEL	£637.00	£0.00	£0.00	-£637.00	-100.00%
145	Magpies Social Club	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
150	Community Centre Lease	£500.00	£0.00	£0.00	-£500.00	-100.00%
155	OEL Pitch Hire	£3,000.00	£0.00	£0.00	-£3,000.00	-100.00%
160	Misc Income	£500.00	£0.00	£0.00	-£500.00	-100.00%
170	Investments Interest	£0.00	£0.00	£0.00	£0.00	0.00%
171	Bank Interest - Lloyds Bank	£0.00	£0.00	£0.00	£0.00	0.00%
172	Bank Interest - Charity A/C	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
173	Bank Interest - Natwest	£0.00	£0.00	£0.00	£0.00	0.00%
174	Bank interest - Cambridge BS	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
176	Bank Interest - Nationwide	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
177	Bank Interest - Melton Building Society	£2,000.00	£0.00	£0.00	-£2,000.00	-100.00%
178	CCLA Interest	£18,000.00	£0.00	£0.00	-£18,000.00	-100.00%

Financial Budget Comparison

Comparison between 01/04/26 and 10/07/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/26

		2026/2027	Reserve Movements	Actual Net	Balance	Bal %age remaining
179	Town Hall/Library Recharges	£3,000.00	£0.00	£0.00	-£3,000.00	-100.00%
Total Town Business Committee		<u>£479,324.00</u>	<u>£0.00</u>	<u>£217,803.39</u>	<u>-£261,520.61</u>	<u>-54.56%</u>
Town Environment Committee						
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	£0.00	0.00%
205	Event Income/Donations					
205/1	Events	£1,200.00	£0.00	£120.00	-£1,080.00	-90.00%
205/2	Donations	£0.00	£0.00	£0.00	£0.00	0.00%
205/3	Markets	£0.00	£0.00	£130.00	£130.00	0.00%
205	Total	<u>£1,200.00</u>	<u>£0.00</u>	<u>£250.00</u>	<u>-£950.00</u>	<u>-79.17%</u>
210	Planting Sponsorship	£0.00	£0.00	£0.00	£0.00	0.00%
215	Grants	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee		<u>£1,200.00</u>	<u>£0.00</u>	<u>£250.00</u>	<u>-£950.00</u>	<u>-79.17%</u>
Total Income		<u>£480,524.00</u>	<u>£0.00</u>	<u>£218,053.39</u>	<u>-£262,470.61</u>	<u>-54.62%</u>
EXPENDITURE						
Town Business Committee						
1000	Salaries					
1000/1	Contracted staff	£232,144.00	£0.00	£51,366.63	£180,777.37	77.87%
1000/2	Locum	£0.00	£0.00	£0.00	£0.00	0.00%
1000/3	Short term contracted staff	£0.00	£0.00	£0.00	£0.00	0.00%
1000	Total	<u>£232,144.00</u>	<u>£0.00</u>	<u>£51,366.63</u>	<u>£180,777.37</u>	<u>77.87%</u>
1010	Training & Recruitment					
1010/1	Contracted Staff	£2,000.00	£0.00	£475.00	£1,525.00	76.25%
1010/2	Councillors	£1,000.00	£0.00	£245.00	£755.00	75.50%

Financial Budget Comparison

Comparison between 01/04/26 and 10/07/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/26

		2026/2027	Reserve Movements	Actual Net	Balance	Bal %age remaining
1010	Total	£3,000.00	£0.00	£720.00	£2,280.00	76.00%
1020	Health & Safety	£2,500.00	£0.00	£139.26	£2,360.74	94.43%
1030	Professional Fees	£6,000.00	£0.00	£3,610.45	£2,389.55	39.83%
1040	IT support					
1040/1	General	£6,750.00	£0.00	£1,180.09	£5,569.91	82.52%
1040/2	Website	£1,300.00	£0.00	£333.00	£967.00	74.38%
1040/3	Newsletter	£0.00	£0.00	£640.00	£-640.00	0.00%
1040/4	Phones	£600.00	£0.00	£48.67	£551.33	91.89%
1040/5	Printing	£0.00	£0.00	£192.15	£-192.15	0.00%
1040	Total	£8,650.00	£0.00	£2,393.91	£6,256.09	72.32%
1050	Office Equipment Renewals	£500.00	£0.00	£0.00	£500.00	100.00%
1060	Grants					
1060/1	One-Offs	£10,000.00	£150.00	£9,286.00	£864.00	8.64%
1060/2	Long-Term	£10,000.00	£0.00	£20,500.00	£-10,500.00	-105.00%
1060	Total	£20,000.00	£150.00	£29,786.00	£-9,636.00	-48.18%
1070	Town Hall/Library Shared Costs					
1070/1	Rates	£5,300.00	£0.00	£4,154.80	£1,145.20	21.61%
1070/2	Water	£800.00	£0.00	£186.72	£613.28	76.66%
1070/3	Electric	£3,000.00	£0.00	£710.62	£2,289.38	76.31%
1070/4	Gas	£2,500.00	£0.00	£170.44	£2,329.56	93.18%
1070/5	Interior Maintenance (reactive)	£1,000.00	£0.00	£0.00	£1,000.00	100.00%

Financial Budget Comparison

Comparison between 01/04/26 and 10/07/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/26

		2026/2027	Reserve Movements	Actual Net	Balance	Bal %age remaining
1070/6	Interior Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1070/7	Waste Collection	£100.00	£0.00	£0.00	£100.00	100.00%
1070/8	Security	£300.00	£0.00	£0.00	£300.00	100.00%
1070	Total	£14,000.00	£0.00	£5,222.58	£8,777.42	62.70%
1080	Town Hall/Library STC costs					
1080/1	Exterior Maintenance/Cleaning	£1,000.00	£0.00	£84.00	£916.00	91.60%
1080/2	Interior Cleaning	£2,100.00	£0.00	£350.64	£1,749.36	83.30%
1080	Total	£3,100.00	£0.00	£434.64	£2,665.36	85.98%
1090	Admin Expenses					
1090/1	Paper	£300.00	£0.00	£28.00	£272.00	90.67%
1090/2	Other	£1,000.00	£0.00	£479.28	£520.72	52.07%
1090/3	Printing and Delivery of Newsletters	£8,000.00	£0.00	£1,560.00	£6,440.00	80.50%
1090/4	Travel expenses	£0.00	£0.00	£0.00	£0.00	0.00%
1090	Total	£9,300.00	£0.00	£2,067.28	£7,232.72	77.77%
1100	Mayor's Charity & Expenses	£300.00	£0.00	£0.00	£300.00	100.00%
1110	Travel Costs/Staff & Councillors	£200.00	£0.00	£0.00	£200.00	100.00%
1120	Election Costs	£3,000.00	£0.00	£0.00	£3,000.00	100.00%
1130	Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	100.00%
1140	Pavilion Overheads					
1140/1	Rates	£0.00	£0.00	£0.00	£0.00	0.00%
1140/2	Water	£2,000.00	£0.00	£429.09	£1,570.91	78.55%

Financial Budget Comparison

Comparison between 01/04/26 and 10/07/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/26

		2026/2027	Reserve Movements	Actual Net	Balance	Bal %age remaining
1140/3	Electric	£6,300.00	£0.00	£1,343.99	£4,956.01	78.67%
1140/4	Cleaning	£1,500.00	£0.00	£427.00	£1,073.00	71.53%
1140/5	Maintenance (reactive)	£2,000.00	£0.00	£280.00	£1,720.00	86.00%
1140/6	Maintenance (programmed)	£1,000.00	£0.00	£78.92	£921.08	92.11%
1140/7	Waste Collection	£500.00	£0.00	£0.00	£500.00	100.00%
1140/8	Security	£200.00	£0.00	£0.00	£200.00	100.00%
1140/9	Septic Tank	£0.00	£0.00	£590.00	-£590.00	0.00%
1140	Total	£13,500.00	£0.00	£3,149.00	£10,351.00	76.67%
1150	Workshop Overheads					
1150/1	Water	£0.00	£0.00	£0.00	£0.00	0.00%
1150/2	Electric	£0.00	£0.00	£0.00	£0.00	0.00%
1150/3	Maintenance (Reactive)	£300.00	£0.00	£407.68	-£107.68	-35.89%
1150/4	Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1150/5	Waste Collection	£1,800.00	£0.00	£94.50	£1,705.50	94.75%
1150/6	Security	£200.00	£0.00	£0.00	£200.00	100.00%
1150	Total	£3,300.00	£0.00	£502.18	£2,797.82	84.78%
1160	Equipment & Vehicle Costs					
1160/1	Equipment and Vehicle costs	£700.00	£0.00	£365.00	£335.00	47.86%
1160/2	Maintenance	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1160/3	Fuel	£700.00	£0.00	£194.31	£505.69	72.24%
1160/4	Tax	£350.00	£0.00	£0.00	£350.00	100.00%
1160/5	MOT/Service	£600.00	£0.00	£0.00	£600.00	100.00%
1160	Total	£3,350.00	£0.00	£559.31	£2,790.69	83.30%

Financial Budget Comparison

Comparison between 01/04/26 and 10/07/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/26

		2026/2027	Reserve Movements	Actual Net	Balance	Bal %age remaining
1170	Youth Centre Workers	£67,500.00	£0.00	£16,859.38	£50,640.62	75.02%
1180	Youth Centre Overheads					
1180/1	Rates	£1,400.00	£0.00	£1,701.70	-£301.70	-21.55%
1180/2	Water	£300.00	£0.00	£78.00	£222.00	74.00%
1180/3	Electric	£1,700.00	£0.00	£333.90	£1,366.10	80.36%
1180/4	Cleaning	£1,300.00	£0.00	£310.00	£990.00	76.15%
1180/5	Maintenance (reactive)	£2,000.00	£0.00	£5,877.33	-£3,877.33	-193.87%
1180/6	Maintenance (programmed)	£1,500.00	£0.00	£0.00	£1,500.00	100.00%
1180/7	Waste collection	£300.00	£0.00	£0.00	£300.00	100.00%
1180/8	Security	£500.00	£0.00	£402.00	£98.00	19.60%
1180/9	IT costs	£1,100.00	£0.00	£197.35	£902.65	82.06%
1180	Total	£10,100.00	£0.00	£8,900.28	£1,199.72	11.88%
1200	Subscriptions	£3,500.00	£0.00	£2,594.35	£905.65	25.88%
1210	Insurances					
1210/1	Public/Employee Liability	£8,000.00	£0.00	£8,991.70	-£991.70	-12.40%
1210/2	Buildings	£0.00	£0.00	£0.00	£0.00	0.00%
1210/3	Vehicle	£1,500.00	£0.00	£731.68	£768.32	51.22%
1210	Total	£9,500.00	£0.00	£9,723.38	-£223.38	-2.35%
1220	Project Planning & Delivery					
1220/1	OEL Car Park	£0.00	£0.00	£0.00	£0.00	0.00%
1220/2	Stagholt	£0.00	£0.00	£2,367.50	-£2,367.50	0.00%
1220/3	Ship Inn site	£0.00	£823.30	£823.30	£0.00	0.00%
1220/4	Court View	£0.00	£0.00	£0.00	£0.00	0.00%

Financial Budget Comparison

Comparison between 01/04/26 and 10/07/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/26

		2026/2027	Reserve Movements	Actual Net	Balance	Bal %age remaining
1220/5	Great Oldbury	£0.00	£0.00	£0.00	£0.00	0.00%
1220	Total	£0.00	£823.30	£3,190.80	-£2,367.50	0.00%
1230	Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	100.00%
Total Town Business Committee		£418,624.00	£973.30	£141,219.43	£278,377.87	66.50%
Town Environment Committee						
1190	Amenity Areas					
1190/1	Grounds Maintenance (contract)	£29,000.00	£0.00	£6,939.87	£22,060.13	76.07%
1190/2	Grounds Maintenance (in- house)	£2,000.00	£0.00	£59.00	£1,941.00	97.05%
1190/3	Play Equipment maint/repairs/insp	£3,300.00	£0.00	£515.00	£2,785.00	84.39%
1190/4	Public Space Improvements	£5,300.00	£0.00	£618.90	£4,681.10	88.32%
1190/5	Tree & Hedge/boundary maintenance	£4,500.00	£0.00	£916.00	£3,584.00	79.64%
1190/6	Waste Collection	£3,300.00	£0.00	£0.00	£3,300.00	100.00%
1190	Total	£47,400.00	£0.00	£9,048.77	£38,351.23	80.91%
2000	Christmas Lights	£3,000.00	£0.00	£4,301.00	-£1,301.00	-43.37%
2005	Climate Change	£0.00	£0.00	£0.00	£0.00	0.00%
2010	In Bloom					
2010/1	Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/2	Non-Contract Planting	£0.00	£0.00	£0.00	£0.00	0.00%
2010/3	Watering Services	£0.00	£0.00	£0.00	£0.00	0.00%
2010/4	Other	£0.00	£0.00	£0.00	£0.00	0.00%

Financial Budget Comparison

Comparison between 01/04/26 and 10/07/26 inclusive. Includes due and unpaid transactions. Includes commitments.

Excludes transactions with an invoice date prior to 01/04/26

		2026/2027	Reserve Movements	Actual Net	Balance	Bal %age remaining
2010	Total	£0.00	£0.00	£0.00	£0.00	0.00%
2050	Cultural Events & Studies					
2050/1	Goodwill	£7,000.00	£0.00	£975.00	£6,025.00	86.07%
2050/2	Civic Awards	£300.00	£0.00	£0.00	£300.00	100.00%
2050/3	Other	£4,000.00	£0.00	£609.22	£3,390.78	84.77%
2050/4	Communications	£0.00	£0.00	£0.00	£0.00	0.00%
2050	Total	£11,300.00	£0.00	£1,584.22	£9,715.78	85.98%
2080	Neighbourhood Plan Review	£0.00	£0.00	£0.00	£0.00	0.00%
2090	Planning Specialist Advice					
2090/1		£0.00	£0.00	£0.00	£0.00	0.00%
2090/2		£0.00	£0.00	£0.00	£0.00	0.00%
2090	Total	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Environment Committee		£61,700.00	£0.00	£14,933.99	£46,766.01	75.80%
Total Expenditure		£480,324.00	£973.30	£156,153.42	£325,143.88	67.69%
Total Income		£480,524.00	£0.00	£218,053.39	-£262,470.61	-54.62%
Total Expenditure		£480,324.00	£973.30	£156,153.42	£325,143.88	67.69%
Total Net Balance		£200.00		£61,899.97		

Bank Account Reconciled Statement

Stonehouse Town Council

01651837

30-98-29

Statement Number	75	Bank Statement No.	75
Statement Opening Balance	£60,983.73	Opening Date	01/06/26
Statement Closing Balance	£21,755.46	Closing Date	30/06/26
True/ Cashbook Closing Balance	£21,755.46		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/06/26	DD010626PENINSU LA	Peninsula	451.36	0.00	60,532.37
01/06/26	FPI010626J		0.00	20.00	60,552.37
01/06/26	FPI010626S		0.00	5.00	60,557.37
01/06/26	FPO010626GCC	Gloucestershire County Council	0.00	1,223.32	61,780.69
04/06/26	DD040626WATERP LUS	WaterPlus	20.89	0.00	61,759.80
04/06/26	FPO040626HMRC	HMRC	4,023.19	0.00	57,736.61
04/06/26	FPO040626MDLKE LEX	MDL Kelex	1,060.00	0.00	56,676.61
04/06/26	FPO040626		86.23	0.00	56,590.38
05/06/26	BGC050626EDF	EDF	0.00	334.13	56,924.51
08/06/26	DD080626YUENER GY	YU Energy	584.96	0.00	56,339.55
08/06/26	DEB080626DHL	DHL	67.39	0.00	56,272.16
08/06/26	FPI080626		0.00	15.00	56,287.16
09/06/26	DD090626YUENER GY	YU Energy	306.72	0.00	55,980.44
09/06/26	DEB090626VOIPFO NE	Voipfone	9.60	0.00	55,970.84
10/06/26	DD100626YUENER GY	YU Energy	59.22	0.00	55,911.62
10/06/26	FPI100626	Fruit & Veg	0.00	20.00	55,931.62
12/06/26	DEB120626OLYMPI C	Olympic Cars Peugeot	438.00	0.00	55,493.62
12/06/26	DEB120626SCREW FIX	Screwfix	51.96	0.00	55,441.66
16/06/26	PAY160626LLOYD S	Lloyds Bank	10.35	0.00	55,431.31
17/06/26	DEB170626 DEB170626	Firstaid	27.44	0.00	55,403.87
17/06/26	DEB170626TOOLK	Toolskiosk	61.20	0.00	55,342.67
17/06/26	FPO170626ABBEY	Abbey Loos	757.92	0.00	54,584.75
17/06/26	FPO170626CITIZE NS	Citizens Advice	2,000.00	0.00	52,584.75
17/06/26	FPO170626DOR2D OR	Dor2Dor	600.00	0.00	51,984.75

Bank Account Reconciled Statement

17/06/26	FPO170626EASYW IN	Easy Window Cleaning	26.40	0.00	51,958.35
17/06/26	FPO170626ENDO WED	The Endowed Schools (Stonehouse School Trustees)	398.00	0.00	51,560.35
17/06/26	FPO170626GCC	Gloucestershire County Council	210.26	0.00	51,350.09
17/06/26	FPO170626GPF	Gloucestershire Playing Fields Association	100.00	0.00	51,250.09
17/06/26	FPO170626[REDACTED] [REDACTED]	[REDACTED]	640.00	0.00	50,610.09
17/06/26	FPO170626HISCOX	Hiscox Insurance Company Limited	8,991.70	0.00	41,618.39
17/06/26	FPO170626JIREH	Jireh Solutions Ltd	322.15	0.00	41,296.24
17/06/26	FPO170626MARLY N	Marlyn Home Services	554.80	0.00	40,741.44
17/06/26	FPO170626PARISH	Parish Online	360.00	0.00	40,381.44
17/06/26	FPO170626PROLIF IC	Prolific Solutions (South West) Ltd	88.32	0.00	40,293.12
17/06/26	FPO170626SCA	Stonehouse Community Association	1,080.00	0.00	39,213.12
17/06/26	FPO170626SEVER NSIDE	Severnside Safety Supplies Ltd	167.11	0.00	39,046.01
17/06/26	FPO170626SMITHS	Smiths Gloucester LTD	64.80	0.00	38,981.21
17/06/26	FPO170626TWHAWKINS	T W Hawkins & Sons	2,775.95	0.00	36,205.26
18/06/26	DD180626SKY	Sky Mobile	13.00	0.00	36,192.26
18/06/26	DEB180626SAFET EC	Safetec Direct	52.20	0.00	36,140.06
22/06/26	DD220626WATERP LUS	WaterPlus	109.83	0.00	36,030.23
22/06/26	DEB220626FASTH OSTS	Fasthosts	13.20	0.00	36,017.03
24/06/26	DD240626BT	BT	236.82	0.00	35,780.21
24/06/26	FPI240626[REDACTED] [REDACTED]	[REDACTED]	0.00	24.00	35,804.21
24/06/26	SO240626SALARIES	Staff Salaries	11,012.04	0.00	24,792.17
26/06/26	DD260626NEST	NEST	2,752.38	0.00	22,039.79
26/06/26	FPI260626PERRY WAY	Perryway Players & Livewire Amateur Dramatic Society	0.00	36.00	22,075.79
29/06/26	DD290626WATERP LUS	WaterPlus	57.50	0.00	22,018.29
29/06/26	FPI290626STFC	Stonehouse Town Football Club	0.00	247.28	22,265.57
29/06/26	SO290626PATA	PATA Payroll	97.75	0.00	22,167.82
30/06/26	DD300626PENINSULA	Peninsula	451.36	0.00	21,716.46
30/06/26	FPI300626J[REDACTED] [REDACTED]	[REDACTED] - Stroud Cats Protection	0.00	24.00	21,740.46
30/06/26	FPI300626J[REDACTED]	[REDACTED] The Ebley Toy Shop	0.00	15.00	21,755.46

Bank Account Reconciled Statement

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	41192	1963.73

Reconciled by Carla Swindells

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/26

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
5075		£253.44	1220/3	01/07/26	Abbey Loos - Jun '26 - Portaloo Hire - Ship Inn Site	86299
		£253.44			Abbey Loos - Total	
5078		£374.40		02/07/26	All Done and Dusted - Jun '26 - Pod & Pavilion Cleaning	1026
	1	£144.00	1180/4		Jun '26 - Pod Cleaning	
	2	£230.40	1140/4		Jun '26 - Pavilion Cleaning	
		£374.40			All Done and Dusted - Total	
5091		£250.00		02/07/26	Clarian Property Services - Various maintenance jobs OEL	
	1	£100.00	1140/5		Pavilion - internal doors, replacement parts guttering, guttering/downpipe clean	
	2	£50.00	1180/5		Pod - end caps and brackets added	
	3	£100.00	1150/3		Workshop - deep flow guttering	
		£250.00			Clarian Property Services - Total	
5076		£26.40	1080/1	01/07/26	Easy Window Cleaning - Jun '26 - TH	36076
		£26.40			Easy Window Cleaning - Total	
5093		£179.22	2050/3	09/07/26	Gloucestershire County Council - Road Closure - Canal Festival	1800927750
		£179.22			Gloucestershire County Council - Total	
5087		£15,000.00	1060/2	06/07/26	Home-Start Stroud and Gloucester - Grant - Year 2 26/27 - Approved FTC 09/12/24 TC3354	
		£15,000.00			Home-Start Stroud and Gloucester - Total	
5074		£322.15	1040/1	01/07/26	Jireh Solutions Ltd - July '26 Contract	36109
5085		£127.50	1040/1	30/06/26	Jireh Solutions Ltd - June '26 - Billable Hours	36053
		£449.65			Jireh Solutions Ltd - Total	
5088		£200.00	1040/2	03/07/26	Jo Mew Creative - May & June '25 - Website management	1191
		£200.00			Jo Mew Creative - Total	
5029		£2,841.00	1220/2	02/06/26	JPR Environmental - Remove Himalayan Balsam from Stagholt Brook	
		£2,841.00			JPR Environmental - Total	
5090		£114.98	1150/3	02/07/26	Kellaway Building Supplies Ltd - Various - gutter/outlets/brackets/stopends/downpipe/fitings	003510090

Signature

Signature

Date

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/26

Supplier totals will include confidential items

BACS Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		£114.98			Kellaway Building Supplies Ltd - Total	
5095		£975.00	2050/1	10/07/26	Little Party Heaven - Goodwill 2026 - Childrens entertainment DEPOSIT. Remainder of balance due October. Facepainting/balloon modelling/magicshow/donkeys/petting farm	
		£975.00			Little Party Heaven - Total	
5083		£77.66	1040/5	30/06/26	Prolific Solutions (South West) Ltd - June '26 - Printer TH	13010
		£77.66			Prolific Solutions (South West) Ltd - Total	
5089		£48.60	1150/5	30/06/26	Smiths Gloucester LTD - June '26 - Waste - Workshop	602483
		£48.60			Smiths Gloucester LTD - Total	
5097		£180.00	1060/1	10/07/26	Stonehouse Community Association - Tree survey costs - approved TBC 6th July B/1051	
		£180.00			Stonehouse Community Association - Total	
5073		£2,775.95	1190/1	01/07/26	T W Hawkins & Sons - Jun '26 - Contract Mowing	14807
		£2,775.95			T W Hawkins & Sons - Total	
5077		£16,859.38	1170	01/07/26	The Door - Quarter 1 - Commissioned Youthwork	1501
		£16,859.38			The Door - Total	
Total		£40,605.68				

Signature

Date

Signature

Stonehouse Town Council

Expenditure transactions - approval list

Start of year 01/04/26

Supplier totals will include confidential items

Debit Card Approval List

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
5096		£57.98	1150/3	07/07/26	Screwfix - Brass multi nozle set & heavy braided NTS	26398097650
		£57.98			Screwfix - Total	
5094		£9.60	1040/4	08/07/26	Voipfone - July '26 Renewal of Number & PBX	1015131719
		£9.60			Voipfone - Total	
Total		£67.58				

Signature _____
Date _____

Signature _____

Purchase Day Book

Showing only

Account type All

Ledger Date before

Ledger Date after 04/06/26

Supplier

Paid date before

Paid date after

Type All

Payment type

Standing Order

Reference

No.	Date	Invoice no.	Supplier	Details	Heading	Net	Vat type	Vat	Gross	Due	Payment Reference	Paid
5052	22/06/26		Staff Salaries	June 26	1000/1	£11,012.04	Outside the S	£0.00	£11,012.04	22/07/26	SO240626SAL ARIES	24/06/26
5053	22/06/26	25/1217/PP	PATA Payroll	June 26 Payroll with Pension Service	1000/1	£97.75	Outside the S	£0.00	£97.75	22/07/26	SO290626PAT A	29/06/26
2 Transactions						Total	£11,109.79		£0.00		£11,109.79	

Purchase Day Book

Showing only

Account type All

Supplier

Type All

Ledger Date before

Paid date before

Payment type

Ledger Date after

Paid date after

Reference

04/06/26

Direct Debit

No.	Date	Invoice no.	Supplier	Details	Heading	Net	Vat type	Vat	Gross	Due	Payment Reference	Paid
5070	16/06/26		Lloyds Bank	June '26 Bank Charges	1090/2	£10.35	Zero Rated	£0.00	£10.35	16/07/26	PAY160626LLOYDS	16/06/26
5054	22/06/26		NEST	June 26	1000/1	£2,752.38	Outside the S	£0.00	£2,752.38	22/07/26	DD260626NEST	26/06/26
5056	23/06/26	12750221	WaterPlus	June '26 - Water - Pod	1180/2	£38.62	Zero Rated	£0.00	£38.62	23/07/26	DD020726WATERPLUS	02/07/26
5057	23/06/26	12687304	WaterPlus	June '26 - Water - TH	1070/2	£57.50	Zero Rated	£0.00	£57.50	23/07/26	DD290626WATERPLUS	29/06/26
5067	24/06/26		Sky Mobile	Jun '26 CCTV Sim Card Ship Inn Site	1220/3	£13.00	Zero Rated	£0.00	£13.00	24/07/26	DD180626SKY	18/06/26
5069	24/06/26		BT	Internet - Pod - 1st Quarter	1180/9	£197.35	20% Standard	£39.47	£236.82	24/07/26	DD240626BT	24/06/26
5071	30/06/26	12830458	WaterPlus	June '26 - Water - Pavilion	1140/2	£160.83	Zero Rated	£0.00	£160.83	30/07/26		
5084	30/06/26	9002989	John Stayte Services Ltd	June '26 - Fuel	1160/3	£80.83	20% Standard	£16.17	£97.00	30/07/26		
5079	02/07/26	4079886	YU Energy	Jun '26 - Electric - Pod	1180/3	£89.92	5%	£4.50	£94.42	01/08/26	DD080726YUENERGY	08/07/26
5080	02/07/26	4079884	YU Energy	Jun '26 - Electric - Library	1070/3	£51.47	5%	£2.57	£54.04	01/08/26	DD080726YUENERGY	08/07/26
5081	02/07/26	4079885	YU Energy	Jun '26 - Electric - Pavilion	1140/3	£392.30	20% Standard	£78.46	£470.76	01/08/26	DD080726YUENERGY	08/07/26
5082	02/07/26	4079883	YU Energy	Jun '26 - Electric - TH	1070/3	£180.91	5%	£9.05	£189.96	01/08/26	DD080726YUENERGY	08/07/26
5086	03/07/26	04157546	YU Energy	June '26 - Gas - TH	1070/4	£8.89	5%	£0.44	£9.33	02/08/26	DD100726YUENERGY	10/07/26
5092	08/07/26	12931950	WaterPlus	July '26 - Water - TH	1070/2	£64.61	Zero Rated	£0.00	£64.61	07/08/26		
14	Transactions				Total	£4,098.96		£150.66	£4,249.62			



Minutes of a Town Business Committee Meeting held on Monday 6th July 2026 at 7pm at the Stonehouse Town Hall/Library, Queens Road, Stonehouse, GL10 2QA

Present: Councillors John Callinan, Keren Capeling, Carol Kambites, John Parker, Val Randell, Keith Terry, Carol Trim and Theresa Watt (Chair of Committee).

In Attendance: Carlos Novoth - Town Clerk.

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

There were no members of the public in attendance

B/1044 **To receive apologies**
There were no apologies

B/1045 **To receive Declarations of Interest**
Declarations of interest were raised by Cllrs Keith Terry and Keren Capeling in relation to agenda item BC1051

B/1046 **To approve the minutes of the Business Committee meeting on 1st June '26.**
Committee **APPROVED** the minutes as a true and accurate record of the meeting

B/1047 **Matters arising**
Committee **NOTED** the update provided by the Clerk
Mention was made of the success of the Canal Festival and the thanks expressed by St Cyr's Church for the council financial support

B/1048 **To receive a letter of Thanks from the 'Great Western Air Ambulance Charity' (GWAAC) for the town council's financial contribution towards the provision of its services**
Committee **NOTED** the letter of Thanks from the Great Western Air Ambulance Charity noting the increasing number of incidents attend by the Charity and the £2,200 cost of doing so on each occasion

B/1049 **To receive the latest budget position**

A query was raised in relation to the net cost associated with the budget; it was explained that this related to the council's cost net of its income.

Committee **NOTED** the latest budget position with total Net Actual Income of £217,556.11; total 'Net Actual' Expenditure of £106,163.02 and Reserves movements of £612.10.

Cllrs John Callinan and Carol Kambites apologised for not declaring an interest at the start of the meeting but stated that they should leave the meeting in light of their involvement in the 'Walking festival' (agenda item B/1050) the Cllrs left the meeting at 7.07pm

B/1050 **To approve the latest BACS payment list and provide retrospective approval for Debit Card Payments**

Committee **APPROVED** BACS payment totalling £25,189.76

Cllrs John Callinan and Carol Kambites returned to the meeting at 7.08pm

Committee **RETROSPECTIVELY APPROVED** Debit Card payments totalling £720.99

Cllrs Keith Terry and Keren Capeling left the meeting in light of their declared interest in agenda item B/1051 - 7.09pm

B/1051 **To approve payment from earmarked reserves to Stonehouse**

The Clerk explained that the earmarked reserve set aside for tree works at the community centre was not intended to include supporting the cost tree surveys; for this reason, the request from Stonehouse Community Association to pay for a recent survey costing £150 plus vat has been raised at Business Committee.

Committee **RESOLVED** to support this cost (£150) but in future would need to be asked ahead of any planned work.

Cllrs Keith Terry and Keren Capeling returned to the meeting - 7.11pm

B/1052 **To review the council's current Financial Reserves and recommend suggested changes to full council for approval**

The Clerk reminded Committee that a review of the council's Reserves had been referred to Business Committee by full town council. Cllrs' understanding of the reserve headings varied and so an explanation was needed by some Cllrs. This was provided, albeit to a limited extent by the Clerk. It was explained that Environment Committee would also be reviewing the council's Reserves primarily from the aspect of support needed for projects initiatives that would normally report to that committee.

Cllr John Callinan raised a number of questions that he asked for written replies to in relation to the following existing reserve

headings: Community Facilities, Neighbourhood Plan Review, Stroud District Council Market Town's Initiative Funding, Stagholt Brook Repairs and Court View. In general Cllr Callinan asked to be provided with information on when each of the earmarked reserves were allocated, by whom ie which committee and for what purpose. *At a follow up meeting with Cllr Callinan on Tuesday 7th July, he also asked for a copy of the letter from Stroud District Council confirming the Market Town funding; for the council to explore with Severn Trent Water who is directly responsible for the maintenance of Stagholt Brook; what the reserve for Court View was to be specifically spent on.*

Cllr Callinan also asked for a total spend on the Ship In Site since the town council had taken responsibility for its day to day management. Cllr Callinan confirmed that he would be putting all of his questions to the town council in writing.

There was some discussion on the reserves as a whole and it was considered sensible to conduct a review once the council's priorities were established.

It was however **RECOMMENDED** that the following minor changes be approved:

- To Delete the earmarked reserve for 'Elections' - it was felt that financial support for Elections should be included in the council's revenue budgets
- To Delete the earmarked reserve 'Oldends Lane Sewage Development'
- To Delete the earmarked reserve for the 'Neighbourhood Plan Review' - it was felt that the use of Neighbourhood Plans may soon be outdated
- To consolidate the amounts currently held in the following earmarked reserves in a new earmarked reserve called 'Market Town Funding' and to Delete those reserve headings that will no longer hold reserve funding:
 - Stroud DC Tourism Grants - £651
 - Stroud District Council Market Towns Initiative Funding - £43,325
 - Tourism Market Towns - £1,010

B/1053

To review the council's Financial Risk Assessment for 2026 and recommend changes to full council for approval

Discussion on the revised, track changed Financial Risk Assessment was centred on the scoring of the risk associated with the council's management of its tree stock, as it was given a high risk score. The Clerk highlighted his concerns and reasons for scoring the risk so highly reflecting on the need for an improved process to agree remedial actions necessary following advice from tree surveyors contracted to undertake the council's annual tree surveys.

Cllr John Parker stated it was necessary to improve the council's inspection regime, survey specification and associated processes needed improvement but disagreed with the current high scoring for

this element of the council's operation; he felt it was unwarranted. Cllr Parker also felt that there were discrepancies with the surveys undertaken ie some risks were not being identified and necessary works not being recommended in recent years and that with an improved tree survey specification produced by the Council's Community Arboretum and Open Spaces (CAOS) working group, this would deal more adequately with the current issues. In light of this and the expediency with which this was promised, a risk score of 6 was agreed in light of a reduced likely-hood of an incident arising from a more thorough approach to tree surveys and an improved decision making process. The wording relating to the tree management risk would be revised accordingly.

Discussion moved to the risk score given to item 1 on the assessment relating to insurance. It was agreed that this would be reviewed in time for the next full town council meeting.

Cllr Callinan asked Cllr Parker when the minutes of the latest CAOS meeting will be brought to the council's attention - Cllr Parker confirmed that he had already provided the minutes to Environment Committee for its next meeting; town councillors had been copied in.

Subject to the recommended changes, Committee **RECOMMENDS** Council approve the revised Financial Risk Assessment.

B/1054

To approve the award of contract to undertake Fire Risk Assessments for the Pavilion, Workshop and Pod buildings

Committee noted Officers' work in securing three quotation, the lowest of which was presented by Stroud Alarms at £840 plus vat
Committee **APPROVED** the award of contract to undertake Fire Risk Assessments for the Pavilion, Workshop and Pod buildings to 'Stroud Alarms' at a total cost of £840 plus vat

B/1055

To approve the award of contract to undertake an EICR (Electrical Installation Condition Report) inspection on the Council's Pavilion, Pod and Workshop buildings

Committee noted Officers' work in securing three quotations, the lowest of which was presented by 'MD Electrical' at £864 plus vat
Committee **APPROVED** the award of contract to undertake EICR reports for the Pavilion, Workshop and Pod buildings to 'MD Electrical' at a total cost of £864 plus vat

B/1056

To receive an update on Assertion 10 (Digital Compliance) of the Annual Governance and Accountability Return (AGAR) for 2026/27

Committee **NOTED** the council's latest position with regards the ongoing work to ensure full compliance with Assertion 10 of the AGAR. Officers' hoped that the remaining work to the council's new website would be complete by Business Committee's next meeting in September.

- B/1057** To seek permission from GCC to install cycle racks to two locations on High street pavements (outside 'Trafalgar' chip shop, 'Lobby's Tackle') and, outside the 'Pod' and if successful to approve their installation.
Committee **APPROVED** the work at an approximate cost of £350 subject to permission being granted by Gloucestershire County Council in relation to the cycle racks planned for the High street.
- B/1058** To discuss and recommend the Communications working group report to Environment Committee in future
Committee **RECOMMENDED** for council to approve the Communications working group reporting to Environment Committee in future as the clerk for the committee currently provides the officer support for the group
- B/1059** To receive the newly updated 'Parish and Town charter' and recommend for council approval
Some Cllrs had difficulty in accessing the latest revision to the Parish and Town Charter and asked that a PDF copy be sent to all Cllrs prior to the full town council meeting in July so that it can be considered for adoption.
- B/1060** To receive updates from the following working groups:
1. **Climate Change Action Forum**
Minutes of last meeting noted - the working group hopes to present a new draft action to the next meeting for consideration
 2. **Communications**
Not met
 3. **Oldends Lane Development**
Not met
 4. **Support Stonehouse**
Not met recently - meeting will be scheduled for the autumn
 5. **Youth**
Not met
 6. **Policy**
Met recently - scheduled list of policies to be reviewed
 7. **Internal Control Checks (ICC)**
ICC working group members to discuss next Internal Control Checks
 8. **Local Government Review**
An academic looking into Local Government Reorganisation has been invited to offer some thoughts on the subject matter along with some helpful advice at the next Full town council meeting on the 20th July
- B/1061** To note the date of the next meeting - Monday 7th September 2026
Committee **NOTED** the date of the next meeting

DRAFT

Reserve Movements

Start of year 01/04/26

General Fund

-£22,716.41	Start of year value
£82,143.43	Value as at 29/06/26

This value is calculated and not just a sum of reserve movements plus starting balance.

General Reserve (Contingency)

£100,650.62	Start of year value
£100,650.62	Current value

Replacement Recreation Land

£53,056.00	Start of year value
£53,056.00	Current value

Asset Renewal Reserve

£15,661.96	Start of year value
£15,661.96	Current value

Elections

£0.30	Start of year value
£0.30	Current value

Community Facilities

£303,439.43	Start of year value
£303,439.43	Current value

Street Furniture

£5,000.00	Start of year value
£5,000.00	Current value

Oldends Lane Seage Development

£0.00	Start of year value
£0.00	Current value

Neighbourhood Plan Review

£13,000.00	Start of year value
£13,000.00	Current value

Stroud DC Tourism Grants 2019

£651.27	Start of year value
£651.27	Current value

Stroud District Council Market Towns Initiative Funding

£43,325.00	Start of year value
£43,325.00	Current value

GWR Cycle Shelter

£10,000.00	Start of year value
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£10,000.00 Current value

CIL

£7,532.46 Start of year value

£7,532.46 Current value

Bus shelter replacement & repairs

£16,000.00 Start of year value

£16,000.00 Current value

Meadow Road Play area refurbishment

£16,000.00 Start of year value

£16,000.00 Current value

Stagholt Brook Repairs

£10,000.00 Start of year value

£10,000.00 Current value

Stagholt

£40,187.67 Start of year value

£40,187.67 Current value

Court View

£20,000.00 Start of year value

£20,000.00 Current value

Tourism Market Towns

£1,010.00 Start of year value

£1,010.00 Current value

Stroudwater Railway station

£10,000.00 Start of year value

£10,000.00 Current value

Homestart Grant

£30,000.00 Start of year value

£30,000.00 Current value

Support Stonehouse

£0.00 Start of year value

£0.00 Current value

In Bloom Planting display

£1,978.48 Start of year value

£1,978.48 Current value

Canal Spring Festival

£2,000.00 Start of year value

£2,000.00 Current value

Ship Inn Site

£3,953.25 Start of year value

01/04/26 -£3,989.93 Expenditure transaction 4899, March 26

20/04/26 -£13.00 Expenditure transaction 4973, Apr '26 CCTV Sim Card Ship Inn Site

27/04/26 -£211.20 Expenditure transaction 4941, Mar '26 - Portaloo Hire - Ship Inn Site

05/05/26 -£179.50 Expenditure transaction 4993, Ship Inn - Planning Fee

20/05/26 -£13.00 Expenditure transaction 5012, May '26 CCTV Sim Card Ship Inn Site

20/05/26 -£192.00 Expenditure transaction 4984, April '26 - Portaloo Hire - Ship Inn Site

28/05/26 -£201.60 Expenditure transaction 5024, May '26 - Portaloo Hire - Ship Inn Site

24/06/26 -£13.00 Expenditure transaction 5067, Jun '26 CCTV Sim Card Ship Inn Site

-£859.98 Current value

Climate change

£4,000.00 Start of year value

£4,000.00 Current value

Christmas Lighting

£7,219.55 Start of year value

£7,219.55 Current value

Stonehouse Community Association

£5,000.00 Start of year value

£5,000.00 Current value

Verney Fields

£10,000.00 Start of year value

£10,000.00 Current value

Ship Inn site - financial operational support 2026/27

£5,000.00 Start of year value

£5,000.00 Current value

Ship Inn site - financial operational support 2027/28

£7,500.00 Start of year value

£7,500.00 Current value

Ship Inn site - financial operational support 2028/29

£7,500.00 Start of year value

£7,500.00 Current value

£744,852.76	Current Reserves total excluding the General Fund
£826,996.19	Current Reserves total including the General Fund



FINANCIAL RISK ASSESSMENT – MAY 2026

The Council is required to review risk annually.

	Service Area	Risk	Control	Risk	Impact	Score	Comments
	FINANCE						
<u>1</u>	Insurance	Authority unable to secure adequate insurance for its assets and operation <u>at a competitive price</u>	Current insurance levels as detailed. Insurance cover is <u>secured</u> through 'Gallaghers Insurance' Insurance <u>and currently lies with 'Hiscox Insurers'</u> – A 3 year agreement <u>is</u> in place from 1 st June 2024. The agreement is subject to minor changes pending increases in Government taxes. Authority undertakes annual financial risk review and complies with good practice measures on Financial, HR, H&S and other operational matters.	<u>12</u>	3	6	

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			<u>The number of Insurance companies willing to insure local councils has over the years with some well known insurers refusing to quote</u>				
<u>2</u>	Precept	Illegal Expenditure	Council has its General Power of Competence, the power of first resort. Business Committee and Full council oversee all payments made through its authorisation process.	1	3	3	
		Late payment or over exposure at year end	<u>Quarterly</u> internal control checks are made of the council's <u>financial management payments processes</u> Ensure adequate general reserve for 3-6 months in addition to substantial Earmarked Reserves. Late payment is limited due to current authorisation opportunities and use of 'Edge'				
<u>3</u>	<u>Payroll</u> Payroll	Loss of data	<u>The council's payroll service</u> Outsourced to PATA. At risk if service provider business fails but data could be restored from the Council's Cloud based IT storage.	1	3	3	
		Fraud	Quarterly internal control checks undertaken and reported to Committee and Town Council. Annual check also made by Councillor responsible for carrying out <u>internal quarterly Internal Control</u>				

			<u>Checks</u>bank reconciliation checks. Account signatories to approve all amended salary payments. Processing of salary payments made <u>principally</u> by either the Clerk or Deputy Clerk				
<u>4</u>	Accounting	Non-compliance Late VAT returns Inaccuracy	Ensure adequate training, Systems, audits and adequate staff levels. Resilience on 'Edge' Finance in place – system very intuitive. Priority given to finance when staffing levels are low HMRC vat claims programmed each quarter – GAPTC advises in detail on end of year process - subscription to <u>GALC PTC</u> maintained to ensure adequate advice if needed. HMRC prompts action Internal control checks made of the council's accounts and payments and these are reported to Council. Processes reported on by Annual Internal Auditor and through internal control checks	1	2	2	Monthly reconciliation of main bank account mitigates minor errors.
<u>5</u>	Finance	Cash deposits at risk in bank	Currently use CCLA for large proportion of the council's investments thereby reducing risk. Other investments currently being considered for review.	1	3	3	Need to review non CCLA investments due to external fraudulent attempts to access accounts. There

		Access to investments (Council's exposure with its operating account) Lack of liquid funds/cashflow External Funding – non-compliance with grant conditions Loss of income i.e. rent Compliance with Pension regulations	Officers trying to access information in relation to the council's accounts. The council's ever changing circumstances has made this difficult. Cashflow secured by keeping treasury account topped up through CCLA – top up arrangement made very easy. <u>Council has in place significant reserves</u> Ensure criteria from grant awarding body is strictly followed Ensure adequate scrutiny is applied to accounts and spending Ensure regular contact with leaseholders and bodies renting facilities Re-declaration made by the council every three years as required by Pensions Regulator and at onset of new staff arrivals			have been no recent attempts made Dealing with Banks and Building Societies has been a major problem. Consideration should be given to moving further investments in to CCLA or use of alternative investment organisations
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OTHER							
6	Staff	Loss of personnel HR Litigation Covid impact	General reserves can be used in case of temporary staff needs Improved management of and communications with staff to ensure good retention. The Council offers reasonable terms and conditions. Need to build in further resilience to staffing Secure and comply with HR advice (Peninsula). The company has been very responsive to the council's needs Risk assessment undertaken on existing staff arrangements in line with Government Guidance. This highlighted risk can be reapplied as and when necessary (Whilst Covid is less prevalent today, reference to this remains in case of a resurgence)	2	3	6	The council's workforce has in the main settled with new staff improving the organisation's resilience; regular 1-1s and team meetings held in addition to day to day communications Staff reporting Covid are asked to stay away from the office
7	Administration	Management of Finance	'Edge' finance software provides a closed system that is fully auditable. It supports improved budget controls. Adequate up to date training is provided to staff. Accounts audited internally each quarter with recommendations Accounts and payment lists reported each	2	2	4	

		Policy non compliance Council unable to make payments due to lack of signatories	month to Business Committee and Full Council The Policy register is generally kept up to date and reviewed in line with Council agreed frequencies by the Member led Policy Review working group Number of signatories increased from 3 Cllrs to 5. Authorise Clerk and Deputy Clerk to act as back up full bank signatories to the council's Lloyds account.				Policies are reasonably up to date
<u>8</u>	Allotments	Non compliance with Management agreement <u>Allotment Association disbanding forcing council to take on day to day management role</u>	Management agreement details discussed with allotment association annually. Annual checks undertaken <u>Regular liaison between council's Recreation working group and Allotment Association n (AA).</u> <u>Support offered by town clerk in line with management agreement to deal with plot holders failing to meet the requirements of the plot holder agreement</u>	1	2	2	The council has good working relations with the Allotment Association. <u>Should the Allotment Associaiton disband, this will place a requirement for the council to to directly manage the site</u>
<u>9</u>	Data	Security breach	Data stored off site on cloud system. Now protected by remote monitoring and	1	3	3	In 2024, Council agreed a long term

		Legal Documents becoming lost	updating by IT service provider 'JIREH' – information is further backed up. Data Protection Policy has been adopted and will be regularly reviewed. A new IT policy was adopted in 2025 <u>Staff and Councillors receive training - councillors required to use their council email address for all council work</u> Safe custody for title documents/legal agreements.				service agreement with Jireh to provide IT services Documents now currently held in fire proof room by 'Leeper Prosser' Solicitors.
<u>10</u>	<u>Parks</u>	<u>Play Equipment/play areas and fields becoming unfit for use</u>	<u>Weekly visual checks and quarterly detailed checks carried out in all areas in addition to annual review by ROSPA</u> <u>Council staff trained to undertake interim inspections</u> <u>The council employs two grounds staff to ensure increased resilience in inspection and maintenance regime</u>	<u>1</u>	<u>2</u>	<u>2</u>	
<u>11</u>	<u>Management of TreesParks</u>	<u>Play Equipment/play areas and fields becoming unfit for</u>	<u>Weekly visual checks and quarterly detailed checks carried out in all areas in addition to</u>	<u>32</u>	3	<u>69</u>	<u>Recently employed additional grounds</u>

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		use Failure to follow independent insured advice <u>Injury to persons from failing trees</u>	annual review by ROSPA Council staff trained to undertake interim inspections Tree Strategy and full list and location of trees is in place. Regular annual inspection carried out and recommendations are reviewed and applied where deemed necessary remedial works undertaken. The current survey arrangements ie inspection regime, survey specification and associated processes and are to be reviewed Officers advise Council follow the advice and recommendations of the insured and qualified tree surveyor engaged by the council to undertake its annual tree surveys			staff to provide increased resilience ensuring required checks are made <i>It is possible that council may reach a decision that is contrary to the recommendations given by the engaged surveyor based on other uninsured expert advice - in this case, it is recommended that any advice provided by a third party (other than the insured and qualified tree surveyor) be presented to council in writing to enable a clear audit trail of council's justification in making its</i>
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							<i>decisions.</i>
<u>12</u>	Procurement	Ensure value for money Need to advertise contracts	Financial Regs are regularly reviewed and applied. Contracts over £30,000 incl vat to be advertised on the council and Government public contract finance procurement website. Expected annual contract costs reviewed for large scale work/services	1	3	3	The council has two main contracts that exceed this threshold – both are advertised in line with the Financial Regulations
<u>13</u>	Health and Safety	Non Compliance with health and safety regulations	Health and safety documents and practices are reviewed and reported annually. Good quality work equipment purchased and good work practices followed by staff to reduce risk New staff encouraged to take cautionary approach to all work – no time bound requirements. Regular communications with office staff and arrangements in place to help deal with unusual events ie heat, severe cold etc New contract signed (Jan 25) with Peninsula to ensure correct documentation is held,	1	3	3	Staff have received very positive comments from the H&S advisors during their assessment visits

			updated and, applied – <u>contract includes annual audit.</u> Health and Safety compliance now monitored by HR Sub Committee.				
<u>14</u>	Buildings	Deterioration, over – expenditure and under utilisation	All buildings currently checked for general condition on a regular basis mainly by grounds staff. Issues reported to the town hall and actioned. <u>All necessary annual and other less frequent inspections are undertaken as required i.e Fire extinguisher, 5 yearly EICR inspections</u>	2	2	4	
<u>15</u>	Elections	Failing to comply with Co-option process	Due process followed with updates and advice provided by the election authority	1	3	3	
<u>16</u>	External audit	Unable to satisfy requirements of annual AGAR returns	Internal auditor booked in each year in advance of external audit 'Edge' engaged to produce end of year accounts Agenda item added for council sign off in April - <u>June/May</u> each year	1	2	2	
<u>17</u>	Members Interests	Conflict of interests Opportunity for impropriety	Cllrs receive advice on Code of Conduct and Standing Orders and comply with requirements. Cllr register all relevant interests (pecuniary and non-pecuniary	1	3	3	

			interests). Cllrs notify the clerk of gifts/hospitality				
18	<u>Local Government Reorganisation (LGR)</u>	<u>Discontinuation of certain front line service currently provided either by the current District Council or County Council</u>	<u>Council LGR working group set up to track developments</u> <u>Council planning ahead to consider local service implications and potential impacts on the town of loss of service and the town council in terms of cost and staffing requirements should it wish to take over services</u> <u>Council also planning to look at wider potential asset transfers</u>	2	3	6	

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Risk Assessment & Action

Risks will be identified and then assessed according to the following criteria:

	Major impact (3)	Moderate impact (2)	Minor impact (1)
High risk (3)	Score 9	Score 6	Score 3
Medium risk (2)	Score 6	Score 4	Score 2
Low risk (1)	Score 3	Score 2	Score 1

Score 9: circumstances giving rise to risk to be eliminated if possible.

Score 4-6: risk requires immediate and/or continuous management and monitoring.

Score 2-3: risk requires management and monitoring.

Score 1: risk does not require management but may be monitored.

Note! Risk Management can include the transfer of risk by e.g. taking out insurance or buying in a service from a specialist provider

Last Review: 19th May 2025 (TC3435)

Next Review: May 2026

PARISH AND TOWN COUNCIL CHARTER



**Between Stroud District Council and the Parish and Town
Councils of the Stroud district.**

1 Introduction

There are three tiers of local government in the Stroud district: Gloucestershire County Council, Stroud District Council, and 51 parish councils and two parish meetings. Local councils are at the heart of the Stroud district community, and all tiers of local government share the same ambitions to serve our residents.

Local government is responsible for many vital services and in the Stroud district each tier has its own responsibilities. Some of the services Gloucestershire County Council is responsible for include social care, schools, and highways, and some of the services Stroud District Council is responsible for include housing, planning, waste collection, and licensing. Parish councils are responsible for an array of services to meet local needs ranging from litter bins to community safety schemes. It is recognised that it can be difficult to differentiate between the functions of each tier of government.

Parish councils have a depth of insight into the needs of their local communities that may not be achievable for the County or District Council, whilst the County and District Councils can provide the scale and resources to bring local goals to fruition. It is recognised that greater partnership working between all tiers of local government can add significant value to the services we provide to the community. Parish councillors, their clerks and other officers have unparalleled knowledge of their communities, and by working together effectively, we can strengthen local decision making and improve engagement with residents.

This Charter has the support of the Gloucestershire Association of Local Councils.

This Charter has been prepared by a working group of Stroud District Council officers and representatives from parish councils. Feedback and input from the following parish councils has contributed to the development of this Charter:

- Berkeley Town Council
- Bisley-with-Lypiatt Parish Council
- Brimscombe and Thrupp Parish Council
- Cainscross Town Council
- Cam Parish Council
- Chalford Parish Council
- Dursley Town Council
- Eastington Parish Council
- Fretherne-with-Saul Parish Council
- Frocester Parish Council
- Hardwicke Parish Council
- Haresfield Parish Council
- Hillesley and Tresham Parish Council
- Hinton Parish Council
- Horsley Parish Council
- Kingswood Parish Council
- Leonard Stanley Parish Council
- Nailsworth Town Council
- Painswick Parish Council
- Rodborough Parish Council
- Slimbridge Parish Council
- Stonehouse Town Council
- Stroud Town Council
- Upton St Leonards Parish Council
- Whiteshill and Ruscombe Parish Council
- Woodchester Parish Council
- Wotton-under-Edge Town Council

1.1 Terms and definitions

In this Charter:

Consultation refers to seeking feedback and input on documents and/or policy, funding bids and/or services. It should have a clear beginning, middle and end. It is one form of engagement.

Engagement refers to a broader and ongoing process of working with communities and encouraging productive relationships.

Parish Council refers to all Parish Councils, Town Councils and Parish Meetings.

Local Government Reorganisation refers to the process of reconfiguration of local authorities to create unitary councils across England.

Devolution refers to the transfer of powers and functions from national to combined or strategic authorities.

2 Aim

This Charter has been developed to provide a clear and mutual understanding of roles and expectations, develop good working relationships between councils, and promote partnership working within and beyond statutory frameworks.

By creating a framework for parish councils and Stroud District Council to work effectively in partnership, we can better address the challenges faced by our local communities and make the whole of the district a better place to live, work and visit for everyone.

3 Principles

Stroud District Council and parish councils in the Stroud district will:

- Work together to make the district a better place to live, work and visit for everyone.
- Value and respect the roles and responsibilities of our respective councils and understand that we have a common purpose to serve the residents of the district.
- Work in partnership to bring together the strengths that each council has for the good of local communities, as well as to address the challenges faced in the wider district.
- Recognise that Stroud District Council and parish councils within the district exist as separate bodies and have separate tax raising powers.
- Achieve the commitments in this Charter by:
 - Valuing the people and businesses that make up our communities;
 - Putting the people in our communities at the heart of everything we do;
 - Maintaining high ethical standards, respecting and valuing each other; and
 - Providing practical support to help each other wherever possible.



4 Commitments

The table below sets out the two-way commitments between Stroud District Council (SDC) and parish councils in the district:

Stroud District Council will:		Parish Councils will:
Consultation	Follow the aims and principles set out in the Consultation and Engagement Framework when consulting or engaging with parish and town councils.	Engage with SDC by responding to consultations within the agreed timeframe and share relevant consultation materials at parish council meetings to encourage participation in consultations and engagement exercises.
	Adhere to statutory requirements for consultation and allow as much time as possible for parish councils to respond. The cycle of parish council meetings will be taken into account whenever possible and SDC will endeavour to involve parish councils at the earliest opportunity.	Respond to consultations within the timeframe (if a response is to be made) or request an extension in good time before the deadline. If required and where possible, additional council meetings will be convened or other mechanisms such as delegation to a committee will be considered to meet the consultation deadline.
	Respond to consultations within the timeframe (if a response is to be made). Mechanisms such as delegation to a Strategic Director or Head of Service will be put in place to meet the consultation deadline.	Provide an appropriate period for consultation but always aim to provide a minimum of 6 weeks.
	Consult parish councils on all planning applications in their town or parish and give appropriate weight to the local opinions they express when determining them.	Where appropriate, seek local opinion on planning applications in their town or parish and feed them back to SDC.
	Where appropriate, consult parish councils on all applications in their town or parish made under Tree Preservation Order regulations.	Where appropriate, provide comment on applications made under Tree Preservation Order regulations.
	Notify parish councils of licensing applications in their parish.	Refer to the SDC website or contact the Licensing team if more information on specific licensing applications is required.

	Be willing to seek a mutually satisfactory solution in areas of difficulty/disagreement.	Be willing to seek a mutually satisfactory solution in areas of difficulty/disagreement.
Communications	Adhere to the customer care principles set out in the Our Service Standards , including minimum expectations for response times.	Treat everyone using or providing council services politely and with respect.
	Respond to emails received to shared service area email addresses in the timeframes outlined in Our Service Standards .	Utilise the shared service area email addresses as far as possible to streamline communications and ensure queries can be responded to by the most appropriate officer.
	Answer and respond to phone calls in the timeframes outlined in Our Service Standards .	Direct phone calls to SDC Customer Services in the first instance, so the query can be passed onto the most appropriate team/officer.
	Share organograms with shared service area email addresses.	Inform SDC's Democratic Services team of changes to councillors and clerks, including notifying them of vacancies and providing them with a copy of the Casual Vacancy Notice. Provide Democratic Services with up-to-date contact details, and if the Clerk is part-time, inform SDC of the most appropriate days/times to make contact.
	Keep parish councils informed through the eNews, press releases and the Hub.	Use local newsletters and websites to disseminate information and consultations to local communities.
	Ensure that service delivery changes are communicated.	Ensure that service delivery changes are communicated.
	Acknowledge results of surveys conducted by parish councils and use data shared with SDC to inform service delivery where appropriate.	Seek to keep the residents in the town or parish informed of local government matters and seek to assess public opinion through meetings, newsletters and surveys that follow good practice where

		relevant. Where appropriate, make the results of surveys available to SDC.
	Inform all staff and councillors of this Charter's commitments and ensure they uphold them.	Inform councillors, Clerks and any town or parish council staff of this Charter's commitments and request they uphold them.
	Disseminate relevant communications about Local Government Reorganisation (LGR) and Devolution using the Clerk's email distribution list, and on the Parish and Town Council Hub.	Distribute communications about LGR and Devolution to parish councillors and relevant officers.
	Update the LGR section of the Parish and Town Council Hub with key information and updates when they arise.	Actively use and promote the LGR section of the hub and work with SDC to ensure content remains relevant and accessible.
Working in Partnership	Hold working groups or consultation events for the development of significant strategies and funding bids.	Aim to attend working groups or consultation events that are relevant to the town or parish and actively participate.
	District/ward councillors will aim to attend parish council meetings in their ward.	Inform the district/ward councillor of town or parish meetings, particularly where topics to be discussed have relevance to the district council.
	Copy the relevant Stroud District Councillor into communications of importance to parish councils.	Copy the relevant Stroud District Councillor into communications of importance to SDC.
	Recognise the contribution of parish councils when working together and acknowledge partnership working in all publicity where practical.	Recognise the contribution of SDC when working together and acknowledge partnership working in all publicity where practical.
	Support, provide information and work with parish councils wishing to prepare a neighbourhood plan under the Localism Act 2011.	Approach SDC's Planning Strategy team if their town or parish wishes to prepare a neighbourhood plan.

	Support, provide information and work with parish councils seeking to prepare a biodiversity action plan under the Environment Act 2021.	Consider what parish councils can do to conserve and enhance biodiversity to comply with the biodiversity duty under the Environment Act 2021.
	Share emergency planning documentation when required with parish councils in a timely manner and work with parishes in response to emergencies.	Coordinate local response effectively with SDC and work in partnership with emergency services in response to emergencies that affect their town or parish.
	Support, provide information and training, and work with parish councils seeking to prepare a community emergency plan.	Consider development of parish community emergency plans to be able to prepare for, respond to and recover from emergencies in the local area.
	Where appropriate, endeavour to involve parish councils at the beginning of discussions on Government initiatives, community planning, and funding opportunities.	Engage in discussions on Government initiatives, community planning and funding opportunities, where relevant.
	Explore the development of joint framework agreements between SDC and parish councils, where relevant and appropriate.	Propose joint framework agreements where an opportunity for one is identified.
	The Monitoring Officer will promote the Civility and Respect Pledge to maintain high standards of conduct.	Parish councils will promote and maintain high standards of conduct.
Engagement	Invite all parish councils to meetings and other events arranged for their benefit.	Aim to be represented at these meetings and events and actively engage in them.
	Where possible, record meetings so the recording can be shared with parish councils unable to attend.	Share recordings and disseminate content where relevant.

	When requested, senior officers will attend ward walks when there are specific major issues in a town or parish. Ward councillors will be invited to attend.	Invite officers and/or councillors to attend ward walks when there are specific major issues in a town or parish.
	Invite all parish councillors and clerks to a biannual Strategic Forum to receive briefings and presentations from SDC on key issues and developments and consider other issues of common interest to parish councils.	Aim to be represented at these meetings and events and actively engage in them.
	Bring together representatives from all parish councils at an annual Town and Parish Council Working Group for the purposes of conducting an annual review of this Charter, formulating proposals for the Strategic Forums, encouraging networking and sharing of best practice amongst local councils.	Aim to be represented at these meetings and events and actively engage in them.
Resources	Provide resources and relevant information, events, and opportunities on the Town and Parish Council Hub.	Use the Town and Parish Council Hub as the first port of call for any information, support, or queries.
	Produce a schedule of training opportunities open to parish councils, working with GAPTC and training partners to avoid duplication of topics.	Aim to attend training events where relevant and make councillors and staff aware of training opportunities that may be beneficial.
	Provide annual Code of Conduct and dispensation training for parish and town councils.	Parish councils will attend training and refer any related queries to their Clerk in the first instance.
	Make procurement templates and guidance available on the Town and Parish Council Hub and provide basic procurement training that gives an overview of procurement and public contract regulations, as part of the annual training programme. (Please note this is in addition to training provided by GAPTC and aims not to duplicate content). SDC cannot provide further advice on procurement.	Access the procurement resources available on the Town and Parish Council Hub if seeking procurement guidance from SDC. Seek independent legal advice for any guidance beyond what has been provided on the Hub.

5 Climate and Nature Strategy



The district council and parish councils will always act as an example in the community and be an enabler and encourager of positive action to help us reduce carbon pollution to as close to zero as possible. The council aims to reduce the impact of our activities on plants and animals and the places they live. Many of the actions we need to put in place to slow down warming and reduce our impact on nature will also improve our standard of living and make our society fairer.

The Environment Act (2021) includes the [Biodiversity Duty](#) which requires public bodies to consider how they can conserve and enhance biodiversity, agree policies and specific objectives, and act to deliver policies and achieve objectives. Parish councils must adhere to the duty and reconsider the actions they take every five years.

6 Emergency Planning

The district council and parish councils will work together to enable communities to prepare for, respond to, and recover from emergencies in a coordinated, realistic, and locally appropriate way. Community emergency plans aren't a statutory requirement for parish councils, but by having them in place, it enables them to identify clear roles and responsibilities to coordinate local response effectively, protect residents and reduce harm, support vulnerable people, ensure parish councils work in partnership with emergency services, and build long-term community resilience.

Parish councils are integral to emergency planning and community safety as they often focus on local needs and ensure their communities are resilient and prepared to face emergencies. While formal powers in emergency management may be limited compared to the district and county councils, they still play a key role in supporting and coordinating local efforts.

7 Equality, Diversity and Inclusion

The district council and parish councils are committed to addressing inequalities, promoting equality and tackling discrimination in everything they do. This means treating people fairly, valuing differences and removing the barriers that prevent people from fully participating in public life and realising their full potential.



8 Information Governance

The district council and parish councils understand that sharing data responsibly is important to deliver our services and respect individuals' privacy. When sharing data, the councils agree to:

- Promote a more joined up approach to service delivery across the district by ensuring access to information is efficient, appropriate, and lawful.
- Be clear about the purpose of sharing information and share only the minimum and necessary information required to achieve the purpose.
- Provide information to individuals about why and how the councils process personal data.

- Ensure there are adequate technical and organisational measures in place to keep information secure and held only for as long as it is required.

More information on data sharing in local councils can be found on the [Information Commissioner's Office \(ICO\) website](#).

9 Performance, Monitoring and Review

This Charter is intended to be flexible and adaptable to the changing circumstances and arrangements for local government. This will be achieved by an annual review of the Charter by a Town and Parish Council Working Group, to keep pace with developments.

Parish councils will monitor the effectiveness of the Charter. They will decide whether or not, on balance, the Charter has been upheld by SDC and will, as they consider appropriate, submit views for consideration by the Town and Parish Council Working Group as part of the annual review.

SDC will also conduct an annual monitoring exercise, reviewing from their perspective, their relationship with the parish councils and their commitments set out in the Charter.

10 Managing Relationships

All councils who have signed this charter will make every effort to resolve any disputes relating to this Charter. The proposed method is as follows where the parties will focus on reaching a consensual resolution:

- If a parish council is dissatisfied with the actions of SDC then in the first instance, they should raise their concern with the relevant service area. If the parish council remains dissatisfied, they may submit a complaint through the SDC [website](#) in accordance with the council's [Complaints & Feedback Policy](#).
- If a parish council is dissatisfied with the actions of SDC arising from this Charter, but which are not specific to a service area, the parish council may submit a complaint to policy@stroud.gov.uk, where it will be investigated and arranged for an appropriate response to be submitted.

11 Related Documents

- [The Gloucestershire Charter \(2016\)](#) – A shared commitment between Gloucestershire County Council and the parish and town councils of Gloucestershire. If the Gloucestershire Charter is updated, the Stroud district Charter will be reviewed to ensure the two are aligned.
- [Statement of Community Involvement](#) – SDC's strategy for community involvement in the planning process.
- [Our Service Standards](#) – A document setting out SDC's customer service commitments to residents and communities.



Document Responsibility		
Name	Document title	Service
Hannah Barton, Policy & Performance Manager	Parish and Town Council Charter	Corporate Policy & Governance

Document Version Control			
Date	Version	Issued by	Summary of changes
10 May 2022	1.0	Policy & Projects Officer	First draft
23 May 2022	1.1	Policy & Projects Officer	Updated following feedback from Corporate Policy and Governance Manager and Senior Policy and Governance Officer
27 May 2022	1.2	Policy & Projects Officer	Updated following feedback from Town and Parish Council working group meeting, and to include suggested statements on the 2030 strategy and ED&I
1 July 2022	1.3	Policy & Projects Officer	Updated following further consultation with Town and Parish Council working group members
27 July 2022	1.4	Policy & Projects Officer	Updated following Town and Parish Council working group meeting, and to include a section on information governance
12 August 2022	1.5	Policy & Projects Officer	Commitment regarding procurement added
16 September 2022	2.0	Policy & Projects Officer	Updated following consultation with Leadership and Management Team
31 October 2022	3.0	Policy & Projects Officer	Updated following consultation with Members
11 November 2022	4.0	Policy & Projects Officer	Updated following consultation with all Parish Councils and feedback from Monitoring Officer
18 November 2022	5.0	Policy & Projects Officer	New document format
11 December 2025	6.0	Projects & Consultation Officer	Updated relevant hyperlinks
25 February 2026	7.0	Projects & Consultation Officer	Updated following consultation with Parish and Town Councils, ALT, Group Leaders and the Leadership and Management Team

Policy Review			
Updating frequency	Review date	Person responsible	Service
Annually	March 2027	Projects & Consultation Officer	Corporate Policy & Governance

Document Review and Approvals		
Name	Action	Date
Council	Approved	15 December 2022



Minutes of a meeting of the Town Environment Committee held on Monday 13th July, 7pm at Stonehouse Library, High Street, Stonehouse GL10 2NG

Present:

Councillors: Keren Capeling, Keith Creighton, Deborah Curtis (Committee Chair), Marcus Dixon, David Drew, Stephen Hunter, John Parker, Simon Macgregor

Also present:

Jacqui Sanders (Deputy Clerk),
Councillor Dean Bottrill

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

E/1071 To receive apologies.

Apologies were received from Cllrs Marcus Dixon and Keren Capeling.

E/1072 Declarations of Interest

Cllr Parker declared an interest in item E/1077 as he is a member of Standish Parish Council.

E/1073 To approve the minutes of the Town Environment Committee meeting held on Monday 8th June.

Committee APPROVED the Minutes as a true and accurate record of the meeting.

E/1074 To receive the latest updated Environment Budget.

Committee NOTED the updated report showing a total 'Actual Net' Income of £120.00; 'Actual Net' Expenditure of £13,779.77 and Reserve Expenditure of £0.

E/1075 To approve the pollarding of three willows at Stagholt Brook, at a cost of £540 plus VAT.

Committee APPROVED the pollarding of three willows at Stagholt Brook, at a cost of £540 plus VAT.

E/1076 To consider a response to Stroud District Council's Public Spaces Protection Orders.

Stonehouse Town Council recognises the importance of sufficient powers being in place to tackle anti-social behaviour that is impacting negatively on people's quality of life in a public space and supports Stroud District

Council's proposal to extend its six Public Space Protection Orders for a further three years from October 18, 2026. The Council also notes the lack of signage and recognises the importance of appropriate signage in reinforcing Public Space Protection Orders.

E/1077 To consider a response to Standish Parish Council's draft Neighbourhood Development Plan.

Stonehouse Town Council welcomes the preparation of the Standish Neighbourhood Development Plan and supports its commitment to protecting landscape character, biodiversity, heritage and sustainable transport. The Plan rightly recognises the close relationship between Standish and Stonehouse, particularly in relation to strategic growth at Great Oldbury and the importance of maintaining a clear green gap between settlements.

From Stonehouse's perspective, it is essential that policies are implemented in a way that balances the protection of Standish's rural character with the needs of neighbouring communities. Stonehouse already accommodates significant housing and employment growth, and future development in Standish will inevitably influence transport, education, healthcare and recreational infrastructure serving both parishes. Continued collaboration on infrastructure planning will therefore be vital.

We particularly support the emphasis on active travel links between Gloucester, Standish and Stonehouse, as improved walking and cycling connections would benefit residents of both parishes, reduce car dependency and strengthen ecological corridors. Similarly, protecting the setting of the Cotswold National Landscape and the open countryside between settlements will help preserve the distinct identities of both communities.

The council also notes the huge volume of traffic already on the B4008, which was never intended to be the major road it has become. Council therefore suggest a speed limit of 40mph would be appropriate.

E/1078 To retrospectively recommend approval to Full Council, the extension to the council's Grounds Maintenance Contract to 31st March 2028.

Committee AGREED to recommend to Full Council that the Council's Grounds Maintenance Contract be extended to 31st March 2028. The Committee requested that, in future, similar matters be presented for consideration at the appropriate time rather than retrospectively.

The Committee also requested that, when the contract is due for renewal in 2028, the Council undertakes a review of available options to ensure value for money and to consider alternative options.

E/1079 To note the historical significance and importance of the Beatrice Webb Oak at Greenwalk and consider writing a letter of support to Standish Parish Council.

The Committee discussed the historical significance of the tree and noted that planning permission had been granted for the development of an under-5s play area adjacent to it. Councillors further noted that the tree is now protected by a Tree Preservation Order (TPO) and that an alternative location for the play area is being explored.

Cllr Parker will write a letter of support on behalf of Stonehouse Town Council to Standish Parish Council.

E/1080 To receive the following recommendation from the Events Working Group:

- **To retrospectively approve a payment to Market Street Markets-Nailsworth of £1000 for the hire of the stalls for Goodwill.**

Committee retrospectively APPROVED a payment to Market Street Markets-Nailsworth of £1000 for the hire of the stalls for Goodwill.

- **To retrospectively approve a payment of £1,950 to Little Party Heaven for entertainment for Goodwill.**

Committee retrospectively APPROVED a payment of £1,950 to Little Party Heaven for entertainment for Goodwill.

The Committee noted that bookings should be made in advance and requested that the Events Working Group avoid seeking retrospective approval in future.

E/1081 To receive the following recommendation from the Community Arboretum and Open Spaces Working Group:

- **To provisionally approve a Community Activity Day be held in Doverow Wood to fix the paths, subject to costings being provided and approved at the next meeting.**

The Committee provisionally approved the holding of a Community Activity Day in Doverow Wood, subject to Cllr Parker providing detailed costings for consideration and approval at the next meeting.

E/1082 To comment on recent Planning Applications

S.26/0811/OUT Land at 7 Woodcock Lane, Stonehouse

Outline application for the erection of one detached single-storey dwelling (bungalow) with all matters reserved except for access, layout and scale.

Comment: No objections but note the loss of trees and encourage the planting of new ones in accordance with the Stonehouse Community Arboretum Plan.

S.26/1069/FUL Maidenhill School, Kings Road, Stonehouse

Installation of a synthetic turf pitch, including fencing, floodlighting, access path and ancillary.

Comment: No objections, subject to appropriate measures being implemented to minimise light pollution and mitigate any impact on neighbouring properties and the natural environment.

The Council is also concerned that adequate parking provision is made for users of the facility to ensure that overspill parking does not have a detrimental impact on surrounding residential properties.

S.26/1097/TCA 3 Valley View, Lower Mills, Bridgend, Stonehouse

T1 Willow, T2 Willow, T3 Willow - pollard to 1 - 2m stems.

Comment: Council feels that the specification should be that each tree needs to be re-pollarded back to its original pollard points.

S.26/0976/FUL Land at 19 Kings Road

Demolition of 4 single storey garages and erection of a 2 storey, 3 bed detached dwelling.

Comment: Stonehouse Town Council strongly objects to this application.

It is unclear which property the application relates to, as the address stated on the application form differs from that shown on the planning application and supporting documentation. The Council considers that this discrepancy creates uncertainty regarding the proposal and should be clarified before the application is determined.

The Council also notes the objections already submitted by a local resident - the apparent owner of the property in question.

Furthermore, the property is situated on a road that is already heavily congested and forms part of a bus route. The Council is concerned that the proposal provides only a single parking space, which is unlikely to be sufficient.

The Council also considers the proposal to represent an overdevelopment of a small site.

S.26/0986/HHOLD 19 High Street, Stonehouse

Installation of an electric vehicle charging unit.

Comment: No objections.

S.26/1060/HHOLD 111 Ryelands Road, Stonehouse

Erection of two single storey extensions and a boundary wall.

Comment: No objections as long as none from neighbours.

E/1083 To receive a report on planning decisions received from Stroud District Council.

S.26/0691/HHOLD 24 Oldends Lane, Stonehouse

Erection of a garage.

APPLICATION WITHDRAWN

S.26/0531/FUL Hopelands Preparatory School, Stonehouse

Alterations to playground including upgraded access path, relocation of wall and fencing to enlarge play surface and replacement fencing and erection of a retaining wall.

PERMITTED

APP/C1625/C/25/3369713 Land off Ebley Road, Stonehouse

Appeal against an alleged breach of planning control for the material change of use of land from agriculture to a mixed use of agriculture and car park, storage of vehicles, and the laying of hardcore without the benefit of planning permission.

APPEAL DISMISSED

E/1084 To receive Working Groups updates.

- **Stroudwater (Bristol Road) Station**
Not met.
- **Transport and Highways**
Met. Minutes to be included in the next meeting.
- **Public Rights of Way**
Met.
- **Recreation.**
Not met.
- **Canal Rejuvenation**
Not met.
- **Court View**
Not met.
- **Community Arboretum and Open Spaces.**
Met. Minutes included in supporting papers.
- **Events**
Met. Minutes included in supporting papers.

E/1085 Date of next Environment Committee meeting: Monday 14th September 2026.

Committee NOTED the date of the next meeting.